Chisholm Institute of Technology

Chisholm Handbook

Volume Five
School of Social and Behavioural Studies

1989
Chisholm Institute of Technology

Caulfield Campus Plan
900 Dandenong Road, Caulfield East, Victoria

The Caulfield Campus is adjacent to the Caulfield Railway Station which is on the Dandenong and Frankston lines. It is on the No. 3 tram line from Swanston Street in the city (alight at the Caulfield East shopping centre). Private bus lines also serve the Institute (consult transport map).

A (K.H. Boykett Building) – Administration, Directorate, Enrolment Information (Admissions), Human Resources Department, Student Administration, Public Relations, Cafeteria (Level 1); Bookshop, Educational Development Unit, Finance Branch, Careers Advisory Service, Chisholm Concepts (Level 2); Library (Level 3); handicapped access.

B (Phillip Law Building) – Civil Engineering (Level 1); Lecture Theatres (Level 2); Electrical & Electronic Engineering (Level 3); School of Social & Behavioural Studies (Level 4); School of Art & Design (Levels 5, 6 & 7); handicapped access.

C (Frank Groves Building) – Maintenance, Printing Services (Level 1); Coffee Shop (Level 2); David Syme Business School (Levels 3, 4 and 5); School of Art & Design (Level 6 & 7).

D School of Art & Design, Language Development Section.


S Student Union and Technology Tower, Cafeteria.

T David Syme Business School, Classrooms.

7 Princess Avenue – Community Services, Police Studies, Applied Sociology, Visitors Flat (rear block).

10 Princes Avenue – Premises Branch.

13 Princes Avenue – Welfare Studies.

4 Queens Avenue – Associate Director and Registrar’s Department, Equal Opportunity Officer, Institute Solicitor.

882 Dandenong Road – Group Child Care Centre.

888 Dandenong Road – Staff Club.

27 Railway Avenue – Resources Planning Unit.

Vehicle Entry and Exit

Entry to Buildings
All course admissions enquiries: (03) 573 2000

The information in the Handbook was accurate as at 12 August 1988. Please check specific details with the relevant school or division or with the Admissions Office. The Institute accepts no responsibility for changes to the information. Published by the Public Relations Office, Chisholm Institute of Technology, PO Box 197, Caulfield East, 3145.

ISSN 0812-4744
INTRODUCTION

Chisholm Institute of Technology is a multi-disciplinary higher education institution specialising in the technologies and applied science, business, art and design, education, nursing and the social and behavioural sciences.

The Institute offers award programs at Associate Diploma, Degree, Graduate Diploma and Master's Degree levels at its two Campuses which are situated at Caulfield and Frankston. It is the second largest of Victoria's Colleges of Advanced Education with an enrolment of around 7,750 students. Both full-time and part-time enrolments are available in most of the courses which are offered.

Through making provision and special effort to provide part-time enrolment, Chisholm has made higher education available to a wide sector of the community who have special needs. Approximately half of the total student population are enrolled in part-time courses.

At Caulfield, a full range of courses is offered in the Faculty of Technology's four divisions (Digital Technology, Engineering and Industrial Technology, Information Technology, and Mathematical and Environmental Sciences), the David Syme Business School (with three exceptions), the School of Art and Design (with two exceptions) and the School of Social and Behavioural Studies.

At Frankston, the Schools of Education and Nursing offer their full range of courses and undergraduate programs are offered in the School of Art and Design, the David Syme Business School, the School of Social and Behavioural Studies, and the Division of Information Technology. The David Syme Business School also offers two graduate courses at Frankston.

In addition to the award programs, Chisholm offers a wide range of short courses in many areas of expertise and special interest and enjoys a high reputation as a research and consultancy organisation with industry, business, government and the community.

Both Campuses have well equipped Libraries to support all of the teaching areas and the latest technology is provided to support each of the teaching programs. The Frankston Campus is linked by landline to the powerful computing facilities of the Computer Centre at Caulfield. In addition there are supplementary computing facilities within the individual Schools and Divisions.

This handbook gives full details of the many courses provided by Chisholm and hopefully indicates the Institute's endeavour to provide courses of the highest quality to meet contemporary needs of the wider community. Chisholm fully supports the government initiative to increase access to, and participation within, higher education and provides the maximum number of places within its available resources to be a contributor to the national effort in higher education through which Australia's skill-base will be elevated for the benefit of future generations.

Dr G.N. Vaughan
Director
## CONTENTS

<table>
<thead>
<tr>
<th>How to Use the Handbook</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Subject Codes</td>
<td>4</td>
</tr>
<tr>
<td>Staff</td>
<td>5</td>
</tr>
</tbody>
</table>

### Undergraduate Courses

- Bachelor of Arts (C&F) .................................................. 7
- Bachelor of Arts/Bachelor of Business (C&F) ..................... 11
- Associate Diploma in Police Studies (C) .......................... 12
- Associate Diploma in Welfare Studies (C) ........................ 13

### Graduate Courses

- Graduate Diploma in Applied Psychology (C) ....................... 14
- Graduate Diploma in Community Education (C&F) ................ 14
- Graduate Diploma in Multicultural Studies (C) .................. 15
- Graduate Diploma in Welfare Administration (C) ............... 16
- Master of Arts (C) ....................................................... 16

<table>
<thead>
<tr>
<th>Subject Synopses</th>
<th>List of Chisholm Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>17</td>
</tr>
<tr>
<td></td>
<td>45</td>
</tr>
</tbody>
</table>

**Note:** Courses marked C are offered at Caulfield only, those marked F at Frankston only, and those marked C & F at both campuses.
HOW TO USE THE HANDBOOK

The information contained in this Handbook is accurate as at August 1988. Inevitably, changes will occur after publication so you should confirm details, such as references to required textbooks.

You should also note that the Council reserves the right to amend, postpone, or withdraw any course or subject being conducted or offered by Chisholm.

This volume is one of seven containing course details and subject synopses of courses offered by Chisholm, along with a Student Manual volume.

Within each volume, the courses offered by that School or Faculty are listed followed by brief synopses of subjects within each course.

Where a course is offered by more than one School or Faculty, for example, double degrees, it is listed under both but the subject synopses are included only in one volume. There is a list at the back of this volume indicating in which course each may be found. Students of double degrees may find they will have to purchase two volumes to gain a listing of all their subjects.

Subject synopses are listed in alphabetical/numerical order by subject code, in the same way as they are identified in the course listings.

These synopses are designed to convey the flavour of the subjects as well as provide such necessary information as prerequisites, contact hours and, where possible, major reference books.

This volume provides most of the information you need to plan a course. You should bear in mind, however, that because of staff commitments and timetabling constraints, you might not be able to undertake a particular subject in any given semester.

The seventh volume of the set is the 1989 Student Manual which provides information about enrolment, financial assistance available to students, scholarships and the regulations governing the relationship between Chisholm and its students. The Manual is issued free through the Student Administration Office (Caulfield) and from the Assistant Registrar (Frankston). The Student Manual volume is included as part of the complete set of volumes which comprise the 1989 Handbook.

For more information:
Enrolment – Admissions Office, Level 1, Boykett Building (A Block), Caulfield, 573 2000.
Financial Assistance, Scholarships, Regulations, etc – Student Administration, Level 1, Boykett Building (A Block), Caulfield, 573 2115.
Particular Courses – School/Divisional Administrative Officer as appropriate.

SUBJECT CODES

Subject code prefix guide and guide to code locations

<table>
<thead>
<tr>
<th>Code</th>
<th>Subject</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIV</td>
<td>Civil Engineering</td>
<td>17</td>
</tr>
<tr>
<td>GMS</td>
<td>Multicultural Studies</td>
<td>17</td>
</tr>
<tr>
<td>LIT</td>
<td>Literature</td>
<td>22</td>
</tr>
<tr>
<td>MAT</td>
<td>Mathematics</td>
<td>25</td>
</tr>
<tr>
<td>PCE</td>
<td>Police Studies</td>
<td>27</td>
</tr>
<tr>
<td>POL</td>
<td>Political Studies</td>
<td>28</td>
</tr>
<tr>
<td>PSY</td>
<td>Applied Psychology</td>
<td>30</td>
</tr>
<tr>
<td>SOC</td>
<td>Applied Sociology</td>
<td>34</td>
</tr>
<tr>
<td>WEL</td>
<td>Welfare Studies</td>
<td>42</td>
</tr>
</tbody>
</table>
Dean
Richard J. Snedden
BA(Hons), LLB(Melb), BEd(Monash), MACE

Secretary to the Dean
Jennifer Crocker

Assistant Registrar, Social and Behavioural Studies
John Duncan
BEd(Monash)

Administrative Officer
Clare Holland
BA(Chisholm), GradDipAdminSecStudies(Chisholm)

Administrative Assistant
Jonathan O'Donnell
BA(ANU)

Administrative Officer (Frankston)
Wendy Ratcliffe

DEPARTMENT OF APPLIED PSYCHOLOGY

Head of Department
Colin Cameron
MA(Aberdeen), MSc(Monash)

Secretary
Jackie McKimmie

Principal Lecturer
Arthur E. Crook
BA(Hons)(Qld), MA(Melb), MAPsS

Senior Lecturers
Ronald D. Francis
JP, MA(NZ), MA(Melb), DipCrim(Cantab), PhD(Melb), FBPsS
F. Denis Kiellerup
BA(Hons), PhD(Melb), TPTC, MAPsS

Lecturers
Robert Curnow
BSc(La Trobe), MPsych(La Trobe), GradDipCommEd (Chisholm)

Barry J. Evans
BA(UNE), GradDipFurtherEd, Grad DipEdAdmin (Adelaide CAE), GradDipApp SocPsych(Swinburne), MA (Chisholm)
Christine H. Ffrench
BA(Chisholm), MSc(Melb)

Graeme Hyman
BA(CIT), MSc(Melb), MAPsS

Maxwell K. Jory
BSc, PhD(Monash), MAPsS

Russell A. Langley
MB, BS(Melb), DDM(Syd)

Peter G. Macris
BA, BEd, MEd(Monash), TPTC, MAPsS

Evelyn Morgenroth
BA(CSU), MA(Melb), MAPsS

Thomas A. Whelan
BA(Swinburne), GradDipAppSocPsych(Swinburne)

