GLOBAL DISCOVERY PROGRAM STUDY TOUR NYC 2019

TERMS AND CONDITIONS

The Monash University Global Leaders’ Network is an initiative of the External Relations, Development and Alumni (ERDA) division. Together with the Global Leaders’ Group East Coast USA, ERDA is offering up to ten Monash University students the opportunity to visit New York City and undertake the Global Discovery Program Study Tour New York City 2019 (the Program).

The partners of the Program are Monash University (ABN 12 377 614 012), the Global Leaders’ Group East Coast USA (Project Partners). This document outlines the terms of how to apply and the selection criteria of the Program. If your application to the Program is successful and you are selected, ERDA will provide a briefing on what is involved in undertaking the Program, which may impose additional requirements (Program Requirements). Your participation in the Program is not confirmed until you have agreed to comply with any such Program Requirements.

The Program is partially funded by an external party. Your participation in the Program and the expenses that may be paid on your behalf are dependent entirely on payment by that external party. Monash is not responsible to provide the Program if that funding is not received for any reason.

1. Information on how to apply for the Program published by the Program Partners form part of these terms and conditions (Terms).
2. The Program application period begins on 9:01am Monday April 8 2019 and closes at 11:55pm Wednesday May 2019 (Program Application Period) Australian Eastern Standard Time (AEST). The Program Partners accept no responsibility for late applications or applications not received for any reason.
3. The Program Partners reserve the right to: a) cancel, terminate, delay, modify or suspend the Program at any time; b) amend or vary these Terms during the Program Application Period; and c) refuse or deny any application in its absolute discretion.

ELIGIBILITY CRITERIA

AGE

4. Applicants must be 18+ years of age.

ENROLMENT

5. Applicants must have a valid Monash University enrolment at time of application.
6. Applicants must be enrolled in an award course at university level at Monash University in Semester one 2019. An award course includes: Diploma, Bachelor, Post-Graduate Diploma, Master, and PhD.
7. Students not enrolled in a Monash award course at university level (for example a single unit) are not eligible to apply.
8. Students in their final semester of their award course are not eligible to apply.
9. Students may be enrolled full-time or part-time (at least two units, where applicable).
10. Students who have completed their award course and have graduated, or are waiting to graduate, are not eligible to apply, this includes students who completed their course at the end of semester two 2018.
11. Students must hold a good academic standing as determined by the Program Partners.

PASSPORT AND USA VISA REQUIREMENTS

12. Applicants must hold a valid passport and be able to obtain a US visa for travel purposes
13. The final applicants have an obligation to secure a valid short travel entry permit (visa) to the US
14. Applicants must have an existing valid passport that has at least six months remaining in July 2019 before it expires
INTERNSHIPS, DOMESTIC STUDENTS AND STUDY ABROAD

15. Domestic and International students are eligible to apply
16. Students studying at all domestic and international Monash campuses are eligible to apply. Students studying off-campus (e.g. by correspondence) are eligible to apply
17. Students on study abroad or exchange where Monash University is the host institution are not eligible to apply. For example, students studying at Monash on exchange from an overseas University are not eligible to apply
18. Monash University students who are studying abroad, where Monash is not the host institution, are eligible to apply. For example, Monash students who are studying overseas on an exchange program, are eligible to apply

HOW TO APPLY

19. You may only submit one Program application.
20. The Program Partners reserve the right to confirm any details of applicants (including identity, age and place of residence) and to disqualify any applications or applicants at its discretion
21. There are four stages before you are offered the opportunity to undertake the Program

STAGE 1 - APPLICATION:

To apply for the Program, you must follow these steps:

a. Make a 30-second video on the theme articulated on the website monash.edu/global-discovery
b. Upload your video to YouTube or Vimeo, tag the video #monashdiscovery and ensure the video settings are set to ‘public’. Copy your video URL.
c. Add a description and caption that includes ‘Monash Global Discovery Program New York City 2019’ and the hashtag: #monashdiscovery
d. Complete a 500 word essay on the topic: ‘What will your impact be and how will participating in this program help your career?’ The document must be saved as a Microsoft Word or PDF format only and uploaded to the application form.
e. Using your Monash University student email account, complete the application form at monash.edu/global-discovery.

Monash University will only consider applications that are submitted by the above method. Please contact globaldiscovery@monash.edu if you experience any issues submitting your application.

STAGE 2 – ASSESSMENT CENTRE:

22. At the end of the Program Application Period, the Program Partners will select a number of applications to proceed to an Assessment Centre in mid May 2019
23. Only shortlisted applicants will be contacted via email to participate in the Assessment Centre.
24. Applicants will be assessed by a panel, and shortlisted applicants will be invited to proceed to Stage 3. Members of the assessment panel will include Monash University staff and former Global Discovery Program Study Tour participants.

STAGE 3 - INTERVIEW:

25. After the Assessment Centre, the Program Partners will select a number of applicants to proceed to the interview stage.
26. Shortlisted applicants will be contacted via phone to progress to the interview stage; unsuccessful candidates will be advised via email
27. Applicants will be interviewed by a panel, and final applicants will be selected to proceed to Stage 4. Members of the panel will include Monash University staff. Members of the panel will be confirmed to the applicants prior to their interview.
STAGE 4 – PROGRAM BRIEFING

28. The final applicants will be required to attend the Program briefing, where the Program Requirements will be discussed. The briefing will be held at Monash University’s Clayton campus and you will be required to attend in order to participate further. For students studying at an overseas campus or are located interstate, video conferencing facilities may be offered.

