

Monash University Procedure

Procedure Title	Alcohol and Other Drugs Management: Events Involving Service of Alcohol Procedures
Parent Policy	Alcohol and Other Drugs Management Policy (Australia only)
Date Effective	04-June-2014
Review Date	04-June-2017
Procedure Owner	Manager, Property & Venue Services, Buildings and Property Division
Category	Operational
Version Number	1.0
Content Enquiries	Policy Bank
Scope	<p>This procedure applies to:</p> <ul style="list-style-type: none"> • all staff and students at the Australian campuses of Monash University, off campus sites and on and off campus residential facilities; • any social activity conducted by or affiliated with Monash University, including student organisation activities; • all staff and students of Monash College Pty Ltd business units on the university's Australian campuses and off campus sites; • all contractors working on the Australian campuses of Monash University, off campus sites and on and off campus residential facilities; and • all visitors to the Australian campuses of Mon
Purpose	The policy sets out a framework for the management of alcohol, pharmaceutical and illicit drugs at Monash University in compliance with the Liquor Control Reform Act 1998, Tobacco Act 1987 No. 81 (Vic) and the Occupational Health and Safety Act 2004. □
PROCEDURE STATEMENT	

1. Scope and Responsibilities

1.1. Activities and Procedures Specifically Restricting or Prohibiting the Consumption of Alcohol

1.1.1. Activities requiring zero blood alcohol

Academic/administrative units in which staff, students, visitors and contractors undertake activities where the consumption of alcohol could pose a risk to health and safety should develop and implement local procedures requiring that no alcohol be consumed prior to or during the activity .

For example zero alcohol levels are required when:

- a) operating machinery and electrical equipment;
- b) working at heights;

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- c) working in confined spaces;
- d) working with high voltage.

1.1.2. **Local Procedures Regulating the Consumption of Alcohol**

Academic/administrative units may also develop and implement local procedures prohibiting the consumption of alcohol in certain areas and at certain times, where this is appropriate. For example Monash Residential Services restricts the consumption of alcohol to certain areas and times for the safety and comfort of all residents and staff.

Responsibility

Any academic/administrative unit in which staff, students, visitors and/or contractors undertake activities where the consumption of alcohol could pose a risk to health, safety and wellbeing

1.2. **Responsibilities**

1.2.1. **Responsibilities With Regards to the Management of Alcohol, Tobacco and Drug Usage**

1.2.1.1. Heads of Academic and Administrative Units

It is the responsibility of heads of academic and administrative units to:

- a) implement these procedures in their area;
- b) ensure staff are aware of the university Alcohol and Drugs Management Policy and Procedures;
- c) ensure that any events/activities conducted in their unit which involve alcohol sale, service or provision are conducted in accordance with these procedures;
- d) take action if there is a risk to the wellbeing or welfare of an impaired person or others, or possible damage to university property; and
- e) address safety issues or impaired performance that may result from ongoing alcohol or drug use.

1.2.1.2. Supervisors

It is the responsibility of supervisors to:

- a) identify possible abuse of alcohol and/or other drugs by staff or students they supervise and take appropriate action;
- b) take action if there is a risk to the wellbeing or welfare of an impaired person or others, or possible damage to university property;
- c) identify work performance problems that may be a result of ongoing alcohol or other drugs and take appropriate action;
- d) report any incidents via the online Incident Prevention System (IPS); and
- e) implement these procedures in their area.

1.2.1.3. Staff and Students

It is the responsibility of staff and students to:

- a) ensure that they do not attend or represent the university if adversely impaired by alcohol or other drugs;
- b) ensure that when they are in charge of Monash University vehicles and machinery, handling hazardous chemicals or undertaking hazardous activities, they are not impaired by alcohol or other drugs and that they comply at all times with relevant Victorian laws and University policies and guidelines;
- c) report any incidents via the online Incident Prevention System (IPS); and

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- d) seek assistance if they require support in dealing with an alcohol or drug-related problem.

1.2.1.4. Contractors

It is the responsibility of contractors to:

- a) ensure that they do not attend the university if adversely impaired by alcohol or other drugs; and
- b) report any incidents on a [Hazard and Incident Report Form](#), with a copy to be provided to the relevant Project Manager / Officer.

