Bachelor of Arts

Course Code: BD

Students must select either a major and two minor strands, ten subjects to make up twenty sem.
period of not less than three y
part-time equivalent.

A major consists of eight sem.
approved sequence, and a minor
Major and minor strands are ap
ology, Applied Sociology, Politic

SOC350

A subject for f
individual li
student's ch
such as :

1990
# CHISHOLM COURSES

## Associate Diplomas
- Marketing
- Police Studies
- Secretarial Studies (Legal or Medical)
- Welfare Studies

## Diplomas
- Applied Science (Nursing)
- Teaching (Early Childhood)
- Teaching (Primary)

## Bachelor Degrees
### Applied Science
- (Computing)  
- (Digital Technology)  
- (Multidiscipline)

### Arts
- (Ceramic Design)
- (Fine Art)
- (Craft)
- (Graphic Design)
- (Police Studies)

### Business/Management
- (Accounting)
- (Accounting)/Applied Science (Computing)
- (Agribusiness)
- (Banking and Finance)
- (Business Administration)
- (Human Resource Management)
- (International Trade)
- (Management)
- (Manufacturing Management)
- (Marketing)

### Education
- – Fourth Year of Study

### Engineering
- (Civil and Computing)
- (Electrical and Computing)
- (Industrial and Computing)
- (Mechanical and Computing)

### Technology
- (Design)

## Graduate Diplomas
- Accounting
- Accounting Information Systems
- Agribusiness
- Applied Polymer Science
- Applied Psychology
- Banking and Finance
- Business Technology
- Ceramic Design
- Computer Graphics
- Computing
- Digital Communications
- Educational Studies
- Fine Art
- Information Technology
- International Business
- Logistics Management
- Marketing
- Multicultural Studies
- Municipal Engineering
- Outdoor Education
- Project Management
- Robotics
- Structural Computations
- Taxation
- Water Science
- Welfare Administration

## Master’s Degrees
- Applied Science
- Applied Science – by Thesis
- Arts
- Business (Marketing) – by Coursework
- Business – by Research
- Computing – by Coursework
- Education
- Engineering

<table>
<thead>
<tr>
<th>Code</th>
<th>Volume</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>2</td>
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<td>B</td>
<td>3</td>
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<td>E</td>
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<td>6</td>
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</table>

Where appropriate for courses in the Faculty of Technology, the School which administers the course is shown in brackets:
- a School of Applied Science
- c School of Computing and Information Systems
- d School of Digital Technology
- e School of Engineering
## CONTENTS

<table>
<thead>
<tr>
<th>Campus</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>How to use the Handbook</td>
</tr>
<tr>
<td>2</td>
<td>The Chisholm/Monash Merger</td>
</tr>
<tr>
<td>3</td>
<td>School of Social and Behavioural Studies Staff</td>
</tr>
<tr>
<td>5</td>
<td>Undergraduate Courses</td>
</tr>
<tr>
<td></td>
<td>Admission Requirements</td>
</tr>
<tr>
<td>C &amp; F</td>
<td>5</td>
</tr>
<tr>
<td>C</td>
<td>8</td>
</tr>
<tr>
<td>C &amp; F</td>
<td>9</td>
</tr>
<tr>
<td>C</td>
<td>11</td>
</tr>
<tr>
<td>C</td>
<td>11</td>
</tr>
<tr>
<td>12</td>
<td>Graduate Courses</td>
</tr>
<tr>
<td>C</td>
<td>12</td>
</tr>
<tr>
<td>C &amp; F</td>
<td>12</td>
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<tr>
<td>C</td>
<td>13</td>
</tr>
<tr>
<td>C</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>Subject Synopses</td>
</tr>
</tbody>
</table>

C = conducted at Caulfield campus only
C & F = conducted at both campuses
How to use the Handbook

This is one of seven volumes which make up the Chisholm Institute of Technology 1990 Handbook.

Volume One, the Student Manual, contains important dates and information on student administration matters, student services and the Institute's student regulations.

Volumes Two to Seven cover the courses and subjects offered by the Faculties and Schools of the Institute. These volumes contain staff lists, course descriptions for undergraduate and postgraduate courses, and subject synopses.

Where a course is offered by two Schools or Faculties, it is listed in both volumes, but the relevant subject synopses are generally contained in the volume of the School or Faculty which administers the course. Check the course list inside the front cover of this book to determine who administers each course.

Subject synopses are listed in order of subject code. They provide information on contact hours, prerequisites, aims and syllabus, and major reference books for each subject. Where no references or assessment are explicitly stated, these will be advised at the commencement of classes.

Maps of the Caulfield and Frankston campuses are printed inside the back cover of each volume.

Special Note on Course Titles

The title shown in bold at the start of each course is the official Chisholm title. Where these differ from the "generic" titles as defined by the Australian Council on Tertiary Awards, the ACTA title is shown in brackets.

The Chisholm/Monash Merger

Chisholm Institute of Technology and Monash University have entered into an agreement through which they will merge to form an expanded Monash University.

The advantages for students will be:

• A diverse, unified and more equitable higher education system serving Melbourne’s eastern and south-eastern regions.
• A major expansion of higher education opportunities within Monash University, with a greater range of available disciplines and awards.
• Improved flexibility of subject choice and better provisions for transfer of credit within and between disciplines.
• A broadening of student services and facilities for teaching and research.

Students will enrol under Chisholm regulations during early 1990. At the time of the merger on 1 July 1990, their status will change to that of enrolled students of Monash University. Similarly, Chisholm courses will become Monash courses and all students will have the right to complete the courses in which they are enrolled.

1990 Handbook

Volume One – Student Manual
Volume Two – School of Art and Design
Volume Three – Faculty of Business
Volume Four – School of Education
Volume Five – School of Nursing
Volume Six – School of Social and Behavioural Studies
Volume Seven – Faculty of Technology

For more information
Enrolment, Course Information: Admissions Office, level one, building A, Caulfield campus, (03) 573 2000.
Financial Assistance, Scholarships, Regulations: Student Administration, level one, building A, Caulfield campus, (03) 573 2115.

The merger agreement states:

“The merger of these two institutions will result in a significantly enlarged and changed Monash University capable of both maintaining the reputation of the academic programs currently offered by both institutions and enabling the development of important new academic initiatives that will benefit the community they serve. Such an association will be to the mutual advantage of both institutions by adding to the strengths of existing courses and extending the range of educational opportunities available to students.

“The association will recognise the record of excellence of both institutions and their ethos and orientation, especially the established relationships with the professions, industry, business and the community. The bringing together of these interests will generate opportunities for available resources to be used to advantage, providing a better basis of innovation and change.”

Information contained in the Handbook was correct at 1 August 1989. Please check specific details with the relevant School or Faculty, or with the Admissions Office, telephone (03) 573 2000. The Institute accepts no responsibility for changes to information contained in the Handbook.
STAFF

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BBus(Chisholm), AIPS

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BEd(Monash)

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Administrative Assistant
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BA(ANU)

Administrative Officer (Frankston)
Wendy Ratcliffe

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Secretary
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BA, GradDipAppPsych(Chisholm)

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Secretary
Rita Jackson

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Secretary
Matoula Konstantinou

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Iris O’Loughlin
BA, DipEd(Melb) ATCL(London), MA(LaTrobe)
Susan A. Tweg
BA(Hons)(Birmingham), MA(Monash)

Lecturers
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BA, DipEd(UNE), MA(LaTrobe)
Rosemary Lucas
BA(Hons)(Monash)

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MA, DipEd(Melb)

Senior Lecturers
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MA(WA)
Dennis F. Woodward
BA(Hons), PhD(Flinders)

Lecturers
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BA(Hons)(Tasmania), PhD(Sydney)
Neil Thornton
BA(Hons)(Sydney), MA(Qld), PhD(LSE)

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Secretary
Mary Gordon
BBus(Chisholm)

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Margaret C. Safron
BA, DipSocStud(Melb)
Leah Zaks
BSc(Hons)(Monash), MAPsS

Senior Tutor
Phillippa Connelly
BSW(Melb)

Secretary
Patricia Kelly
Admission Requirements for Undergraduate Courses

Applicants with the following qualifications are eligible for consideration for admission into the Institute's undergraduate courses:
1. Successful completion of a VCAB Year 12. This can include HSC Group One or Group Two subjects, TOP, T12 and Approved Study Structures;
2. Interstate or overseas qualifications certified by VCAB as equivalent to Year 12;
3. Any other qualification requirement approved by the Academic Board, e.g. Certificate of Business Studies; or
4. Qualifications or experience acceptable to the Chisholm Admissions Committee.

For information regarding course requirements, such as prerequisite and recommended subjects or special requirements, see the following course descriptions.

Bachelor of Arts

Course Code: BD

Students must select either two major strands or one major and two minor strands, together with sufficient subjects to make up twenty semester subjects to be studied over a period of not less than three years of full-time study, or part-time equivalent.

A major consists of eight semester subjects in an approved sequence, and a minor of four such subjects. Major and minor strands are available in Applied Psychology, Applied Sociology, Political Studies and Literature. Minor strands are available in Cinema Studies and Labour Studies.

Minor strands are also available in Statistics (taught by the Faculty of Technology’s Division of Mathematical and Environmental Sciences) and in Economics, Administrative Studies (taught by the David Syme Business Schools). Statistics may also be undertaken as a cognate major (six semester subjects) in conjunction with one of the major sequences offered by the School of Social and Behavioural Studies.

At least twelve of the twenty semester subjects required for the Bachelor of Arts must be selected from those offered by the Departments of Applied Psychology, Applied Sociology, and Humanities. Statistics, Economics and Administrative Studies are not offered by these departments.

Credit Transfer

Applicants who have completed studies at tertiary level may apply for credit in equivalent subjects in the Bachelor of Arts. No credit is allowed in a subject which forms part of the final year of the Bachelor of Arts. Application for credit transfer is made on form SR6, available from the School Administration Office.

Admission with Advanced Standing

Admission with advanced standing may be granted to an applicant who provides evidence of tertiary study equivalent to eight or more semester subjects. To qualify for award of the Bachelor of Arts, applicants admitted with advanced standing are required to complete at least six, and not more than twelve semester subjects, completing in total at least one major and one minor strand, together with prerequisites specified for the subjects completed, where these do not form part of the applicant's major and minor strands.

Class Hours

Classes take the form of lectures, seminars or tutorials, and workshops or laboratory sessions. Full-time students are expected to undertake four subjects per semester during first year, and at least three per semester thereafter. First year students are required to attend classes for a minimum of sixteen hours per week; in later years a minimum of twelve hours per week.

Part-time students are expected to undertake two subjects per semester, a minimum of eight hours per week.

Assessment

Where subjects are partly or wholly assessed on a cumulative basis, students may not qualify for a pass unless attendance is satisfactory and all prescribed assignments are submitted. Methods of assessment are described in subject synopses. Subjects are graded on the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>HD</td>
<td>High Distinction</td>
</tr>
<tr>
<td>D</td>
<td>Distinction</td>
</tr>
<tr>
<td>C</td>
<td>Credit</td>
</tr>
<tr>
<td>P1</td>
<td>Pass (Higher Division)</td>
</tr>
<tr>
<td>P2</td>
<td>Pass (Lower Division)</td>
</tr>
<tr>
<td>N</td>
<td>Fail</td>
</tr>
<tr>
<td>PQ</td>
<td>Pass (No higher grade awarded)</td>
</tr>
<tr>
<td>X</td>
<td>Assessment deferred</td>
</tr>
<tr>
<td>NA</td>
<td>Not finally assessed: examined over more than one semester</td>
</tr>
</tbody>
</table>

MAJOR STRANDS

APPLIED PSYCHOLOGY

The Applied Psychology major requires the completion of eight semester subjects in Psychology, together with two semester subjects in Statistics (MAT171 and MAT172, or equivalent). First and second year subjects in Psychology are compulsory and must be taken in the sequence PSY101, PSY102, PSY201, PSY202. (This sequence forms a minor.) In third year, students must complete PSY301, PSY302, PSY304 and one of PSY303, PSY305, PSY306, PSY307, PSY308 or PSY309. The table below lists the Psychology subjects required for minor and major studies.
Subject | Hours per week
--- | ---
PSY101 Psychology - Introductory | 5
PSY102 Psychology - Introductory | 5
MAT171 Statistics | 4
MAT172 Statistics | 4
PSY201 Psychology - Human Development | 5
PSY202 Psychology - Personality and Interpersonal Behaviour | 5
PSY301 Psychology - Psychology in the Industrial Setting | 5
PSY302 Psychology - Vocational Development | 5
PSY304 Psychology - Theory and Systems | 5
PSY303 Psychology - Professional Development | 4
PSY305 Psychology - Community Psychology | 5
PSY306 Psychology - Psychology and the Law | 4
PSY307 Psychology - Experiential Introduction to Counselling | 5
PSY308 Psychology - Health Psychology | 4
PSY309 Psychology - Introduction to Sports Psychology | 4
SOC210 Sociology - Theory and Methodology | 4
SOC212 Sociology - Sociology of Youth | 4
SOC214 Sociology - Sociology of Education | 4
SOC216 Sociology - Industrial Sociology | 4
SOC218 Sociology - Sociology of Prisons | 4
SOC220 Sociology - Sociology of Ageing | 4
SOC302 Sociology - Deviance and Social Control | 4
SOC304 Sociology - Urban Sociology | 4
SOC306 Sociology - Sociology of Welfare | 4
SOC308 Sociology - Sociology of the Family | 4
SOC310 Sociology - Social Research Methods | 4
SOC312 Sociology - Sociology of Religion | 4
SOC314 Sociology - Social Stratification | 4
SOC316 Sociology - Sociology of Popular Music | 4
SOC318 Sexuality, Gender & Social Relations | 4
SOC320 Sociology of Genocide | 4
SOC360 Sociology Research Practicum | 5

**APPLIED SOCIOLOGY**

A major in Applied Sociology consists of eight semester subjects, the first two of which must be SOC102 and SOC104, taken in that order. Students then select six upper division sociology subjects to complete a major, or two to complete a minor.

For a major, SOC210 and SOC360 are required. Provided that prerequisites are satisfied, upper division subjects may be taken in any order, except that SOC360 must be one of the final two subjects in the major. SOC310 is a prerequisite for SOC360. It is recommended that SOC210 precedes SOC310. An additional requirement for a major is Statistics MAT171 or equivalent.

Subject | Hours per week
--- | ---
SOC102 Sociology - Introduction | 4
SOC104 Sociology - Introductory | 4
MAT171 Statistics | 4
SOC202 Sociology - Mass Media | 4
SOC204 Sociology - Immigration and Minority Relations | 4
SOC206 Sociology - Community Organisation | 4
SOC208 Sociology - Sociology of Organisations | 4
SOC210 Sociology - Theory and Methodology | 4
SOC212 Sociology - Sociology of Youth | 4
SOC214 Sociology - Sociology of Education | 4
SOC216 Sociology - Industrial Sociology | 4
SOC218 Sociology - Sociology of Prisons | 4
SOC220 Sociology - Sociology of Ageing | 4
SOC302 Sociology - Deviance and Social Control | 4
SOC304 Sociology - Urban Sociology | 4
SOC306 Sociology - Sociology of Welfare | 4
SOC308 Sociology - Sociology of the Family | 4
SOC310 Sociology - Social Research Methods | 4
SOC312 Sociology - Sociology of Religion | 4
SOC314 Sociology - Social Stratification | 4
SOC316 Sociology - Sociology of Popular Music | 4
SOC318 Sexuality, Gender & Social Relations | 4
SOC320 Sociology of Genocide | 4
SOC360 Sociology Research Practicum | 5

**LITERATURE STUDIES**

**Literature Major**
The Literature Major comprises the following:

**Year 1**

**Compulsory**

LIT100 From Renaissance to Regency | 4
LIT101 From Romantic to Modern | 4

**Years 2 and 3**

Students will take six upper division subjects which must include two sets of paired subjects (see below) and LIT350 Literature and Society.

