

Approved Free Electives

The schedule for the single Bachelor of Engineering(Hons) degree includes provision for one or two **approved free electives at level 2 depending whether the course start date is pre2016 or 2016 onwards.**

Double degree students do not have the option to include an approved free elective.

You must apply for and be granted approval in writing for a unit to count towards your degree.

Approval is obtained by contacting the ECSE Academic Programs Manager:

Email ros.rimington@monash.edu including your student ID and a link to the handbook entry for the proposed unit.

Approval should be sought prior to or at the time of enrolment, to ensure that you are not wasting effort and money on a unit that will not be recognised. WES will allow enrolment in most units for which you have prerequisites. However, a unit will only count towards your degree if it is a standard part of your course, or you have explicit approval to count it.

Enrolment in this unit will normally be done through WES but in some cases students will require approval to enrol from the teaching faculty. This is in addition to approval from ECSE to count the unit in your course. **Approval in writing from the Academic Programs Manager does not automatically enrol you in the unit and, likewise, approval to enrol from the teaching faculty does not automatically lead to the unit counting towards your degree – both are required.**

An approved free elective is intended to broaden your education, by offering you the opportunity to study something outside your specialist area. You are encouraged to use it creatively to expand your interests, and do something different.

A unit is generally not approved if:

- The content significantly overlaps with that covered elsewhere.
- It is excessively "introductory" in style.

The following units are never approved:

ACC1100** Introduction to financial accounting

ACC1200** Accounting for Managers

MGC1010** Managing people and organisations

MKC1200** Principles of marketing

**and equivalents at other campuses.

There is no list of approved units as there are simply too many units offered by other faculties to choose from and they are constantly changing. Students need to decide on an area of interest and browse the online handbook to find possible units based on the guidelines given above: <http://monash.edu/pubs/handbooks/courseandunitinfo.html>

Please contact Ros Rimington if you have any queries: ros.rimington@monash.edu