



Monash College Progressing to Monash University Enrolment Flyer

FOR STUDENTS COMPLETING DIPLOMA IN OCTOBER 2017

Progression into: - Bachelor of International Business:
(commencing in November 2017 *OR* commencing in March 2018)
- Monash Destination Course (commencing in February 2018)

You are required to attend enrolment on your scheduled date. Please refer to the information in this document for the exact date, time and location relevant to your course.

The dates indicated in this document apply only to students who will complete Monash College Diploma in October 2017 in Australia or overseas.

Bachelor of International Business (commencing in November 2017)		
8 th November 2017	Compulsory enrolment date	▪ All Students
Bachelor of International Business (commencing in March 2018)		
19 th October 2017	Compulsory enrolment date	▪ Onshore only
28 th February 2018	Compulsory enrolment date	▪ Offshore only
All other Destination Courses (commencing in February 2018)		
19 th October 2017	Compulsory enrolment date for destination courses in:	<ul style="list-style-type: none"> ▪ Onshore only ▪ Onshore only ▪ Onshore only ▪ Onshore only ▪ Onshore only ▪ Onshore only
	<ul style="list-style-type: none"> ▪ Arts ▪ Business and Economics ▪ Art, Design and Architecture ▪ Engineering ▪ Information Technology ▪ Science 	
15 th February 2018	Compulsory enrolment date for destination courses in:	<ul style="list-style-type: none"> ▪ Offshore only ▪ Offshore only ▪ Offshore only ▪ Offshore only ▪ Offshore only ▪ Offshore only
	<ul style="list-style-type: none"> ▪ Arts ▪ Business and Economics ▪ Art, Design and Architecture ▪ Engineering ▪ Information Technology ▪ Science 	

Please refer to the Monash College Progressing to Monash University Enrolment Flyer for more information.

Enrolment

All students must enrol in person on the scheduled enrolment date. You must bring the following to enrolment:

- Your Authority to Enrol (paper or digital)
- Your passport
- Your visa details

Authority to Enrol

The Authority to Enrol is the official notification to your faculty that you are ready to enrol. This will be emailed to you when you have met the requirement for your chosen course, have finalised all application processes and you are ready to enrol (2 - 3 days prior to enrolment).

IMPORTANT: You must take this Authority to Enrol with you to your enrolment.

Late Enrolment

The enrolment that has been arranged on the scheduled dates is specifically for Monash College students to provide you with expert advice and counselling so that you can make your unit selection according to your career goals. If you miss out on the scheduled enrolment you may be disadvantaged, particularly when it comes to getting the best class times.

If exceptional circumstances prevent you from being able to enrol on time you will need to apply for late enrolment by emailing latereg@monash.edu with your full name, ID number, course, reason for late enrolment and the date you expect to arrive.

PLEASE NOTE: The Monash Business School (Faculty of Business and Economics) does not allow students to enrol late. If you are enrolling into a Business or Commerce course and cannot enrol at the scheduled time you will not be permitted to enrol (as per the above enrolment dates).

Orientation

Once you've enrolled in units you can start planning your Orientation Week activities. Orientation Week is designed to help you get to know your faculty, course and campus. This includes all the services and facilities available to all Monash students. For more information visit [Monash Orientation](#)

Questions

For any questions, contact us via telephone +61 3 9903 4788 (select option 2) or via email scenquiries@monash.edu

CAULFIELD CAMPUS ENROLMENT

Students	Date	Time	Location	
Art, Design and Architecture				
All students completing Monash College in Australia	19 th Oct 2017	9:00am	Building G, Level 1, Room 107	
All students completing Monash College Overseas	15 th Feb 2018	9:00am	Building G, Level 1, Room 107	
Arts				
All students completing Monash College in Australia	19 th Oct 2017	9:00am	20 Chancellors Walk, Arts Student Service Course Advise Room, CLAYTON Campus	
All students completing Monash College Overseas	15 th Feb 2018	9:30am	20 Chancellors Walk, Room W204, CLAYTON Campus	
(Monash Business School) Business and Economics				
Students completing Monash College in Australia (enrol by Surname)	Surname A – L	19 th Oct 2017	9:30am	Building H, Level 4, Computer labs H404A & H404B
	Surname M – S	19 th Oct 2017	11:00am	Building H, Level 4, Computer labs H404A & H404B
	Surname T – Z	19 th Oct 2017	2:30pm	Building H, Level 4, Computer labs H404A & H404B
Students completing Monash College Overseas	Bachelor of Business	15 th Feb 2018	12:00pm	Building K, Level 3, Foyer Building K, Lecture Theatre K3.09 Building K, Lecture Theatre K3.21
	Bachelor of Business/ Bachelor of Information Technology			
	Bachelor of Business/ Bachelor of Arts			
	Bachelor of Banking and Finance			
Students completing Monash College Overseas	Bachelor of Accounting	15 th Feb 2018	13:30pm	Building K, Level 3, Foyer Building K, Lecture Theatre K3.09 Building K, Lecture Theatre K3.21
	Bachelor of Business/ Bachelor of Accounting			
	Bachelor of Business/ Bachelor of Banking and Finance			
	Bachelor of Marketing			
	Bachelor of Business/ Bachelor of Marketing			

