

MONASH ACADEMIC BOARD  
VICE-PRESIDENT ELECTION

# NOTICE OF ELECTION

The following position is to be elected by Members of the Academic Board as required by the Monash University (Council) Regulations:

- 2<sup>nd</sup> Vice-President of the Academic Board

The term of office for this position is one year from 1 January 2026 to 30 June 31 December 2026.

**These elections are conducted using optional preferential voting, and run in accordance with the [Monash University Academic Board Election Procedures](#) and the [Monash University \(Council\) Regulations](#). You should also read the [Campaign Principles](#) prior to submitting your nomination.**

Academic Board is the pre-eminent body responsible for setting and upholding the most important standards in education and research at Monash. Academic Board considers and approves academic policies, procedures and practices of Monash University.

Brief information about the position of Vice President of Academic Board is listed below. To learn more about the role, please refer to the information linked below at the end of this notice. This information outlines the official responsibilities and expectations of the positions, how they interact with academic duties, and the required time commitment. This material is essential reading for anyone preparing to stand as a candidate.

## **Information about the election of Academic Board Vice-President**

The members of the Academic Board must also elect as Vice-President of the Board one of their number who is qualified for election to that office. The Vice-President is also referred to as the Deputy Chair.

In accordance with the Monash University (Academic Board) Regulations and the Board's Terms of Reference, the Vice- President is responsible for assisting the President of Academic Board where required or directed, in leading and guiding the members of the board in their decision-making and oversight of academic matters.

A member nominated for election to the position of Vice-President must be a member of the academic staff and hold the rank of Associate Professor or above. Nominees must be able to devote 0.2 of full-time to the role of Vice-President and also to maintain their involvement in their teaching and/or research role.

## **Nominations and Eligibility**

### **Eligibility**

A member is qualified for election as vice-president if that member:

- Is nominated by 2 other members of the Academic Board; and

- is a member of the academic staff; and
- holds the rank of associate professor or above.

### **How to Nominate**

All eligible staff may nominate by completing the nomination form available on the elections website. Nominations close at **5.00pm (AEDT) on Friday, 19 December 2025**. Nominations must be made on the relevant nomination form (as per the links below) by two persons eligible to vote, and sent through to the Returning Officer at [returning.officer@monash.edu](mailto:returning.officer@monash.edu). If nominators are unable to sign the document, the nominator must send an email from your university staff email address to the Returning Officer with the statement "I nominate [insert name] for the position of Vice President of Academic Board.

We encourage all eligible members to consider nominating or supporting a colleague for these important roles.

### **Candidate Statements**

Candidates may submit supporting statements of up to 250 words with their nomination. Statements submitted after 5.00pm (AEDT) on Friday, 19 December will not be accepted.

### **Important Documents and Links**

- [Nomination form – Vice President of Academic Board](#)
- [Academic Board Elections website](#)
- [Monash University \(Council\) Regulations](#)
- [Information about the role \(Vice President\)](#)

### **Voting**

If the number of valid nominations received exceed the position available, a ballot will be conducted for that position by via secure electronic voting. Eligible voters will be able to vote through a secure online form link sent to their email. Polling for the Monash Academic Board Vice-President election will be from 9.00am (AEDT) on Monday 22 December to 4.00pm (AEDT) on Tuesday 23 December.

Gavin Ryan

**Returning Officer**

Thursday 18 December 2025

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[returning.officer@monash.edu](mailto:returning.officer@monash.edu)