



Application for Academic Record and/or Testamur

Student Details

Monash College Monash University English Language Centre RTO

Family Name _____

Given Name _____

Student ID _____

Date of Birth _____

Current Course _____

Phone Number _____

Document/s required

- Academic Record
\$20.00 per copy, unless required for Visa renewal. Passport must be produced to verify visa expiry date.
- Attendance Letter
\$20.00 per copy, unless required for Visa renewal. Passport must be produced to verify visa expiry date.
- Testamur
\$50.00 if requesting after 6 months from completion date. Statutory declaration must be attached.

Method of Collection

Collect in person Mail (Please provide address below)

No/Street _____

Suburb _____

State _____ Postcode _____

Signature _____ Date _____

Office Use Only

Visa expiry date verified Yes _____ No
(Expiry date)

The information on this form is used for the primary purpose of processing your request. Other purposes for collection include: correspondence, administrative matters, statistical analysis, compliance and legislative reporting requirements. If you do not complete all the questions on this form, it may not be possible to process your request. You have the right to access personal information that Monash College Group holds about you, subject to legislation, by contacting the Monash College Pty Privacy Officer on +(61 3) 9905 8262