

## Monash University Policy

<b>Policy Title</b>	Departments and Schools - Establishment, Renaming and Approval Policy
<b>Date Effective</b>	24-March-2011
<b>Review Date</b>	24-March-2014
<b>Policy Owner</b>	Vice-Chancellor and President
<b>Category</b>	Operational
<b>Version Number</b>	1.0
<b>Content Enquiries</b>	<a href="#">Execserv Policy</a>
<b>Scope</b>	All faculties All campuses
<b>Purpose</b>	The purpose of this policy and the related guidelines is: <ul style="list-style-type: none"> <li>• to provide guidance to faculties (in conjunction, where relevant, with President-led campuses) developing proposals for new departments and schools or proposing to rename departments and schools; and</li> <li>• to define the approval process for such proposals.</li> </ul>
<b>POLICY STATEMENT</b>	

Proposals for new departments and schools or for the renaming of a department or school must take into account the range of issues canvassed in the Guidelines (see the Supporting Guidelines section below). Full documentation must be submitted first to the relevant Deans then to the Academic Board and finally to Council for approval.

<b>Supporting Procedures</b>	
<b>Responsibility for implementation</b>	Vice-Chancellor and President Deans Senior Deputy Vice-Chancellor and Deputy Vice-Chancellor (Research) Deputy Vice-Chancellor (Education) Deputy Vice-Chancellor (Global Engagement) Pro Vice-Chancellor (Sunway) Pro Vice-Chancellor (South Africa) University Solicitors Office
<b>Status</b>	New
<b>Approval Body</b>	<b>Name:</b> Council <b>Meeting:</b> 2/2011 <b>Date:</b> 24-March-2011

	<b>Agenda item:</b> 9.2.7
<b>Endorsement Body</b>	<b>Name:</b> Academic Board <b>Meeting:</b> 1/2011 <b>Date:</b> 23-February-2011 <b>Agenda item:</b> 14.7
<b>Definitions</b>	<b>Department and School:</b> the units of university organisation established by and constituted as such according to Monash University (Vice-Chancellor) Regulations Part 2 - The faculties and regulations made thereunder.
<b>Legislation Mandating Compliance</b>	<a href="#">Monash University (Vice-Chancellor) Regulations Part 2</a>
<b>Related Policies</b>	<a href="#">Centres and Institutes Policy and Procedures</a> All policies in the <a href="#">Development of Academic Programs</a> policy and procedures Index
<b>Related Documents</b>	