Building skills and toolkits for research data interviews
Learnings from the Monash University Library Research Data Collections Project

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The toolkit consists of workflows, templates, and interview questions designed to help researchers understand and document their research data. The toolkit includes:

- Interview workflows
- Pre-interview contact
- Post-interview preparation
- Interview template
- Tracking spreadsheets
- Data entry form

The interview questions are based on the Research Data Collections Questionnaire and aim to capture information about the researchers' projects and data collection processes. The interview process is iterative and allows for adjustments to be made as necessary.

Researchers' comments on the process:

- I think it is a really important part of the project to ensure that researchers understand how their data is used in the future. It is important to understand the benefit of participating in the project.
- Some researchers have indicated that the questions asked during the interview have been beneficial to them in thinking about the future use of their data.

The toolkit has been developed in collaboration with ANDS and the Monash University Library to support researchers in managing their data collections. The toolkit is available on the Library's website and can be accessed through the Research Data Collections Project website.

Data entry form

We are currently in the process of developing a data entry form to capture metadata about the data collections. The form will include fields for data description, metadata, and other relevant information. The form will be user-friendly and will allow researchers to easily input data about their projects.

Research Data Australia

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