



**Graduate Industry Placements & Projects**  
**Summary of BEX units and requirements**

There are two graduate industry placement/project units:

| Unit          | Credit Points    | Duration |
|---------------|------------------|----------|
| BEX 3350/3351 | 6 credit points  | 20 days  |
| BEX 3450/3451 | 12 credit points | 30 days  |

Students may find their own placement/project or they may apply to Monash to find a placement/project for them. Placements/project may be local, interstate or overseas. Please note that the Work Integrated Learning (WIL) program is highly competitive and there is no guarantee that every student submitting an application will be successful.

**Eligibility**

- Completion of 48 credit points towards degree.
- Credit grade average (i.e. 60% plus).
- An appropriate number of open electives (i.e. 1 for BEX 5001, 2 for BEX 5012).

**Duration**

Placement and projects can be of 20 days (BEX 5001) or 30 days (BEX 5012) duration. This can be full-time or on a part-time equivalent basis. Students negotiate the duration with the business when they arrange the placement or project. However, the total number of days required for the unit must be completed prior to the presentation assessment.

**Assessment**

1. End of placement/project evaluation - completed by supervisor. BEX5012 also has a mid-placement/project evaluation to be completed by the supervisor.
2. End of placement/project evaluation - completed by student. BEX5012 also has a mid-placement/project self-evaluation.
3. Oral presentation (in O-week for summer semester, week 12 for semesters 1 and 2, week 1 of second semester for winter)
4. Reflective essay (1000 words for BEX 5001, 1500 words for BEX 5012)
5. Portfolio which is bound and includes the evaluations, reflective essay and a daily journal kept throughout the placement/project.

Please note that all students enrolled in an industry project or placement are required to attend an induction session (sessions are held in O-week and week 1 of semester).

**Application Process**

Students are required to make a formal application to undertake these units. Details (including opening and closing dates) are available at [business.monash.edu/students/student-experience/work-integrated-learning](http://business.monash.edu/students/student-experience/work-integrated-learning)

All students must complete an Internship Proposal form which covers the following information:

- Contribution expected to be made to the organisation
- Expected gains for the student from undertaking the placement or project
- How the placement/project relates to the student's degree or major discipline area

Students finding their own project will also need to supply additional information via the online application process that covers:

- The placement/project role
- Company details (name, location etc.)
- Supervisor details (name, contact information). If overseas, this needs to be an English-speaker
- Starting and finishing dates

Placements and projects need to be approved by the WIL Team before enrolment to ensure they meet the unit requirements.

**Key Contacts**

WIL Team (for placement queries)  
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**Academic Coordinators**

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