**Pair 1**

LIT210 Modern Literature | 4
LIT211 War and Literature | 4

**Pair 2**

LIT220 Australian Literature | 4
LIT221 American Literature | 4

**Pair 3**

LIT230 The Dramatist as Social Critic | 4
LIT231 Modern Drama | 4

**Pair 4**

LIT240 Reading Film Narrative | 4
LIT241 Popular Narrative Fiction | 4

**Pair 5**

LIT250 Novel into Film | 4
LIT251 Drama into Film | 4

**Pair 6**

LIT260 Fiction Writing: Theory and Practice | 4
LIT261 Advanced Fiction Writing | 4

**Pair 7**

LIT270 Sources of Children's Literature | 4
LIT271 Children's Literature: A Comparative Study | 4
LIT350 Literature and Society
Compulsory new subject: a study of certain texts of the period 1870-1970 to explore some major currents in literature and literary criticism, and their relationship to social change. This subject will be the last taken in the Literature Major, with the qualification that it may be taken concurrently with one other literature subject.

Note: There is an 80 per cent attendance requirement for all literature classes.

POLITICAL STUDIES
A major in Political Studies requires the completion of eight of the subjects listed in the following table, of which four are compulsory (marked C). A minor requires the completion of POL153 and POL154, plus two upper level subjects. Students should normally complete both POL153 and POL154 before proceeding to upper level subjects; completion of a minor in Political Studies is a prerequisite for POL360.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
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<tbody>
<tr>
<td>POL153</td>
<td>4</td>
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<tr>
<td>POL154</td>
<td>4</td>
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<tr>
<td><strong>Upper Division</strong></td>
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<td>POL252</td>
<td>4</td>
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<td>POL256</td>
<td>4</td>
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<td>POL258</td>
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<td>POL260</td>
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<td>POL264</td>
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<td>POL268</td>
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<td>POL350</td>
<td>4</td>
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<tr>
<td>POL352</td>
<td>4</td>
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<tr>
<td>POL360</td>
<td>4</td>
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</tbody>
</table>

*Statistics*
Statistics is available as a minor or as a cognate major and is taught by the Division of Mathematical and Environmental Sciences. The first year subjects are structured so that students with different levels of mathematical background knowledge can be accommodated. Statistics MAT171 and MAT172 have been designed for students with a non-mathematical background. Statistics MAT173 and MAT174 have been designed for students with a sound mathematical basis at Year 12. The latter subjects constitute the first year of a major study in Statistics, viz., MAT173, MAT174, MAT273, MAT274, MAT373, MAT374.

Students completing MAT171 and MAT172 at a suitable level (P1 or above) may be permitted to complete a minor by taking MAT273 and MAT274. Such students wishing to complete a major will be required to strengthen their mathematical basis by taking MAT174 before proceeding to a study of third year subjects MAT373 and MAT374.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
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<tbody>
<tr>
<td>MAT171</td>
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<td>MAT172</td>
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<td>MAT173</td>
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<td>MAT174</td>
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<td>MAT273</td>
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<td>MAT274</td>
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<tr>
<td>MAT275</td>
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<tr>
<td>MAT373</td>
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<tr>
<td>MAT374</td>
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</tbody>
</table>

**MINOR STRANDS**

**LABOUR STUDIES**
Labour Studies comprises four semester length subjects which also have the status of single subjects or electives. The subjects are:

- POL100 Introduction to Labour Studies
- POL262 Politics of Labour
- SOC217 Sociology of Working
- PSY205 Psychology of Work

On completion of the compulsory introductory subject POL100, students may take the upper-division subjects in any sequence.

POL262 is also accredited for a Political Studies major/minor, but double credit is not permissible.

Provided they possess the prerequisites students may, with the permission of the program coordinator, replace one of the upper division subjects with one of the following subjects offered by the David Syme Business Schools:

- ADM334 Labour Relations
- FIN370 Labour Economics

Because of the structural requirements of the double degree, the option to replace one of the upper division subjects with a David Syme Business Schools subject is not available to Bachelor of Arts/Bachelor of Business students.

**CINEMA STUDIES**
The Cinema Studies Minor comprises the following:

**Year 1**
Compulsory
- LIT110 Reading Film Narrative A
- LIT111 Reading Film Narrative B

**Year 2**
Students will take any two of the following:
- LIT250 Novel into Film
- LIT251 Drama into Film
- LIT252 Film and Ideology
- LIT253 Film and National Culture

Note: All Cinema Studies subjects have four contact hours per week. There is an 80 per cent attendance requirement for all Cinema Studies. LIT250 and LIT251 may be taken
in either the Literature Major and the Cinema Studies Minor but may not be counted twice.

**ADMINISTRATIVE STUDIES**

The Administrative Studies minor is taught by the David Syme Business Schools and students are advised to check with the School of Social and Behavioural Studies Administrative Office staff to ensure that structural requirements of the minor are met. Administrative Studies will comprise four semester-length subjects that also have the status of single subjects or electives. Three strands are offered with each having ADM130, Introduction to Management, as its foundation subject. The three strands offered are:

1. **Organisation Strand:** Students are required to complete Introduction to Management ADM130, Management of Organisational Performance ADM269, and any two of the following: Organisation Change ADM262, Public Administration ADM265, Managing the Environment ADM337, Strategic Management ADM340, Labour Relations ADM334¹.


3. **Marketing Strand:** Students are required to complete Introduction to Management ADM130, Entrepreneurial Management ADM212, Marketing Theory and Practice MKT112, Buyer Behaviour MKT211².

¹ The subject Labour Relations ADM334, is allowed as a subject within the Labour Studies minor and the Economics minor. It can only be counted for inclusion in one minor.

² MKT115 (1/2S) is not required as a prerequiste for MKT211 for Bachelor of Arts students.

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<tbody>
<tr>
<td>Hours per week</td>
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</tbody>
</table>

**ECONOMICS**

The Economics Minor is taught by the David Syme Business Schools and students are advised to check with the School of Social and Behavioural Studies Administrative Office staff to ensure that the structural requirements of the course are met. For a minor in economics, students are required to complete two Group A and Group B subjects according to the following structure:

**Group A:** (Compulsory foundation subjects.) Students are required to complete Macroeconomics FIN171 and; either Microeconomics FIN271 or Pricing for Marketers FIN212. This subject is designed for students taking the Bachelor of Business (Marketing) degree.

**Group B:** (Elective subjects in the minor.) Students are required to complete two of Monetary Theory and Practice FIN233, The International Economy FIN273, Labour Economics FIN370, Public Finance FIN372, Business Statistics and Forecasting FIN217, Money and Capital Markets FIN130, Labour Relations ADM334, State and Political Economy POL268. Note that only one of these last three subjects may be taken in an Economics minor.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIN130</td>
<td>Money and Capital Markets</td>
</tr>
<tr>
<td>FIN171</td>
<td>Macroeconomics</td>
</tr>
<tr>
<td>FIN212</td>
<td>Pricing for Marketers</td>
</tr>
<tr>
<td>FIN217</td>
<td>Business Statistics &amp; Forecasting</td>
</tr>
<tr>
<td>FIN233</td>
<td>Monetary Theory &amp; Practice</td>
</tr>
<tr>
<td>FIN271</td>
<td>Microeconomics</td>
</tr>
<tr>
<td>FIN273</td>
<td>The International Economy</td>
</tr>
<tr>
<td>FIN370</td>
<td>Labour Economics</td>
</tr>
<tr>
<td>FIN372</td>
<td>Public Finance</td>
</tr>
<tr>
<td>ADM334</td>
<td>Labour Relations</td>
</tr>
<tr>
<td>POL268</td>
<td>State and Political Economy</td>
</tr>
</tbody>
</table>

Please refer to Volume Three of the Handbook for ADM and FIN subject descriptions.

**Other Subjects Available**

Provided the appropriate prerequisites are met, most subjects at degree level offered at Chisholm Institute may be undertaken as individual subjects (electives) in the Bachelor of Arts.

**Bachelor of Arts (Police Studies)**

**Course Code: BZ**

**Course Leader: Robert H. Smith**

This course provides higher training in both academic and professional studies for serving and prospective members of police forces. As an inter-disciplinary field of study it draws from Politics, Sociology, Management and other cognate disciplines. It can be completed in a minimum time of three years full time and five years part time study.

**Course Structure**

The course consists of either two major strands or one major strand and two minor strands, together with sufficient electives or compulsory support subjects to make up twenty semester subjects. The Police Studies major (eight semester subjects) is compulsory. Other majors can be drawn from those accredited as major strands in the existing Bachelor of Arts degree (Applied Psychology, Applied Sociology, Statistics, Literature and Political Studies).
The subjects for the compulsory major in Police Studies are as follows:
PCE 101 Introduction to Police Organisation
PCE 102 Structure and Organisation of Policing
PCE 103 Introduction to Legal Studies
PCE 104 Legal Regulation and Social Relationships
PCE 201 Law and Society
PCE 202 Comparative Policing
PCE 301 Development of Policing in Australasia
PCE 302 Applied Research Project

Other major and minor strands which may be taken, are as described in the entry on major and minor strands for the BA course. In addition a minor in Traffic Policing Studies may be taken comprising any four of the following subjects, provided that prerequisites are met:
CIV 220 Road Traffic Accidents 1
CIV 221 Highway Design
CIV 222 Traffic Engineering and Control
CIV 223 Land use and Transport Interaction
CIV 224 Road Traffic Accidents 2
CIV 227 Project Thesis

Assessment: As listed at the beginning of the section on Undergraduate Courses.

Completion of the Traffic Studies minor in the Bachelor of Arts (Police Studies) provides eligibility for membership of the Institute of Transportation Engineers as Associate Members.

Bachelor of Arts/Bachelor of Business

BA/BBus (Accounting)
Course Code: JA
BA/BBus (Banking and Finance)
Course Code: JN
BA/BBus (Business Administration)*
Course Code: JU
BA/BBus (Human Resource Management)
Course Code: JH
BA/BBus (International Trade)
Course Code: JT
BA/BBus (Management)*
Course Code: JK
BA/BBus (Marketing)
Course Code: JM
BA/BBus (Office Administration)*
Course Code: JB

Course Leader: Dennis Woodward

* There will be no intake in these courses after 1989

The Course

Each Double Degree program is designed to provide a broadly based business education together with a major study in one specialised area of business (Accounting, Banking and Finance, Business Administration, Human Resource Management, International Trade, Management, Marketing or Office Administration), and one specialised area of Arts (Applied Psychology, Applied Sociology, Literature or Political Studies). Minor Studies for the Arts are available in these disciplines as well as Labour Studies and Cinema Studies. In the Bachelor of Arts a major consists of eight semester subjects in an approved sequence and a minor of four such subjects.

Recognition

By selecting appropriate subjects in the degrees a student may progress towards qualification for membership of one or more of: the Australian Society of Accountants, the Institute of Chartered Accountants in Australia, the Institute of Professional Secretaries (Australia), the Bankers Institute of Australia and the Australian Psychological Society. Full membership of these professional bodies may require additional study and work experience.

Venue

Day and evening classes are offered in arts subjects at the Caulfield campus. For information on evening classes at Frankston, contact the School Administration Office (Frankston campus). For information about the availability of business subjects at the Frankston campus see the appropriate sections of the Bachelor of Business course.

Admission Requirements

For a general statement regarding admission requirements for undergraduate courses, see beginning of Undergraduate Courses section on page five.

Recommended Subjects

Pass(es) in particular subject(s) at Year 12 level as stipulated in individual Bachelor of Business strand entries.

Credit Transfer

Applicants who have undertaken studies at tertiary level may apply for credit in equivalent subjects in the course. When applying, prospective students must provide full documentary evidence of prior tertiary studies including a copy of their academic record and subject synopses from the handbooks of the years in which the subjects were passed to enable credits to be processed by the School of Social and Behavioural Studies and the David Syme Business Schools. Applicants should obtain from the Admissions Office, telephone 573 2000, a copy of the application form, Application for Credit Transfer (SR6), to facilitate this process. In all cases at least eight equivalent semester subjects must be completed at Chisholm before a student is eligible for the awards of Bachelor of Arts and Bachelor of Business.

The following credit transfers have been standardised by the Academic Board:

- Holders of the AAIB award from the Australian Institute of Bankers are eligible for credit for up to six subjects. Members of the Institute of Chartered Secretaries and Administrators will be granted credit for three subjects. Holders of a recognised Certificate of Business Studies are eligible for credit for up to a maximum of four subjects in the course.

Students who are members of a professional accounting body approved by the Academic Board of Chisholm will be admitted to year two of the course. A list of approved professional bodies is available from the David Syme Business Schools Administration Offices.
For further information and advice on all matters concerning credit transfer students should consult with the Course Leader.

Transfer Between Double Degrees

Permission to transfer between double degree strands depends on academic performance and availability of places. If such a transfer occurs, additional subjects may be required to fulfil the structural requirements of the Bachelor of Arts and the Bachelor of Business with respect to major and minor strands. Students wishing to transfer must apply on form SR1 as a new student.

Assessment

Where subjects are partly or wholly assessed on a cumulative basis, students may not qualify for a pass unless attendance is satisfactory and all prescribed assignments are submitted.

Contact Hours

Teaching takes the form of lectures, classes, seminars or tutorials and workshops or laboratory sessions. Full-time students are normally expected to undertake four subjects per semester and are required to attend for approximately sixteen hours per week.

Part-time students are normally expected to undertake two subjects per semester, involving approximately eight hours per week. Part-time evening students are generally required to attend on two evenings per week.

Private Study

Students are expected to devote at least as much time per week per subject in private study as they do to attending classes.

Course Structure

For each student an integrated program of subjects is constructed to meet personal and vocational needs. Advice regarding possible combinations of subjects will be given to students by the Course Leader or other nominated staff from both Schools.

Different business strands require different numbers of subjects. The usual number of semester subjects required in each strand, and the time normally required for a full-time student to complete a program, are shown below:

1. BA/BBus (Accounting)
   33 full subjects
   Time required: 4 years (provided summer semesters are available)

2. BA/BBus (Banking and Finance)
   32 full subjects
   Time required: 4 years

3. BA/BBus (Business Administration)*
   32 full subjects
   Time required: Minimum 4 years

4. BA/BBus (Human Resource Management)
   This course is subject to accreditation. Details to be advised.

5. BA/BBus (International Trade)
   Details to be advised.

6. BA/BBus (Management)*
   32 full subjects
   Time required: 4 years

7. BA/BBus (Marketing)
   32 full subjects
   Time Required: 4 years

8. BA/BBus (Office Administration)*
   32.5 full subjects
   Time Required: Minimum 4 years

* There will be no intake into these courses after 1989
Note: Slight variations in the number of subjects required for each strand may occur because of different statistics prerequisites for arts majors.

Two examples of double degree programs are shown below. Additional information is available from the course brochure and the Course Leader.