Principal Tutor
Mary R. Marsh
BA, GradDipAppPsych (Chisholm)

Tutors
Michelle Pain
BSc, DipEdPsych, MEd (Monash), MAPsS

Ingrid von Sivers
BA, GradDipAppPsych (Chisholm)

DEPARTMENT OF APPLIED SOCIOLOGY

Chairperson
James Ross
BA(Hons), MA(Monash)

Secretary
Rita Jackson

Senior Lecturers
Neville H. Knight
BSc, BA, MA, DipEd(Melb), BD(Hons)(London), PhD(La Trobe)

Alan M. Simon
BA(Hons), MA(Witwatersrand), BEd(Natal), PhD(Rhodes)

Moni Storz
BA, PhD(Monash)

Lecturers
Joy E. Birjak
TeachersCirt(London), BA(Hons), PhD(Monash)

E. Bernard Daly
BPE, MSc(Dalhousie), DipEd(Tert)(Monash), DipPhysEd(Melb)

R. Barry Ellem
BA(Hons)(Monash), MEd(Monash)

Christine Lloyd
BSc(Hons)(London), MA (Kent), BEd(Coun)(La Trobe)

Ian M. Marshall
BA(Hons), MA, PhD(La Trobe)

Douglas G. Truter
BA, MScSc(Cape Town), MA(Warwick)

Bruce C. Wearne
BA(Monash), MScSc (Waikato), PhD(La Trobe)

Naomi White
BA(Melb), MSc, PhD(Syracuse)

Senior Tutor
Robert H. Wolfgramm
BA(CIT), MA(Chisholm)

Technician
Spirit Busby
DipGenStudies(CIT), BA(VIC)

DEPARTMENT OF HUMANITIES

Chairman
Anthony J. O'Grady
MA, DipEd(Melb)

Secretary
Matoula Konstantinou

COMMUNICATION STUDIES

Principal Lecturer
Tony Keulemans
BCom(Hons), GradDip HumanCommunications(NSW), PhD(Colorado)

Senior Lecturer
Margaret E. Scott
BA, BEd(Melb), MEdSt(Monash)
Lecturer
Russell Carnell
BA, MA(Syd)

Senior Tutor
Robyn McLellan
BA(Monash)

LITERATURE STUDIES

Principal Lecturer
Brian McFarlane
MA, DipEd(Melb), PhD(E. Anglia)

Senior Lecturers
David Kerr
BA, BEd(Melb), MA(Monash)
Iris O'Loughlin
BA, DipEd(Melb) ATCL (London), MA(La Trobe)

Lecturers
Gillian Barnett
BA, DipEd(UNE), MA(La Trobe)
Susan A. Tweg
BA(Hons)/(Birmingham), MA(Monash)

Senior Tutor
Rosemary Lucas
BA(Hons)/(Monash)

Technician
John Germov
BA(Chisholm)

POLITICAL STUDIES

Principal Lecturers
Brian J. Costar
BA, PhD(Qld)
Anthony J. O'Grady
MA, DipEd(Melb)

Senior Lecturers
David Muschamp
MA(WA)
Dennis F. Woodward
BA(Hons), PhD(Flinders)

Lecturers
Bruce T. Coram
BA(Hons)/(Tasmania), PhD(Sydney)
Chanan Reich

Senior Tutor
Neil Thornton
BA(Hons)/(Syd), MA(QLD), PhD(LSE)

POLICE STUDIES

Senior Lecturer
Robert Smith
BA(Monash), MEd(New England), TPTC, MACE

Secretary
Mary Gordon
BBus(Chisholm)

WELFARE STUDIES

Senior Lecturer
George M. Clarke
BA, DipSocStud, DipCrim(Melb)

Lecturers
Morry Hasen
BSc(La Trobe), BSOC(Melb)
Ian G. Murray
BA, DipSocWork(Sydney), MSW(Michigan)
Margaret C. Safron
BA, DipSocStud(Melb)
Leah Zaks
BSc(Hons)(Monash), MAPsS

Senior Tutor
Phillipa Connolly
BSW(Melb)

Secretary
Lynnette Quin

SECRETARY
Mary Gordon
BBus(Chisholm)

WELFARE STUDIES

Senior Lecturer
George M. Clarke
BA, DipSocStud, DipCrim(Melb)

Lecturers
Morry Hasen
BSc(La Trobe), BSOC(Melb)
Ian G. Murray
BA, DipSocWork(Sydney), MSW(Michigan)
Margaret C. Safron
BA, DipSocStud(Melb)
Leah Zaks
BSc(Hons)(Monash), MAPsS

Senior Tutor
Phillipa Connolly
BSW(Melb)

Secretary
Lynnette Quin
UNDERGRADUATE COURSES

Admission Requirements for Undergraduate Courses

This Institute makes the following statement regarding its entrance requirements:
GENERAL STATEMENT: Applicants with the following qualifications are eligible for consideration for admission:
(a) Successful completion of a Year 12 course of study accredited by VCAB (i.e. VCE). This can include: VCE (HSC) subjects can be group one or two; VCE (TOP) accredited or recognised by Chisholm; VCE (T12); VCE Approved Composite Courses. Interstate or overseas qualifications certified by VCAB as equivalent to Year 12; or
(b) any other qualification requirement approved by the Academic Board, (e.g. Certificate of Business Studies); or
(c) qualifications and/or experience acceptable to the Chisholm Admissions Committee.

For information regarding COURSE REQUIREMENTS (prerequisite and recommended subjects, special requirements, etc.), see course descriptions following.
PREREQUISITE AND RECOMMENDED SUBJECTS may be drawn from any of the qualifications mentioned above as acceptable, except where otherwise stated.

Bachelor of Arts

Course Code: BD

Students must select either two major strands or one major and two minor strands, together with sufficient subjects to make up 20 semester subjects to be studied over a period of not less than three years of full-time study, or part-time equivalent.
A major consists of eight semester subjects in an approved sequence, and a minor of four such subjects.
Major and minor strands are available in Applied Psychology, Applied Sociology, Political Studies and Literature. Minor strands are available in Literature, Cinema Studies and Labour Studies.
Minor strands are also available in Statistics (taught by the Faculty of Technology's Division of Mathematical and Environmental Sciences) and in Economics and Administrative Studies (taught by the David Syme Business School). Statistics may also be undertaken as a cognate major (six semester subjects) in conjunction with one of the major sequences offered by the School of Social and Behavioural Studies.
At least 12 of the 20 semester subjects required for the Bachelor of Arts must be selected from those offered by the Departments of Applied Psychology, Applied Sociology, and Humanities. Statistics, Economics and Administrative Studies are not offered by these departments.

Credit Transfer
Applicants who have completed studies at tertiary level may apply for credit in equivalent subjects in the Bachelor of Arts. No credit is allowed in a subject which forms part of the final year of the Bachelor of Arts. Application for credit transfer is made on form SR6, available from the School Administration Office.

Admission with Advanced Standing
Admission with advanced standing may be granted to an applicant who provides evidence of tertiary study equivalent to eight or more semester subjects. To qualify for award of the Bachelor of Arts, applicants admitted with advanced standing are required to complete at least six, and not more than 12 semester subjects, completing in total at least one major and one minor strand, together with prerequisites specified for the subjects completed, where these do not form part of the applicant’s major and minor strands.

Class Hours
Classes take the form of lectures, seminars or tutorials, and workshops or laboratory sessions. Full-time students are expected to undertake four subjects per semester during first year, and at least three per semester thereafter. First year students are required to attend classes for a minimum of 16 hours per week; in later years a minimum of 12 hours per week.
Part-time students are expected to undertake two subjects per semester, a minimum of eight hours per week.

Assessment
Where subjects are partly or wholly assessed on a cumulative basis, students may not qualify for a pass unless attendance is satisfactory and all prescribed assignments are submitted. Methods of assessment are described in subject synopses.
Subjects are graded on the following scale:
HD High Distinction
D Distinction
C Credit
P1 Pass (Higher Division)
P2 Pass (Lower Division)
N Fail

MAJOR STRANDS

APPLIED PSYCHOLOGY
The Applied Psychology major requires the completion of eight semester subjects in Psychology, together with two semester subjects in Statistics (MAT171 and MAT172, or equivalent). First and second year subjects in Psychology are compulsory and must be taken in the sequence PSY101, PSY102, PSY201, PSY202. (This sequence forms a minor.) In third year, students must complete PSY301, PSY302, PSY304 and one of PSY303, PSY305, PSY306, PSY307 or PSY308. The table below lists the Psychology subjects required for minor and major studies.
Sociology

SOC214

SOC208

MAT

SOC204

SOC202

Upper

SOC201

SOC206

SOC200

SOC203

SOC205

SOC207

SOC208

and one of

SOC303

SOC305

SOC306

SOC307

SOC308

APPLIED SOCIOLOGY

A major in Applied Sociology consists of eight semester subjects, the first two of which must be SOC102 and SOC104, taken in that order. Students then select six upper division sociology subjects to complete a major, or two to complete a minor.

