Monash University Policy

Policy Title | Admission to Coursework Courses and Units of Study Policy
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Date Effective | 01-January-2017
Review Date | 01-January-2020
Policy Owner | Deputy Vice-Chancellor (Education)
Category | Academic Quality and Standards
Version Number | 3.1
Content Enquiries | Admissions Unit - admissions-unit@monash.edu
Scope | Applicants for admission to Monash University courses (except HDR courses), units and enabling programs.
Purpose | To specify the principles guiding admission to Monash University courses and units of study.

**POLICY STATEMENT**

This policy is to be read in conjunction with the Statute and Regulations governing admission to courses and units of study at Monash University.

**Principles**

Monash University aims to attract, select and complete a diverse range of the most capable students. To achieve this Monash has established the following:

1. University minimum entrance requirements to ensure students have the age, English language proficiency and academic preparation and skills for success at Monash.
2. The capacity for course specific admission requirements to ensure students have the knowledge and skills to undertake in a particular study program successfully.
3. Selection processes that fairly and objectively assess the relative merit of eligible applicants, taking into consideration prior achievement and equality of opportunity in a transparent and consistent way.

**Quality assurance**

Academic Board will receive reports about participation, progress and completion by student cohorts that inform admission standards.

Academic Board may delegate its powers with regards to admissions – see attached.

**Supporting Procedures** | Admissions to Coursework Courses and Units of Study Procedures
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Responsibility for implementation | Deans
 | Faculty Managers
 | Selection Officers
 | Director, Admissions
 | Campus Admission Managers (Malaysia and South Africa)
<table>
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<th>Status</th>
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| **Approval Body** | Name: Academic Board  
Meeting: 7/16  
Date: 16/11/2016  
Agenda item: 12.1 |
| **Endorsement Body** | Name: Coursework Admissions and Programs Committee  
Meeting: 7/16  
Date: 26 October 2016  
Agenda item: 13.1 |
| **Definitions** | |
| **Legislation Mandating Compliance** | Monash University Statute  
Monash University (Academic Board) Regulations (Parts 2 and 3)  
Monash University (Vice-Chancellor) Regulations (Parts 2 and 3)  
Higher Education (Threshold) Standards 2015  
Higher Education Support Act |
| **Related Policies** | Credit policy  
Coursework Course and Unit Accreditation policy  
Course Design policy  
Conduct and Compliance procedures – Conflict of Interest (including Conflict of Interest in Research)  
Conduct and Compliance procedures – Privacy  
Enrolment Policy  
Executive and Continuing Education Policy  
Privacy of Student Records policy  
Student Fees Policy |
| **Related Documents** | Find a Course  
Coursework Admissions Delegations Register |