Example 1: BA/BBus (Banking and Finance) – with a major of Applied Sociology and a minor in Political Studies within the BA.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td></td>
</tr>
<tr>
<td>SOC102, POL153, FIN130, MAT171.</td>
<td>SOC104, POL154, FIN171, ACC103.</td>
</tr>
<tr>
<td>Year 2</td>
<td></td>
</tr>
<tr>
<td>SOC212, POL264, COT172, FIN111.</td>
<td>SOC210, POL256, ADM130, FIN240.</td>
</tr>
<tr>
<td>Year 3</td>
<td></td>
</tr>
<tr>
<td>SOC216, MKT112, FIN217, FIN260.</td>
<td>SOC208, FIN271, FIN280, FIN245.</td>
</tr>
<tr>
<td>Year 4</td>
<td></td>
</tr>
<tr>
<td>SOC310, FIN233, FIN363, FIN393.</td>
<td>SOC360, FIN365, FIN333, ADM323.</td>
</tr>
</tbody>
</table>

(Total: 32 full subjects)

Example 2: BA/BBus (Marketing) – with a major in Applied Psychology and a minor in Applied Sociology within the BA.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td></td>
</tr>
<tr>
<td>PSY101, SOC102, MAT166 (0.5)¹, MKT112.</td>
<td>PSY102, SOC104, MKT113¹, COT173, MKT115 (0.5).</td>
</tr>
<tr>
<td>Year 2</td>
<td></td>
</tr>
<tr>
<td>PSY201, SOC212, ACC103, FIN171.</td>
<td>PSY202, SOC208, FIN122, ADM130.</td>
</tr>
<tr>
<td>Year 3</td>
<td></td>
</tr>
<tr>
<td>PSY301, ADM212, FIN212, MKT211.</td>
<td>PSY302, MKT212, MKT213, FIN218.</td>
</tr>
<tr>
<td>Year 4</td>
<td></td>
</tr>
<tr>
<td>PSY303, MKT249, MKT346, MKT312, MKT348, MKT313.</td>
<td>PSY304², MKT347, MKT348, MKT313.</td>
</tr>
</tbody>
</table>

(Total: 32 full subjects)

¹ MAT166 (0.5 sub) plus MKT113 fulfills the statistics prerequisites for second year Applied Psychology and the major in Applied Sociology.
² PSY304 is a full year subject.

This course is administered by the School of Social and Behavioural Studies. The business subject synopses can be found in Volume Three of the Handbook.
Awards
Students successfully completing a double degree would qualify for two degree awards: Bachelor of Arts, and Bachelor of Business (Accounting, Banking and Finance, Human Resource Management, International Trade, Management, Marketing, Business Administration or Office Administration).

Associate Diploma in Police Studies

(Associate Diploma of Arts in Police Studies)
Course Code: QP
Course Leader: Robert H. Smith
This part-time course provides higher training in both academic and professional studies for serving and prospective members of police forces and can be completed in a minimum time of three and a half years (seven semesters).

Admission Requirement
As listed at the beginning of the section on Undergraduate Courses, or the completion of a Certificate of Police Studies.

Course Structure
The course is designed around a core of ten compulsory semester subjects plus four optional subjects. Students take two subjects per semester and are usually required to attend the Institute one afternoon and evening session per week. The compulsory subjects are:
1. Police Studies PCE121, PCE123 and PCE221 (three subjects).
2. Legal Studies PCE125, PCE127 and PCE223 (three subjects).

Optional subjects may be selected from a wide range, e.g. Political Studies, Literature, Accounting and Finance, Data Processing, Economics, Statistics, Traffic Policing Studies.

Elective Subjects in Traffic Policing Studies are: CIV220, CIV221, CIV222 and CIV223.

Completion of the Traffic Policing Studies electives in the Associate Diploma provides eligibility for membership of the Institute of Transportation Engineers as Associate Members.

Associate Diploma in Welfare Studies

(Associate Diploma of Arts in Welfare Studies)
Course Code: QW
Course Leader: George M. Clarke
This course is designed to provide academic and practical training for prospective welfare workers. Although the course will concentrate on the provision of services to individuals and family units, students will be given the opportunity to develop skills in working with groups and the systems of the wider community. Students normally complete the course in two years of full-time study. The course may be completed on a part-time basis over a longer period, normally not more than four years.

Admission Requirement
Applicants must have reached the age of nineteen years by 1 January in the year studies begin.

Special Requirements
Applications for the course should be made direct to Chisholm Institute and, in addition to the Institute’s Direct Application Form, applicants must complete a special Welfare Studies Form. Application forms can be obtained from the Admissions Officer and must be returned by 30 October. On the basis of these applications some applicants will be invited to attend a group discussion during November or December.

Course Structure
The course for the Associate Diploma consists of fourteen semester subjects, thirteen of which are compulsory. The remaining subject is normally chosen from first year subjects offered by the Humanities Department, but may, with approval, be a subject offered by another department or school in the Institute. Normally the course is taken in the following sequence:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Year 1, Semester 1</th>
<th>Hrs per wk</th>
</tr>
</thead>
<tbody>
<tr>
<td>WEL131</td>
<td>Welfare Studies</td>
<td>4</td>
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<tr>
<td>WEL132</td>
<td>Behavioural Studies</td>
<td>4</td>
</tr>
<tr>
<td>SOC102</td>
<td>Sociology</td>
<td>4</td>
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<tr>
<td>Elective</td>
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<tr>
<td>Semester 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WEL133</td>
<td>Welfare Studies</td>
<td>4</td>
</tr>
<tr>
<td>WEL134</td>
<td>Behavioural Studies</td>
<td>4</td>
</tr>
<tr>
<td>WEL135</td>
<td>Welfare Law</td>
<td>4</td>
</tr>
<tr>
<td>SOC104</td>
<td>Sociology</td>
<td>4</td>
</tr>
<tr>
<td>Year 2, Semester 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WEL231</td>
<td>Welfare Studies</td>
<td>4</td>
</tr>
<tr>
<td>WEL235</td>
<td>Welfare Fieldwork &amp; Practice2</td>
<td>2</td>
</tr>
<tr>
<td>WEL239</td>
<td>Welfare Psychology</td>
<td>4</td>
</tr>
<tr>
<td>Semester 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WEL233</td>
<td>Welfare Studies</td>
<td>4</td>
</tr>
<tr>
<td>WEL237</td>
<td>Welfare Fieldwork &amp; Practice2</td>
<td>2</td>
</tr>
<tr>
<td>WEL241</td>
<td>Welfare Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>

1 For the range of subjects, students should refer to the subject synopses and the Bachelor of Arts.
2 38 days of practical experience in each semester, and a two-hour seminar each week.
GRADUATE COURSES

Graduate Diploma in Applied Psychology

(Graduate Diploma of Arts in Applied Psychology)
Course Code: PY1
Course Leader: Arthur E. Crook

Content

This course has been designed to:
1. Provide an advanced treatment of a range of issues central to most fields of Applied Psychology and develop some basic professional skills; and
2. Satisfy the criteria laid down by the Australian Psychological Society for accreditation as a fourth year of study in Psychology; and
3. Help students to explore various fields in applied Psychology with special reference to further post-graduate training or professional employment.

Admission Requirements

A degree with an accredited major in Psychology.

Course Structure

The course comprises six semester subjects of study. These subjects may be completed in one year of full-time study or on a part-time basis, usually over two years. The sequence in which subjects are undertaken may be varied (within timetabling constraints) according to the experience, interests, career plans and enrolment status (full or part-time) of individual students, in consultation with the Graduate Diploma Course Leader. The six subjects are:
- PSY401 Psychology (Psychological Assessment)
- PSY402 Psychology (Changing Behaviour)
- PSY403 Psychology (Multivariate Data Analysis)
- PSY404 Psychology (Professional Experience)
- PSY405 Psychology (Professional Experience)
- PSY406 Psychology (Applied Research Project)

Syllabuses for individual subjects are contained in subject synopses under the heading Psychology.

Each of the subjects PSY401, PSY402 and PSY403 requires class attendance of six hours a week.

Each of the subjects PSY404 and PSY405 involves the equivalent of 25 days attendance in a psychology placement setting. Placements are arranged by the department. In addition there are fortnightly seminars of two hours duration.

PSY406 requires the student to design and carry out an applied research project. Fortnightly seminars are held and each student is obliged to see his or her supervisor approximately once a week in order to facilitate the successful completion of the project.

The typical class attendance time for full-time students is 12 hours a week; and for part-time students varies between three and nine hours per week depending on the combination of subjects. Part-time students usually undertake PSY402, PSY403 and PSY404 in the first year, and PSY401, PSY405 and PSY406 in the second year.

Graduate Diploma in Multicultural Studies

(Graduate Diploma of Arts in Multicultural Studies)
Course Code: GH

Content

This two year part-time course is designed for professional people in the areas of education: health care and social welfare; legal and industrial relations to significantly develop their:
1. Knowledge of the social and cultural backgrounds and current position of some of the ethnic and racial groups with which they work;
2. Communication skills which will enable them to interact effectively with clients and coworkers from various ethnic and racial groups;
3. Knowledge of how to apply cross-cultural perspectives to the design, development and evaluation of work programs and practice within their respective professions.

The core subjects of the course are designed to provide students with the information and analytic frameworks considered essential for a sound understanding of intergroup relations, to provide information about cultural traditions and linguistic practices as they intersect with economic, social and political structures in Australia, and to improve interaction skills. They deal with key sociological, psychological, and communication aspects of cultural diversity.

The specialist subjects are designed to enable students to apply the analytic frameworks from the core subjects to their professional work as well as extend their knowledge and skills in areas directly related to their work with various ethnic and racial groups.

The course provides specialist qualifications for teachers who successfully complete the strand in Teaching English as a Second Language (TESL), and the strand in Community Language Pedagogy.

Admission Requirements

A degree and/or diploma and a minimum of one year's relevant work experience, or training and/or experience judged by the Admissions Committee to be appropriate. (A limited number of places may be available for this latter category).

Applicants for the education strands must be qualified teachers. Entrants to the Community Language Pedagogy strand will normally be expected to have successfully completed a minimum of two years of a community language offered as part of a degree or diploma. Students with a demonstrable equivalent level of proficiency in a community language may be admitted.

Each intake will enrol in a specific strand; for example, teachers intending to specialise in the Teaching of English as a Second Language will enrol in the TESL strand; professionals in health and welfare areas will enrol in the...
Health Care and Social Welfare strand. Usually only one strand will be offered in any one year.

Course Structure
The first year of the course comprises four semester subjects which form a common core for all students. In the second year of the course students take four semester subjects in the areas of: a specialist study; program development and evaluation; community languages for special purposes; and interactional skills training. They also undertake a Field Project. Those students enrolled in the TESL strand and the Community Languages Pedagogy strand must spend a minimum of 45 days in the field for their Field Project. Students enrolled in the Community Languages Pedagogy strand do not take the community languages for special purposes subject, instead their specialist study is a one semester subject lasting six hours per week instead of the usual three hours per week. These students of community language pedagogy take a total of eight subjects, all other students take nine subjects.

Subject | Hours per week
--- | ---
Year 1, Semester 1 | |
GMS601 Ethnic and Racial Groups in Australia | 3
GMS602 Sociolinguistics | 3
Semester 2 | |
GMS603 Cross-cultural Psychology | 3
GMS604 Theories of Intergroup Relations | 2

Teaching English as a Second Language (TESL) Strand
Subject | Hours per week
--- | ---
Year 2, Semester 1 | |
GMS605 Applied Linguistics A | 3
GMS606 Community Languages for Special Purposes | 3
Semester 2 | |
GMS607 Applied Linguistics B | 3
GMS608 Interactional Skills Training | 3
Semester 1/2 | |
GMS609 Field Project | Total 45 days

Multicultural Curriculum Strand
Subject | Hours per week
--- | ---
Year 2, Semester 1 | |
GMS605 Applied Linguistics A | 3
GMS606 Community Languages for Special Purposes | 3
Semester 2 | |
GMS610 Multicultural Curriculum Development | 3
GMS608 Interactional Skills Training | 3
GMS609 Field Project | 2

Community Languages Pedagogy Strand
Subject | Hours per week
--- | ---
Year 2, Semester 1 | |
GMS611 Community Language: Italian | 6
GMS612 Community Language: Greek | 6
GMS613 Community Language: Croatian-Serbian | 6
Semester 2 | |
GMS614 Applied Linguistics C | 3
GMS608 Interactional Skills Training | 3
Semester 1/2 | |
GMS609 Field Project | Total 45 days

Health Care and Social Welfare Strand
Subject | Hours per week
--- | ---
Year 2, Semester 1 | |
GMS615 Specialist Study | 3
GMS616 Program Development and Evaluation | 3
Semester 2 | |
GMS606 Community Languages for Special Purposes | 3
GMS608 Interactional Skills Training | 3
GMS609 Field Project | 2

Legal and Industrial Relations Strand
Subject | Hours per week
--- | ---
Year 2, Semester 1 | |
GMS615 Specialist Study | 3
GMS616 Program Development and Evaluation | 3
Semester 2 | |
GMS606 Community Languages for Special Purposes | 3
GMS608 Interactional Skills Training | 3
GMS609 Field Project | 2

Graduate Diploma in Welfare Administration
(Graduate Diploma of Arts in Welfare Administration)
Course Code: PW1
Course Leader: Jim Ross

Content
This two year part-time course is designed to equip practitioners with a sound theoretical basis on which to analyse current welfare issues, problems, programs, policies and organisational factors in the welfare industry. Emphasis is given to the acquisition of practical skills in management, administration, resource allocation, communication, policy formulation and implementation, and research skills.

Admission Requirements
The normal entry level is a tertiary degree or diploma. Some places will be available to applicants whose training and experience are acceptable to the Admissions Committee of the Institute.
In addition to the above requirements, all successful applicants are expected to have some experience in social welfare or administration or both.

**Course Structure**

To obtain this diploma, a student must complete seven semester subjects. Two are normally studied concurrently per semester. The normal subject progression is shown below.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year 1, Semester 1</strong></td>
<td></td>
</tr>
<tr>
<td>SOC430 Sociology – Social Policy</td>
<td>3</td>
</tr>
<tr>
<td>SOC431 Sociology – Program: Planning, Implementation, Evaluation</td>
<td>3</td>
</tr>
<tr>
<td><strong>Semester 2</strong></td>
<td></td>
</tr>
<tr>
<td>SOC432 Sociology – Research Methods for Welfare</td>
<td>3</td>
</tr>
<tr>
<td>SOC433 Sociology – Resource Management</td>
<td>3</td>
</tr>
<tr>
<td><strong>Year 2, Semester 1</strong></td>
<td></td>
</tr>
<tr>
<td>SOC421 Sociology – Organisational Structures and Processes</td>
<td>3</td>
</tr>
<tr>
<td>SOC423 Sociology – Welfare Administration: Principles and Practice</td>
<td>3</td>
</tr>
<tr>
<td><strong>Semester 2</strong></td>
<td></td>
</tr>
<tr>
<td>SOC434 Sociology – Field Experience</td>
<td>6</td>
</tr>
</tbody>
</table>

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**Master of Arts**

**Course Code: MA**

The School of Social and Behavioural Studies offers a Master of Arts program by research thesis. Enquiries should be directed in the first instance to the appropriate Head of Department.

Areas for Master’s research within the School include:

- **Applied Psychology**: Applied experimental psychology; developmental, forensic, occupational, and organisational psychology; stress management; skilled performance.
- **Applied Sociology**: Social theory; deviance; community relations; adolescence; religion; minority groups; organisations.
- **Literature Studies**: Australian and American literature; literature and film; the literature of war; drama and society; children’s literature.
- **Political Studies**: The Labour Movement in Australia in the 20th Century; Australian State politics; political implications of the 1930s depression; war and morality; natural rights; post-1949 politics of the Chinese Communist Party and Chinese Peoples’ Liberation Army.
CIV220 Road Traffic Accidents

Contact: Four hours per week for one semester.
Prerequisites: Nil.

Syllabus: To provide an understanding of methods of accident analysis and prevention. Road accident patterns, interstate and international comparisons, data collection, collision site investigation, planning on site investigations, driver and witness questioning, road user groups, the particular problems posed by drivers, passengers, pedestrians, motorists, pedacyclists. Road accident costs, property damage, personal injury, fatal, driver behaviour, normal, abnormal patterns, modification techniques, effect of court proceedings as opposed to on-the-spot fining methods.

