



Form 2: Defer studies/Change of course preference

If you need further assistance contact:

Central Admissions

Email: scenquiries@monash.edu
Phone: +61 3 9903 4788

This form can be used to defer the commencement of your studies or to change your course preference

- Current Monash College students wanting a conditional offer for admittance into a Monash University program can use this form
- You will need information supplied on your International Student Course Agreement to complete this form
- If you defer commencement of your studies for more than 12 months, you will need to submit a new application. We will require details of any academic or work activities undertaken during the deferment period
- Changing course preference is only available for students who have received an offer from Monash University or Monash College.
- If your change of preference is approved, the new offer will replace any previous offers made to you by Monash, these previous offers will be withdrawn. You may request reinstatement of any previous offer made to you by contacting mu.documents@monash.edu, however Monash makes no warranty or promise that any further offer will be made.

1. What type of offer did you receive? (see your International Student Course Agreement – tick ✓ as appropriate)

- Full Monash University offer Monash College with Monash University English Language Centre
 Monash University entry package offer* Monash University English Language Centre offer only
 Monash College offer only MUFY packaged offer

*Entry package offers combine Monash University with Monash College and/or Monash University English Language Centre.

2. What changes are you requesting? (tick ✓ as appropriate)

- I want to defer my studies. Intake deferring to: /
 I want to change my course preference I want a Monash University conditional offer*

*If you require an eCOE for student visa purposes, you will be required to complete the Agreement and make a payment of A\$1000

3. Your contact details (write one letter/number per box)

Monash ID
 Family name
 Given name(s)
 Postal address
 Email address
 Telephone -
 Date of birth / / Gender Male Female

4. Your current course details (see your International Student Course Agreement)

Course offered/enrolled in
 Campus code Clayton **CL**, Caulfield **CA**, Peninsula **PE**, Berwick **BE**, Parkville **PA**, Gippsland **GP**, Malaysia **MA**, South Africa **SA**, City **CI**
 Course code CRICOS code Year start
 Has an electronic Confirmation of Enrolment (eCOE) been issued for this course? Yes No Semester 1 Semester 2

5. Your requested course details (for course codes and information see: www.monash.edu/courses/coursefinder)

Course applying for
 Campus code Clayton **CL**, Caulfield **CA**, Peninsula **PE**, Berwick **BE**, Parkville **PA**, Malaysia **MA**, South Africa **SA**, City **CI** CRICOS
 Course code code Year start
 Signature Semester 1 Semester 2
 Date / /

Return this completed and signed form

- Mail: Central Admissions, Monash Connect, Clayton Campus, 21 Chancellors Walk, Campus Centre, Monash University, VIC 3800, Australia.
- Fax: +61 3 9903 4778 or email: mu.documents@monash.edu

Privacy Statement on Change of Preference or Deferment of studies: The information collected on this form is for the primary purpose of considering your application for admission to a Monash College or Monash University course and, if you are successful, offering you a course place and recording your acceptance of that offer. Other purposes include creating an enrolment record on the student database, corresponding with you, informing you about your course and other college/university/course/events, statistical analysis and complying with legislative reporting requirements. If you do not complete all the questions on this form, it may not be possible to process your application. Personal information may be collected from or disclosed to external organisations such as former employers, secondary schools, other tertiary education institutions, and tertiary admission centres, and the QualSearch verification service, where disclosure is necessary to verify your previous qualifications or experience. It may also be disclosed to government agencies (eg DIAC), as required by legislation or pursuant to obligations under *ESOS Act 2000* and the National Code or for your visa application. Information may be shared with the registered agent you appoint to assist with your application for entry or visa processing. Student record information may also be released in the event of an accident or an emergency. You have the right to access personal information that Monash College and Monash University holds about you, subject to legislation. If you wish to seek access to your personal information or enquire about the handling of your personal information, contact the Monash University privacy officer at privacyofficer@adm.monash.edu.au. Due to privacy regulations we will not disclose personal information to any other third parties such as friends, relatives and parents without your prior consent, except in certain emergency situations. All documents provided to Monash College and Monash University become the property of the College and the University and will not be returned to you. **CRICOS provider:** Monash University 00008C. **CRICOS provider:** Monash College Pty Ltd 01857J