Vallejo Gantner Memorial Travel Fund Regulations

Made by the Monash University Council

1. These regulations may be cited as the Vallejo Gantner Memorial Travel Fund regulations.

2. In these regulations, 'the fund' shall mean the Vallejo Gantner Memorial Travel Fund created in 1970 with the initial sum of $7500 given to the university in memory of Vallejo Gantner, a student in the Faculty of Arts during the university's foundation year who died in 1962 as the result of an accident.

3. The purpose of the fund shall be to provide travel grants to be awarded in accordance with these regulations which have been approved by the donor of the said sum as prescribing the terms and conditions for the administration and application of the fund. The travel grants are to be made available as an incentive for undergraduates of the university who possess an inquiring spirit, by enabling them to travel during the long vacation to a 'developing' country as determined by the committee (as defined in subsection 6.1). An applicant to whom a travel grant is awarded will normally be expected to stay at least six weeks outside Australia.

4. Subject to these regulations, the capital of the fund shall be invested and the income used to provide for the award of a travel grant between $500 and $1000 at least every second year or more frequently if the income of the fund permits.

5. An applicant for the award of a travel grant shall be second-year undergraduate enrolled in a degree program from either the Faculty of Arts or the Faculty of Business and Economics or any combined degree program of those faculties of the university. The applicant shall submit with his or her application on the required form, a proposed itinerary with a brief outline of the nature of his or her interest in the area to be visited. A student to whom a travel grant is awarded shall, upon his or her return, submit a brief report to the academic registrar.

6.1 Each travel grant shall be awarded only on the recommendation of a committee (hereinafter called 'the committee'). The committee shall consist of

6.1.1 the dean of the Faculty of Arts or the dean's nominee;

6.1.2 the chairman or heads of the departments of history, politics and english or their respective nominees;

6.1.3 the dean of the Faculty of Business and Economics or the dean's nominee who must be the chairman or head of a department of the faculty.

6.2 In awarding a travel grant, the committee shall take into account not only the academic merit and personal qualities of each applicant but also the nature of the proposal submitted.
6.3 The committee may require any applicant to appear before it for interview.

6.4 Subject to these regulations and to the amount of income available, the committee shall determine the amount of the travel grant to be made to a successful applicant according to his or her itinerary.

7. The committee may consider all matters relating to the administration and application of the fund, including any proposed amendment to these regulations, and may make recommendations thereon to the Council.

8. The Council may -

   8.1 invest both the capital and any unexpended income of the fund in any form of investment it thinks fit, whether an authorised trustee investment or not; and

   8.2 may from time to time accumulate any part or parts of the income of the fund, may add such accumulations to the capital of the fund, and may subsequently apply the whole or any part of such accumulations as income.

9. The Council may from time to time amend these regulations in any way if in its opinion the fund shall continue nevertheless to be applied for a purpose which is similar to or a satisfactory substitute for the purpose first prescribed by these regulations.