

OHS Training Requirements Matrix

- Mandatory Mandatory
- Mandatory where relevant to the work/study/role Mandatory where relevant to the work/study/role
- Courses are recommended where relevant to the work/study or role Courses are recommended where relevant to the work/study or role
- * Course may be completed externally through an RTO (Registered Training Organisation) and evidence provided to Talent Development (HR)
- !! Pre-requisite for "OHS for Safety Officers" training

<p>Unless otherwise stated, courses must be completed within four months of taking up the role. Completion is to be monitored by local area management.</p> <p>If your role isn't mentioned please contact OHS for further guidance.</p> <p>** For a definition of when a task requires risk assessment please see section 4.1 of the OHS Risk Management Procedure.</p>	Inductions		Managing Health & Safety In the Workplace										Specific Hazard Awareness										First Aid and Emergency Response									
	Online Monash Safety Induction Program	Contractor Safety Induction	OHS for Managers & Supervisors	OHS for Safety Officers	OHS Risk Assessment Training	Student Project Safety	OHS Mock Court	Laser Safety Officer training	Radiation Safety Officer	Radiation Safety Officer Refresher	Health & Safety Representative/Deputy	Health & Safety Representative Refresher	Biosafety Module 1 or RPL (Microbiologicals)	Biosafety Module 2 (OGTR/Quarantine)	ChemWatch (Online)	Ergonomic Principles (Online)	Gas Cylinder & Cryogenics	Hazardous Substances & Dangerous Goods Awareness	Hydrofluoric Acid safety	Laser Safety (Online)	Manual Handling	Basic Principles of Ionising Radiation Safety	Practical Principles of Ionising Radiation Safety (for unsealed radioactive materials)	Fire Safety & Extinguisher Training (CPPFES2005A) (Group session organised by area)	Emergency Warden Training (PUAWER004B)	Breathing Apparatus (PUAFIR207B)	First Aid Management of Anaphylaxis (22300VIC)	CPR Refresher (HTCPR201B)	Level 2 First Aid (HLTFA301C)	Mental Health First Aid		
	On start within 4 wks (3y)	Before start	(3y) !!	(3y)	(3y)	(3y)	(3y)	Before start (3y)	Before start	(3y)	On election *	1 PJA *	Before start (3y)	Before start (3y)	Once	As required	Before start (3y)	(3y)	Before start (3y)	Before start	(3y)	Before start	Before start	(3y)	Before start (3y)	Before start (2y)	(3y)	1year for FA currency	Before start (3y)	Before start (3y)		
	Duration (D=Day / H= Hours)																															
	10 min	30min	1 Day	1 Day	2 H	2 H	2 H	1 H	2 D	3 H	5 D	2 D	2 H	1 H	Allow 1 H	Allow 20 to 30min	Allow 1 H	2 H	1 H	Allow 1 H	2 H	Allow 3 H	Allow 2 H	2H	3 1/2 H	1 D	3H	2 H	2 D	2 D		
Appointed Safety Roles																																
OHS Committee Chairs																																
Safety Officers																																
Safety Officer (Biosafety)																																
Safety Officer (Laser)																																
Safety Officer (Radiation)																																
Employee Reps																																
Health & Safety Representatives (Including Deputy)																																
Emergency Roles																																
Defibrillator Coordinators																																
Emergency Wardens																																
First Aid Coordinators																																
First Aiders																																
Security Staff																																
Staff																																
All staff																																
Staff conducting tasks that require OHS risk assessment **																																
Operational Managers & Supervisors (Staff overseeing tasks with risks)																																
Performance Managers & Supervisors																																
Heads of Academic/Administrative (Divisional) Units																																
Senior Executive, Deans & Executive Directors																																
Students																																
Undergraduate Students (excluding Honours Students)																																
Honours Students																																
Postgraduate Students																																
Other Contracted Persons																																
Contractors (including contracted cleaning staff)																																