



## APPLICATION FOR DISCONTINUATION OF STUDIES

### Section A Personal Detail

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ID Number : .....  
Family Name : .....  
Given Name : .....  
Date of Birth : .....

Are you an International Student on a student visa? (Please Tick)  Yes (refer to Section D on this form)  
 No

### Section B Details of Current Enrolment

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Course Title : .....  
Course Code : .....

### Section C Details of Discontinuation

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Date of discontinuation : .....

Reason for discontinuation (International Students note: Supporting documentation must be attached):  
.....  
.....

Are you applying to study elsewhere?  Yes  No

If Yes, please attach offer letter from other institution

Do you need a release letter?  Yes  No

### Section D International Students

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International students applying for discontinuation from their course must contact a Monash College Student Administration officer at Building 73 (Clayton Campus). The student administration will discuss with you visa issues associated with discontinuation. This stamp confirms that the discussion has taken place. Monash College will decide whether or not to approve discontinuation, taking into account the requirements of the ESOS Act 2000 and National College.

Monash College Stamp:

### Section E Applicant's Declaration

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I declare that the information supplied on this form and given in support of my application correct and complete. I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application may delay the processing of my application.

International Students: I acknowledge that I understand the visa implications of discontinuing my studies at Monash College and that my visa will be cancelled if my application of discontinuation of studies is approved.

Signed : ..... Date : .....

### Office Use Only

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Fees : .....

Director  
Accept Application

Director  
Reject Application

Director's Signature : .....

Student notified by :  Photocopy of this page  Letter Sent

Processed by : ..... Date : .....