1.2.1.5. Event Managers

All university events or activities involving alcohol must have at least one person nominated as an 'Event Manager' who is responsible for:

- the planning, management and safe conduct of university events/activities involving alcohol; and
- ensuring that they do everything that is reasonable and practicable to reduce or eliminate risk and minimise harmful consequences arising from the conduct of the event/activity. This includes ensuring that the event/activity is held in accordance with relevant federal and state laws and university policy and procedures.

Event Managers should be in attendance for the duration of the event and must not be impaired by alcohol or drugs during the event.

Event Managers must have current training in Responsible Service of Alcohol.

1.2.1.6. Residential Buildings / Students in Residences

Whilst recognising that University Residences, located in the most part on University Campus, are also the living accommodation for staff and students and as such have a different purpose from the learning and teaching facilities of the University, it remains the responsibility of all staff and students to:

- a) Conduct themselves in accordance with the the [Conditions of Residency of that Residence](#)
- b) Adhere to the relevant local [\(MRS\) Alcohol Policy](#)

Responsibility

Heads of Academic and Administrative Units, Supervisors, Staff, Students, Contractors, Event Managers, and Residential Buildings / Students in Residences

2. Sale of Alcohol

2.1. Liquor Licences

Any sale and/or service of alcohol on Monash University property, be it by staff, students, student associations, contractors, visitors or tenants, must be in compliance with the [Liquor Control Reform Act 1998](#).

Sale of alcohol on Monash University property is not to take place unless an appropriate liquor licence has been obtained and unless Monash University is notified of the liquor licence application.

2.1.1. Obtaining a Liquor Licence

- a) Those wishing to sell alcohol on any Monash University campus or at any activity conducted by or affiliated with Monash University must obtain and pay for an appropriate liquor licence. There are a range of different types of licences available, including:

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- Temporary licences - for one-off events or a series of events over three months or less
 - Limited scale and scope - for the supply of alcohol in a substantially limited scale or scope such as ongoing limited trading hours or days
 - Club - for clubs to supply liquor to members and guests of members
 - On-premises consumption - to sell alcohol for consumption only on licensed premises and not for take-away
 - Major event licence - where 5,000 or more patrons are expected to attend
- b) To determine the appropriate liquor licence, make an application and pay for a licence, go to the Responsible Alcohol Victoria [website](#).
- c) It can take several weeks for a liquor licence to be approved so those wishing to obtain a licence should ensure they apply at least a month before the planned first date of alcohol sale.

Responsibility

Any person wishing to sell alcohol on Monash University property

2.1.2. Advising Monash University of Liquor Licence Application

- a) Those applying for an ongoing liquor licence (eg club, on-premises consumption) must include Monash University in the "Declaration of Associates" required on the licence application form. The Manager of Property and Venues Services in Facilities and Services Division (or nominee) is the person authorised by the university to sign off on behalf of the university for this purpose.
- b) Those applying for a temporary licence (eg temporary licence, major event licence) do not require Monash University approval to apply for a liquor licence but must notify the university by providing the Manager of Property and Venues Services in Facilities and Services with a copy of the temporary licence at least 5 working days prior to the event in question. The Manager Property and Venues Services may refuse permission for an event to proceed, even if a liquor licence has been granted, if in his/her opinion the event might potentially pose a legal compliance, security, or health or safety risk to the university or its staff, students, contractors and/or visitors.

Responsibility

Any person obtaining a liquor licence to sell alcohol on Monash University property

2.1.3. Display of Liquor Licence

- a) An applicant for a liquor licence (other than a limited licence, a major event licence or a prescribed variation of a licence) must ensure that a notice of the application is displayed on the premises or site to which the application relates:
- Continuously for a period of 28 days; and
 - In a manner that invites public attention to the application.
- b) A copy of any liquor licence or BYO permit (the most recently issued one if several licences have been issued over a period of time) must be displayed in a conspicuous place on the licensed premises in a manner that invites public attention.

Responsibility

Any person obtaining a liquor licence to sell alcohol on Monash University property

2.1.4. Letting or Subletting of Licensed Premises

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No licensed premises on Monash University property are to be let or sub-let without the express approval of the Manager Leasing and Property Venues, Buildings and Property Division.

Responsibility

Any person managing licensed premises on Monash University Property Manager, Leasing and Property Venues, Buildings and Property Division

2.1.5. Change of Nominee of Liquor Licence

Any change to the nominee of a licensed premise must be notified to the Manager Leasing and Property Venues via the web based form at this link.