Assessment: Seminar presentation, class contribution, and a test.


CIV221 Highway Design

Contact: Four hours per week for one semester.
Prerequisites: Nil.

Syllabus: To provide the student with an appreciation of the role of the traffic police and the significance of highway design on traffic capacity and accidents.

Transport task, people and goods, vehicle limits, Australian road organisations, role of government: commonwealth, state and local. Sociological perspectives, psychological aspects, communication and work styles, authoritarian, democratic, laissez-faire, verbal and body language, perspectives on traffic crime, treatment of crime: punishment, rehabilitation, deterrent. Highway design: effect on capacity and accidents, geometrical design, traffic volume, design speed, sight distance, horizontal and vertical alignment, widths and cross falls, medians, intersections, accident, capacity problems, at grade conflict points, flaring, channelisation, roundabouts.

Assessment: Seminar presentation, class contribution, and a test.


CIV222 Traffic Engineering and Control

Contact: Four hours per week for one semester.
Prerequisites: Nil.

Syllabus: The student will be provided with the knowledge to improve traffic flow whilst at the same time seeking a minimisation of traffic collisions. Traffic characteristics, effect of vehicles on flow patterns, special problems of commercial vehicles, cycles, pedestrians. Traffic surveys: sample sizes, equipment to determine volume, speed, density, travel time, delay and origin and destination studies. Intersections, uninterrupted (rural highway), interrupted flow (urban roadway), speed, free, 85th percentile, speed limits and enforcement, theory of traffic flow, flow optimisation and accident minimisation, road capacity, mid block and intersection, level of service, traffic signals, vehicle accuated, linked-SCRAM, police role in traffic control, pedestrian movements and control, road furniture, parked vehicles on and off the street, capacity and accident problems, lighting.

Assessment: Seminar presentation, class contribution, and a test.


CIV223 Land Use And Transport Interaction

Contact: Four hours per week for one semester.
Prerequisites: Nil.

Syllabus: To provide students with a knowledge that will enable them to assist with the traffic problems of City Engineering Departments.

Traffic patterns, hourly, daily, monthly, yearly; significance in design, traffic control and accident patterns, road hierarchy, traffic control and management, old and new residential areas, level of service, exclusion and limitation of traffic, end, mid-block, diagonal, partial closures, slow ways, median strips, speed humps, one way streets, regulatory measurements, signing-stop and give way, speed limits, parking controls, bans on heavy vehicles, intersection treatments, channelisation, T-Junctions, roundabouts.

Assessment: Seminar presentation, class contribution, and a test.


CIV224 Road Traffic Accidents 2

Contact: Four hours per week for one semester
Prerequisites: CIV220, CIV221


Assessment: Seminar presentation and end of semester test.

References: Chisholm Course Notes.

CIV227 Project Thesis

Contact: As directed by the particular lecturer. A nominal four hours per week for one semester.
GMS601 Multicultural Studies – Ethnic and Racial Groups in Australia

Contact: Three hours per week for one semester.
Prerequisite: Nil.

Syllabus: An examination of the ethnic composition of Australia with reference to the geographic, economic and occupational distribution of post-World War Two immigrants. The traditional social structures and cultures on various ethnic groups; current social structures and cultures of various ethnic groups as they relate to the position of ethnic groups in the economic and political structure. The content and ideological underpinnings of Australian government and institutional policies regarding ethnic groups in Australia, particularly those policies which have implications for equality of access and participation of ethnic groups in social, political and economic institutions. A section of this subject will be devoted to a specialist study of Aborigines.

Assessment: Essay, field project and seminar paper.


GMS602 Multicultural Studies – Sociolinguistics

Contact: Three hours per week.
Prerequisite: Nil.

Syllabus: An examination of sociolinguistic concepts. Societal and individual bilingualism and techniques for drawing sociolinguistic profiles. Overview of the language used in Australia and issues in language planning. Consideration of power relations between ethnic groups and dominant groups through attitudes to language and the status of languages. Consideration of languages in institutions, refinement of students’ own communicative performance, particularly in the use of interpreters and translators.

Assessment: Cumulative, based on test of sociolinguistic concepts; sociolinguistic profile or analytical project on interactional language; and short practical exercises in occupational communicative competence.

clyne, m.g., multilingual australia, (2nd ed.), river seine, melbourne, 1985.

GMS603 Multicultural Studies – Cross Cultural Psychology

Contact: Three hours per week for one semester.
Prerequisite: Nil.


Assessment: Seminar paper, essay and test.


GMS604 Multicultural Studies – Theories of Intergroup Relations

Contact: Two hours per week for one semester.
Prerequisite: Nil.

Syllabus: The intersection of class, power and ethnic/racial group membership. Consensus theories of social order: adaptation; assimilation. Conflict theories of social change: competition; differential power; ethnocentrism. The development and maintenance of ethnic and racial identity; processes of social identification and stereotyping. Prejudice and discrimination: individual, institutional, structural; strategies for reducing prejudice and discrimination.

Assessment: Essay and Class paper.


GMS605 Multicultural Studies – Applied Linguistics A

Contact: Three hours per week for one semester.
Prerequisite: GMS602 Sociolinguistics.

Syllabus: A study of the linguistic levels of the English language: phonology; the phoneme/phoneme non-correspondence; morphology; syntax; semantics; discourse structures. Language learning processes and the role of language in thinking. Types of learners and factors affecting learning: eye or ear preferences; idiosyncratic learning styles and those influenced by previous teaching; age; socio-cultural settings; motivation. The relevance of the constative analysis hypothesis. The relevance of the L2 = L1 acquisition hypothesis. A study of the theory, techniques and application of error analysis.

Assessment: Test, short seminar paper, error analysis project.


GMS606 Multicultural Studies – Community Language for Special Purposes (Italian, Greek or Croatian/Serbian)

Contact: Three hours per week for one semester.
Prerequisite or Corequisite: GMS602 Sociolinguistics.

Corequisite: GMS605 Applied Linguistics.

Choice of Language: Students nominate their choice of language when applying for the course. The language nominated by most students enrolled in the course is the language to be taught.

Syllabus: Unit 1: Introduces the alphabet, basic vocabulary and specific aspects of the grammar of the selected language for beginners or near beginners. Students with more advanced levels of proficiency will also be catered for. Unit 1 serves as a foundation for Unit 2. Unit 2: Focuses on the learning of the language for specific communicative purposes. These are negotiated with the students prior to the commencement of the subject. Through this unit students will learn the vocabulary, syntax and speech act structures for their own specific professional communication needs. A communicative approach is to be used for the teaching of this subject.

Assessment: Short tests of vocabulary, grammar, pronunciation, dictation and oral reading as well as role plays for students in their respective professional settings. Some educators may negotiate to produce language teaching materials for part of their assessment.

GMS607 Multicultural Studies – Applied Linguistics B

Contact: Three hours per week for one semester.
Prerequisites: Year 1 subjects and GMS605, GMS606.

Syllabus: The history of teaching English as a foreign and second language internationally and in Australia. The impact of the development of linguistics and psychology on the methods and approaches to the teaching of English. The communicative approach to the teaching of English; assessing learners’ needs, teaching methods and syllabus design for various types of learners: ESL for children at kindergarten, ESL in primary and secondary school; ESL for post-secondary learners; ESL for adult learners; EFL for children and adults. Emphasis will be determined by students’ particular interests. The role of TESL in language across the curriculum. Principles and procedures for designing English for Special Purpose courses. Purposes of testing, test design, types of tests, appropriateness of instruments, survey of published ESL/EFL tests with particular reference to the ASLPR. Examination and development of materials for the communicative approach to teaching ESL/EFL. Consideration of authenticity of language in all teaching media.

Assessment: Major project on a selected topic in syllabus design. Theoretical paper on the communicative approach to TESL/TEFL.


GMS608 Multicultural Studies – Interactional Skills Training

Contact: Three hours per week for one semester.
Prerequisite: Nil.

Syllabus: To explore and identify cultural values, beliefs, attitudes, prejudices and sense of identity through experiential activities. To promote an awareness of how these values, beliefs and attitudes may inhibit or enhance interaction with others. To experience and become sensitised to different ways of viewing the world. To develop interpersonal strategies for trying to effect change in human systems to develop knowledge and techniques in using experimental activities for in-service programs.

Assessment: Evaluative reports and presentation of group activity.

GMS609 Multicultural Studies – Field Project

Contact: Two hours per week for one semester or 45 days of teaching practice over two semesters for students in the TESL or Community Language Teaching Strands. 

Prerequisites: GMS615, GMS616 for non-teacher education strands.

Syllabus: For non-teacher education strands: implementation of the field project design, plus field project seminars during which students discuss their progress. For teacher education strand: 45 days of teaching practice (in the place of students’ employment if appropriate) following a program negotiated with the lecturer concerned.

Assessment: Written report of fieldwork experience to be marked by supervisor.
GMS610  Multicultural Studies – Multicultural Curriculum Development

Contact: Three hours per week for one semester.
Prerequisite: GMS605.
Syllabus: The multicultural society and education: the concept of multicultural education; government policies; equality of educational opportunity; core values, cultural identity and self-concept; national cohesion and educational rights of minority groups; Australia’s evolving cultural identity. The school in its local community: demographic analysis; sociolinguistic profile; parental aspirations; school-community liaison; school policy. Principles of curriculum development; school policy; syllabus; programs; lesson plans; materials development; evaluation for the multicultural curriculum coordinator. The relatedness of the TESL, community language programs and the multicultural education programs. Topics in developing multicultural curricula: analysis of prejudice in children’s books; role of community languages in social studies; the use of drama for the resolution of conflict; potential transference of errors in maths; immigrants in literature; the relevance of studies of life styles; developing multicultural perspectives across all subjects on the curriculum. Examination of teaching materials and programs for multicultural education.

Assessment: An essay and a curriculum project.

GMS611  Multicultural Studies – Community Language (Italian)

Contact: Six hours per week for one semester.
Prerequisite: Year one of the course.
Syllabus: Development of communicative competence in Italian by a study of common grammatical errors and their alternatives in spoken and written Italian. Topics will result from the administration of a diagnostic test at the beginning of the course. Italian for classroom instructions and organisation. Parent-teacher communication, e.g. reporting student progress, giving formal talks on the curriculum and ethnic schools, discussing parental expectations of schooling, writing letters and designing questionnaires. A study of selected Italian children’s literature (fiction and non-fiction). Techniques of story telling. A comparative study of selected social issues common to Italian-speaking people in Italy and Australia. A survey of Italian dialects, auditory recognition of Italian dialects spoken in Australia, examination of the status of standard Italian and dialects in education.

Assessment: Language tests, annotated bibliography, essay or report.

GMS612  Multicultural Studies – Community Language (Greek)

Contact: Six hours per week for one semester.
Prerequisites: GMS601, GMS602, GMS603, GMS604.
Syllabus: Development of communicative competence in Greek by a study of common grammatical errors and their alternatives in spoken and written Greek. Topics will be determined by results of a diagnostic test at the beginning of the course. Greek for classroom instructions and organisation. Parent-teacher communication, e.g., reporting student progress, giving formal talks on the Greek language programs, general curriculum and ethnic schools, discussing parental expectations of schooling, writing letters and designing questionnaires. Adaptation, selection and modification of selected Greek children’s literature (fiction and non-fiction) for use in Greek reading programs. Techniques of story telling. A comparative study of selected social issues common to Greek-speaking peoples in Greece and Australia. An overview of twentieth century changes in the Greek language.

Assessment: Language tests; an annotated bibliography, essay or report.

GMS613  Multicultural Studies – Community Language (Croatian/Serbian)

Contact: Six hours per week for one semester.
Prerequisites: GMS601, GMS602, GMS603, GMS604.
Syllabus: Development of communicative competence in Croatian/Serbian by a study of common grammatical errors and their alternatives in spoken and written Croatian/Serbian. Topics will be determined by the results of a diagnostic test at the beginning of the course. The language of classroom instruction and organisation. Parent-teacher communication, e.g. reporting student progress, giving formal talks about the curriculum, discussing parental expectations of schooling, writing letters and designing questionnaires. A study of selected children’s literature (fiction and non-fiction) published in Croatian/Serbian. Techniques of story telling. A comparative study of selected social issues common to Croatian/Serbian-speaking peoples in Yugoslavia and Australia.

Assessment: Language tests; an annotated bibliography; essay or report.

GMS614  Multicultural Studies – Applied Linguistics C

Contact: Three hours per week for one semester.
Prerequisites: GMS611 or GMS612 or GMS613.
Syllabus: Examination or policies of governments, education authorities and ethnic groups for the teaching of community languages. The nature of bilingual education in multicultural education. Types of learners, types of programs including models of bilingual education, FLES and CLIPS programs. Consideration of the L2 = L1 hypothesis. Bilingualism and cognitive development. Implementation of the sociolinguistic profiles for school curriculum development, syllabi and teaching plans. The communicative approach to syllabus design and testing. Examination of curriculum materials in, for example, Greek, Italian, German, Indonesian, French and Aboriginal languages. Materials development and the use of authentic language. Community liaison for the development of school policy in respect of community languages.

Assessment: Major project on a selected topic in syllabus design. Materials development project or report on community liaison project.


**GMS615 Multicultural Studies – Specialist Study**

Contact: Three hours per week for one semester.

Prerequisites: GMS601, GMS602, GMS603, GMS604.

Syllabus: This subject aims to enable each student to obtain information about ethnic community and government organisations and services relevant to the student’s particular field of work; to critically evaluate research policy and program literature relevant to the student’s particular field of work; and to critically evaluate their own work setting and their role in that setting with reference to the information obtained. Themes such as the following will structure discussion in the various specialist areas: The desirability of specialist services for ethnic and racial groups; the role, use, training and recruitment of interpreters and ethnic workers by professionals and para-professionals; cultural assumptions underlying the training of professionals and para-professionals and the provision of services; positive discrimination/affirmative action; availability and role of ethnic and Aboriginal support groups. Examples of topics and references to be covered by some of the professional and para-professional groups are contained below. Health care and social welfare provisions in countries other than Australia. Cultural differences in attitudes to family role during illness, pain and illness, medication and treatment, medical and welfare staff, sexuality, the aged, problems of settlement, government role in the provision of services. Role of interpreters and ethnic workers and how they might be used by professionals in the health care and social welfare fields. Organisational responses to ethnic and racial and Aboriginal clients, e.g. provision of alternative welfare and hospital facilities and services, community health and welfare facilities. Alternative health care services or provisions. Cultural assumptions underlying the provision of health care in Australia. Cultural bias and the law; tribal law; legal and police systems in countries other than Australia, anti-discrimination legislation and practices; workers compensation; implementation and evaluation of immigrant oriented program in industry, such as the TESL program; the role of ethnic liaison officers in industry; ethnic and racial representation and participation in trade unions; occupational health and safety and the immigrant worker; recognition of overseas qualifications; the role and use of interpreters and ethnic workers in legal and industrial settings. Assessment: Professional Resources Project.


**GMS616 Multicultural Studies – Program Development and Evaluation**

Contact: Three hours per week for one semester.

Prerequisites: GMS601, GMS602, GMS603, GMS604.

Syllabus: Identification of the problem. Conceptualisation of need. Assessing the need for modified or new programs or services; for example, assessing a community’s need for information about health and welfare benefits. The role of the user and the community in assessing need. Information-gathering strategies and techniques such as surveys, case studies, observation; interviewing and questionnaire designs. Exploring alternative service and program options. Examination of alternative models and structures for services and/or programs to meet particular goals. Assessment of the potential social costs and benefits for various groups affected by the proposed programs or services. Links with related organisations and services. The role of the user and the community in exploring alternative service and program options. Implementing the programs or services. The context provided by organisational structure and constituent group interests. The role of constituent group interests. The role of constituent and affected groups in implementing programs or services. Evaluating a program or service: formative and summative evaluation. Establishing the evaluation criteria; the role of the user and the community in this process.