For a major, SOC210 and one of SOC350, 351 or 352 are required. Provided that prerequisites are satisfied, upper division subjects may be taken in any order, except that one of SOC350, 351 or 352 must be one of the final two subjects in the major. For SOC351 and SOC352, though not SOC350, SOC310 is a prerequisite. It is recommended that SOC210 precedes SOC310. An additional requirement for a major is Statistics MAT171 or equivalent.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY101</td>
<td>Psychology - Introductory 5</td>
</tr>
<tr>
<td>PSY102</td>
<td>Psychology - Introductory 5</td>
</tr>
<tr>
<td>MAT171</td>
<td>Statistics 4</td>
</tr>
<tr>
<td>MAT172</td>
<td>Statistics 4</td>
</tr>
<tr>
<td>PSY201</td>
<td>Psychology - Human Development 5</td>
</tr>
<tr>
<td>PSY202</td>
<td>Psychology - Personality and Interpersonal Behaviour 5</td>
</tr>
<tr>
<td>PSY301</td>
<td>Psychology - Psychology in the Industrial Setting 5</td>
</tr>
<tr>
<td>PSY302</td>
<td>Psychology - Vocational Development 5</td>
</tr>
<tr>
<td>PSY304</td>
<td>Psychology - Theory and Systems 5</td>
</tr>
<tr>
<td>and one of</td>
<td></td>
</tr>
<tr>
<td>PSY303</td>
<td>Psychology - Professional Development 4</td>
</tr>
<tr>
<td>PSY305</td>
<td>Psychology - Community Psychology 5</td>
</tr>
<tr>
<td>PSY306</td>
<td>Psychology - Psychology and the Law 4</td>
</tr>
<tr>
<td>PSY307</td>
<td>Psychology - Experiential Introduction to Counselling 5</td>
</tr>
<tr>
<td>PSY308</td>
<td>Psychology - Health Psychology 4</td>
</tr>
</tbody>
</table>

SOC218 Sociology - Sociology of Prisons 4
SOC220 Sociology - Sociology of Ageing 4
SOC302 Sociology - Deviance and Social Control 4
SOC304 Sociology - Urban Sociology 4
SOC306 Sociology - Sociology of Welfare 4
SOC308 Sociology - Sociology of the Family 4
SOC310 Sociology - Social Research Methods 4
SOC312 Sociology - Sociology of Religion 4
SOC314 Sociology - Social Stratification 4
SOC316 Sociology - Sociology of Popular Music 4
SOC350 or SOC351 or SOC352 Sociology - Research Practicum 5

LITERATURE STUDIES

Literature Major

The Literature Major comprises the following:

Year 1

Compulsory

LIT100 From Renaissance to Regency
LIT101 From Romantic to Modern

Years 2 and 3

Students will take six upper division subjects which must include two sets of paired subjects (see below) and LIT350 Literature and Society.

Pair 1 LIT210 Modern Literature
LIT211 War and Literature

Pair 2 LIT220 Australian Literature
LIT221 American Literature

Pair 3 LIT230 The Dramatist as Social Critic
LIT231 Modern Drama

Pair 4 LIT240 Reading Film Narrative
LIT241 Popular Narrative Fiction

Pair 5 LIT250 Novel into Film
LIT251 Drama into Film

Pair 6 LIT260 Fiction Writing: Theory and Practice
LIT261 Advanced Fiction Writing

Pair 7 LIT270 Sources of Children's Literature
LIT271 Children's Literature: A Comparative Study

LIT350 Literature and Society: Compulsory new subject: a study of certain texts of the period 1870–1970 to explore some major currents in literature and literary criticism, and their relationship to social change. This subject will be the last taken in the Literature Major, with the qualification that it may be taken concurrently with one other literature subject.
Note: All literature subjects have four contact hours per week. There is an 80 per cent attendance requirement for all literature classes. (See Literature Minor.)

**POLITICAL STUDIES**
A major in Political Studies requires the completion of eight of the subjects listed in the following table, of which four are compulsory (marked C). A minor requires the completion of POL153 and POL154, plus two upper level subjects. Students should normally complete both POL153 and POL154 before proceeding to upper level subjects; completion of a minor in Political Studies is a prerequisite for POL360.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL153</td>
<td>Political Studies – Introduction to Australian Politics (C) 4</td>
</tr>
<tr>
<td>POL154</td>
<td>Political Studies – Political Ideas (C) 4</td>
</tr>
<tr>
<td><strong>Upper Division</strong></td>
<td></td>
</tr>
<tr>
<td>POL252</td>
<td>Political Studies – Advanced Australian Politics 4</td>
</tr>
<tr>
<td>POL256</td>
<td>Political Studies – Chinese Politics 4</td>
</tr>
<tr>
<td>POL258</td>
<td>Political Studies – Indian Politics 4</td>
</tr>
<tr>
<td>POL260</td>
<td>Political Studies – Australian State Politics 4</td>
</tr>
<tr>
<td>POL262</td>
<td>Political Studies – Politics of Labour 4</td>
</tr>
<tr>
<td>POL264</td>
<td>Political Studies – Comparative Politics (C) 4</td>
</tr>
<tr>
<td>POL266</td>
<td>Political Studies – Political Morality 4</td>
</tr>
<tr>
<td>POL268</td>
<td>Political Studies – State and Political Economy 4</td>
</tr>
<tr>
<td>POL350</td>
<td>Political Studies – Modern Political Theory 4</td>
</tr>
<tr>
<td>POL352</td>
<td>Political Studies – International Relations 4</td>
</tr>
<tr>
<td>POL360</td>
<td>Political Studies – Research and Methodology (C) 4</td>
</tr>
</tbody>
</table>

**STATISTICS**
Statistics is available as a minor or as a cognate major and is taught by the Division of Mathematical and Environmental Sciences. The first year subjects are structured so that students with different levels of mathematical background knowledge can be accommodated. Statistics MAT171 and MAT172 have been designed for students with a non-mathematical background. Statistics MAT173 and MAT174 have been designed for students with a sound mathematical basis at Year 12. The latter subjects constitute the first year of a major study in Statistics, viz., MAT173, MAT174, MAT273, MAT274, MAT373, MAT374.

Students completing MAT171 and MAT172 at a suitable level (a healthy pass) may be permitted to complete a minor by taking MAT273 and MAT274. Such students wishing to complete a major will be required to strengthen their mathematical basis by taking MAT174 before proceeding to a study of third year subjects MAT373 and MAT374.

**MINOR STRANDS**
**LABOUR STUDIES**
Labour Studies comprises four semester length subjects which also have the status of single subjects or electives.

The subjects are:
- POL100 Introduction to Labour Studies
- POL262 Politics of Labour
- SOC217 Sociology of Working
- PSY205 Psychology of Work

On completion of the compulsory introductory subject POL100, students may take the upper-division subjects in any sequence.

POL262 is also accredited for a Political Studies major/minor, but double credit is not permissible.

Provided they possess the prerequisites students may, with the permission of the program co-ordinator, replace one of the upper division subjects with one of the following subjects offered by the David Syme Business School.

- ADM334 Labour Relations
- FIN350 Comparative Labour Studies
- FIN361 Law in Labour Relations
- FIN370 Labour Economics

(Because of the structural requirements of the double degree, the option to replace one of the upper division subjects with a David Syme Business School subject is not available to Bachelor of Arts/Bachelor of Business students).

**LITERATURE STUDIES**
The Literature Minor comprises the following:

**Year 1**
- LIT100 From Renaissance to Regency
- LIT101 From Romantic to Modern

**Years 2 and 3**
Students will take any two of the following:
- LIT210 Modern Literature
- LIT211 War and Literature
- LIT220 Australian Literature
- LIT221 American Literature
- LIT230 The Dramatist as a Social Critic
- LIT231 Modern Drama
- LIT240 Reading Film Narrative
- LIT241 Popular Narrative Fiction
- LIT250 Novel into Film
- LIT251 Drama into Film
- LIT260 Fiction Writing: Theory and Practice
- LIT261 Advanced Fiction Writing
- LIT270 Sources of Children’s Literature
- LIT271 Children’s Literature: A Comparative Study
Note: All literature subjects have four contact hours per week. There is an 80 per cent attendance record requirement for all literature classes.

CINEMA STUDIES
The Cinema Studies Minor comprises the following:

Year 1
Compulsory
LIT110 Reading Film Narrative A
LIT111 Reading Film Narrative B

Year 2
Students will take any two of the following:
LIT250 Novel into Film
LIT251 Drama into Film
LIT252 Film and Ideology
LIT253 Film and National Culture

Note: All Cinema Studies subjects have four contact hours per week. There is an 80 per cent attendance requirement for all Cinema Studies. LIT250 and LIT251 may be taken in both the Literature Major and the Cinema Studies Minor but may not be counted twice.

ADMINISTRATIVE STUDIES
The Administrative Studies minor is taught by the David Syme Business School and students are advised to check with the School of Social and Behavioural Administrative Office staff to ensure that structural requirements of the course are met. Administrative Studies will comprise four semester length subjects which will also have the status of single subjects or electives. Three strands are offered with each having ADM130, Introduction to Management, as its foundation subject. The three strands offered are:
(a) Organisation strand
(b) Human Resource Management strand
(c) Marketing strand

(a) Organisation Strand
Students are required to complete Introduction to Management ADM130, Management of Organisational Performance ADM269, and any two of the following: Organisation Change ADM262, Public Administration ADM265, Managing the Environment ADM337, Strategic Management ADM340, Labour Relations ADM334*.

(b) Human Resource Management Strand

(c) Marketing Strand
Students are required to complete Introduction to Management ADM130, Entrepreneurial Management ADM212, Marketing Theory and Practice MKT112, Buyer Behaviour MKT211#

Footnotes: * The subject Labour Relations ADM334 is allowed as a subject within the Labour Studies minor and the Economics minor. It can only be counted for inclusion within one minor. # MKT115 (1/2S) is not required as a prerequisite for MKT211 for Bachelor of Arts students.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM130</td>
<td>Introduction to Management 4</td>
</tr>
<tr>
<td>ADM212</td>
<td>Entrepreneurial Management 4</td>
</tr>
<tr>
<td>ADM262</td>
<td>Organisation Change 4</td>
</tr>
<tr>
<td>ADM265</td>
<td>Public Administration 4</td>
</tr>
<tr>
<td>ADM266</td>
<td>Human Resource Management 4</td>
</tr>
<tr>
<td>ADM269</td>
<td>Management of Organisational Performance 4</td>
</tr>
<tr>
<td>ADM334</td>
<td>Labour Relations 4</td>
</tr>
<tr>
<td>ADM336</td>
<td>Human Resource Appraisal and Development 4</td>
</tr>
<tr>
<td>ADM337</td>
<td>Managing the Environment 4</td>
</tr>
<tr>
<td>ADM340</td>
<td>Strategic Management 4</td>
</tr>
<tr>
<td>ADM388</td>
<td>Issues in Human Resource Management 4</td>
</tr>
<tr>
<td>MKT112</td>
<td>Marketing Theory &amp; Practice 4</td>
</tr>
<tr>
<td>MKT211</td>
<td>Buyer Behaviour 4</td>
</tr>
</tbody>
</table>

Please refer to Volume 2 of the Handbook for ADM and MKT subject descriptions.