Responsibility

Any nominee of licensed premises on Monash University property

2.2. Responsible Service of Alcohol

- a) Each event must have a designated Event Manager who has current training in Responsible Service of Alcohol (RSA).
- b) All those serving alcohol at university events/activities for which a liquor licence has been granted must hold current certification in RSA. Consumer Affairs Victoria and most Vocational Education and Training (VET) institutes run courses in RSA.
- c) In the case of a general licence, on-premises licence, packaged liquor licence or late night licence, the licensee must ensure that:
 - any person who sells or serves liquor on the licensed premises has completed an approved RSA program within the past 3 years; and
 - an approved RSA program register is established and maintained by the licensee or Event Manager.

Responsibility

Licensee or Event Manager

2.3. Provision of Non-Alcoholic Beverages, Drinking Water and Food

2.3.1. Availability of non-alcoholic and low alcohol beverages

- a) High quality, non-alcoholic beverages should always be visibly available in adequate variety and supply and should be presented in as appealing a manner as beverages containing alcohol.
- b) Low alcohol beverages should be available.
- c) Non-alcoholic and low alcohol beverages must be offered at cheaper prices than the alcoholic beverages being served.

Responsibility

Event Manager

2.3.2. Availability of drinking water

The licensee or Event Manager must have available for patrons on the licensed or authorised premises, or must provide on the request of a patron, free drinking water at any time at which liquor is available.

Responsibility

Licensee or Event Manager

2.3.3. Availability of food

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The licensee or Event Manager must have food available on those premises for purchase at any time at which liquor is available for sale and/or served.

- a) Adequate quantities and variety of foods must be made available at functions at which alcohol is served, particularly for events that run for a period of time that would normally be a meal time, and for events of several hours duration.
- b) Alcohol should not be served for longer than 30 minutes before food is served or available.
- c) Serving and consumption of snack foods with high salt content should be avoided as they promote thirst.
- d) Distribution of food should occur at regular intervals.

Responsibility

Event Manager

2.4. Sale of Liquor from Vending Machines

No sale of liquor from vending machines is permitted on property owned or leased by Monash University.

Responsibility

Any person wishing to sell alcohol on Monash University property

2.5. Under-age Patrons

- a) A licensee or Event Manager and persons engaged on their behalf must not supply liquor or permit liquor to be supplied to any person under the age of 18 years.
- b) Where there is uncertainty as to the age of the patron, proof of age must be requested and sighted by the person selling or serving the alcohol.
- c) No other person is permitted to supply liquor to a person under the age of 18 years on premises for which a liquor licence has been granted.
- d) A person under the age of 18 years is only permitted on licensed premises if they are:
 - in the company of a responsible adult; or
 - on the premises for the purpose of having a meal; or
 - a resident of those premises.

The [Responsible Service of Alcohol Refresher Course](#), available online, has recommendations for ways to manage underage patrons.

Responsibility

Any person who has obtained a liquor licence to sell alcohol on Monash University property or the person nominated as the Event Manager for the event in question

2.6. University Events/Activities Involving the Sale / Supply of Alcohol

2.6.1. Ensuring Appropriate and Safe Behaviour

Event Managers must ensure that at all university events/activities involving alcohol:

- a) an appropriate standard of conduct is maintained to ensure the safety and enjoyment of both those attending the event/activity and other members of Monash University;
- b) the event/activity is fully inclusive and welcoming of all participants, including those who choose not to drink and those who are not of legal drinking age (except where a Liquor License requires no entry for underage patrons);

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- c) the event/activity does not include activities that encourage the excessive or inappropriate consumption of alcohol such as pub crawls and drinking competitions; and
- d) there are means of managing difficult situations that may result from the consumption of alcohol, such as intoxication, illness or violent behaviour.

The University reserves the right to cancel or suspend any event/activity that breaches the above requirements.