Assessment: Workshop activities and field project design.


**LIT100 Literature – From Renaissance to Regency**

Contact: Four hours per week of lectures and tutorials for one semester.

Prerequisite: Nil.

Syllabus: A study of prose, poetry and drama designed to illustrate relationships between literature and society between approximately 1600 and 1800. A fundamental academic aim of the course is to develop a framework of critical concepts, which may be applied in textual analysis and evaluation, undertaken in the light of the historical circumstances in which the texts were produced.

Assessment: Cumulative, by essays, tutorial papers and test.

**LIT101 Literature – From Romantic to Modern**

Contact: Four hours per week of lectures and tutorials for one semester.

Prerequisite: Nil.

Syllabus: A course which looks at the development in theory and practice of literature in the 19th Century. An attempt will be made to isolate some of the factors which precipitated and/or hastened this change and determined the direction it would take. In essence, this course presents a study in romantic thought and expression which existed alongside realistic approaches, especially in fiction, throughout the century. The causes of the modern movement will be explored.

Assessment: Cumulative, by essays, tutorial papers and test.

**LIT110 Cinema Studies – Reading Film Narrative A (not available to students who have taken LIT240)**

Contact: A subject of four hours per week for one semester.

Prerequisites: Nil.

Syllabus: A study of the ways in which narrative is constructed in film. The subject aims to study formal narrative elements, the idea of a film language, and the ways in which cinematic codes function. A wide range of films will be used to explore such issues which will be considered in theory and practice.

Assessment: Cumulative, by assignments, test and class participation.


**LIT111 Cinema Studies – Reading Film Narrative B**

Contact: A subject of four hours per week for one semester.

Prerequisites: Nil.

Syllabus: A study of the theoretical foundations of film genre in regard to narrative structures, iconography and ideology. The subject will focus on one or two genres, e.g. the western, the musical, and study several major examples of each.

Assessment: Cumulative, by assignments, test and class participation.


**LIT208 Literature – English Literature 1600–1800 (not available to students who have taken LIT100)**

Contact: Four hours per week of lectures and tutorials for one semester.

Prerequisites: LIT101 or approved equivalent and approved equivalent for LIT100.

Syllabus: A study of prose, poetry and drama designed to illustrate relationships between literature and society between approximately 1600 and 1800. A fundamental academic aim of the course is to develop a framework of critical concepts, which may be applied in textual analysis and evaluation, undertaken in the light of the historical circumstances in which the texts were produced.

Assessment: Cumulative, by essays, tutorial papers and test.

**LIT210 Literature – Modern Literature**

Contact: Four hours per week of lectures and tutorials for one semester.

Prerequisite: LIT100 and LIT101 or approved equivalents.

Syllabus: The course considers literary modes as practised in 20th Century writing in English, and an exploration of the relationship between the chief movements in literature and social/political/intellectual trends of the 20th Century. Modernism will be considered as a shaping force in the fiction, poetry and drama studied.

Assessment: Cumulative, by essays, tutorial papers and test.

References: Students should be familiar with the writings of some of the following: D.H. Lawrence, James Joyce, Henry James, T.S. Eliot, W.B. Yeats, Samuel Beckett, John Osborne.

**LIT211 Literature – War and Literature**

Contact: Four hours per week for one semester.

Prerequisites: LIT100 and LIT101, or approved equivalents.

Syllabus: A study of memoirs, poetry, fiction and drama of the First and Second World Wars. The study will emphasise the effects on the literature of the tensions produced by modern war on society and the individual. Writers to be studied will include Wilfred Owen, Siegfried
Britten, Ford Madox Ford, Ernest Hemingway, Vera Britten and others.

Assessment: Cumulative, by essays, tutorial papers and test.

**LIT220 Literature - Australian Literature**

**Contact:** Four hours per week of lectures and tutorials for one semester.

**Prerequisites:** LIT100 and LIT101, or approved equivalents.

**Syllabus:** A course in Australian literature from the beginnings in the convict era, bush-balladists, the diggings and first settlement, through the formative period of Australian styles and themes to modern writing. Students will look at important writers from these periods, including Henry Lawson, Marcus Clarke, Patrick White, Judith Wright and David Williamson. The aim is to encourage a critical appreciation of Australian literature by understanding its development historically.

Assessment: By essays, seminars, class exercises and test.

Reference: 

**LIT221 Literature - American Literature**

**Contact:** Four hours per week for one semester.

**Prerequisites:** LIT100 and LIT101, or approved equivalents.

**Syllabus:** A thematic study of American Literature covering the following topics: the response of literature to the challenge of the American landscape; the urbanisation of American Literature; the American dream in Literature; the complex fate of American writers; literature in relation to major historical movements in America’s past and to issues of contemporary importance. Such authors as Nathaniel Hawthorne, Herman Melville, Henry James, Mark Twain, F. Scott Fitzgerald, Joseph Heller, Arthur Miller, Eugene O’Neill, Emily Dickinson, Robert Lowell, Wallace Stevens and Jack Kerouac will be studied.

Assessment: Cumulative, with essays, a tutorial paper and one final test.

**LIT230 Literature - The Dramatist as a Social Critic**

**Contact:** Four hours per week of lectures, readings and tutorials for one semester.

**Prerequisites:** LIT100 and LIT101, or approved equivalents.

**Syllabus:** Eight plays are chosen from classical Greek drama to modern drama. The aim is to encourage students to see the wider social implications of staged drama; plays grow out of and make comment on their particular culture. Students will be expected to develop their skills in historical and philosophical research, and will be guided to participate in reading aloud and develop theatrical skills through workshop sessions.

Assessment: Essays, tutorial papers and a practical stagecraft workshop. There may be an actor reading of one of the plays at the end of the semester.

**LIT231 Literature - Modern Drama**

**Contact:** Four hours per week of lectures, readings and tutorials for one semester.

**Prerequisite:** LIT100 and LIT101 or approved equivalents.

**Syllabus:** A study of major dramatic trends and approaches in modern theatre. Topics will include the influence of Brecht, poetic drama in the 20th Century, kitchen sink drama of the 1950s, the Theatre of the Absurd and the Theatre of Cruelty, and documentary theatre.

Assessment: Cumulative by essays, tutorial papers, and workshops on staging.

**LIT240 Literature - Reading Film Narrative**

**Contact:** Four hours per week for one semester.

**Prerequisites:** LIT101 and LIT102, or approved equivalents.

**Syllabus:** A study of the ways in which narrative is constructed in film. The course aims to study formal narrative elements, the idea of a film language, and the ways in which cinematic codes function. A wide range of films will be used to explore such issues which will be considered in theory and practice.

Assessment: Cumulative by assignments, test and tutorial paper.


**LIT241 Literature - Popular Narrative Fiction**

**Contact:** Four hours per week of lectures and tutorials for one semester.

**Prerequisites:** LIT100 and LIT101, or approved equivalents.

**Syllabus:** A course which explores the nature and persistence of narrative as it is displayed in popular modes and genres. Through a wide range of texts, including examples of popular narrative poetry, the Gothic novel, the mystery novel and the rise of detective fiction, the bestseller, and film as the most popular 20th century narrative form, students will consider how narratives function, how popular fictions reveal the ideology of their times, and how they relate to the more traditional “respectable” culture which coexists with them.

Assessment: Cumulative by assignments, test and tutorial paper.

**LIT250 Literature - Novel into Film**

**Contact:** Four hours a week for one semester.

**Prerequisites:** LIT100 and LIT101, or approved equivalents.

**Syllabus:** A study of texts which exist as novels and films to compare ways in which authors and film directors realise their respective visions within the modes and techniques available to them. The course emphasises the narrative processes involved in each medium. In addition a chosen film script may be compared with the novel from which it was adapted.

Assessment: Cumulative, by essays, test and tutorial papers.
BORDWELL, D. & THOMPSON, K., Film Art: An Introduction, Addison-Wesley, 1980.

LIT251 Literature – Drama into Film
Contact: Four hours per week for one semester.
Prerequisites: LIT110 and LIT111 or approved equivalents.
Syllabus: To compare ways in which dramatists and film directors realise their respective visions within the modes and techniques available to them. The course emphasises a range of drama and a range of approaches to the cinematic texts. Texts as varied as King Lear and Don’s Party may be considered. Topics include dialogue in play and film; the question of realism; drama text and screenplay as blueprints of performance.
Assessment: Cumulative, by assignments, test and class participation.

LIT252 Cinema Studies – Film and Ideology
Contact: Four hours per week for one semester.
Prerequisites: LIT110 and LIT111 or approved equivalents.
Syllabus: A study of the ways in which cinema and society interact. Through close analysis of several film texts, the course will explore the concept of realism as a mode of representation, the cinema’s treatment of social problems, and ways in which film is susceptible to a range of readings.
Assessment: Cumulative, by assignments, test and class participation.

LIT253 Cinema Studies – Film and National Culture
Contact: Four hours per week for one semester.
Prerequisites: LIT110 and LIT111 or approved equivalents.
Syllabus: This subject will explore film as a cultural product. Through close study of key texts (film and written texts), the subject will examine how a particular nation is represented in the films of a particular period. The focus will be on Australian cinema but there will be some comparison with how another national cinema, e.g. British cinema, has treated certain themes.
Assessment: Cumulative, by assignments, test and class participation.
Reference: To be advised.

LIT260 Literature – Fiction Writing: Theory and Practice
Contact: Four hours per week for one semester.
Prerequisites: LIT100 and LIT101, or approved equivalent.
Syllabus: A study of the art and craft of the Australian short story taken in parallel with the writing of the students’ own stories. The course is therefore part-critical, part-creative, equal time being given to both sections.
Assessment: Cumulative, by essay, tutorial papers and a folder of original narrative prose.

LIT261 Literature – Advanced Fiction Writing
Contact: Four hours per week for one semester.
Prerequisites: LIT100, LIT101, and LIT260, or approved equivalents.
Syllabus: A practical series of lectures and workshops in which students will work towards the development of a folio of short stories. Class discussion will concentrate on plot, theme, pace, style, characterisation, language and editing of the completed manuscript.
Assessment: A folio of short stories.

LIT270 Literature – Sources of Children’s Literature
Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisite: LIT100 and LIT101 or approved equivalents.
Syllabus: This is a study of the oral tradition and the myths and legends which underpin both literature and children’s literature. Modern children’s writers who draw on these early traditions will also be studied.
Assessment: Cumulative by essays, test and tutorial papers.
References: Prescribed texts will include European myths and legends and works by such authors as Alan Garner and Patricia Wrightson.

LIT271 Literature – Children’s Literature: A Comparative Study
Contact: Four hours per week for one semester.
Prerequisites: LIT100 and LIT101, or approved equivalents.
Syllabus: A study of the literary preoccupations of the authors of children’s literature in different countries. Comparisons will be made through a thematic approach. Elements of realism and fantasy and the historical and social contexts of works by various authors will be explored.
Assessment: Cumulative to include one major essay, one minor essay, a tutorial paper, class participation and test.

LIT350 Literature – Literature and Society
Contact: Four hours per week for one semester.
Prerequisites: Completion of six subjects in the Literature Major, including LIT100 and LIT101 or approved equivalents.
Syllabus: A study of literary texts and ideas in relation to the society which produces them, and in relation to changing approaches to literary theory and criticism. The
major texts may be grouped around a particular theme or may focus on a particular period, and selected readings from major thinkers of the period will be studies in relation to their effect on the chosen literary texts.

Assessment: Cumulative by tutorial paper and supervised research essay.

MAT171  Statistics

Contact: Four hours per week for one semester.
Prerequisite: Nil.

Syllabus: A course in descriptive statistics for students with a non-mathematical background, looking at data collection, representation and reduction. This includes an introduction to sampling, tabular and graphical representation of data, measures of location, dispersion and correlation, empirical probability and probability distribution. An introduction to the concept of significance involving X² and correlation measures.


MAT172  Statistics

Contact: Four hours per week for one semester.
Prerequisite: MAT171.

Syllabus: A course in inferential statistics designed to give a selection of statistical tools useful in social science analysis. This includes point and interval estimation, tests of hypotheses about location, dispersion, correlation and equality of two populations. Comparison of parametric and non-parametric test procedures.


MAT173  Statistics

Contact: Five hours per week for one semester.
Aim: Students are expected to master a variety of basic operations and methods in statistics. These methods will be applied to analyse problems in the social and behavioural areas.

Prerequisite: Year 12 Mathematics or equivalent.


Assessment: One test, one assignment and one final examination.


MAT174  Statistics

Contact: Five hours per week for one semester.
Aim: This course is a continuation of MAT173, further developing statistical skill and associated mathematical concepts required for interpretation and understanding of the problems found in social and behavioural areas.

Prerequisite: MAT173, or its equivalent.

Syllabus: Statistical inference, data analysis, one sample and two sample tests on means, variances, proportions – t, chi-square, F distributions, associated point and interval estimation, methods based on ranks etc, contingency tables, goodness-of-fit. Simple linear regression, parameter estimation, significance testing. Matrix algebra: basic operations, special matrices, transformations, linear equations. Calculus: differentiation and integration of polynomials, exponential function and logarithmic functions; areas; integration by parts, partial differentiation, optimisation (lightly).

Assessment: As for MAT173.
References as for MAT173.

MAT273  Statistics

Contact: Five hours per week for one semester.
Prerequisite: MAT174, or a suitable result in MAT172 for selected topics.

Syllabus: Two units from the following list will be taken by each student: measures of association*, computer aided statistical analysis*, design and analysis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analysis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data
analysis II. Details of unit content available from the Department of Mathematical Sciences.
* May be taken by those with a suitable result in MAT172.

MAT274 Statistics
Contact: Five hours per week for one semester.
Prerequisite: MAT273.
Syllabus: Two units from the following list will be taken by each student: measures of association*, computer aided statistical analysis*, design and analysis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analysis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data analysis II. Details of unit content available from the Department of Mathematical Sciences. Units chosen may not include those taken in MAT273.
* May be taken by those with a suitable result in MAT172.

MAT275 Statistics
Contact: Five hours per week for one semester.
Prerequisite: MAT274.
Syllabus: Two units from the following list will be taken by each student: measures of association*, computer aided statistical analysis*, design and analysis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analysis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data analysis II. Details of unit content available from the Department of Mathematical Sciences. Units chosen may not include those taken in MAT273, MAT274, MAT373 and MAT374.
* May be taken by those with a suitable result in MAT172.

MAT373 Statistics
Contact: Five hours per week for one semester.
Prerequisite: MAT274.
Syllabus: Two units from the following list will be taken by each student: measures of association*, computer aided statistical analysis*, design and analysis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analysis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data analysis II. Units chosen may not include those taken in MAT273 and MAT274. Details of unit content available from the Department of Mathematical Sciences.
* May be taken by those with a suitable result in MAT172.

MAT374 Statistics
Contact: Five hours per week for one semester.
Prerequisite: MAT373.
Syllabus: Two units from the following list will be taken by each student: measures of association*, computer aided statistical analysis*, design and analysis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analysis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data

PCE101 Introduction to Police Organisations
Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisites: Nil
Syllabus: An introduction to the principal models developed by practitioners and scholars in their efforts to understand the way organisations function. The principles of organisations best adapted to ensure effective police service to the community. The nature of policing: the problems faced by the police officer in enforcing the law and maintaining order, particularly the question of police discretion. Typologies of policing. New models of policing to accommodate social change.
Assessment: Cumulative throughout the semester based on essays and tutorial presentation.