ECONOMICS
The Economics Minor is taught by the David Syme Business School and students are advised to check with the School of Social and Behavioural Studies Administrative Office staff to ensure that structural requirements of the course are met. For a minor in economics, students are required to complete two Group A and Group B subjects according to the following structure:

Group A: (Compulsory foundation subjects.) Students are required to complete Macroeconomics FIN171 and: either Microeconomics FIN271 or Pricing for Marketers FIN212*. (*This subject is a subject designed for students taking the B/Bus (Marketing) degree.)

Group B: (Elective subjects in the minor.) Students are required to complete two of Monetary Theory and Practice FIN233, The International Economy FIN273, Labour Economics FIN370, Public Finance FIN372, Business Statistics and Forecasting FIN217, Money and Capital Markets FIN130#, Labour Relations ADM334#, State and Political Economy POL268#

# Only one of these three subjects may be taken in an Economics minor.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIN130</td>
<td>Money and Capital Markets 4</td>
</tr>
<tr>
<td>FIN171</td>
<td>Macroeconomics 4</td>
</tr>
<tr>
<td>FIN212</td>
<td>Pricing for Marketers 4</td>
</tr>
<tr>
<td>FIN217</td>
<td>Business Statistics &amp; Forecasting 4</td>
</tr>
<tr>
<td>FIN233</td>
<td>Monetary Theory &amp; Practice 4</td>
</tr>
<tr>
<td>FIN271</td>
<td>Microeconomics 4</td>
</tr>
<tr>
<td>FIN273</td>
<td>The International Economy 4</td>
</tr>
<tr>
<td>FIN370</td>
<td>Labour Economics 4</td>
</tr>
<tr>
<td>FIN372</td>
<td>Public Finance 4</td>
</tr>
<tr>
<td>ADM334</td>
<td>Labour Relations 4</td>
</tr>
<tr>
<td>POL268</td>
<td>State and Political Economy 4</td>
</tr>
</tbody>
</table>
Please refer to Volume 2 of the Handbook for ADM and FIN subject descriptions.

Other Subjects Available
Provided the appropriate prerequisites are met, most subjects at degree level offered at Chisholm Institute may be undertaken as individual subjects in the Bachelor of Arts.

Bachelor of Arts/Bachelor of Business

BA/BBus (Accounting)(F&C)
Course Code: JA
BA/BBus (Banking and Finance)(C)
Course Code: JN
BA/BBus (Business Administration)(F)
Course Code: JU
BA/BBus (Management)(C)
Course Code: JK
BA/BBus (Marketing)(C)
Course Code: JM
BA/BBus (Office Administration)(C)
Course Code: JB
Course Leader: Dennis Woodward

Each Double Degree program is designed to provide a broadly based business education together with a major study in one specialised area of business (accounting, business administration, banking and finance, marketing, management or office administration), and one specialised area of arts (applied psychology, applied sociology, political studies or literature). In addition, minor studies are available in economics and applied psychology, applied sociology, administrative studies, literature, political studies, cinema studies or labour studies. In the Bachelor of Arts a major consists of eight semester subjects in an approved sequence and a minor of four such subjects. Note: Subjects from the David Syme Business School appear in Volume 2 of the Handbook.

Recognition
By selecting appropriate subjects in the degrees a student may progress towards qualification for membership of one or more of: the Australian Society of Accountants, the Institute of Chartered Accountants in Australia, the Institute of Professional Secretaries (Australia), the Bankers Institute of Australia and the Australian Psychological Society. Full membership of these professional bodies may require additional study and work experience.

Venue
Day and evening classes are offered in arts subjects at both the Caulfield and Frankston campuses. For information about the availability of business subjects at the Frankston campus see the appropriate sections of the Bachelor of Business course.

Prerequisite
For the Bachelor of Arts/Bachelor of Business (Management) at least three years relevant work experience is essential.

Recommended
(i) VCE Group 1 subjects in preference to VCE Group 2 subjects.
(ii) Full-time Year 12 at one sitting in preference to accumulation of subjects. An accumulation of subjects is acceptable where those subjects have been studied solely on the part-time basis.

Intending applicants who do not meet the above Admission Requirements are referred to Regulation 3—Admission Requirements (see Student Manual 1989.)

Credit Transfer
Applicants who have undertaken studies at tertiary level may apply for credit in equivalent subjects in the course. When applying, prospective students must provide full documentary evidence of prior tertiary studies including a copy of their academic record and subject synopses from the handbooks of the years in which the subjects were passed to enable credits to be processed by the School of Social and Behavioural Studies and the David Syme Business School. In all cases at least eight equivalent semester subjects must be completed at Chisholm before a student is eligible for the awards of Bachelor of Arts and Bachelor of Business.

The following credit transfers have been standardised by the Academic Board:

Holders of the AAIB award from the Australian Institute of Bankers are eligible for credit for up to six subjects. Members of the Institute of Chartered Secretaries and Administrators will be granted credit for three subjects. Holders of a recognised Certificate of Business Studies are eligible for credit for up to a maximum of four subjects in the course.

Students who are members of a professional accounting body approved by the Academic Board of Chisholm will be admitted to Year 2 of the course. A list of approved professional bodies is available from the David Syme Business School Administrative Office.

For further information and advice on all matters concerning credit transfer students should consult with the Course Leader.

Right of Challenge
In the Bachelor of Business the right of challenge exists in the subjects ACC104 Accounting — Systems and Procedures, ADM133 Secretarial Studies, ADM134 Secretarial Studies and ADM235 Secretarial Studies.

Transfer Between Double Degrees
Permission to transfer between double degree strands depends on academic performance and availability of places. If such a transfer occurs, additional subjects may be required to fulfil the structural requirements of the Bachelor of Arts and the Bachelor of Business with respect to major and minor strands.

Assessment
Where subjects are partly or wholly assessed on a cumulative basis, students may not qualify for a pass unless attendance is satisfactory and all prescribed assignments are submitted.

Contact Hours
Teaching takes the form of lectures, classes, seminars or tutorials and workshops or laboratory sessions. Full-time students are normally expected to undertake four subjects per semester and are required to attend for approximately 16 hours per week.

Part-time students are normally expected to undertake two subjects per semester, involving approxi-
mately eight hours per week. Part-time evening students are generally required to attend on two evenings per week.

Private Study
Students are expected to devote at least as much time per week per subject in private study as they do to attending classes.

Course Structure
For each student an integrated program of subjects is constructed to meet personal and vocational needs. Advice regarding possible combinations of subjects will be given to students by the Course Leader or other nominated staff from both schools. Different business strands require different numbers of subjects. The usual number of semester subjects required in each strand, and the time normally required for a full-time student to complete a program, are shown below:

(1) **BA/BBus (Accounting)(JA)**
33 full subjects
Time Required: 4 years (provided summer semesters are available).

(2) **BA/BBus (Management)(JK)**
32 full subjects
Time Required: 4 years.

(3) **BA/BBus (Banking and Finance)(JN)**
32 full subjects
Time Required: 4 years.

(4) **BA/BBus (Marketing)(JM)**
32 full subjects
Time Required: 4 years.

(5) **BA/BBus (Office Administration)(JB)**
32.5 full subjects
Time Required: 4 years.

(6) **BA/BBus (Business Administration)(JU)**
32 full subjects
Time Required: 4 years.

NOTE: Slight variations in the number of subjects required for each strand occurs because of different statistics prerequisites of arts majors, and because of exemptions obtained when certain combinations of subjects are chosen. See notes below Example 2. Two examples of double degree programs are shown below. Additional information is available from the course brochure and the Course Leader. Please refer to Volume 2 for ACC, ADM, FIN and MKT subjects.

Example 1: Bachelor of Arts/Bachelor of Business (Banking and Finance) – with a major in Applied Psychology and minors in Political Studies and Economics within the Bachelor of Arts.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year 1:</strong></td>
<td><strong>Year 1:</strong></td>
</tr>
<tr>
<td>SOC102, POL153,</td>
<td>SOC104, POL154,</td>
</tr>
<tr>
<td>MAT171, FIN130</td>
<td>FIN171, ACC103</td>
</tr>
<tr>
<td><strong>Year 2:</strong></td>
<td><strong>Year 2:</strong></td>
</tr>
<tr>
<td>SOC212, POL252,</td>
<td>SOC208, POL264,</td>
</tr>
<tr>
<td>EDP172, FIN111</td>
<td>ADM130, FIN240</td>
</tr>
<tr>
<td><strong>Year 3:</strong></td>
<td><strong>Year 3:</strong></td>
</tr>
<tr>
<td>SOC216, MKT112,</td>
<td>SOC210, FIN271,</td>
</tr>
<tr>
<td>FIN217, FIN260</td>
<td>FIN290, FIN245</td>
</tr>
<tr>
<td><strong>Year 4:</strong></td>
<td><strong>Year 4:</strong></td>
</tr>
<tr>
<td>SOC310, FIN233,</td>
<td>SOC352, FIN365</td>
</tr>
<tr>
<td>FIN363, FIN393</td>
<td>FIN333, FIN323</td>
</tr>
<tr>
<td>(Total: 32 full subs)</td>
<td>(Total: 32 full subs)</td>
</tr>
</tbody>
</table>

Example 2: Bachelor of Arts/Bachelor of Business (Marketing) – with a major in Applied Psychology and minors in Applied Sociology and Administrative Studies within the Bachelor of Arts.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year 1:</strong></td>
<td><strong>Year 1:</strong></td>
</tr>
<tr>
<td>PSY101, SOC102,</td>
<td>PSY102, SOC104,</td>
</tr>
<tr>
<td>MKT112, MAT166</td>
<td>MKT113*, COT173</td>
</tr>
<tr>
<td>(.5 sub)*</td>
<td>MKT115 (.5 sub)</td>
</tr>
<tr>
<td><strong>Year 2:</strong></td>
<td><strong>Year 2:</strong></td>
</tr>
<tr>
<td>PSY201, SOC212,</td>
<td>PSY202, SOC208,</td>
</tr>
<tr>
<td>ACC103, FIN171</td>
<td>ADM130, FIN122</td>
</tr>
<tr>
<td><strong>Year 3:</strong></td>
<td><strong>Year 3:</strong></td>
</tr>
<tr>
<td>PSY301, ADM212,</td>
<td>PSY302, MKT212,</td>
</tr>
<tr>
<td>FIN212, MKT211</td>
<td>MKT213, FIN218</td>
</tr>
<tr>
<td><strong>Year 4:</strong></td>
<td><strong>Year 4:</strong></td>
</tr>
<tr>
<td>PSY303, MKT249,</td>
<td>PSY304, MKT347,</td>
</tr>
<tr>
<td>ADM946, MKT348</td>
<td>MKT312, MKT313</td>
</tr>
<tr>
<td>(Total: 32 full subs)</td>
<td>(Total: 32 full subs)</td>
</tr>
</tbody>
</table>

* MAT166(.5 sub) and MKT113 fulfills the statistics prerequisites for second year Applied Psychology and the major in Applied Sociology.
+ For the Bachelor of Arts purposes, an Administrative Studies minor consisting of ADM130, ADM212, MKT112 and MKT211 would be completed by those undertaking the BA/BBus (Marketing strand).

