

Vice-President of the Academic Board

Information about the Position

Background

The Academic Board's powers and functions are set out in [Monash University \(Council\) Regulations](#). The Academic Board is responsible to Monash University Council for the maintenance of high standards in education and research.

The members of the Academic Board must elect as Vice-President of the Board one of their number who is qualified for election to that office and may elect a second such person as another Vice-President. The Vice-President is also referred to as the Deputy Chair.

A member nominated for election to the position of Vice-President must be a member of the academic staff and hold the rank of Associate Professor or above. Nominees must be able to devote 0.2 of full-time to the role of Vice-President and also to maintain their involvement in their teaching and/or research role. This should be confirmed with the prospective nominee's academic supervisor prior to nomination.

This document sets out the terms and conditions of the position, together with the roles and functions of the Vice-President of the Academic Board, and the expected experience and capabilities.

Terms and Conditions of appointment as Vice-President of the Academic Board

The term of office for this appointment is two years, from 1 January 2026 to 31 December 2027.

The position of Vice-President is 0.2 of full-time. The Vice-President will be required to be released by their Faculty on a 0.2 of full-time basis, and the University will reimburse the Faculty for 0.2 of full-time of the Vice-President's substantive salary costs. Any existing loadings will be reduced by 0.2 of full-time to reflect that the person elected as Vice-President will be 0.8 of full-time in their current academic role.

Roles and Functions of the Vice-President of the Academic Board

The Vice-President will be involved in a range of activities as agreed with the President (also referred to as the Chair) of the Academic Board, including any delegated activities.

Experience and Capabilities

- A respected academic staff member of the University holding the rank of Associate Professor or above, with a distinguished record in teaching and/or research.
- The ability to provide academic leadership within the University.
- The ability to provide leadership in relation to academic governance responsibilities and functions.
- Demonstrated understanding and respect for Monash University's values and strategic directions.
- A strong sense of collegiality and the ability to foster positive and creative links between senior academic and professional staff of the University.
- An appreciation of procedural requirements in relation to academic matters.
- Effective listening, consultation and negotiation skills.
- Demonstrated relationship management skills, and the ability to form effective relationships and networks with those occupying similar positions, nationally and internationally.

Election Process-Related Information

- Prospective nominees are requested to consider any period of extended leave they may be considering or have had approved.
- The Vice-President will be accountable to the Academic Board. An incumbent's term of office may be terminated by a formal resolution of the Academic Board passed by two-thirds of the members present and voting. The term of office will also cease if the Vice-President forwards a signed statement of resignation to the Vice-Chancellor, ceases to hold the qualification required for election to the office, or is absent from the University for a period exceeding three months without leave being granted by the Academic Board.