

Monash University Policy

Policy Title	Posthumous Completion and Conferral of Awards Policy
Date Effective	01-June-2011
Review Date	01-June-2014
Policy Owner	Deputy Vice-Chancellor (Education)
Category	Academic Quality and Standards
Version Number	1.1
Content Enquiries	policy-education@monash.edu
Scope	Any person enrolled in a Monash award at or near to the time of their death.
Purpose	To provide for the posthumous conferral of awards while ensuring that the standards of the University are maintained with regard to an appropriate level of academic performance having been achieved.
POLICY STATEMENT	

The University Council will posthumously confer awards on the advice of the faculty in which the student was enrolled, and on the advice of the Research Graduate School Committee (RGSC) in the case of doctoral and MPhil degrees. The faculty or the RGSC must be satisfied that the conditions set out below are met and will deem the deceased student course complete.

Awards by Coursework

At the time of death, the student must have had not more than the equivalent of one semester of full-time study remaining to complete the award. However, at the discretion of the Dean, the faculty can recommend that a posthumous award be conferred for a student, who at the time of death, had greater than one semester of full-time study remaining to complete the award.

Awards by Research

At the time of death the student must have completed sufficient laboratory work, papers and publications, literature reviews, or other tangible evidence to indicate that had he/she lived, in the normal course of events the requirements for the degree would have been satisfied.

Supporting Procedures	Posthumous Completion and Conferral of Awards Procedures
Responsibility for implementation	Deputy Vice Chancellor (Education) Director Executive Services Manager Graduations Deans Associate Deans (Education) Associate Deans (Research)

	Associate Deans (Research Degrees) Faculty Managers/Registrars
Status	Revised
Approval Body	Name: Academic Board Meeting: 3/2011 Date: 01-June-2011 Agenda item: 16.5
Endorsement Body	Name: Education Committee Meeting: 3/2011 Date: 11-May-2011 Agenda item: 13.5
Definitions	
Legislation Mandating Compliance	Monash University Act 2009 Monash University (Academic Board) Regulations Part 2 Monash University (Academic Board) Regulations Part 3
Related Policies	
Related Documents	Application for remission of debt in special circumstances