Note: In most Arts majors and minors a student chooses subjects from a range available in second and third years.

Awards
Students successfully completing a double degree would qualify for two degree awards:
Bachelor of Arts, and
Bachelor of Business (Accounting, Business Administration, Management, Banking and Finance, Marketing or Office Administration).

Associate Diploma in Police Studies

Course Code: QP
Course Leader: Robert H. Smith
This part-time course provides higher training in both academic and professional studies for serving and prospective members of police forces and can be completed in a minimum time of three and a half years (seven semesters).

Admission Requirement
As listed at the beginning of the section on Undergraduate Courses, or the completion of a Certificate of Police Studies.

Course Structure
The course is designed around a core of 10 compulsory semester subjects plus optional subjects, a total of 14. Students take two subjects per semester and are usually required to attend the Institute on one afternoon and evening session per week. The compulsory subjects are:
Police Studies PCE121, PCE123 and PCE221 (three subjects).
Legal Studies PCE125, PCE127 and PCE223 (three subjects).
Social and Behavioural Studies – Applied Psychology and Applied Sociology (four subjects).
Optional subjects may be selected from a wide range, e.g., Political Studies, Literature, Accounting and Finance, Data Processing, Economics, Statistics, Road Traffic Engineering.
Elective Subjects in Road Traffic Engineering are: CIV220, CIV221, CIV222 AND CIV223.

Associate Diploma in Welfare Studies

Course Code: QW
Course Leader: George M. Clarke

This course is designed to provide academic and practical training for prospective welfare workers. Although the course will concentrate on the provision of services to individuals and family units, students will be given the opportunity to develop skills in working with groups and the systems of the wider community. Students normally complete the course in two years of full-time study. The course may be completed on a part-time basis over a longer period, normally not more than four years.

Admission Requirement
Applicants must have reached the age of 19 years by 1 January in the year studies begin.

Special Requirements
Applications for the course should be made direct to Chisholm Institute and, in addition to the Institute's Direct Application Form, applicants must complete a special Welfare Studies Form. Application forms can be obtained from the Admissions Officer and must be returned by 30 October. On the basis of these applications some applicants will be invited to attend a group discussion during November or December.

Course Structure
The course for the Associate Diploma consists of 14 semester subjects, 13 of which are compulsory. The remaining subject is normally chosen from first year subjects offered by the Humanities Department, but may, with approval, be a subject offered by another department or school in the Institute. Normally the course is taken in the following sequence:

<table>
<thead>
<tr>
<th>Year</th>
<th>Subject</th>
<th>Hrs per wk</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, Semester 1</td>
<td>WEL131 Welfare Studies</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>WEL132 Behavioural Studies</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>SOC102 Sociology</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Elective*</td>
<td>4</td>
</tr>
<tr>
<td>Semester 2</td>
<td>WEL133 Welfare Studies</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>WEL134 Behavioural Studies</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>WEL135 Welfare Law</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>SOC104 Sociology</td>
<td>4</td>
</tr>
<tr>
<td>2, Semester 1</td>
<td>WEL231 Welfare Studies</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>WEL235 Welfare Fieldwork &amp; Practice**</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>WEL239 Welfare Psychology</td>
<td>4</td>
</tr>
<tr>
<td>Semester 2</td>
<td>WEL233 Welfare Studies</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>WEL237 Welfare Fieldwork &amp; Practice**</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>WEL241 Welfare Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>

* For the range of subjects, students should refer to the subject synopses and the Bachelor of Arts.
** 38 days of practical experience in each semester, and a two hour seminar each week.
GRADUATE COURSES

Graduate Diploma in Applied Psychology
Course Code: PY1
Course Leader: Arthur E. Crook

Content
This course has been designed to:
(a) provide an advanced treatment of a range of issues central to most fields of Applied Psychology and develop some basic professional skills; and
(b) satisfy the criteria laid down by the Australian Psychological Society for accreditation as a fourth year of study in Psychology; and
(c) help students to explore various fields in applied Psychology with special reference to further post-graduate training or professional employment.

Admission Requirements
A degree with an accredited major in Psychology.

Course Structure
The course comprises six semester subjects of study. These subjects may be completed in one year of full-time study or on a part-time basis, usually over two years. The sequence in which subjects are undertaken may be varied (within timetabling constraints) according to the experience, interests, career plans and enrolment status (full or part-time) of individual students, in consultation with the Graduate Diploma Course Leader.

The six subjects are:
- PSY401 Psychology (Psychological Assessment)
- PSY402 Psychology (Changing Behaviour)
- PSY403 Psychology (Multivariate Data Analysis)
- PSY404 Psychology (Professional Experience)
- PSY405 Psychology (Professional Experience)
- PSY406 Psychology (Applied Research Project)

Syllabuses for individual subjects are contained in subject synopses under the heading "Psychology". Each of the subjects PSY401, PSY402 and PSY403 requires class attendance of six hours a week. Each of the subjects PSY404 and PSY405 involves the equivalent of 25 days attendance in a psychology placement setting. Placements are arranged by the department. In addition there are fortnightly seminars of two hours' duration. PSY406 requires the student to design and carry out an applied research project. Fortnightly seminars are held and each student is obliged to see his or her supervisor approximately once a week in order to facilitate the successful completion of the project.

The typical class attendance time for full-time students is 12 hours a week; and for part-time students varies between three and nine hours per week depending on the combination of subjects. Part-time students usually undertake PSY402, PSY403 and PSY404 in the first year, and PSY401, PSY405 and PSY406 in the second year.

Graduate Diploma in Community Education
Course Code: PB1
Course Leader: Jim Ross

Content
This two year part-time course is designed to equip practitioners with conceptual understanding and practical skills in a variety of community education settings including community/neighbourhood learning centres, school based programs, municipal programs and community health centres. Emphasis is placed upon personal development and community development and processes involved in communication, group dynamics, community resource utilisation, administration and program development.

Admission Requirements
The normal entry level is a three year undergraduate course. Some places will be made available to applicants whose training and experience are judged as appropriate to the course and equivalent to the normally prescribed qualifications.

Course Structure
To complete the Graduate Diploma in Community Education, a student must complete 11 semester subjects. Three subjects are normally studied concurrently per semester. The final semester of the course is devoted primarily to fieldwork.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC401</td>
<td>Sociology — Community Education Theory 2</td>
</tr>
<tr>
<td>SOC402</td>
<td>Sociology — Human Growth and Development 2</td>
</tr>
<tr>
<td>SOC403</td>
<td>Sociology — Group Reflection and Community Education Forum 2</td>
</tr>
<tr>
<td>SOC404</td>
<td>Sociology — Community Education: Neighbourhood Centres 2</td>
</tr>
<tr>
<td>SOC405</td>
<td>Sociology — Community Education: School and Community 2</td>
</tr>
<tr>
<td>SOC406</td>
<td>Sociology — Processes in Community Education 2</td>
</tr>
<tr>
<td>SOC407</td>
<td>Sociology — Administration in Community Education 2</td>
</tr>
<tr>
<td>SOC408</td>
<td>Sociology — Community Development 2</td>
</tr>
<tr>
<td>SOC409</td>
<td>Sociology — Methods of Teaching</td>
</tr>
<tr>
<td>SOC410</td>
<td>Sociology — Interpersonal and Sociocultural Communication 2</td>
</tr>
<tr>
<td>SOC411</td>
<td>Sociology — Community Education Practice: (Fieldwork) 4</td>
</tr>
<tr>
<td>SOC412</td>
<td>Sociology — Group Reflection and Community Education Forum 2</td>
</tr>
<tr>
<td>SOC413</td>
<td>Sociology — Basic Helping Skills 2</td>
</tr>
<tr>
<td>SOC414</td>
<td>Sociology — Women, Sexuality and Social Control 2</td>
</tr>
</tbody>
</table>
Graduate Diploma in Multicultural Studies

Course Code: GH
Course Leader: To be advised

Content
This two year part-time course is designed for professional people in the areas of education: health care and social welfare; legal and industrial relations to significantly develop their:

a) knowledge of the social and cultural backgrounds and current position of some of the ethnic and racial groups with which they work;
b) communication skills which will enable them to interact effectively with clients and co-workers from various ethnic and racial groups;
c) knowledge of how to apply cross-cultural perspectives to the design, development and evaluation of work programs and practice within their respective professions.

The core subjects of the course are designed to provide students with the information and analytic frameworks considered essential for a sound understanding of intergroup relations, to provide information about cultural traditions and linguistic practices as they intersect with economic, social and political structures in Australia, and to improve interaction skills. They deal with key sociological, psychological, and communication aspects of cultural diversity.

The specialist subjects are designed to enable students to apply the analytic frameworks from the core subjects to their professional work as well as extend their knowledge and skills in areas directly related to their work with various ethnic and racial groups.

The course provides specialist qualifications for teachers who successfully complete the strand in Teaching English as a Second Language (TESL), and the strand in Community Language Pedagogy.

Admission Requirements
A degree and/or diploma and a minimum of one year’s relevant work experience, or training and/or experience judged by the Admissions Committee to be appropriate. (A limited number of places may be available for this latter category).

Applicants for the education strands must be qualified teachers. Entrants to the Community Language Pedagogy strand will normally be expected to have successfully completed a minimum of two years of a community language offered as part of a degree or diploma. Students with a demonstrable equivalent level of proficiency in a community language may be admitted.

