

Reading and Research Unit application

It is the student's responsibility to ensure this application form is completed with all signatures and approvals from Chief Examiner, Supervisor and Course Director before it is returned by the deadline.

- **Student** – to complete section A and sign section C
- **Supervisor** – to complete section B
- **Chief Examiner** – to sign section B
- **Course Director** – to sign section C
- **Associate Dean (Education)** – to sign section E

NB: This application form must be submitted along with an enrolment amendment form to the Faculty Office on your home campus by the end of the second week of semester to ensure your enrolment is finalised

✓	Unit	Semester	Year
	FIT3144 Advanced computer science project (12pts)		
	FIT4008 Reading unit (6pts)		
	FIT5108 Reading unit (6pts)		
	FIT5109 Research topic (6pts)		

A. STUDENT DETAILS			
Student ID		Campus	
Course Code		Course Title	
Family Name		Title	
Given Names			
Email		Mobile	

B. READING/RESEARCH UNIT DETAILS
Project Start and End Date:
Project Topic:
Background (Identify what fields it is related to and the kind of work involved (eg. conceptual, empirical) 20-40 words:

Project Aims (What are the research questions or problems to be addressed; what kind of argument, method or framework is to be applied; what are the expected outcomes?) 80-100 words:		
Schedule (What are the weekly activities to be undertaken?) 50 words:		
Meetings (What are the arrangements for weekly consultation and supervision?) 30 words:		
Assessment (What are the assessment tasks, their due date and value eg. Major Report (8, 000 words) due Week 14: 80%, Literature review (1,000 words) due Week 10: 20%):		
Supervisor Name	Supervisor Signature	Date
Chief Examiner Name	Unit Leader Signature	Date

C. STUDENT AGREEMENT		
I understand and agree to meet all the above requirements and assessment of the unit as specified by the Chief Examiner/Supervisor. Privacy Statement The information on this form is collected for the purposes of enrolling you into the unit specified on this form. If you choose not to complete all relevant sections of this form it may not be possible for this form to be processed. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information, please contact the University Privacy Officer at sss.privacy@monash.edu .		
Student Signature		Date

D. Course Director Approval - Must be completed for all units		
Course Director Name		
Course Director Signature		Date

E. Associate Dean (Education) Approval - Course Director must seek approval from AD(E)		
Provide reason for enrolment approval:		
Associate Dean (Education) Name		
Associate Dean (Education) Signature		Date
OFFICE USE ONLY:		
Callista updated by		Date
<i>Course notes updated</i> <input type="checkbox"/>		<i>Enrolment keyed</i> <input type="checkbox"/>

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