

APPLICATION PROCESS FOR JAPANESE EXCHANGE PROGRAMS

WHO IS ELIGIBLE?

- Arts students who have completed or are due to complete 48 credit points of study at Monash before commencing the exchange program. (If you are not an Arts student, please see the Monash Abroad website for your home faculty's requirements).
- Students who are able to study a full-time load of Japanese language or cultural units in Japan and have them credited towards their Monash degree. A full-time load is defined as 18-24 credit points per semester (24 credit points for international students and 12 credit points for honours students). In some cases it is possible to gain credit for other areas of study whilst on exchange to Japan. Please contact Monash Abroad for more details.
- Students who have a credit average (60%) minimum. Higher grade requirements apply for some universities.
- Students who have an active enrolment at Monash, and have obtained approval from their faculty to go on exchange. If you are accepted as an exchange student by a Japanese university, you will remain enrolled at Monash.

SELECTING A UNIVERSITY

Applying to go on exchange to Japan differs from other countries because you do not select just one university. Instead, you must list the universities in order of preference on the Japanese Exchange Scholarship form. The selection committee will then decide which university you will be nominated for. Please write your first preference university on the Monash Abroad application form.

The following table summarises the exchange programs offered at each university. More detail can be found on the Monash Abroad website (<http://www.monash.edu.au/students/studyabroad/programs/partners/japan.html>)

University	Language	Subjects Offered	Commencement of study
Chiba University	Japanese English	J-PAC Program Japanese Studies Program	October
Kyushu University	Japanese	Law Politics	April
Hitotsubashi	Japanese	Japanese Studies Program	April or October
Meiji Gakuin University	Japanese English	International Student Program	April September
Nagoya University	Japanese English	NUPACE Program	April October
Ochanomizu University (women only)	Japanese	Any Japanese Studies Program	October
Osaka University	Japanese English	OUSSEP Program - basic Japanese MAPLE Program – advanced Japanese Japanese Studies Program	April October
Saitama University	Japanese English	STEPS Program Japanese Studies Program	April (English program) October (Japanese or English)
Seikei University	Japanese	Any	March
University of Tokyo	English	AIKOM Program	October
University of Tsukuba	Japanese English	JTP Program	December
Waseda University	Japanese English	SILS Program Intensive Japanese language course	April September

APPLICATION FORMS

You need to complete two application forms:

- A. Monash Abroad outgoing exchange form
- B. Japanese Exchange Scholarship form

Both forms can be downloaded from the Monash Abroad website
<http://www.monash.edu.au/students/studyabroad/apply/exchange.html>

STUDY PLAN

Because you do not know which university you will be going to, you cannot fill in the host university unit details on the proposed study plan in the Monash Abroad application form, so leave this blank. Fill in the codes of the Monash Japanese studies or language units that you wish to get credit for (see below) and arrange to see Dr Hiroko Hashimoto to get your study plan approved. Arts students should then take their study plan to Ms Cassie Goffin in the Arts Faculty office for final approval.

Students from other faculties who want to study electives in Japan will need to have the relevant faculty exchange advisor approve your study plan and sign the bottom of their form. Getting credit for units that are not Japanese culture or language can be quite difficult, due to the limited range of subjects available to exchange students at Japanese universities, but it is not impossible.

Double degree students will need to get their study plan approved by both faculties, even if you will be doing units for only one faculty in Japan.

Please remember that you need to enrol in at least 18 credit points of exchange units per semester (24 points for international students and 12 points for Japanese Honours students).

Exchange units

Students who take Japanese language units whilst abroad need to ask their faculty to enrol them in special Monash units for the semester they will be in Japan, regardless of their language levels. However you are expected to take classes in Japan that are equivalent to the level that you would study if you remained at Monash. The units are:

Japanese Language Units: JPL2990/3990/4990 (6 points)
 JPL2991/3991/4991/4720 (12 points)
 JPL3992/4992 (24 points)

Japanese Studies Units: JPS2990/3990 (6 points)
 JPS2991/3991 (12 points)
 JPS3992 (24 points)

Level 4 units are for honours students. If you are considering going on exchange during your honours year, please consult Dr Beatrice Trefalt (Beatrice.trefalt@arts.monash.edu.au).

Any subject conducted in Japanese can be counted as language subject (JPL). Subjects conducted in English on Japanese studies (Japanese history, economics, science and technology, etc.) can be counted as Japanese studies (JPS). Subjects conducted in Japanese relating to Japanese Studies are also suitable, as long as adequate written assessment is completed.

Once you have arrived in Japan, and have confirmed the units you will be studying, you will need to inform Dr Hashimoto. When you return to Australia, you need to bring back copies of any assessment that you submit to the Japanese university, to ensure that you can gain credit for your studies in Japan. More information about this will be given at the pre-departure session for successful applicants.

DEADLINES

To commence studies in Dec, March or April (Monash Sem 1 equivalent):
1 June of previous year

To commence studies in September or October (Monash Sem 2 equivalent):
1 December of previous year

MORE INFORMATION

For more information, please contact:

Ms Richenda Russell
Monash Abroad (general enquiries)
Tel: 9905-8242
Email: richenda.russell@adm.monash.edu

Dr Hiroko Hashimoto
Japanese Studies Program (academic enquiries)
Email: hiroko.hashimoto@arts.monash.edu.au

Monash Abroad website: <http://www.monash.edu.au/students/studyabroad/>
Japanese Studies website: <http://www.arts.monash.edu.au/japanese/about/exchanges.php>