PCE102 Structure and Organisation of Policing
Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisite: PCE101
Syllabus: The structure of the relationship between the police and the executive government – the accountability of the Commissioner and, where appropriate, the Police Board. Internal discipline – the handling of complaints against the police; the roles of the Internal Investigation Department, Police Complaints Authorities and Ombudsman. The role of Police Unions. The development of administrative skills for handling tasks, e.g., planning and research, public and community relations; preparation of procedure and policy guidelines.
Assessment: Cumulative throughout the semester based on essays and tutorial presentation.

PCE103 Introduction to Legal Studies
Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisite: Nil
Syllabus: Development and organisation of the law and legal systems – including review of the legal profession; courts and tribunals; legal and social systems and law enforcement agencies. Analysis will be made of prevailing legal themes in terms of social policy; e.g., Adoption; Defamation and political privilege, etc.
Assessment: Cumulative throughout the semester based on essays and tutorial presentation.
PCE104 Legal Regulation and Social Relationships

Contact: Four hours per week of lectures and tutorials for one semester.

Prerequisite: PCE103

Syllabus: Civil liberty and the legal notion of freedom - including a review of international human rights; civil and criminal commitment; the provision of legal assistance; freedom of information procedures. The notions of legality and morality.

Assessment: Cumulative throughout the semester based on essays and tutorial presentation.


PCE121 Police Studies

Contact: Three hours per week for one semester (part-time).

Prerequisite: Nil.

Syllabus: The subject examines the nature and operation of formal organisations, concentrating on the evolution of organisation theory and organisation analysis. Particular attention will be directed to the bureaucratic model, to the formal structure of large organisations, to the setting and achievement of goals and to systems approaches. It is an introduction to the principal models developed by practising administrators and by scholars in their efforts to understand the "world of work" with particular reference to police organisations.

Assessment: A combination of cumulative work and formal examination.


PCE123 Police Studies

Contact: Three hours per week for one semester (part-time).

Prerequisite: PCE121.

Syllabus: Individual and group behaviour that emerges within the formal structure of police organisations. The problems faced by the police administrator in enforcing law and maintaining order, particularly the question of administrative discretion. Styles of policing, police accountability and the problems of reconciling the protection of individual rights with the protection of the community.

Assessment: A combination of cumulative work and formal examination.


PCE125 Legal Studies

Contact: Three hours per week for one semester (part-time); four hours per week (full-time).

Prerequisite: Nil.

Syllabus: An introduction to the sociology of law and legal systems emphasising the Australian common law pattern but with comparative studies of other systems where appropriate. Particular emphasis will be given to the development of the law as an instrument of social control and recent reforms and changes in the legal system in which reference will be made to concepts of legally enforceable social rights, the provision of legal aid and alternative legal procedures to the traditional adversary system.

Assessment: A combination of cumulative work and formal examination.

PCE127 Legal Studies

Contact: Three hours per week for one semester (part-time); four hours per week (full-time).

Prerequisite: PCE125.

Syllabus: A study of some specialised areas of criminal law including crimes without victims; compensation for crimes; the unmaking of criminal law; political crimes and civil liberties; administrative sanctions and redress, e.g., ombudsman; legal rights of law officers; concepts of deviance and crime; interpretation of criminal statistics and role of community agencies in the treatment of offenders.

Assessment: A combination of cumulative work and formal examination.

PCE191 Introduction to Legal Studies

Contact: Four hours per week for one semester.

Prerequisites: Nil. This subject is not available to students enrolled in the Associate Diploma in Police Studies.

Syllabus: A study of the law and in particular, the Australian legal system as it relates to and affects social processes within our community. Topics include: development and organisation of the law; legal standards of decision-making and community alternatives to formal law; types of law; functions and dysfunctions of law in society; the process of law reform.

Assessment: Cumulative, by an oral presentation of a seminar paper, essay, class participation in seminar discussion, and test.


PCE192 Legal Regulation and Social Relationships

Contact: Four hours per week for one semester.

Prerequisites: Introduction to Legal Studies or approved equivalent. This subject is not available to students in the Associate Diploma in Police Studies.

Syllabus: Focus of study is to examine relationships between legal rules and social interaction affected by such rules. An attempt is made to understand the combined effects of legal and social regulation. Topics studied include: civil liberty and the legal notion of freedom; administrative review as legal regulation; the ambit of anti-
discipline law; family and individual relationships. Topics may vary, depending on emerging trends of social concern at the time.

Assessment: Cumulative, by oral presentation of a seminar paper, essay, class participation in seminar discussions and test.


**PCE201 Law and Society**

Contact: Four hours per week of lectures and tutorials for one semester.

Prerequisites: PCE103 and PCE104

Syllabus: The role and performance of law enforcement agencies in a modern democratic society. An introduction to the history and development of law. Ferdinand Tonnies concepts of gemeinschaft and gesellschaft and their impact upon the development of law. Durkheim’s view of mechanical solidarity and organic solidarity. Social change and its relationship to legal change. The development of law enforcement; police, non-police law enforcement and private security services. The Australian intelligence community. Terrorism – political and law enforcement responses. Civil liberties, law and social mores.

Assessment: Cumulative throughout the semester based on essays and tutorial presentation.

**ARON, R., Main Currents in Sociological Thought, Penguin, Harmondsworth, 1974.**

**PCE202 Comparative Policing**

Contact: Four hours per week of lectures and tutorials for one semester.

Prerequisites: PCE101, PCE102, PCE103, PCE104, and PCE201

Syllabus: The Australian Federal system as it operates in the field of law enforcement; the problems of overlapping jurisdiction. The role of the National Crime Authority. The possible creation of an Australian Federal Bureau of Investigation. A comparative study of selected policing policies and practices of the United States and Britain; a study of the developing police infrastructure of nations within the area of Australia’s strategic and defence concern with particular emphasis on Oceania.

Assessment: Cumulative throughout the semester based on essays and tutorial presentation.

**BEASANT, J., The Santo Rebellon – An Imperial Reckoning, University of Hawaii Press, Honolulu, 1984.**

**PCE221 Police Studies**

Contact: Three hours per week for one semester (part-time).

Prerequisite: PCE121.

Syllabus: The police officer’s perception of his professional role. Principles of police administration as a guide to practice, e.g. authority and responsibility, leadership. The changing nature of police management; the development of administrative skills for handling tasks: problem solving, planning and research, budgeting, and for handling people: counselling, personnel management and selection. Police community relations.

Assessment: A combination of cumulative work and formal examination.

**WILSON, O.W. & McLAREN, R.C., Police Administration, McGraw-Hill, USA, 1977.**

**PCE223 Legal Studies**

Contact: Three hours per week for one semester (part-time); four hours per week (full-time).

Prerequisites: PCE125 and PCE127.

Syllabus: A detailed study of two broad areas of substantive law: the law of persons, covering personal capacity, status and responsibility, e.g. citizenship, family law, privacy; and the law of property, covering such areas as fraud, embezzlement, negotiable instruments, hire purchase and allied transactions. In each case, the possible involvement and role of the police officer will be examined.

Assessment: A combination of cumulative work and formal examination.

**PCE301 Development of Policing in Australasia**

Contact: Four hours per week of lectures and tutorials for one semester.

Prerequisites: PCE101, PCE102, PCE103, PCE104, PCE201 and PCE202

Syllabus: The subject is designed to provide insights into the historical development of policing in Australasia, with particular reference to Victoria. The current situation and discussions surrounding policing in Australasia are examined. Planned and possible future directions for policing in Australia are covered within the existing and future socio/political parameters affecting law enforcement.

Assessment: Cumulative throughout the semester based on essays and tutorial presentation.


**PCE302 Applied Research Project**

Contact: Equivalent to four hours per week.

Prerequisites: PCE101, PCE102, PCE103, PCE104, PCE201, PCE202 and PCE301

Syllabus: Identifying a research area; legal and ethical issues in research; use of library and other resources for research purposes; presenting research proposals; research design, data analysis, and general methodological issues; evaluation skills in research.

Assessment: Seminar participation throughout the semester and a research report is submitted by each student.


**POL100 Introduction to Labour Studies**

Contact: Four hours per week of lectures and tutorials for one semester.

Prerequisites: Nil.

Syllabus: The subject is designed as a multi-disciplinary introduction to Labour Studies. It examines such issues as: the nature of work in society; technology and work; the Australian industrial relations system; the role of
trade unions; industrial conflict; industrial democracy; occupational health and safety; discrimination in employment.

Assessment: Cumulative throughout the semester based on essays and class participation. There will also be a final examination.


**POL153 Political Studies – Introduction to Australian Politics**

Contact: Four hours per week of lectures and tutorials for one semester.

Prerequisite: Nil.

Syllabus: The subject is designed as an introductory unit in political studies. It concentrates on the Australian political system. Some of the main topics to be discussed are: the nature of liberal democracy; the key concepts of politics; constitution and parliament; party and electoral systems; political socialisation and behaviour. A theme of the subject will be "who rules Australia and how?"

Assessment: Cumulative throughout the semester based on essays, tutorial papers and class participation. There will also be a final examination.


**POL154 Political Studies – Political Ideas**

Contact: Four hours per week for one semester.

Prerequisite: Nil.

Syllabus: This is a subject in political ideas. The syllabus will cover such areas as political language and argument, political sovereignty, obligation and freedom, equality, justice and rights.

Assessment: Cumulative throughout the semester based on essays, tutorial papers and class participation. There will also be a final examination.


**POL252 Political Studies – Advanced Australian Politics**

Contact: Four hours per week for one semester.

Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: This is an advanced subject in Australian politics. Each semester will be devoted to a detailed analysis of some of the following topics: parties and interest groups; electoral systems and behaviour; constitution and parliament; federalism; political elites; public policy.

Assessment: Cumulative throughout the semester based on essays, tutorial papers and class participation. There will also be a final examination.

**POL256 Political Studies – Chinese Politics**

Contact: Four hours a week for one semester.

Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: A subject in Chinese politics. It will include detailed studies of Mao Zedong, land and social reform, the Cultural Revolution, the roles of the People's Liberation Army and the Chinese Communist Party. The subject will focus around the debates about the nature of modernisation in contemporary China.

Assessment: Cumulative throughout the semester, based on essays, tutorial papers and class participation. There will also be a final examination.


**POL258 Political Studies – Indian Politics**

Contact: Four hours a week for one semester.

Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: A subject in Indian politics. It will include detailed studies of caste and village politics, the relationship between tradition and modernity, political integration and disintegration, the political elite, and social and economic change. The subject will focus on the nature and impact of modernisation in contemporary India.

Assessment: Cumulative throughout the semester, based on essays, tutorial papers and class participation. There will also be a final examination.


**POL260 Political Studies – Australian State Politics**

Contact: Four hours a week for one semester.

Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: A subject in Australian State Politics. It will include detailed analysis of the functions of State governments and comparative studies of State electoral systems, State party systems, leadership styles, and relationships to local government authorities.

Assessment: Cumulative throughout the semester, based on essays, tutorial papers, and class participation. There will also be a final examination.

**POL262 Political Studies – Politics of Labour**

Contact: Four hours a week for one semester.

Prerequisites: POL153 and POL154, or POL100, or approved equivalents.

Syllabus: This subject examines the politics of industrial relations within the Australian context. Subjects covered will include: the Government, the State and industrial relations; structures of employee/employer organisations; political ideology and industrial relations; trade union involvement in political and social issues; unions and political parties; worker participation. The themes of the subject will be conflict and democracy in industrial relations.

Assessment: Cumulative throughout the semester based on essays and class participation. There will also be a final examination.
POL264 Political Studies – Comparative Politics

Contact: Four hours per week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: This is a subject in comparative politics. Some of the major topics to be discussed include: the diversity of political systems; political cultures; liberal democracy; totalitarianism; comparative ideologies; comparative political institutions.

Assessment: Cumulative throughout the semester based on essays and tutorial participation. There will also be a final examination.

POL266 Political Studies – Political Morality

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: The subject is designed to develop in students a sophisticated appreciation on the interplay between moral theory and practical public decision making. Some of the main topics are: is there any difference between public and private morality? What should we decide about the morality of IVF, abortion, euthanasia, assassination and nuclear weapons? Has the environment an intrinsic value?

Assessment: Cumulative throughout the semester based on essays, tutorial papers and class participation. There will also be a final examination.

POL268 State and Political Economy

Contact: Four hours per week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: The primary aim of this subject is to analyse theories of the state and the political economic process in liberal-capitalist society. Topics discussed in lectures and tutorials will include: contemporary problems of the state, Keynesian, Marxist and Monetarist theories of the state and the economy, limits imposed on the state by the international economy. Specific material on the state and economy in Australia will be included.

Assessment: Cumulative throughout the semester based on essays and tutorial papers/participation. There will also be a final examination.

POL350 Modern Political Theory

Contact: Four hours a week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: This is a subject in political philosophy: an examination of the arguments advanced by some major philosophical theorists in their discussions about such political issues as society and types of social regulation, rights, justice and the distribution of wealth, civil disobedience, punishment and democracy.

Assessment: Cumulative throughout the semester, based on essays, tutorial papers and class participation. There will also be a final examination.

POL352 Political Studies – International Relations

Contact: Four hours a week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: This subject examines three major aspects of international relations: Interdependence and sovereignty of nations: nation state, imperialism, foreign aid, transnational bodies, etc; War and weapons: causes and nature of war, nuclear strategy, arms control, etc; Domestic determinants of foreign policy: case studies of selected countries.

Assessment: Cumulative throughout the semester, based on essays, tutorial papers and class participation. There will also be a final examination.

POL360 Political Studies – Research and Methodology

Contact: A subject consisting of weekly personal supervision and one two-hour seminar per week and the completion of a research project during one semester.
Prerequisite: Completion of a minor in Political Studies.

Syllabus: The supervised preparation and presentation of a research paper of 8,000 words on an approved topic. Attendance at a weekly seminar on the methodology of political science, political philosophy and history.

Assessment: Cumulative throughout the semester based on research paper and seminar participation.

PSY101 Psychology – Introductory

Contact: Five hours per week for one semester, including lectures, tutorials and laboratory sessions.
Prerequisite: Nil.

Syllabus: An introduction to the study of human behaviour including perception, consciousness, learning, memory and methodology.

Assessment: Continuing throughout the semester, based on laboratory reports, tests and a tutorial paper presentation.


PSY102 Psychology – Introductory

Contact: Five hours per week for one semester, including lectures, tutorials and laboratory sessions.
Prerequisite: PSY101.

Syllabus: An introduction to the study of social psychology, personality and abnormal psychology, with further work in the area of research and methodology and the application of statistical methods.

Assessment: Continuing throughout the semester, based on laboratory reports, tests and a tutorial paper presentation.

References: As for PSY101.

PSY191 Psychology

Contact: Three hours of lectures and tutorials per week for one semester.

Syllabus: The subject introduces basic principles of
psychology with an emphasis on their application in everyday life. The subject is designed to assist the student in understanding human behaviour in various contexts. Topic areas include perception, learning, memory, child development, personality, abnormal psychology and social psychology.

Assessment: Cumulative, based on tests, tutorial reports and participation.

**PSY201  Psychology – Human Development**

Contact: Four hours per week for one semester, including lectures, tutorials, research design and statistical analysis.

Prerequisites: PSY101 and PSY102, and MAT171 and MAT172, or equivalent.

Syllabus: Biological and developmental foundations of behaviour. The physiological bases of behaviour. Human development: the interaction of genetic and environmental factors; the importance of early experience; agencies of socialisation; maturation and learning; language acquisition and function; psycho-linguistics; cognitive development with special reference to the work of Piaget. Skilled performance: component processes and performance capacities; the skilled operator and the limits of efficiency. Statistical methods: principles of good research design: hypothesis testing and estimation; application of binomial, Poisson, and chi-squared distributions.

Assessment: Cumulative, based on short tests, assignments, essays and tutorial papers. An examination may be included.