Each intake will enrol in a specific strand; for example, teachers intending to specialise in the Teaching of English as a Second Language will enrol in the TESL strand; professionals in health and welfare areas will enrol in the Health Care and Social Welfare strand. Usually only one strand will be offered in any one year.

Course Structure
The first year of the course comprises four semester subjects which form a common core for all students. In the second year of the course students take four semester subjects in the areas of: a specialist study; program development and evaluation; community languages for special purposes; and interactional skills training.

They also undertake a Field Project. Those students enrolled in a the TESL strand and the Community Languages Pedagogy strand must spend a minimum of 45 days in the field for their Field Project. Students enrolled in the Community Languages Pedagogy strand do not take the community languages for special purposes subject, instead their specialist study is a one semester subject lasting six hours per week instead of the usual three hours per week. These students of community language pedagogy take a total of eight subjects, all other students take nine subjects.

<table>
<thead>
<tr>
<th>Year</th>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Semester 1</td>
<td>GMS601</td>
<td>Ethnic and Racial Groups in Australia</td>
</tr>
<tr>
<td></td>
<td>GMS602</td>
<td>Sociolinguistics</td>
</tr>
<tr>
<td>Semester 2</td>
<td>GMS603</td>
<td>Cross-cultural Psychology</td>
</tr>
<tr>
<td></td>
<td>GMS604</td>
<td>Theories of Intergroup Relations</td>
</tr>
</tbody>
</table>

Teaching English as a Second Language (TESL) Strand

<table>
<thead>
<tr>
<th>Year</th>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Semester 1</td>
<td>GMS605</td>
<td>Applied Linguistics A</td>
</tr>
<tr>
<td></td>
<td>GMS606</td>
<td>Community Languages for Special Purposes</td>
</tr>
<tr>
<td>Semester 2</td>
<td>GMS607</td>
<td>Applied Linguistics B</td>
</tr>
<tr>
<td></td>
<td>GMS608</td>
<td>Interactional Skills Training</td>
</tr>
<tr>
<td></td>
<td>GMS609</td>
<td>Field Project</td>
</tr>
</tbody>
</table>

Multicultural Curriculum Strand

<table>
<thead>
<tr>
<th>Year</th>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Semester 1</td>
<td>GMS605</td>
<td>Applied Linguistics A</td>
</tr>
<tr>
<td></td>
<td>GMS606</td>
<td>Community Languages for Special Purposes</td>
</tr>
<tr>
<td>Semester 2</td>
<td>GMS610</td>
<td>Multicultural Curriculum Development</td>
</tr>
<tr>
<td></td>
<td>GMS608</td>
<td>Interactional Skills Training</td>
</tr>
<tr>
<td></td>
<td>GMS609</td>
<td>Field Project</td>
</tr>
</tbody>
</table>
Community Languages Pedagogy Strand

<table>
<thead>
<tr>
<th>Year</th>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester 1</td>
<td>Community Language: Italian</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Community Language: Greek</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Community Language: Croatian-Serbian</td>
<td>6</td>
</tr>
<tr>
<td>Semester 2</td>
<td>Applied Linguistics C</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Interactional Skills Training</td>
<td>3</td>
</tr>
<tr>
<td>Semester 1/2</td>
<td>Field Project</td>
<td>Total 45 days</td>
</tr>
</tbody>
</table>

Health Care and Social Welfare Strand

<table>
<thead>
<tr>
<th>Year</th>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester 1</td>
<td>Specialist Study</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Program Development and Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>Semester 2</td>
<td>Community Languages for Special Purposes</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Interactional Skills Training</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Field Project</td>
<td>2</td>
</tr>
</tbody>
</table>

Legal and Industrial Relations Strand

<table>
<thead>
<tr>
<th>Year</th>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester 1</td>
<td>Specialist Study</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Program Development and Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>Semester 2</td>
<td>Community Languages for Special Purposes</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Interactional Skills Training</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Field Project</td>
<td>2</td>
</tr>
</tbody>
</table>

Graduate Diploma in Welfare Administration

<table>
<thead>
<tr>
<th>Course Code: PW1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Content</td>
</tr>
</tbody>
</table>

This two year part-time course is designed to equip practitioners with a sound theoretical basis on which to analyse current welfare issues, problems, programs, policies and organisational factors in the welfare industry. Emphasis is given to the acquisition of practical skills in management, administration, resource allocation, communication, policy formulation and implementation, and research skills.

Admission Requirements
The normal entry level is a tertiary degree or diploma. Some places will be available to applicants whose training and experience are acceptable to the Admissions Committee of the Institute. In addition to the above requirements, all successful applicants are expected to have some experience in social welfare or administration or both.

Course Structure
To obtain this diploma, a student must complete nine semester subjects. Two are normally studied concurrently per semester. The normal subject progression is shown below.

<table>
<thead>
<tr>
<th>Yr</th>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, Semester 1</td>
<td>Sociology – The Welfare Industry</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Sociology – Social Policy</td>
<td>3</td>
</tr>
<tr>
<td>Semester 2</td>
<td>Sociology – Organisational Structures and Processes</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Sociology – Program: Planning, Implementation, Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>2, Semester 1</td>
<td>Sociology – Research Methods for Welfare</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Sociology – Resource Management</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Sociology – Project Design</td>
<td>2</td>
</tr>
<tr>
<td>Semester 2</td>
<td>Sociology – Project Implementation</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Sociology – Welfare Administration: Principles and Practice</td>
<td>3</td>
</tr>
</tbody>
</table>

Master of Arts

Course Code: MA

The School of Social and Behavioural Studies offers a Master of Arts program by research thesis. Enquiries should be directed in the first instance to the appropriate Head of Department.

Areas for Master's research within the School include:
- **Applied Psychology** - applied experimental psychology; developmental, forensic, occupational, and organisational psychology; stress management, and skilled performance.
- **Applied Sociology** - social theory; deviance; community relations; adolescence; religion; minority groups; organisations.
- **Literature Studies** - Australian and American literature; literature and film; the literature of war; drama and society; children's literature.
- **Political Studies** - the Labour Movement in Australia in the 20th Century; Australian State politics; political implications of the 1930's depression; war and morality; natural rights; post-1949 politics of the Chinese Communist Party and army.
CIV220 Road Traffic Accidents

**Contact:** Four hours per week for one semester.  
**Prerequisites:** Nil.  
**Syllabus:** To provide an understanding of methods of accident analysis and prevention. Road accident patterns, interstate and international comparisons, data collection, collision site investigation, planning on site inspections, driver and witness questioning, road user groups, the particular problems posed by drivers, passengers, pedestrians, motorcyclists, pedalcyclists. Road accident costs, property damage, personal injury, fatal, driver behaviour, normal, abnormal patterns, modification techniques, effect of court proceedings as opposed to on-the-spot fining methods.  
**Assessment:** Seminar presentation, class contribution, and a test.  
**References:**  

CIV221 Highway Design

**Contact:** Four hours per week for one semester.  
**Prerequisites:** Nil.  
**Syllabus:** To provide the student with an appreciation of the role of the traffic police and the significance of highway design on traffic capacity and accidents. Transport task, people and goods, vehicle limits, Australian Road Organisations, role of Government—Commonwealth, State and Local. Sociological perspectives, psychological aspects, communication and work styles, authoritarian, democratic, *laissez-faire*, verbal and body language, perspectives on traffic crime, treatment of crime—punishment, rehabilitation, deterrent. Highway design; effect on capacity and accidents, geometrical design, traffic volume, design speed, sight distance, horizontal and vertical alignment, widths and cross falls, medians, intersections, accident, capacity problems, at grade conflict points, flaring, channelisation, roundabouts.  
**Assessment:** Seminar presentation, class contribution, and a test.  
**References:**  

CIV222 Traffic Engineering and Control

**Contact:** Four hours per week for one semester.  
**Prerequisites:** Nil.  
**Syllabus:** The student will be provided with the knowledge to improve traffic flow whilst at the same time seeking a minimisation of traffic collisions. Traffic characteristics, effect of vehicles on flow patterns, special problems of commercial vehicles, cycles, pedestrians. Traffic surveys—sample sizes, equipment to determine volume, speed, etc. volume, speed, density, travel time, delay and origin and destination studies. Intersections, uninterrupted (rural highway), interrupted flow (urban roadway), speed, free, 85th percentile, speed limits and enforcement, theory of traffic flow, flow optimisation and accident minimisation, road capacity, mid block and intersection, level of service, traffic signals, vehicle accident, linked-SCRAM, police role in traffic control, pedestrian movements and control, road furniture, parked vehicles on and off the street, capacity and accident problems, lighting.  
**Assessment:** Seminar presentation, class contribution, and a test.  
**References:**  

CIV223 Land Use And Transport Interaction

**Contact:** Four hours per week for one semester.  
**Prerequisites:** Nil.  
**Syllabus:** To provide students with a knowledge that will enable them to assist with the traffic problems of City Engineering Departments. Traffic patterns, hourly, daily, monthly, yearly; significance in design, traffic control and accident patterns, road hierarchy, traffic control and management, old and new residential areas, level of service, exclusion and limitation of traffic, end, mid-block, diagonal, partial closures, slow ways, median strips, speed humps, one way streets, regulatory measurements, signing-stop and give way, speed limits, parking controls, bans on heavy vehicles, intersection treatments, channelisation, T-Junctions, roundabouts.  
**Assessment:** Seminar presentation, class contribution, and a test.  
**References:**  

GMS601 Multicultural Studies  
Ethnic and Racial Groups in Australia

**Contact:** Three hours per week for one semester.  
**Prerequisite:** Nil.  
**Syllabus:** An examination of the ethnic composition of Australia with reference to the geographic, economic and occupational distribution of post-World War Two immigrants. The traditional social structures and cultures on various ethnic groups; current social structures and cultures of various ethnic groups as they relate to the
position of ethnic groups in the economic and political structure.

The content and ideological underpinnings of Australian government and institutional policies regarding ethnic groups in Australia, particularly those policies which have implications for equality of access and participation of ethnic groups in social, political and economic institutions. A section of this subject will be devoted to a specialist study of Aborigines.