Responsibility

Event Manager

2.6.1.1. Advertising of events/activities where alcohol is served/available

- a) Pre-event/activity messages should adhere to the advertising guidelines in the [Alcohol Beverages Advertising Code \(ABAC\) Scheme](#)
- b) Accordingly, advertising of university events/activities involving alcohol should:
 - only depict the responsible and moderate consumption of alcoholic beverages;
 - not encourage under-age drinking; and
 - not promote offensive behaviour, or the excessive consumption, misuse or abuse of alcoholic beverages.
- c) Advertising can significantly influence the expectations and subsequent behaviour of patrons. Promotion and publicity that focuses on the availability of alcohol must promote a minimum of two of the following safe drinking messages:
 - don't drink and drive;
 - organise a designated driver or access public transport;
 - intoxicated or underage drinkers will not be served alcohol;
 - bags and eskies may be searched and alcoholic beverages confiscated;
 - non-alcoholic drinks will be available;
 - look out for your friends;
 - don't forget to eat regularly.
- d) Monash University reserves the right to remove any non-compliant promotional material.

Responsibility

Event Manager

2.6.1.2. Limiting the amount of alcohol served

The amount of alcohol available at university events/activities should be controlled so that the anticipated allowance per person will be within the National Health and Medical Research Council (NHMRC) guidelines for reducing the risk of alcohol-related injury which recommends no more than four standard drinks on a single occasion for both healthy men and women.

Importantly, this does not represent a 'safe' or 'no-risk' drinking level; neither is it a prescribed intake level.

2.6.1.3. Standard drinks

Different types of alcoholic drinks contain different amounts of pure alcohol. A standard drink is defined as one that contains ten grams of pure alcohol.

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One standard drink is approximately equal to:

- a) Low alcohol beer (3.5%) = 1.6 pots, total volume 375 ml
- b) Low alcohol beer (3.5%) = 1 can, 375 ml
- c) Regular beer (4.9%) = 1 pot, 285 ml
- d) Regular beer (4.9%) = $\frac{3}{4}$ of a 375 ml stubby
- e) Alcoholic soda (5.5%) = $\frac{3}{4}$ of a 330 ml bottle
- f) Table wine (12%) = 1 small glass, 100 ml
- g) Mixed drinks = 1 glass, 30 ml of spirits (40%) plus mixer
- h) Spirits or liqueurs (40%) = 1 nip, 30 ml

Responsibility

Event Manager

2.6.1.4. Calculating the amount of alcohol for university events

The following example illustrates the calculations that should be made based on the [NHMRC guidelines](#) and the number of people attending the event.

An event for 100 people = 100 x 4 standard drinks

- a) If only light beer is provided this would be 100 x 4 cans (375 ml) = 400 cans or 150 litres or 16 $\frac{2}{3}$ slabs.
- b) If a mixture of drinks is provided the maximum amount of alcohol should be split between the different drinks, without exceeding 100 people x 4 standard drinks.
- c) One easy way to do this is to split 4 standard drinks between the different varieties to be provided. This example provides one standard drink per person of light beer, full-strength beer, wine and spirits, to total 4 standard drinks per person. So the total amount of alcohol provided for the event should be:
 - Light beer 100 x 1 can (375 ml) = 100 cans, or 37.5 litres
 - Beer 100 x 1 pot (285 ml) = 100 pots, or 28.5 litres
 - Wine 100 x 1 small glass (100 ml) = 100 glasses, or 10 litres
 - Spirits 100 x 1 shot (30 ml) = 100 shots, or 3 litres

Responsibility

Event Manager

2.6.1.5. Other actions to help ensure appropriate and safe behavior

- a) The event/activity should have an advertised start and finish time, and no alcohol should be served prior to the start time or after the finish time.
- b) Limiting the availability of alcohol can assist event staff and security to safely manage patrons. Early bar openings can lead to patrons becoming intoxicated well before the commencement of the entertainment which may result in a disruption to other patrons and a distraction from the central focus of the event/activity.
- c) It may be advisable to close some, if not all bars, prior to the conclusion of the entertainment to provide an orderly exit from the event. This will also prevent patrons from consuming alcohol immediately prior to travelling from the event.

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Responsibility

Event Manager

2.6.1.6. Attendance Fees

- a) In order to ensure that no one is pressured to drink alcoholic beverages and to avoid inequity, Event Managers should ensure that non-drinkers are not forced to share the cost of alcoholic beverages with drinkers.
- b) If guests are charged an attendance fee, Event Managers should ensure that the cost for admission and/or food is separate from the cost for drinks.

