# OHS Training Requirements Matrix

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**Courses are mandatory**
- Mandatory where relevant to the work/study or role
- Courses are recommended where relevant to the work/study or role
- Courses may be completed externally through an RTO (Registered Training Organisation) and evidence provided to Talent Management

### First Aid and Emergency Response

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration (D=Day / H= Hours)</th>
<th>Course to be completed every</th>
</tr>
</thead>
</table>

### Managing Safety & Hazards in the Workplace

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration (D=Day / H= Hours)</th>
</tr>
</thead>
</table>

### OHS Specialised Inductions

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration (D=Day / H= Hours)</th>
</tr>
</thead>
</table>

### Courses to be completed every

- Before start
- After start
- Every year
- Every 2 years
- Every 3 years
- As required

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- After start
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- Before start
- After start
- Every year
- Every 2 years
- Every 3 years
- As required

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**Staff with specific OHS roles**

- Biosafety officers
- Emergency wardens
- First aiders
- First aid coordinators
- Health & Safety Representatives (including Deputy)
- Laser safety officers
- Radiation safety officers
- Safety officers
- OHS Committee Chairs

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**Staff/Students/Contractors with general OHS responsibility**

- Deans/Divisional Directors
- Senior managers
- Supervisors
- Technical staff (laboratory/studio/workshop)
- Demonstrators/Tutors
- Honours students
- Postgraduate students
- Project Managers/Officers (Building & Construction only)
- Contractors
- Security Staff
- Cleaners & events staff