



## Work Integrated Learning (WIL) Postgraduate Industry Projects

There are two postgraduate WIL units covering industry projects. These are summarised below:

Unit	Duration	Credit Points	Work Arrangements	Semester
BEX 5006	20 days	6 credit points	20 days - 2 days per week over 10 weeks	All*
BEX 5112	30 days	12 credit points	30 days - 3 days per week over 10 weeks	All except Winter

\*Semesters are Summer A (1 Nov – mid-February), Summer B (1 Jan – mid-February), Semester 1, Semester 2, Winter.

Projects in Summer and Winter are usually taken full-time. Students may self-source their project or they may apply to Monash to find a project for them. Projects may be local, interstate or overseas. Please note that the WIL program is highly competitive and there is no guarantee that every student submitting an application will be successful.

### *Eligibility*

- Completion of 48 credit points (8 units) of your business degree by the time you commence your project. You cannot apply with fewer than 24 credit points completed (4 units).
- Enough elective space in your course

### *Assessment*

1. Project Plan (30%) – this is the initial plan you develop for your project
2. Reflective Report (50%) – at end of semester on completion of project
3. Project Presentation (10%) – at end of semester on completion of project
4. Executive Summary Report (10%) – at end of semester on completion of project

Students are required to attend a compulsory induction session prior to commencing their project. Sessions are held in both 0-week and week 1 of semester and around the end of the S1 and S2 exam periods for Winter and Summer semesters respectively.

### *Application Process (On Line)*

Students are required to make a formal application to undertake these units through the online link provided below. Details about units and the application process (including commencing and closing dates) are available

at <https://www.monash.edu/business/student-experience/career-development/industry-experience/work-integrated-learning>

All students should supply the following information during the application process:

- Written confirmation from Student Services that the student has completed at least 24 credit points of their business degree (to be eligible to apply on-line), and expect to have completed 48 credit points of their business degree prior to beginning their project
- Contribution expected to be made, by the student, to the organisation through the completion of the project
- What the student expects to learn from undertaking the project
- How the project relates to the student's business degree and major discipline area(s)

Students sourcing their own project will also need to supply additional information via the on-line application process that covers:

- The project brief (what the project is expected to cover)
- Company details (name, location etc.)
- Supervisor details (name, contact information). If overseas, this needs to be an English-speaker
- Starting and finishing dates of project

Student-sourced projects are assessed and approved by the WIL Placement Team to ensure they meet unit requirements.

### **Key Contacts:**

Student Services [buseco-student-experience@monash.edu](mailto:buseco-student-experience@monash.edu)

WIL Academic Team [wil.buseco.academic@monash.edu](mailto:wil.buseco.academic@monash.edu)

WIL Placement Team [wil.buseco@monash.edu](mailto:wil.buseco@monash.edu)