Responsibility

Event Manager

2.6.1.7. Management of adversely impaired attendees

- a) Event Managers should ensure that there are safe means of managing difficult situations resulting from consumption of alcohol or drugs. Appropriate strategies to manage behaviour should be determined well before an event takes place.
- b) Event Managers should consider in advance an appropriate course of action in specific instances such as where someone:
 - becomes intoxicated at the event;
 - arrives at the event already intoxicated;
 - becomes violent;
 - leaves an event intoxicated;
 - harasses other people;
 - passes out or becomes ill.
- c) The [Responsible Service of Alcohol Refresher Course](#) has recommendations for ways to manage difficult situations, including refusing service to intoxicated patrons.
- d) Arrangements must be made for First Aid to be available at events.
 - In circumstances where extreme intoxication has led to illness or unconsciousness, the nearest first aider, security or emergency services should be contacted. For on-campus emergencies, extension 333 may be called on any Australian campus - 9905333 if calling from an external or mobile phone - or, where available, a red emergency telephone may be used.
 - In the event of an emergency occurring at an off-campus event, the Event Manager should contact the ambulance, fire brigade or police services as appropriate by dialling 000. If a situation is life threatening, the ambulance should be contacted first.

Responsibility

Event Manager or any other Monash University staff member, student, contractor or visitor who becomes aware of an emergency occurring at either an on-campus or off-campus event

2.6.1.8. Damage to Monash University property

- Event Managers are responsible for doing everything that is reasonable and practicable to ensure that university property is not damaged by attendees.
- The university may seek to recover costs for damage to university property from individuals responsible for the damage.

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- Event Managers must report any damage to property that occurs at an event to University Security Services staff. A Monash University OHS [Hazard and Incident Report](#) must also be submitted.

Responsibility

Event Manager

2.6.1.9. Security

- a) Security issues must be discussed with the Monash Campus Security Manager or Coordinator for the relevant campus at the event proposal and planning stage before confirmation.
- b) An Event Management Plan including a risk assessment for the event must be completed by the Event Manager and submitted to the Campus Security Manager or Coordinator as part of the planning and proposal stage, before booking confirmation.
- c) The Campus Security Manager or Coordinator will consider the Event Management Plan and may provide advice or direct additional measures and or arrangements be made to the plan by the Event Manager aimed at reducing risks associated directly or indirectly with the event.
- d) Where externally contracted security staff is proposed for deployment at an event, such contractor (and their personnel) must be an appropriately licensed, campus inducted and be a university security approved security contractor. This is important to ensure services delivered are consistent with Monash's community standards, compliant with the university's policies, procedures and have effective links to the university's internal services, including campus security. Accordingly the Event Manager will consult with the relevant campus security manager or coordinator to ensure that only a university approved security contractor is engaged for an event.
- e) The Event Manager is at all times responsible for the event including the performance of external security contractor staff employed for an event operate under their direction.
- f) The Event Manager must ensure the legally required Crowd Control Register is correctly maintained for the event and made available for inspection by campus security personnel.
- g) University campus security staff may provide advice and or direction to an Event Manager in relation to security matters both prior to or during an event.
- h) Any security incidents or damage occurring at an event must be entered in the Crowd Control Register, and reported to University Security Services and a Monash University OHS [Hazard and Incident Report](#) must be submitted.
- i) University Security Services personnel assist in maintaining a secure environment and should be the first point of contact in threatening situations. University Security Services will respond rapidly to calls on campus relating to alcohol and other drug issues.

Responsibility

Event Manager

3. Local Procedures

A number of communities within the university have developed specific policies and guidelines regarding alcohol at events and these should be complied with in addition to these procedures.

3.1. Monash Residential Services

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Monash Residential Services (MRS) has developed principles and procedures regarding the consumption of alcohol on MRS property.

<http://www.mrs.monash.edu.au/on-campus-accommodation/regulations-and-policies/alcohol-policy.html>

Responsibility

Monash Residential Services

3.2. Monash Student Organisations

- MUBS (Berwick) have a drug and alcohol policy for their events.
<http://www.mubs.com.au/general/drug-and-alcohol-policy.html>
- MSA Clubs and Societies (Clayton) have an alcohol policy regarding service of alcohol at all Clayton club events, including off-campus events.
<http://msa.monash.edu/getmedia/53c881f4-1109-44ec-b0fa-c50a82c9dd10/alcohol-other-drugs-procedures.pdf.aspx>
- MONSU Caulfield Clubs and Societies have a Function Fact Sheet that specifies conditions for club events where alcohol is served.
- Victorian Pharmacy Student's Association (Parkville) have Clubs and Societies Guidelines that include requirements for alcohol at events.
<http://www.monash.edu/students/associations>