**PSY202  Psychology – Personality and Interpersonal Behaviour**

Contact: Five hours per week for one semester, including lectures, tutorials, research design and statistical analysis.

Prerequisite: PSY201.

Central themes: Personality and interpersonal behaviour.

Syllabus: Personality: nomothetic and ideographic approaches; the determinants and structure of personality; a comparative study of major theories; abnormality and maturity. Interpersonal behaviour: the nature of social attraction; person perception and the influence on the self concept of interpersonal experiences; theories and techniques of social communication, attitudes and attitude change; group processes; leaders and leadership; interpersonal factors in performance. Statistical methods: other applications of chi-squared distribution; correlational techniques including uses of Fisher’s transformation; tests on two sample means; use of computer.

Assessment: Cumulative, based on short tests, assignments, essays and tutorial papers. An examination may be included.


**PSY205  Psychology of Work**

Contact: Four hours per week for one semester. Prerequisite: POL100, or approved equivalent.

Syllabus: The subject examines the socio-psychological conditions affecting labour relations in Australia. It concentrates on issues such as: human factors in technological change; the nature of human motivation; attitudes and values of industrial relations activists; conflict resolution methods; job satisfaction and worker participation.

Assessment: Progressive throughout the semester based on essays, class participation and tests.

*Note: This subject forms part of the minor in Labour Studies and is not available as part of the normal Psychology major.*

**PSY301  Psychology**

Psychology in the Industrial Setting

Contact: Five hours per week for one semester, including lectures, tutorials and practical skills training.

Prerequisite: PSY202.

Central theme: Applied Psychology.

Syllabus: Psychological assessment and classification: theory and practice of psychological assessment; test construction; concepts of validity and reliability; published tests in print; administration of psychological tests; prediction of performance; limitations of statistical prediction; professional ethics. Education and Training: the identification of training needs, developing objectives, course planning, the selection of instructional methods in relation to objectives and learner characteristics, evaluation of learning outcomes. Human factors in industry: human-machine and human-human interaction in industry; the human component in systems; design and development of new systems.

Assessment: Cumulative, based on short tests, assignments, tutorial papers and participation in training seminars.


**PSY302  Psychology – Vocational Development**

Contact: Five hours per week for one semester, including lectures, tutorials and practical skills training.

Prerequisite: PSY202.

Central theme: Applied Psychology.

Syllabus: The person and the organisation. Theories of organisation; group behaviour and organisation communication; job satisfaction and morale; factors affecting output; status and authority in organisations; styles of leadership; communication; motivation and organisational climate; conflict in organisations. Vocational development: theories of vocational development; vocational development as a process of personal growth; the value of test and other information-gathering devices in vocational guid-
ance. Personnel psychology: performance evaluation and staff development; personnel management and the management of personnel; employer-employee relations; employee attitudes; the contribution of personnel management to productivity; organisation development and action research; problems confronting the change agent.

Assessment: Cumulative based on short tests, assignment, projects, essays and tutorial papers. An examination may be included.


**PSY303 Psychology – Professional Development**

Contact: Four hours per week for one semester.
Prerequisite: PSY202.
Central theme: Professional development.
Syllabus: Career planning; the selection interview; the curriculum vitae; conducting a meeting; information retrieval; psychologists' reports; negotiation; legal ethical and professional issues affecting psychological practice. Other professional issues as suggested in class.
Assessment: By class assignment and participation.


**PSY305 Psychology – Community Psychology**

Contact: Five hours per week for one semester, including lectures, practical sessions and seminars.
Prerequisite: PSY202.
Assessment: Seminar presentation and placement report.


**PSY306 Psychology – Psychology and the Law**

Contact: Four hours per week for one semester.
Prerequisite: PSY202.
Central theme: Applications of the law to professional psychology.
Syllabus: Ethical and legal obligations of professional practice; Family Law; anti-discrimination legislation, industrial, criminal and civil law, as they affect the practice of psychology; court processes and expert evidence.
Assessment: Cumulative, based on essays, tests and tutorial participation. An examination may be included.


**PSY307 Psychology – Introduction to Experiential Counselling**

Contact: Five hours per week for one semester.
Prerequisite: PSY202.
Central theme: Introduction to Counselling.
Syllabus: Introduction to counselling theory and practice. Themes to be covered include general issues of counselling, individual approaches, group approaches and systems approaches to counselling. A strong focus of this subject will be on developing skills of empathic listening and increasing self-awareness. Classes will include formal lectures, regular weekly workshops and a two-day workshop, to be arranged during the semester.
Assessment: Cumulative, based on an essay, a videotaped interview, participation in weekly workshops, and participation in a two-day workshop.


**PSY308 Psychology – Health Psychology**

Contact: Four hours per week for one semester.
Prerequisite: PSY202.
Assessment: A combination of assignments, class participation and test.


**PSY309 Introduction to Sports Psychology**

Contact: Four hours per week for one semester.
Prerequisite: PSY202.
Syllabus: Principles of sports psychology: a general introduction to the field. Theoretical approaches to the study of sports psychology. Motivation, arousal, aggression, anxiety and personality variables as applied to the athlete. The role of perceptual - motor skills in sports psychology. Techniques used to improve performance. The sporting group; cooperation, cohesion and satisfaction.
Assessment: A combination of a tutorial presentation, and assignment, workshop sessions and a test.

PSY401 Psychology – Advanced Psychological Assessment and Classification

Contact: Six hours per week. Discussions, lectures, guided study groups and practical classes to develop assessment skills.

Prerequisites: See Graduate Diploma in Applied Psychology.


Assessment: Cumulative, based on seminar participation, case study report, assignments and practical exercises.

PSY402 Psychology – Changing Behaviour

Contact: Six hours per week for one semester.

Prerequisites: See Graduate Diploma in Applied Psychology.

Syllabus: Theories about changing behaviour: theory-building and criteria of a good theory. Commonalities and differences in theoretical foundations, objectives and techniques of various approaches to attitude and behaviour change especially those which are applied in psychotherapy, group work, organisation development, and community intervention and development programs. Review of research into the effectiveness of these approaches. Examination of values and ethical issues. Skills training: introduction to counselling, encounter group leadership; organisation development strategies and mechanisms; community interventions.

Assessment: Assessment may be based on one or more of the following: written assignment; contributions to seminars; test. Details of assessment are finalised with students at the beginning of the subject.


PSY403 Psychology – Multivariate Data Analysis

Contact: Three hours per week for two semesters.

Prerequisites: See Graduate Diploma in Applied Psychology. It is expected that students will have an understanding of the use in psychological research of the common types of univariate and bivariate data collection, description, and analysis, including analysis of variance, correlation and regression analysis.


Assessment: Assessment involves periodic written assignments (reporting analysis of data) and a short examination at the end of each semester.

Students must own a pocket calculator and at least one general statistics book such as: SNEDECOR, G.W. & COCHRAN, W.G., Statistical Methods, (7th ed.), Iowa State University Press, 1980.

PSY404 Psychology

PSY405 Professional Experience

Contact: Two placements, each of 25 working days in a professional (psychology) agency, under the direct supervision of a qualified psychologist. Placements are arranged by the Department of Applied Psychology. In addition, two-hour seminars are held fortnightly to discuss issues relevant to placements.

Prerequisites: See Graduate Diploma in Applied Psychology.

Syllabus: In the seminar program associated with the placements, the following topics are explored: the nature of the organisation; the nature of psychologists’ roles in the organisation, e.g. primary objectives, organisational structure and climate boundaries, relationships with its external environment; analysis of the conceptual frameworks and methods used in the psychology unit; legal and ethical responsibilities.

Assessment: Based on the report which each student is required to present concerning his or her placement experiences.


PSY406 Psychology – Applied Research Project

Contact: A research-based unit with fortnightly seminars of two hours’ duration over two semesters, and one hour per week of individual supervision.

Prerequisites: See Graduate Diploma in Applied Psychology.

Syllabus: Issues covered in the seminar program include: how to identify a research area and a particular problem or question; ethical issues in research; use of library and other resources for research purposes; preparing and presenting research proposals. Specific methodological, research design and data analysis issues are discussed in individual consultations with the student’s supervisor. Since the unit PSY403 (Multivariate Data Analysis) deals with research design and data analysis issues which are likely to be highly relevant to the applied research project, students are normally advised against enrolling in PSY406 until they are concurrently enrolled in or have completed PSY403.

Assessment: Assessment based on a progress report, in which the student presents a complete research proposal; and a final report, in journal article form, which states the research issue, outlines previous research and theory bearing on the research issue, describes the research design and
data analysis methods, presents the findings, and comments on their significance.
References: See PSY403.

**SOC102 Sociology – Introductory**

Contact: Four hours per week (two lectures, one tutorial, one workshop) for one semester.
Prerequisite: Nil.

Syllabus: Introduction to sociology. The nature of sociology – some of the basic concepts, perspectives and methods that sociologists use. The processes and structures that affect the way in which individuals become members of society. The structure of modern society. Some contemporary social issues. Concepts and institutions examined include socialisation and culture, family and marriage, women and society, and deviance and social control.

Assessment: Cumulative, based on tutorial participation, an essay, a workshop report, and a test.

**SOC104 Sociology – Introductory**

Contact: Four hours per week (two lectures, one tutorial, and one workshop) for one semester.
Prerequisite: SOC102.

Syllabus: Introduction to sociological perspectives and research. The nature and relevance of sociological perspectives, such as: functionalist, interactionist and conflict, as shown in studies of social stratification, organisations, work and education. An overview of the research process; introduction to research design; use of qualitative and quantitative data in social research; designing a questionnaire and constructing a scale, and observation and description of a social setting.

Assessment: Cumulative, based on a tutorial presentation, an essay, workshop reports, a test and class participation.

**SOC150 Sociology – Technology and Society**

Contact: Four hours per week of lectures, tutorials and workshops for one semester.
Prerequisite: Nil.

Syllabus: This subject is designed to broaden students’ understanding of social issues in technological change. Technology in historical perspective. Social theories of technological change. The interrelation between technological development in different social contexts – Australia, Asia, Europe. Contemporary developments in three key areas of change: micro-electronics, robotics, communications. Technological change and business. Industrial issues. The role of government. Technology and the individual. Controlling the future.

Assessment: Cumulative, based on one 3,000 word essay, one workshop report, one book review, and class participation.

**SOC202 Sociology – Mass Media**

Contact: Four hours per week (two lectures, two tutorials) for one semester.
Prerequisites: SOC102 and SOC104.


Assessment: Cumulative, consisting of one essay, one book review, a contribution to workshop sessions, and one test.

**SOC204 Sociology – Immigration and Minority Relations**

Contact: Four hours per week (two lectures, two tutorials) for one semester.
Prerequisites: SOC102 and SOC104.

Syllabus: Immigration and minority relations. Concepts and models of intergroup relations; ethnicity and ethnic identity. Social implications of an increasingly plural society; pressures for assimilation. The response of Australian social institutions to pluralism, e.g. law, education, industry, unions. Characteristics and values of particular cultural groups in Australia, e.g. Turkish, Aborigi- nal, Vietnamese. Relevant theoretical and research literature.

Assessment: Cumulative, based on essays, tests, and topic assignments.

**SOC206 Sociology – Sociology of Community Development**

Contact: Four hours per week (two lectures, two tutorials) for one semester.
Prerequisites: SOC102 and SOC104.

Syllabus: Community development. Community organisation as an approach to social change; change strategies; locality development, social planning, social action; locality as a base for “people power”, community power structures; impact of wider decision making bodies; participation, group formation, neighbourhood development; issues and controversies: ideology, politicisation of community work, personal and structural change.

Assessment: Cumulative, one major essay and a research project on a local community.


**References:**

SOC208  Sociology – Sociology of Organisations

Contact: Four hours per week (lectures and tutorials) for one semester.
Prerequisites: SOC102 and SOC104.
Assessment: Cumulative, consisting of a tutorial paper, an essay or case study, a test and class participation.
SALAMAN, G., Class and the Corporation, Fontana, Glasgow, 1981.

SOC210  Sociology – Theory and Methodology

Contact: Four hours per week (one lecture, three tutorials) for one semester.
Prerequisites: SOC102 and SOC104.
Syllabus: Social theory and methodology. The subject presents some of the key theoretical perspectives and related methodological issues in sociology. These theoretical perspectives are studied through the work of particular theorists.
Assessment: Cumulative, based on one tutorial paper, reading reviews and a test.
RITZER, G., Contemporary Social Theory, Alfred A. Knopf, New York, 1983.

SOC212  Sociology – Sociology of Youth

Contact: Four hours per week (one lecture, three tutorials) for one semester.
Prerequisites: SOC102 and SOC104.
Assessment: Cumulative, based on tutorial participation and presentations, an essay or project report, and two tests.

SOC214  Sociology – Sociology of Education

Contact: Four hours per week (two lectures, two tutorials) for one semester.
Prerequisites: SOC102 and SOC104.
Syllabus: Sociology of Education: an outline of the main theoretical orientations as exemplified by research in this field, i.e. structural functionalism and the many varieties of conflict analysis including Marxism. An examination of structured inequalities in education: class, race, ethnicity and gender, in order to illustrate the relationships between the education system and society. Emphasis is placed on critically examining research in the area of education focusing on the relationship between the researchers theoretical framework and the methodology utilised.
Assessment: Cumulative, based on an essay, a tutorial paper, a project report, a test and class participation.

SOC216  Sociology – Industrial Sociology

Contact: Four hours per week (one lecture, one seminar, one tutorial) for one semester.
Prerequisites: SOC102 and SOC104.
Syllabus: Historical summary of the origins of industrialism, developing patterns of industrial growth and conflict, consumerism, alienation, the growth and power of the corporation, organisational development, the effects of technology, environmental issues, the energy crisis and post-industrial society.
Assessment: Cumulative, consisting of two essays, one tutorial paper, and one test.

SOC217  Sociology – Sociology of Work

Contact: Four hours per week of lectures, tutorials and workshops.
Prerequisites: POL100, or approved equivalents.
Assessment: Cumulative, based on an essay, a book review, a resource file, and tutorial/class participation.
SOC218 Sociology – Sociology of Prisons

Contact: Four hours per week (one lecture, one tutorial, one seminar) for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: Historical development of punishment and penal institutions. Remand, trial and imprisonment. The effects of isolation and deprivation, prison populations and social class, resocialisation and techniques of coping in a total institution, deterrence and rehabilitation, parole, release, recidivism, reform, alternatives.

Assessment: Cumulative, based on one seminar paper, one long essay, and class exercises.


SOC220 Sociology – Sociology of Ageing

Contact: Four hours per week (two lectures, two tutorials), for one semester.

Prerequisites: SOC102 and SOC104.


Assessment: Cumulative, consisting of class exercises, one tutorial paper and one test.


SOC302 Sociology – Deviance and Social Control

Contact: Four hours per week (two lectures, two tutorials) for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: Sociology of deviance and social control. Introduction to the field of study – definition and nature of the concept of social deviance. What constitutes the field of study? Theoretical approaches: psychological approaches, e.g. psychoanalytical, behavioural; sociological approaches: structural-functionalism, ecological, anomie theory, symbolic interactionist-labeling/social phenomenological and conflict perspective. Examination of empirical studies related to different deviant categories, e.g. mental illness, delinquency, criminality. Cross-cultural comparisons of deviant phenomena. Study of agents of social control in Australian society, e.g. law enforcement agencies, psychiatric institutions.

Assessment: Cumulative, based on one tutorial paper, four short papers, and one test. Students failing to meet requirements will sit for an examination at the end of the course.


SOC304 Sociology – Urban Sociology

Contact: Four hours per week (two lectures, two tutorials) for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: Urban sociology. Theoretical approaches to urbanisation, e.g. Weber, the Chicago School, rural-urban contrasts, Simmel. Social structure of the city: class, status, ethnicity. Urban managerialism and housing classes. Power and the distribution of scarce urban resources: Harvey, Pahl etc. Spatial inequality. Implications of the theoretical approaches for modern urban planning and urban policy. Focus on urbanism in Australia.

