

## Part 10A University Parking Rules

### 72A Interpretation

In this Part:

**Administration Fee** means the fee, if any, payable by a Permit Holder for a refund of a permit pursuant to the Rules as specified by the Chief Operating Officer & Senior Vice-President, or nominee, from time to time;

**Adjunct** means a person who has been designated as such in accordance with a published policy or procedure of the University;

**Campus Retailer** means an entity which operates a business on campus;

**Carpooling** means two or more people who travel to and park together at the University;

**Chancellery Building Access Registration** means a Permit that provides access to the University Chancellery building via licence plate recognition software or any other means of regulating access as determined by the University;

**Emeritus** means a person who has been designated as such in accordance with a published policy or procedure of the University;

**Honorary** means a person who has been designated as such in accordance with a published policy or procedure of the University;

**MRS** means Monash Residential Services, and includes where applicable Monash Accommodation Services Pty Ltd;

**Parking Area** means an area marked by signs as a parking area and includes a Restricted Parking Area;

**Permit** means a valid and current permit to park a vehicle issued by the University pursuant to these Rules and includes a Virtual Permit;

**Permit Fee** means the fee, if any, payable for the issue of a Permit pursuant to these Rules and specified by the Chief Operating Officer & Senior Vice-President or nominee;

**Permit System** means any system used either by the University's authorised virtual permit supplier or by the University to enable persons to purchase a Virtual Permit.

**Permit Holder** means the person to whom the University has issued a Permit;

**Resident** means any person who is currently residing in MRS accommodation;

**Restricted Parking Area** means a parking area limited in respect of days, periods of the day, classes of persons, classes of Vehicles or Permit types and indicated by signs to that effect;

**Rules** means these University Parking Rules;

**Traffic Officer** means a person appointed by the Executive Director, Buildings & Property Division of the University (or successor position or title) as delegate of the University Council as an officer for the purposes of section 77(4) of the Road Safety Act 1986 (Vic);

**University** means Monash University, a body corporate constituted in accordance with the *Monash University Act 2009* (Vic).

**University Vehicles** are vehicles that are owned or leased by the University and are badged accordingly;

**Virtual Permit** means a Permit issued either by the University's authorised virtual permit supplier or by the University, which links a Permit to a vehicle

registration number and does not require the display of a physical permit or ticket on the vehicle.

## **72B Parking**

- (1) For the purpose of authorising parking in a Restricted Parking Area, Permits shall be issued in accordance with these Rules
- (2) A Permit Holder must ensure that the registration details of their vehicle are maintained in the Permit System and that their vehicle registration number is clearly displayed at all times whilst parked within a Restricted Parking Area.
- (3) Persons who are Carpooling can use the University approved carpool application to validate their carpool trip and eligibility to park on campus. Persons with a validated carpool trip are entitled to park in any Blue permit area once the relevant fee has been paid.
- (4) Persons using the University approved carpool application without a passenger will be ineligible for the relevant carpool fee and will have access to the program revoked.
- (5) Vehicles must not be parked on University campus roadways or reservations or be parked as to cause an obstruction or hindrance to others, damage to landscaped surfaces, or reduce the access or egress to University campus facilities or essential campus service infrastructure.
- (6) Vehicles must not be driven on or across campus pedestrian footpaths, grassed or landscaped areas, unless prior consent has been granted by the Chief Operating Officer & Vice- President or nominee.
- (7) University Vehicles are permitted to park in Yellow and Blue Restricted Parking Areas without a Permit.

## **72C Parking Permits and Restricted Parking Areas**

- (1) The types of Permits and the classes of persons to whom each such Permit type may be issued, and the details of the Restricted Parking Area for the type of Permit are:

**Chancellery Green / Green Permit** – Available to approved University senior executive management only. Approved for parking in Green Permit, Chancellery Green Permit, Chancellery Red Permit, Red Permit and Blue Permit Restricted Parking Areas at all University campuses. Daily permits are only valid if the Permit Holder holds a Chancellery Building Access Registration in the Permit System.

**Chancellery Red Permit** – Available to approved staff only. Approved for parking in Chancellery Red Permit and Red Permit Restricted Parking Areas on all University campuses. Permits are only valid if the Permit Holder holds a Chancellery Building Access Registration in the Permit System.

**Staff Red Permit** – Available to employees of the University, to persons who are designated Honorary or Adjunct by the University, to employees of the John Monash Science School and Monash Technical School, and to management and employees (who are not otherwise a current student of the University) of Campus

Retailers. Approved for parking in Red Permit Restricted Parking Areas on all University campuses except Parkville campus (Parkville Red Permit holders can park in Red Permit Parking areas on all University campuses) and in Blue Permit Restricted Parking Area at any University campus.

**Student Red Permit** - Available to students of the University subject to daily time restrictions as advised by the Chief Operating Officer & Senior Vice-President or nominee. Approved for parking in Red Permit Restricted Parking Areas on all University campuses except Parkville campus, and in Blue Permit Restricted Parking Area at any University campus.

**Student Blue Permit** – Available to students of the University. Approved for parking in Blue Permit Restricted Parking Areas at all University campuses. Blue Permit parking is not available at the Parkville campus.

**Staff Blue Permit** – Available to employees of the University, to persons who are designated Honorary or Adjunct by the University, and to management and employees (who are not otherwise a current student of the University) of Campus Retailers. Approved for parking in Blue Permit Restricted Parking Areas at all University campuses.

**Yellow Permit** – Available to University faculties and departments only for official faculty/department business use only. Approved for parking in Yellow Permit and Blue Permit Restricted Parking Areas.

