

## Faculty of Medicine, Nursing and Health Sciences Policy

<b>Policy Title</b>	Learning Management System - Faculty of Medicine, Nursing and Health Sciences
<b>Date Effective</b>	January 2019
<b>Review Date</b>	January 2021
<b>Policy Owner</b>	Deputy Dean Education Faculty of Medicine, Nursing and Health Sciences
<b>Category</b>	Academic Quality and Standards
<b>Version Number</b>	1
<b>Content Enquiries</b>	Email: med-quality-fmnh@monash.edu
<b>Scope</b>	These guidelines apply to all undergraduate and postgraduate coursework units offered in the Faculty of Medicine, Nursing and Health Sciences (MNHS) as well as units in which the Faculty has majority teaching responsibility.
<b>Purpose</b>	The purpose of this policy is to advise staff on the learning management system required within the Faculty for teaching and learning purposes.
<b>POLICY STATEMENT</b>	

The Faculty of Medicine, Nursing and Health Sciences requires all chief examiners and unit coordinators to use Moodle (Modular Object-Oriented Dynamic Learning Environment) as the learning management system (LMS) for staff and students (unless approved otherwise). Moodle will contain (as a minimum) the following information:

- an approved MNHS banner navigation
- unit information
- assessment details
- resource information (required readings etc)
- discussion forum details
- weekly content information
- a link to the unit guide

All content in the Moodle site must be compatible with information contained in the unit handbook entry. Gradebook must be used by the chief examiner to upload unit results to Callista as part of the marking management plugin.

<b>Supporting Procedures</b>	
<b>Responsibility for implementation</b>	Unit Coordinator Chief Examiner Associate Dean Learning and Teaching Deputy Dean Education

<b>Status</b>	New
<b>Approval Body</b>	<b>Academic Quality and Standards policies</b> <b>Name:</b> LTC <b>Meeting:</b> 4/2018 <b>Date:</b> 17/9/18 <b>Agenda item:</b> 7.5
<b>Endorsement Body</b>	<b>Academic Quality and Standards policies</b> <b>Name:</b> <b>Meeting:</b> <b>Date:</b> <b>Agenda item:</b>
<b>Definitions</b>	
<b>Legislation Mandating Compliance</b>	
<b>Related Policies</b>	
<b>Related Documents</b>	