Assessment: Cumulative, based on one tutorial paper, three short papers and one long essay.


SOC306 Sociology – Sociology of Welfare

Contact: Four hours per week (two lectures, two-hour seminar).

Prerequisites: SOC102 and SOC104.

Syllabus: The relationship between welfare ideology, models, welfare practice and its political and organisational context; approaches to social policy, the Welfare State, the retreat of the Welfare State; analysis of poverty from three major perspectives, examination of welfare policy and delivery in selected fields: aged, child care, unemployment, domestic violence, alcoholism and drug abuse and health care.

Assessment: Cumulative, consisting of one major essay, one tutorial paper and one book review.


SOC308 Sociology – Sociology of the Family

Contact: A subject for degree students of four hours per week (two lectures, two tutorial) for one semester.

Prerequisites: SOC102 and SOC104.


Assessment: Cumulative, based on an essay, a tutorial paper, a project report, a test and class participation.


SOC310 Sociology – Social Research Methods (offered only in first semester of each year).

Contact: Four hours per week (two lectures, two tutorials) for one semester. The subject includes preparation under supervision of a research proposal intended for later implementation in SOC352.
Prerequisites: SOC102, SOC104 and MAT171.

Syllabus: Social research methods. Social research in its historical, social and sociological contexts. Different theoretical perspectives and their significance for methods used. The methods of social research: an overview of the research process; selecting and formulating a research problem; designing and administering a study; research strategies; techniques for the collection and measurement of data; recording processing, analysing and presenting data; interpreting results; writing reports.

Assessment: Cumulative, consisting of one research proposal and class exercises. Students passing the subject will be awarded a PQ grade.

SOC312 Sociology – Sociology of Religion

Contact: Four hours per week (one lecture, three tutorials) for one semester.

Prerequisites: SOC102 and SOC104.


Assessment: Cumulative, based on tutorial participation and presentations, an essay or project report, and two tests.


SOC314 Sociology – Social Stratification

Contact: Four hours per week (lecture, tutorial, workshop) for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: Class and social stratification. An evaluation of different sociological perspectives of class and social stratification. The changing class structure of the advanced societies. Class, status and power in Australian society. The debate regarding the role of the state. Gender as a dimension of stratification.

Assessment: Cumulative, consisting of one tutorial presentation, one essay, one project and one test.


SOC316 Sociology of Popular Music

Contact: Four hours per week (lectures, tutorials and workshops) for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: Critical analysis of the production, communication, consumption and social implications of popular music. Analysis will be through perspectives central to sociological theory. The focus will be on the development of music technology; the expanding role of the popular music industry; the redefinition and democratisation of the musician; popular music and capitalism; social definitions of music as popular; popular music performers, performances and audience relationships; popular music forms, popular music media; popular music and social cohesion; the evaluation of non-sociological perspectives in popular music analysis.

Assessment: Cumulative, based on an essay, book review, workshop paper and participation.


SOC318 Sociology – Sexuality, Gender and Social Relations

Contact: Four hours per week for one semester.

Prerequisites: SOC102 and SOC104.


Assessment: Seminar presentation, papers and participation.


SOC320 Sociology of Genocide

Contact: Three hours per week (1 lecture, 1 tutorial for one semester)

Prerequisites: SOC102 and SOC104.

Syllabus: The relationship between ideology, social structure and genocide; racist and political ideologies as instruments of repression; theories of genocide; application of theories to a comparative examination of massacres such as those of the indigenous people of Australia; the European Jews during World War 2 and the Kampuchean people.

Assessment: Essay (40 per cent); Book review (30 per cent); Seminar paper (30 per cent)


SOC350 Sociology – Library Dissertation

A subject for final year degree students which entails individual library study under supervision on a topic of the student’s choice, the submission of a dissertation, and attendance at special seminars. It is possible for a student to write a dissertation in an area not previously studied. Such a student may be required to attend lectures and tutorials in that area, where assistance in the choice of a topic will be offered. The equivalent of five hours per week tuition.
Prerequisites: SOC102, SOC104, MAT171, and at least five upper division sociology subjects, the last of which may be taken concurrently with this subject. The student who is not attending lectures and tutorials in the topic area will be required to submit before enrolment an outline of the topic and indicate the range of the literature review.

Syllabus: Dissertation: a thorough and careful analysis of literature on a sociological topic. The topic should be well defined and focused on a particular problem or issue reflecting empirical, conceptual, theoretical, methodological or applied concerns, or on a particular theorist, controversy or development.

Assessment: A dissertation of approximately 12,000 words to be submitted for examination, or, in the case of the student who is required to attend lectures and tutorials, a dissertation of approximately 8,000 words.

SOC351 Sociology
A subject for final year degree students which entails participation under supervision in a group research project nominated by the Applied Sociology Department. The equivalent of five hours per week tuition.

Prerequisites: SOC102, SOC104, MAT171, SOC310 (wherein a research proposal has been successfully completed by the student), and at least four upper division subjects, the last of which may be taken concurrently with this subject.

Syllabus: Group research practicum. Class examination of the various stages of research; the construction and implementation of a research design for investigating a sociological problem. Students will be required to carry out the field work and write up the research report.

Assessment: Students will be assessed on their contribution to the project and to the final research report of approximately 8,000 words.

SOC352 Sociology Research Practicum – Individual
A subject for final year degree students which entails the implementation and completion of a research project initiated by one or more students, regular consultation with the supervisor, and participation in problem-centered seminars. The equivalent of five hours per week tuition.

Prerequisites: SOC102, SOC104, MAT171, SOC310 (wherein a research proposal has been successfully completed by the student) and at least four upper division sociology subjects, the last of which may be taken concurrently with this subject. Students must have their research design approved by the Applied Sociology Department before enrolment in this subject.

Syllabus: Student initiated research practicum. Students carry out the field work which culminates in a research report.

Assessment: One research report of approximately 8,000 words to be submitted for examination.

SOC360 Sociology Research Practicum
Contact: The equivalent of 5 hours per week tuition.
Prerequisites: SOC102, SOC104, MAT171, SOC210, SOC310 and at least three additional upper division sociology subjects the last of which may be taken concurrently with this subject. This subject must be taken by students majoring in Sociology who commenced studies in 1989.

Syllabus: A student will undertake the Research Practicum by individually supervised field research culminating in a report or; group research, under supervision, culminating in a report or; individually supervised library research culminating in a dissertation. Research seminars will focus on issues arising out of current research (e.g. Guests, Research scholars).

Assessment: Research report or dissertation of approximately 10,000 words.


SOC421 Sociology – Organisational Structures and Processes
Contact: Three hours per week for one semester.
Prerequisite: Nil.

Syllabus: The nature and prevalence of organisations; early insights provided by Marx, Durkheim, Weber, Taylor and Mayo; different approaches to organisations: the rational, systems, conflict and action approaches; the goals of organisations; the structure of organisations; measuring organisational performance; the relationship between structure and processes; professionals in bureaucratic settings; organisations and clients; issues in welfare organisations.

Assessment: One essay or case study, one tutorial paper, class participation.


SOC423 Sociology – Welfare Administration, Principals and Practice
Contact: Three hours per week for one semester.
Prerequisite: Nil.

Syllabus: The development of welfare administration; social and political changes; accountability, efficiency, evaluation, management function; models of welfare administration: participatory model, method of practice model; administrative tasks and activities: policy development, strategy setting, staff coordination and supervision, information processing, negotiating, representing, time management, meetings, committees, records; administrative issues: accountability and the difficulty of quantification in welfare programs; the politics of need definition and scarce resources: balancing efficiency and effectiveness; efficiency and not-for-profit goals; service provision, utilisation and access.

Assessment: One major essay, one seminar paper, one problem solving exercise.

**SOC430 Sociology – Social Policy**

Contact: Three hours per week for one semester.
Prerequisite: Nil.

Syllabus: Social Policy: Historical developments, definitions and concepts, theoretical perspectives, models of analysis; issues in social policy; processes of influencing policy formation and change; substantive areas in social policy: low income, housing, child care, aged, depending on interest and choice by students.

Assessment: Cumulative, based on an assignment, seminar presentations, and a literature review.


**SOC431 Sociology – Program: Planning, Implementation, Evaluation**

Contact: Three hours per week for one semester.
Prerequisites: SOC422, SOC430.

Syllabus: Need: Different concepts and models of need; values and assumptions; methods of need assessment; translation of need and values into policies. Program: perspectives on program – systems, action; programs in the light of residual, institutional development models; types of programs: new programs, pilot programs, change in existing programs. Program planning: concept of planning, problem and value clarification; constraints; operationalising aims and objectives; program implementation; program evaluation – formative and summative evaluation.

Assessment: Cumulative, based on an assignment and seminar presentation.

**SOC432 Sociology – Research Methods for Welfare**

Contact: Three hours per week for one semester.
Prerequisites: SOC430, SOC422.

Syllabus: Objectives of Welfare Research: Selecting and formulating a research problem; searching the literature; the logic of research design; different types of designs; sampling; data collection techniques; processing, presenting and analysing data; ethical considerations in welfare research.

Assessment: Cumulative, based on a tutorial presentation, exercises and class participation.


**SOC433 Sociology – Resource Management**

Contact: Three hours per week for one semester.
Prerequisites: SOC422, SOC430.

Syllabus: Funding: funding as a resource; funding sources; funding submissions; fundraising. Financial Management: budgeting, program budgeting, financial statements, balancing financial resources between multi-delivery centres. Buildings and Equipment Management: depreciation; insurance. Staff Management: staff as resources, recruitment, supervision, training, controlling, protecting, enabling, facilitating; terminating contracts; working with superiors; team work, delegation, interdisciplinary coordination; autonomy and accountability within the organisation.

Assessment: Cumulative, based on exercises, seminar presentation and class exercises.

**SOC434 Sociology – Field Experience**

Contact: The equivalent of six hours per week.
Prerequisites: Nil

Syllabus: Students will be placed in appropriate welfare settings to experience various administrative styles and practices. The placement will be worked out with the staff member responsible for field work and will entail supervision by a designated person in the welfare organisation.

Assessment: Field work report (5000 words)

Exemptions: Student who have worked for three or more years in a welfare organisation are eligible for a full or partial exemption from this subject.

**WEL131 Welfare Studies**

Contact: Four hours each week for one semester.
Prerequisite: Nil.

Syllabus: The course provides an understanding of the historical, social, political and economic factors involved in the shaping of welfare services and the distribution of power in Australian society. The history of the development of welfare services in Australia. The present pattern of services. Changes in the attitudes underlying the provision of services – from charity to rights and from residual to developmental. The Australian Assistance Plan and subsequent developmental programs. Regionalisation and the consequences of this. Self-help and volunteering in welfare.

Assessment: Cumulative, by means of seminar papers and a major assignment.
WEL132 Behavioural Studies
Contact: Four hours per week for one semester.
Prerequisite: Nil.
Syllabus: The scope and methods of Psychology; Measurement techniques, experimentation; probability and inference; interpreting statistical statements. Basic concepts in human behaviour; perception; learning; thinking; problem solving. Social behaviour; impression formation; attitudes; conformity; competition and cooperation; leadership.
Assessment: Cumulative, by means of a weekly journal, seminar presentation and workshop exercises.

WEL133 Welfare Studies
Contact: Four hours each week for one semester.
Prerequisite: Nil.
Syllabus: The course introduces social welfare work from the worker's perspective. The relationship between values, knowledge and method. Human nature and needs, the sources and variability of values, and the issue of relativity. The interaction of values, knowledge, feelings and behaviour. The values of self-determination, individual worth and dignity, and realisation of potential in welfare work. An introduction to methods of intervention such as case-work, group-work and community work in an historical and ideological context. The concept of social functioning.
Assessment: Cumulative, by means of seminar papers and a major assignment.

WEL134 Behavioural Studies
Contact: Four hours per week for one semester.
Prerequisite: WEL132 or approved equivalent.
Assessment: Cumulative, by means of a weekly journal, seminar presentation and workshop exercises.

WEL135 Welfare Law
Contact: Four hours per week for one semester.
Prerequisite: Nil.
Syllabus: The sources of Australian Law; the role of the courts; sentencing and the role of the welfare worker; the law relating to families and children, tenancy, consumers, employees, mental health and hospitals, citizens' rights, policing and bail, imprisonment and community corrections, administrative and appeals tribunals and the processes available for enforcement of welfare rights, death and inheritance, special groups, e.g. aborigines, women, migrants. Sources of legal assistance.
Assessment: Cumulative, by means of seminar papers and a major assignment.

WEL231 Welfare Studies
Contact: Four hours each week for one semester.
Prerequisite: WEL131.
Syllabus: The subject provides students with techniques and knowledge applying to welfare work with individuals and small groups and the recording processes involved in this.
Interviewing, verbal and non-verbal communication, listening, clarifying, establishing needs and resources. The welfare worker as counsellor, broker, agent, advocate. Referring, recording, case histories, case discussions. Confidentiality and ethics. Group dynamics, working with task-centred groups.
Assessment: Cumulative, by means of a major case study, class exercises and participation.

WEL233 Welfare Studies
Contact: Four hours per week for one semester.
Prerequisite: WEL133.
Syllabus: The course aims to prepare the welfare work student for employment in an organisational setting, and provides the basic groundwork for expertise in one or two specialised areas of welfare practice. General Systems Theory as a framework for agency practice. Guest lecturers cover welfare practice in a number of welfare areas. Workshops concentrate on the development of skills appropriate to team approaches to intervention and decision making. The conduct of meetings and case conferences.
Assessment: Cumulative, by means of a major essay, class exercises and participation.

WEL235 Welfare Field Work and Practice
Contact: Thirty-eight days of practical experience, plus a two hour workshop each week.
Prerequisites: WEL131 and WEL133.
Syllabus: The subject enables the student to experience a real work situation and, under supervision, to integrate this experience with the theoretical aspects of the course and with increased awareness and understanding of personal issues which affect students as welfare workers. Students are encouraged to take responsibility for their own learning and evaluation in conjunction with field teachers and staff members.
Assessment: Satisfactory completion of fieldwork and presentation of a report on this.

WEL237 Welfare Field Work and Practice
Contact: Thirty-eight days of practical experience, plus a two hour workshop each week.
Prerequisite: WEL23.
Syllabus: The subject enables students to experience a different and new learning situation in which opportunity is provided to reinforce previously acquired skills and work on learning gaps recognised as a result of WEL235. A greater theoretical sophistication and level of self-awareness is expected of students than for WEL235. Students are encouraged to undertake the second placement in an area conducive to future employment aspirations.
Assessment: Satisfactory completion of fieldwork and presentation of a report on this.

**WEL239  Welfare Psychology**

Contact: Four hours each week for one semester.

Prerequisites: PSY101 and PSY102.

Syllabus: An overview of various forms of counselling intervention including individual, group and systems approaches. Alternative ideological and theoretical frameworks in counselling, e.g. humanistic, psychoanalytic and behaviourist models. Mental illness. Counselling as a role. Responsibility, listening, confronting and empathy. Individual and group processes. Facilitation and exploration of personal and group issues. Cocounselling using video feedback.

Assessment: Cumulative, by means of an essay, presentation of a counselling videotape and participation in workshops.


**WEL241  Welfare Sociology**

Contact: Three hours each week for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: The relationship between welfare ideologies and theoretical perspectives and the development of social policy and the administration of services. Welfare perspectives, welfare issues and different approaches to welfare delivery. The nature, structure and processes of community and some possible strategies, methods and techniques in applying welfare values and objectives within local communities.

Assessment: Cumulative, by means of a major essay, seminar paper and community project.