

Faculty of Science Guidelines

Guidelines Title	Grade distribution
Parent Policy/Procedure	Assessment in Coursework Units Policy Assessment in Coursework Units: Grading and Marking Procedures
Date Effective	4-May-2011
Review Date	4-May-2014
Guidelines Owner	Associate Dean (Education)
Category	Academic Quality and Standards
Version Number	1.3
Content Enquiries	sci-education@monash.edu
Scope	This policy applies to units taught by the Faculty of Science.
Purpose	
GUIDELINES STATEMENT	

1. When making a recommendation for the marks of a unit to the Board of Examiners, the Chief Examiner of the unit must provide an explanation of the distribution of the recommended unit marks in the following cases:
 - For level-one and level-two units, where the pass rate in the unit is less than 80%.
 - For level-one and level-two units, where the total number of distinctions and high distinctions exceeds 40% of the students enrolled in the unit.
 - For level-three units, where the pass rate in the unit is less than 90%.
 - For level-three units, where the total number of distinctions and high distinctions exceeds 50% of the students enrolled in the unit.

Responsibility for implementation	Associate Dean (Education) Chief examiner
Status	Revised
Approval Body	Name: Faculty Board Meeting: 2/2011 Date: 4-May-2011 Agenda item: 5.4
Endorsement Body	Name: Faculty Education Committee Meeting: 02/2011 Date: 6-April-2011 Agenda item: 2.1

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Definitions	
Related Policies	
Related Documents	Distribution of Grades proforma - level one and two units Distribution of Grades proforma - level three units