Assessment: Essay, field project and seminar paper.

References:

GMS602 Multicultural Studies Sociolinguistics

Contact: Three hours per week.
Prerequisite: Nil.

Syllabus: An examination of sociolinguistic concepts. Societal and individual bilingualism and techniques for drawing sociolinguistic profiles. Overview of the language used in Australia and issues in language planning. Consideration of power relations between ethnic groups and dominant groups through attitudes to language and the status of languages. Consideration of languages in institutions, refinement of students' own communicative performance, particularly in the use of interpreters and translators.

Assessment: Cumulative, based on test of sociolinguistic concepts; sociolinguistic profile or analytical project on interactional language; and short practical exercises in occupational communicative competence.

References:

GMS603 Multicultural Studies Cross Cultural Psychology

Contact: Three hours per week for one semester.
Prerequisite: Nil.


Assessment: Seminar paper, essay and test.

Reference:

GMS604 Multicultural Studies Theories of Intergroup Relations

Contact: Two hours per week for one semester.
Prerequisite: Nil.

Syllabus: The intersection of class, power and ethnic/racial group membership.

Consensus theories of social order: adaptation; assimilation.
Conflict theories of social change: competition; differential power; ethnocentrism.
The development and maintenance of ethnic and racial identity; processes of social identification and stereotyping.

Prejudice and discrimination: individual, institutional, structural; strategies for reducing prejudice and discrimination.

Assessment: Essay and Class paper.

References:

GMS605 Multicultural Studies Applied Linguistics A

Contact: Three hours per week for one semester.
Prerequisite: GMS602 Sociolinguistics.

Syllabus: A study of the linguistic levels of the English language: phonology; the phoneme/grapheme non-correspondence; morphology; syntax; semantics; discourse structures.

Language learning processes and the role of language in thinking. Types of learners and factors affecting learning: eye or ear preferences; idiosyncratic learning styles and those influenced by previous teaching; age; socio-cultural settings; motivation. The relevance of the constrastive analysis hypothesis. The relevance of the L2=L1 acquisition hypothesis. A study of the theory, techniques and application of error analysis.

Assessment: Test, short seminar paper, error analysis project.

References:


GMS606 Multicultural Studies
Community Language for Special Purposes (Italian, Greek or Croatian/Serbian)

Contact: Three hours per week for one semester.
Prerequisite or Co-requisite: GMS602 Sociolinguistics.

Choice of Language: Students nominate their choice of language when applying for the course. The language nominated by most students enrolled in the course is the language to be taught.

Syllabus: Unit 1. Introduces the alphabet, basic vocabulary and specific aspects of the grammar of the selected language for beginners or near beginners. Students with more advanced levels of proficiency will also be catered for. Unit 1 serves as a foundation for Unit 2.

Unit 2. Focuses on the learning of the language for specific communicative purposes. These are negotiated with the students prior to the commencement of the subject. Through this unit students will learn the vocabulary, syntax and speech act structures for their own specific professional communication needs. A communicative approach is to be used for the teaching of this subject.

Assessment: Short tests of vocabulary, grammar, pronunciation, dictation and oral reading as well as role plays for students in their respective professional settings. Some educators may negotiate to produce language teaching materials for part of their assessment.

References: To be advised.

GMS607 Multicultural Studies
Applied Linguistics B

Contact: Three hours per week for one semester.
Prerequisites: Year 1 subjects and GMS605, GMS606.
Syllabus: The history of teaching English as a foreign and second language internationally and in Australia. The impact of the development of linguistics and psychology on the methods and approaches to the teaching of English.

The communicative approach to the teaching of English; assessing learners' needs, teaching methods and syllabus design for various types of learners (ESL for children at kindergarten, primary and secondary school; ESL for post-secondary education; ESL for adult learners; EFL for children and adults). Emphasis will be determined by students' particular interests.

The role of TESL in language across the curriculum. Principles and procedures for designing English for Special Purpose courses. Purposes of testing, test design, types of tests, appropriateness of instruments, survey of published ESL/EFL tests with particular reference to the ASLPR. Examination and development of materials for the communicative approach to teaching ESL/EFL. Consideration of authenticity of language in all teaching media.

Assessment: Major project on a selected topic in syllabus design. Theoretical paper on the communicative approach to TESL/TEFL.

References:

GMS608 Multicultural Studies
Interactional Skills Training

Contact: Three hours per week for one semester.
Prerequisite: Nil.

Syllabus: To explore and identify cultural values, beliefs, attitudes, prejudices and sense of identity through experiential activities.

To promote an awareness of how these values, beliefs and attitudes may inhibit or enhance interaction with others.

To experience and become sensitised to different ways of viewing the world.

To develop interpersonal strategies for trying to effect change in human systems to develop knowledge and techniques in using experimental activities for in-service programs.

Assessment: Evaluative reports and presentation of group activity.

References: To be advised.

GMS609 Multicultural Studies
Field Project

Contact: Two hours per week for one semester or 45 days of teaching practice over two semesters for students in the TESL or Community Language Teaching Strands.

Prerequisites: GMS615, GMS616 for non-teacher education strands.

Syllabus: For non-teacher education strands: implementation of the field project design, plus field project seminars during which students discuss their progress. For teacher education strand: 45 days of teaching practice (in the place of students' employment if appropriate) following a program negotiated with the lecturer concerned.

Assessment: Written report of fieldwork experience to be marked by supervisor.

References: To be advised.

GMS610 Multicultural Studies
Multicultural Curriculum Development

Contact: Three hours per week for one semester.
Prerequisite: GMS605.
Prerequisites: The concept of 'multicultural education'; government policies; equality of educational opportunity; core values, cultural identity and self-concept; national cohesion and educational rights of minority groups; Australia's evolving cultural identity.

The school in its local community: demographic analysis; sociolinguistic profile; parental aspirations; school-community liaison; school policy.

Principles of curriculum development: school policy; syllabus; programs; lesson plans; materials development; evaluation for the multicultural curriculum co-ordinator. The relatedness of the TESL, community language programs and the multicultural education programs.

Topics in developing multicultural curricula: analysis of prejudice in children's books; role of community languages in social studies; the use of drama for the resolution of conflict; potential transference of errors in maths; immigrants in literature; the relevance of studies of life styles; developing multicultural perspectives across all subjects on the curriculum. Examination of teaching materials and programs for multicultural education.

Assessment: An essay and a curriculum project.

References: To be advised.

GMS613 Multicultural Studies
Community Language: Croatian/Serbian

Contact: Six hours per week for one semester.
Prerequisites: GMS601, GMS602, GMS603, GMS604.
Syllabus: Development of communicative competence in Croatian/Serbian by a study of common grammatical errors and their alternatives in spoken and written Croatian/Serbian. Topics will be determined by the results of a diagnostic test at the beginning of the course. The language of classroom instruction and organisation. Parent-teacher communication, e.g., reporting student progress, giving formal talks about the curriculum, discussing parental expectations of schooling, writing letters and designing questionnaires.

A study of selected children's literature (fiction and non-fiction) published in Croatian/Serbian. Techniques of story telling.

Assessment: Language tests; an annotated bibliography; essay or report.

References: To be advised.

GMS614 Multicultural Studies
Applied Linguistics C

Contact: Three hours per week for one semester.
Prerequisites: GMS611 or GMS612 or GMS613.
Syllabus: Examination or policies of governments, education authorities and ethnic groups for the teaching of community languages.

The nature of bilingual education in multicultural education.

Types of learners, types of programs including models of bilingual education, FLES and CLIPS programs. Consideration of the L2=L1 hypothesis. Bilingualism and cognitive development. Implementation of the sociolinguistic profiles for school curriculum development, syllabi and teaching plans. The communicative approach to syllabus design and testing.

Examination of curriculum materials in, for example, Greek, Italian, German, Indonesian, French and Aboriginal languages. Materials development and the use of authentic language.

Community liaison for the development of school policy in respect of community languages.

Assessment: Major project on a selected topic in syllabus, e.g., reporting student progress, giving formal talks on the Greek language programs, general curriculum and ethnic schools, discussing parental expectations of schooling, writing letters and designing questionnaires.

Adaptation, selection and modification of selected Greek children's literature (fiction and non-fiction) for use in Greek reading programs. Techniques of story telling.
bus design. Materials development project or report on community liaison project.

References:
STATE BOARD OF EDUCATION, Ministerial Advisory Committee on Multicultural and Migrant Education, The Place of Languages Other Than English in Victorian Schools, State Board of Education, Melbourne, 1985.

GMS615 Multicultural Studies
Specialist Study

Contact: Three hours per week for one semester.
Prerequisites: GMS601, GMS602, GMS603, GMS604.

Syllabus: This subject aims to enable each student to obtain information about ethnic community and government organisations and services relevant to the student’s particular field of work; to critically evaluate research policy and program literature relevant to the student’s particular field of work; and to critically evaluate his/her own work setting and his/her role in that setting with reference to the information obtained.

Themes such as the following will structure discussion in the various specialist areas:
- The desirability of specialist services for ethnic and racial groups; the role, use, training and recruitment of interpreters and ethnic workers by professionals and para-professionals; cultural assumptions underlying the training of professionals and para-professionals and the provision of services; positive discrimination/affirmative action; availability and role of ethnic and/or Aboriginal support groups.
- Examples of topics and references to be covered by some of the professional and para-professional groups are contained below.

Health Care and Social Welfare: Health care and social welfare provisions in countries other than Australia.
- Cultural differences in attitudes to: family role during illness, pain and illness, medication and treatment, medical and welfare staff, sexuality, the aged, problems of settlement, government role in the provision of services.
- Role of interpreters and ethnic workers and how they might be used by professionals in the health care and social welfare fields.
- Organisational responses to ethnic and racial and Aboriginal clients, e.g., provision of alternative welfare and hospital facilities and services, community health and welfare facilities.
- Alternative health care services or provisions.

Cultural assumptions underlying the provision of health care in Australia.

Legal and Industrial Relations: Cultural bias and the law; tribal law; legal and police systems in countries other than Australia, anti-discrimination legislation and practices; workers compensation; implementation and evaluation of immigrant oriented program in industry, such as the TESL program; the role of ethnic liaison officers in industry; ethnic and racial representation and participation in trade unions; occupational health and safety and the immigrant worker; recognition of overseas qualifications; the role and use of interpreters and ethnic workers in legal and industrial settings.