29. The final applicants have an obligation to sign a Monash Abroad application form to receive travel insurance.

30. At this stage, applicants accepting the Program Requirements will be invited to undertake the Program.

CONDITIONS

31. Applications that are offensive, racist, sexist or discriminatory will not be considered.

32. Incomplete, illegible, indecipherable, very low quality videos and late applications are invalid.

33. The Program Partner’s decision on all aspects relating to the Program is final and no correspondence will be entered into.

34. Participation in the Program is not transferrable.

35. Participants in the Program must be willing to make themselves available and engage in future evaluation and promotion directly related to the Program.

36. Participants in the Program will have an obligation to gain approval to participate from their Faculty Dean once they have been advised that they have been selected to participate in the Program.

37. Participants in the Program will have an obligation to undertake requisite catch up study for missed classes.

SUCCESSFUL PARTICIPANTS

38. Participating in the Program will involve the following paid for on your behalf:

   a. Return economy flights to New York City from Melbourne only, students located outside of Melbourne will be required to make their own way to Melbourne to participate in the Program
   b. Student accommodation for nine nights
   c. Insurance (travel and medical)
   d. Amendments to the itinerary cannot be made unless by exceptional circumstance and approved by the External Relations Development and Alumni team.

NOTE

39. Flights to New York City will depart from Melbourne International Airport only, and all participating students must depart from New York City to Melbourne on their scheduled flights.

40. Students located outside of Melbourne will be required to fly to and from Melbourne International airport at their own expense.

41. Amendments to the itinerary cannot be made unless by exceptional circumstance and approved by the External Relations Development and Alumni team.

42. Students studying at a campus outside of Australia are required to organise and pay for their own travel insurance that will be reimbursed by the University.

NOTIFICATION

43. Successful applicants will be notified via telephone. A confirmation will follow via email. The successful applicants will be required to confirm their participation via email.
44. The names of successful applicants to participate in the Program will be on the Monash University website and Monash University social media accounts, including but not limited to:
   a. Monash University website: http://www.monash.edu/
   b. Twitter: https://twitter.com/MonashUni
   c. Facebook: https://www.facebook.com/Monash.University/
   d. Linkedin: https://www.linkedin.com/company/monash-university
   e. Instagram: https://www.instagram.com/monash_uni/
   f. Tumblr: http://monashuni.tumblr.com/

45. It is the applicant’s responsibility to ensure the contact details supplied are correct and checked regularly (including any ‘spam’ email folders). Should a notification email be returned as undeliverable and other contact details are invalid, the Program Partners may withdraw the offer to progress you to the next round and may offer that opportunity to another applicant.

SUBMISSION CONTENT

46. By entering, applicants:
   a. confirm the content of the video and all other submitted content is original and does not infringe the intellectual property rights or any other rights of third parties;
   b. consent to the Program Partners using the submitted material on its website(s) and posting via social media;
   c. grant the Program Partners a perpetual, royalty-free, irrevocable, worldwide, non-exclusive licence (with the right to sub-licence) to use, reproduce, modify, adapt, communicate with the public and otherwise exploit the Video in any media for any purpose (including to advertise or promote any products or services of the Program Partners or a third party);
   d. grant Monash a perpetual, royalty-free, irrevocable, worldwide, non-exclusive licence (with the right to sub-licence) to use, reproduce, modify, adapt, communicate with the public and otherwise exploit any other submitted content (including written materials) in any media for any purpose (including to advertise or promote any products or services of Monash or a third party);
   e. consent to any act or omission by the Program Partners that would otherwise infringe any moral rights that may subsist in their application; and
   f. agree to sign any further documentation required by the Program Partners to give effect to this clause.

LIABILITY

47. The Program Partners accept no responsibility and shall not be held legally liable or responsible for any accident, loss, injury or damage to any individual or property whether direct or indirect, whether in contract, tort, negligence or otherwise arising out of or in connection with the Program or your participation, either during or after the Program.

48. Without limiting clause 47, the Program Partners make no representations or warranties as to the quality, suitability or merchantability of any goods or services offered. To the extent permitted by law, the Program Partners are not liable for any loss suffered to person or property by reason of any act or omission, deliberate or negligent, by the Program Partners or its employees or agents, in connection with the arrangement for the supply of goods and services by any person to applicants. This clause does not affect any rights a consumer may have which are unable to be excluded under Australian law. To the fullest extent permitted by law, any liability of the Program Partners or their employees or agents for breach of any such rights is limited to the payment of the costs of having the expenses offered under the Program supplied again.
PRIVACY

49. Applicants' personal information is collected by the Program Partners, and may be disclosed to the Program Partners' contractors and agents (including without limitation marketing and promotional agencies, information technology providers and database service providers) to conduct, administer and publicise this Program and for future marketing and promotional purposes. If an applicant does not provide the personal information requested in the application form, they will not be able to apply for the Program. If inaccurate or incomplete personal information is provided, the Program Partners may determine that the applicant is ineligible to participate in the Program. Applicants can request access to their personal information by contacting Monash on 03 9902 9589. Monash's privacy policy is available at www.privacy.monash.edu.au/