**EVACUATION DIAGRAM**

New Horizons  Level 4

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**FOR FIRE**
- Activate a Red manual break glass alarm

**FOR ALL EMERGENCIES**
- Call Security on ext 333
- Or call 99053333
- Or use a Red emergency telephone
- Assist anyone that needs help if it is safe to do so

**EVACUATION**
Be ready to leave the building:
- If danger threatens
- If instructed by staff, wardens or emergency services
- On hearing the alarms

When evacuating the building:
- Walk. Do not run. Do not use a lift
- Evacuate to the assembly area & stay there until the all clear is given by the authorised person

**ALARMS**
- Beep-Beep Prepare to evacuate, turn off equipment & listen for announcements over the PA system
- Whoop - Whoop Evacuate to assembly area

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**SYMBOL LEGEND**
- Main exit pathway
- Emergency Exit
- Emergency warning & Intercom system
- Fire indicator panel
- AED Defibrillator
- Manual call point
- Fire hydrant
- Fire hose reel
- Fire blanket
- Water Extinguisher
- Emergency phone

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**ASSEMBLY AREA**

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