CITY CAMPUS ENROLMENT

Students	Date	Time	Location	
(Monash Business School) Business and Economics				
All students completing Monash College in Australia and Overseas	Bachelor of International Business (starting in November 2017)	8 th Nov 2017	9:30am	Monash College, Level 7, 271 Collins Street, Melbourne
All students completing Monash College in Australia	Bachelor of International Business (starting in March 2018)	19 th Oct 2017	9:30am	Monash College, Level 7, 271 Collins Street, Melbourne
All students completing Monash College Overseas	Bachelor of International Business (starting in March 2018)	28 th Feb 2018	9:30am	Monash College, Level 7, 271 Collins Street, Melbourne

CLAYTON CAMPUS ENROLMENT

Students	Date	Time	Location	
Arts				
All students completing Monash College in Australia	19 th Oct 2017	9:00am	20 Chancellors Walk, Arts Student Service Course Advise Rooms	
All students completing Monash College Overseas	15 th Feb 2018	9:30am	20 Chancellors Walk, Room W204	
(Monash Business School) Business and Economics				
Students completing Monash College in Australia (enrol by Surname)	Surname A – L	19 th Oct 2017	9:30am	29 Ancora Imparo Way, Level 1, Room 147
	Surname M – Z	19 th Oct 2017	11:00am	29 Ancora Imparo Way, Level 1, Room 147
Students completing Monash College Overseas (enrol by Surname)	Surname A – L	15 th Feb 2018	8:30am	20 Chancellors Walk, Lecture Theatre H6
	Surname M – Z	15 th Feb 2018	2:00pm	20 Chancellors Walk, Lecture Theatre H6
Engineering				
All students completing Monash College in Australia	19 th Oct 2017	9:00am	23 College Walk, Lecture Theatre E6	
All students completing Monash College Overseas	15 th Feb 2018	9:00am	14 Alliance Lane, Ground Floor, Lecture Theatre E7	
Information Technology				
All students completing Monash College in Australia	19 th Oct 2017	10:00am	Lecture Theatres S10 and S12, 16 Rainforest Walk	
All students completing Monash College Overseas	15 th Feb 2018	9:30am	Lecture Theatres S10 and S12, 16 Rainforest Walk	
Science				
All students completing Monash College in Australia	19 th Oct 2017	10:00am	Science Student Services, 19 Rainforest Walk	
All students completing Monash College Overseas	15 th Feb 2018	10:00am	Science Student Services, 19 Rainforest Walk	

PENINSULA CAMPUS ENROLMENT

Students	Date	Time	Location	
(Monash Business School) Business and Economics				
All students completing Monash College in Australia	Bachelor of Business Administration: <i>Surname A – H</i>	19 th Oct 2017	9:00am	Lecture Theatre D4.08, Building D
All students completing Monash College in Australia	Bachelor of Business Administration: <i>Surname I – Z</i>	19 th Oct 2017	1:00pm	Lecture Theatre D4.08, Building D
All students completing Monash College Overseas	Bachelor of Business Administration: <i>Surname A – H</i>	15 th Feb 2018	9:00am	Lecture Theatre D4.08, Building D
All students completing Monash College Overseas	Bachelor of Business Administration: <i>Surname I – Z</i>	15 th Feb 2018	1:00pm	Lecture Theatre D4.08, Building D

Disclaimer: While the University attempts to ensure that the enrolment information is accurate at the time of publication, the University reserves the right to amend the information on this website and content at any time and without notice, including but not limited to information relating to courses, units, admissions, fees and services.