**MRS Permit** - Available to MRS Residents only. Approved parking in specified MRS Permit Restricted Parking Areas unless otherwise agreed by MRS.

**MRS Visitor Permit** – Available to persons visiting Residents. Approved parking in specified MRS Permit Restricted Parking Areas.

**Contractor Permit** - Available to University approved contractors. Approved parking in Blue Permit Restricted Parking Areas at the relevant University campus or for no more than two hours parking at a time in Yellow Permit Restricted Parking Areas.

**Monash Sport Permit** – Available to approved Monash Sport and Recreation members who are not employees or students of the University. Approved for parking in Blue Permit Restricted Parking Areas at Clayton and Peninsula campuses only.

**Childcare Drop Off Permit** – Available to parents of children who are currently enrolled at a childcare centre where vehicle parking for the childcare centre is managed by the University. Approved for parking in specified Childcare drop off zones.

**Childcare Permit** – Available to persons currently working at a childcare centre where vehicle parking for the childcare centre is managed by the University. Approved for parking in specified Childcare Restricted Parking Areas.

**VIP Green Permit** – Available only upon determination and approval of the Chief Operating Officer & Senior Vice-President or nominee to persons, including

University Council Members. Approved for parking in any Green Permit, Chancellery Green Permit, Chancellery Red Permit, Red Permit and Blue Permit Restricted Parking Areas.

**Emeritus Blue Permit** – Available to persons, designated Emeritus by the University, who are not paid employees or students of the University but who regularly visit the University. Approved for parking in Blue Permit Restricted Parking Areas at any University campus.

- (2) The number, type, period and Permit Fee for each type of Permit offered in any year shall be determined by the Chief Operating Officer & Senior Vice-President or nominee.
- (3) The number, type, period and Permit Fee for each type of Permit may be varied from time to time by the Chief Operating Officer & Senior Vice-President or nominee.
- (4) The University gives no undertaking that parking space shall be available in any particular Parking Area.
- (5) All Permits shall be valid (unless expired, revoked, cancelled or invalidated in accordance with these Rules) for the period stated in the relevant permit application and on the Permit System.
- (6) A Permit may be issued by the University subject to the Rules and where an applicant has accepted the terms and conditions relevant to the Permit and paid the Prescribed Fee.
- (7) Permits are subject to availability and the University has absolute discretion in issuing a Permit.
- (8) Where a Permit, for which there is a Permit Fee calculated on an annual basis, is purchased after the initial sale date, the prescribed fee will be prorated according to the number of days remaining until the expiry date of the annual permit.
- (9) Where the holder of a Permit, for which there is a Permit Fee calculated on an annual basis, surrenders the Permit on or before the expiry date, a prorated amount of the Permit Fee, less the Administration Fee, shall be refunded unless purchased by eligible staff through salary sacrifice.
- (10) Permit Holders are not authorised to sell, trade or otherwise dispose of a Permit to another person.
- (11) Applications for a Permit shall be completed by the applicant in the form and manner approved by the Chief Operating Officer & Senior Vice-President or nominee from time to time and may include (without limitation):
  - (a) The type of Permit applied for;
  - (b) The name and university identification number;
  - (c) An undertaking by the applicant that they have read, understood and accepted the Rules and the terms and conditions of an application;
  - (d) The vehicle registration numbers of the Vehicles in respect of which the Permit is sought, and
  - (e) The Permit Fee (if any) and method of payment.

- (12) Except with the consent of the Chief Operating Officer & Vice- President or nominee, a Permit shall not be issued, or if issued shall not be valid, if application has not been made in the manner prescribed in these Rules.
- (13) A Permit shall cease to be valid and will be cancelled by the University if:
  - (a) The Permit Holder's authority or status to use the Permit is withdrawn by the University.
  - (b) The Permit was issued to the Permit Holder because of certain eligibility requirements being met, for example, as an employee, Resident or student of the University, and the Permit Holder ceases to meet the eligibility requirement, for example, by ceasing to be an employee, Resident or student.
  - (c) The period for which the Permit was issued has expired.
  - (d) The Permit is used by a person other than the Permit Holder.
- (14) Permit Holders who breach these Rules may have their Permit cancelled by the University and their right to park in the relevant Restricted Parking Area revoked.
- (15) If a Permit Holder:
  - (a) is advised that their Permit has been cancelled or their Permit ceases to be valid; or
  - (b) the Permit Holder is no longer entitled or eligible to use the Permit (e.g. they are no longer an employee, Resident or student at the University),then the Permit may be immediately cancelled by the University.

## **72D Scope and effect of Rules**

- (1) The President and Vice-Chancellor of the University or, in their absence, the Chief Operating Officer & Senior Vice-President or nominee, may suspend the operation of these Rules in whole or part to such extent, for such period or periods, and for such area or areas within the boundaries of the University as they may from time to time determine, by reasonable notice.
- (2) Notwithstanding these Rules, the Chief Operating Officer & Senior Vice-President or nominee may at their discretion and on such conditions as they may specify, issue any type of Permit to any person and may set aside designated parking places for designated vehicles.
- (3) Permit Holders are only entitled to park in a Restricted Parking Area specific to the Permit they have been issued.
- (4) All drivers, Permit Holders or other persons park Vehicles at their own risk. The University shall not in any way be liable for any personal injury or damage to property, nor will the University be responsible for the safekeeping or safe custody of any Vehicle or its contents while the Vehicle is parked or left standing within the boundaries of the University.