Responsibility

Relevant Monash Student Organisation

Responsibility for implementation	Manager, Property & Leasing Management, Buildings and Property Division
Status	New
Approval Body	Name: Chief Operating Officer and Senior Vice-President (Administration) Date: 04-June-2014 ☐
Definitions	<p>Affiliated: connected to, or part of, Monash University academic/administrative units, student associations, or controlled entities, e.g. clubs, societies.</p> <p>Contractor: any person or business entity that enters into a contractual arrangement to carry out work for Monash University or for a Monash controlled entity.</p> <p>Drugs: This policy and related procedures adopt the definition of terms used in the National Drug Strategic Framework 1998-99 to 2002-03 (Ministerial Council on Drug Strategy, 1998). The term 'drug' refers to any 'substance that produces a psychoactive effect' (i.e. the mental processes are altered). This term may include tobacco, alcohol and Pharmaceutical Drugs (i.e. substances which are legally available, although their supply is regulated) as well as illicit drugs. The term 'illicit drugs' refers to cannabis, heroin, cocaine, hallucinogens, amphetamines, ecstasy and other synthetic drugs.</p> <p>Event Manager: Any University event involving alcohol must have one person nominated as the Event Manager. This person takes responsibility for</p>

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	<p>planning and managing the event in line with this policy and its procedures.</p> <p>Head of Academic / Administrative Unit: For academic areas, this term includes head of faculty, department, school, institute or centre. For administrative areas, the term includes head of division, branch, centre or unit.</p> <p>High Risk Activity: where the hazard has the potential to kill or permanently disable.</p> <p>Impaired: adversely affected by alcohol or drugs. As a general guide, a person is impaired by alcohol or drugs when their level of consumption is likely to be at or over the legal limit for driving.</p> <p>Intoxicated: This policy and its procedures adopt the definition used in Responsible Service of Alcohol standards and the Liquor Control Reform Act 1998 that state that a person is in a state of intoxication if their speech, balance or co-ordination is noticeably affected and there are reasonable grounds for believing this is the result of the consumption of liquor or Drugs.</p> <p>Monash Student Organisations: For the purposes of this policy and its procedures, this term covers all the various student representative associations on Monash University's Australian campuses. An updated list of the Student Associations can be found on the Monash University website: http://www.monash.edu.au/students/associations/student.html</p> <p>Monash University Occupational Health: refers to the Occupational Health Nurse Consultants and Occupational Health Physician based in Occupational Health and Safety (OHS).</p> <p>Monash Workplace: any area used by the university for work activities whether it be freehold or leasehold.</p> <p>Off-Campus Sites: any site not physically located within designated Monash University grounds.</p> <p>Pharmaceutical Drugs: any chemical substance intended for use in the medical diagnosis, cure, treatment or prevention of disease.</p> <p>Representative: a person chosen by the staff member to provide support during grievance or disciplinary procedures, but not a practising barrister or solicitor.</p> <p>Responsible Adult: a responsible adult is defined as a person who is over 18 years of age and who is: a) the younger person's parent, step-parent, guardian, grandparent or the younger person's spouse; or b) a person who is acting in place of a parent and who could reasonably be expected to exercise responsible supervision of the younger person.</p> <p>Supervisor: a person responsible for overseeing: the work program of other staff; or the study program of honours and postgraduate students; or undergraduate students in lectures, tutorial and practical classes and on field trips.</p> <p>University Events/Social Gatherings: Where alcohol is sold either directly or indirectly, or as part of an all-inclusive charge, entry fee or donation; or where alcohol is consumed in a premises occupied by a club, or premises where meals or light refreshments are normally served to the public. Social gatherings are functions or gatherings where alcohol is not sold but may be provided, such as social or sports clubs meetings, barbeques, departmental book launches, seminars, reading groups and conferences. Social gatherings may also include where alcohol is provided and consumed within</p>
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	<p>the on-campus residential area. Events that take place on licensed premises will be governed by the conditions of the Liquor License. Licensees and Event Managers are expected to follow Responsible Serving of Alcohol requirements and may use these guidelines where relevant to ensure the safe conduct of University Events held on licensed premises.</p> <p>University Security Services: the university appointed staff, including contractors, responsible for the delivery of security-related services to the organisation.</p>
Legislation Mandating Compliance	
Related Policies	
Related Documents	