

Monash University Policy

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| Policy Title | Candidature Progress Management Policy |
| Date Effective | 29-July-2011 |
| Review Date | 01-December-2013 |
| Policy Owner | Chair, Research Graduate School Committee |
| Category | Academic Quality and Standards |
| Version Number | 1.0 |
| Content Enquiries | Policy Mrgs |
| Scope | All campuses All HDR programs All HDR candidates |
| Purpose | To ensure appropriate identification of and assistance to HDR candidates at risk of not making satisfactory progress or not complying with the relevant degree regulations and the employment of appropriate and standard procedures across the University for effecting termination or non-confirmation of HDR candidature where intervention has proved unsuccessful. |
| POLICY STATEMENT | |

Monash University is committed to identifying and assisting Higher Degree by Research candidates who are at risk of not making satisfactory progress in their research program or not complying with the regulations governing their Higher Degree by Research candidature.

Where intervention proves unsuccessful and a candidate does not make satisfactory progress or does not comply with the relevant University regulations, the University has the right to effect:

- non-confirmation of candidature, where a candidate is in a period of probationary candidature, leading to exclusion from candidature; or
- termination of candidature.

If, in any particular case, a candidate's failure to comply with relevant regulations provides grounds for an allegation of research misconduct under the [Discipline Statute](#), as well as grounds for termination or non-confirmation of candidature under the [Candidature Progress Management Regulations](#), the Research Graduate School Committee will determine which is to apply.

This policy and its supporting procedures:

- provide a mechanism to identify and support candidates who are experiencing difficulties in their study program;
- contribute to the maintenance of academic and research quality at the University; and prevent the misuse of academic and research resources which may occur if a candidate who is unable or unwilling to progress remains enrolled at the University.

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| Supporting Procedures | Candidature Progress Management - Confirmation & Non-Confirmation Procedures Candidature Progress Management - Termination Procedures Procedure Name |
| Responsibility for implementation | Chair, Research Graduate School Committee Deputy Director, Monash Research Graduate School Faculty Associate Deans responsible for research degrees General Manager, Monash Research Graduate School Deans Heads of academic units Graduate Coordinators of academic units Supervisors of HDR candidates |
| Status | Revised |
| Approval Body | Name: Academic Board Meeting: 4/2011 Date: 20-July-2011 Agenda item: 16.1 |
| Endorsement Body | Name: Research Graduate School Committee Meeting: 5/2011 Date: 03-June-2011 Agenda item: 5.1 |
| Definitions | RGSC: Research Graduate School Committee MRGS: Monash Research Graduate School HDR: Higher degrees by research |
| Legislation Mandating Compliance | Candidature Management Progress Regulations : Discipline Statute 4.1 Discipline Statute |
| Related Policies | Academic and Administrative Complaints and Grievances Policy |
| Related Documents | Handbook for Doctoral and MPhil Degrees: Guidelines for Convenors of advisory panels/Panels for grievance, appeals, termination of candidature and discipline hearings |