Assessment: Professional Resources Project.

References:
General:

Health Care and Welfare:
COX, D., Migration and Integration in the Australian Context, University of Melbourne, Melbourne, 1980.

Legal and Industrial Relations:

GMS616 Multicultural Studies
Program Development and Evaluation

Contact: Three hours per week for one semester.
Prerequisites: GMS601, GMS602, GMS603, GMS604.

Syllabus: Identification of the problem. Conceptualisation of 'need'. Assessing the 'need' for modified or new programs or services; for example, assessing a community's need for information about health and welfare benefits. The role of the user and the community in assessing 'need'.

Information-gathering strategies and techniques such as surveys, case studies, observation; interviewing and questionnaire designs.

Exploring alternative service and program options. Examination of alternative models and structures for services and/or programs to meet particular goals. Assessment of the potential social costs and benefits for various groups affected by the proposed program(s) or service(s). Links with related organisations and services. The role of the user and the community in exploring alternative service and program options.
Implementing the program(s) or service(s). The context provided by organisational structure and constituent group interests. The role of constituent group interests. The role of constituent and affected groups in implementing program(s) or service(s).

Evaluating a program or service: formative and summative evaluation. Establishing the evaluation criteria; the role of the used and the community in this process.

Assessment: Workshop activities and field project design.

References:

LIT100 Literature From Renaissance to Regency

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisite: Nil.
Syllabus: A study of prose, poetry and drama designed to illustrate relationships between literature and society between approximately 1600 and 1800. A fundamental academic aim of the course is to develop a framework of critical concepts, which may be applied in textual analysis and evaluation, undertaken in the light of the historical circumstances in which the texts were produced.
Assessment: Cumulative, by essays, tutorial papers and test.
References: To be advised.

LIT101 Literature From Romantic to Modern

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisite: Nil.
Syllabus: A course which looks at the development in theory and practice of literature in the 19th Century. An attempt will be made to isolate some of the factors which precipitated and/or hastened this change and determined the direction it would take. In essence, this course presents a study in romantic thought and expression which existed alongside realistic approaches, especially in fiction, throughout the century. The causes of the modern movement will be explored.
Assessment: Cumulative, by essays, tutorial papers and test.
References: Students will study the writings of some of the following: Charles Dickens, William Wordsworth, George Eliot and Thomas Hardy.

LIT110 Cinema Studies Reading Film Narrative A (not available to students who have taken LIT240)

Contact: A subject of four hours per week for one semester.
Prerequisites: Nil.
Syllabus: A study of he ways in which narrative is constructed in film. The subject aims to study formal narrative elements, the idea of a film 'language', and the ways in which cinematic codes function. A wide range of films will be used to explore such issues which will be considered in theory and practice.
Assessment: Cumulative, by assignments, test and class participation.

LIT111 Cinema Studies Reading Film Narrative B

Contact: A subject of four hours per week for one semester.
Prerequisites: Nil.
Syllabus: A study of the theoretical foundations of film 'genre' in regard to narrative structures, iconography and ideology. The subject will focus on one or two genres, e.g., the western, the musical, and study several major examples of each.
Assessment: Cumulative, by assignments, test and class participation.

LIT208 Literature English Literature 1600–1800 (not available to students who have taken LIT100)

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisites: LIT101 or approved equivalent and approved equivalent for LIT100.
Syllabus: A study of prose, poetry and drama designed to illustrate relationships between literature and society between approximately 1600 and 1800. A fundamental academic aim of the course is to develop a framework of critical concepts, which may be applied in textual analysis and evaluation, undertaken in the light of the historical circumstances in which the texts were produced.
Assessment: Cumulative, by essays, tutorial papers and test.
References: To be advised.
LIT210  Literature
Modern Literature

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisite: LIT100 and LIT101 or approved equivalents.
Syllabus: The course considers literary modes as practised in 20th Century writing in English, and an exploration of the relationship between the chief movements in literature and social/political/intellectual trends of the 20th Century. Modernism will be considered as a shaping force in the fiction, and verse and drama studied.
Assessment: Cumulative, by essays, tutorial papers and test.
References: Students should be familiar with the writings of some of the following: D.H. Lawrence, James Joyce, Henry James, T.S. Eliot, W.B. Yeats, Samuel Beckett, John Osborne.

LIT211  Literature
War and Literature

Contact: Four hours per week for one semester.
Prerequisites: LIT100 and LIT101, or approved equivalents.
Syllabus: A study of memoirs, poetry, fiction and drama of the First and Second World Wars. The study will emphasise the effects on the literature of the tensions produced by modern war on society and the individual. Writers to be studied will include Wilfred Owen, Siegfried Sassoon, Ford Madox Ford, Ernest Hemingway, Vera Britten and others.
Assessment: Cumulative, by essays, tutorial papers and test.
References: To be advised.

LIT220  Literature
Australian Literature

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisites: LIT100 and LIT101, or approved equivalents.
Syllabus: A course in Australian literature from the beginnings in the convict era, bush-ballads, the diggings and first settlement, through the formative period of Australian styles and themes to modern writing. Students will look at important writers from these periods, including Henry Lawson, Marcus Clarke, Patrick White, Judith Wright and David Williamson. The aim is to encourage a critical appreciation of Australian literature by understanding its development historically.
Assessment: By essays, seminars, class exercises and test.

LIT221  Literature
American Literature

Contact: Four hours per week for one semester.
Prerequisites: LIT100 and LIT101, or approved equivalents.

Syllabus: A thematic study of American Literature covering the following topics: the response of literature to the challenge of the American landscape; the urbanisation of American Literature; the ‘American Dream’ in Literature; the ‘complex fate’ of American writers; literature in relation to major historical movements in America’s past and to issues of contemporary importance. Such authors as Nathaniel Hawthorne, Herman Melville, Henry James, Mark Twain, Scott Fitzgerald, Joseph Heller, Arthur Miller, Eugene O’Neill, Emily Dickinson, Robert Lowell, Wallace Stevens and Jack Kerouac will be studied.
Assessment: Cumulative, with essays, a tutorial paper and one final test.
References: To be advised.

LIT230  Literature
The Dramatist as a Social Critic

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisites: LIT100 and LIT101, or approved equivalents.
Syllabus: The Dramatist as Social Critic. Eight plays are chosen from classical Greek drama to modern drama. The aim is to encourage students to see the wider social implications of staged drama; plays grow out of and make comment on their particular culture. Students will be expected to develop their skills in historical and philosophical research, and will be guided to participate in reading aloud and develop theatrical skills through workshop sessions.
Assessment: Essays, research for tutorial papers, practical stagewear and participation in an acted reading of one of the plays at the end of the semester. Teamwork is essential in the assessment.
References: To be advised.

LIT231  Literature
Modern Drama

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisite: LIT100 and LIT101 or approved equivalents.
Syllabus: A study of major dramatic trends and approached in modern theatre. Topics will include the influence of Brecht, poetic drama in the 20th Century, ‘kitchen sink’ drama of the 1950s, the theatre of the absurd and the theatre of cruelty, and ‘documentary’ theatre.
Assessment: Cumulative by essays, tutorial papers, and practical exercises in dramatic staging.
References: To be advised.

LIT240  Literature
Reading Film Narrative

Contact: Four hours per week for one semester.
Prerequisites: LIT101 and LIT102, or approved equivalents.
Syllabus: A study of the ways in which narrative is constructed in film. The course aims to study formal narrative elements, the idea of a film ‘language’, and the ways in which cinematic codes function. A wide
range of films will be used to explore such issues which will be considered in theory and practice.
Assessment: Cumulative by assignments, test and tutorial paper.
Reference:

LIT241 Literature
Popular Narrative Fiction

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisites: LIT100 and LIT101, or approved equivalents.
Syllabus: A course which explores the nature and persistence of narrative as it is displayed in popular modes and genres. Through a wide range of texts (including examples of popular narrative poetry, the Gothic novel, the mystery novel and the rise of detective fiction, the best-seller, and film as the most popular 20th century narrative form), students will consider how narratives function, how popular fictions reveal the ideology of their times, and how they relate to the more traditional 'respectable' culture which co-exists with them.
Assessment: Cumulative by assignments, test and tutorial paper.
References: To be advised.

LIT250 Literature
Novel into Film

Contact: Four hours a week for one semester.
Prerequisites: LIT100 and LIT101, or approved equivalents.
Syllabus: A study of texts which exist as novels and films to compare ways in which authors and film directors realise their respective visions within the modes and techniques available to them. The course emphasises the narrative processes involved in each medium.

In addition a chosen film script may be compared with the novel from which it was adapted.
Assessment: Cumulative, by essays, test and tutorial papers.
Reference:
BORDWELL, D. & THOMPSON, K., Film Art: An Introduction, Addison-Wesley, 1980.

LIT251 Literature
Drama into Film

Contact: Four hours per week for one semester.
Prerequisites: LIT110 and LIT111 or approved equivalents.
Syllabus: To compare ways in which dramatists and film directors realise their respective visions within the modes and techniques available to them. The course emphasises a range of drama and a range of approaches to the cinematic texts. Texts as varied as King Lear and Don's Party may be considered. Topics include dialogue in play and film; the question of realism; drama text and screenplay as blueprints of performance.
Assessment: Cumulative, by assignments, test and class participation.
Reference:


LIT252 Cinema Studies
Film and Ideology

Contact: Four hours per week for one semester.
Prerequisites: LIT110 and LIT111 or approved equivalents.
Syllabus: A study of the ways in which cinema and society interact. Through close analysis of several film texts, the course will explore the concept of 'realism' as a mode of representation, the cinema's treatment of social problems, and ways in which film is susceptible to a range of readings.
Assessment: Cumulative, by assignments, test and class participation.
Reference:

LIT253 Cinema Studies
Film and National Culture

Contact: Four hours per week for one semester.
Prerequisites: LIT110 and LIT111 or approved equivalents.
Syllabus: This subject will explore film as a cultural product. Through close study of key texts (film and written texts), the subject will examine how a particular nation is represented in the films of a particular period. The focus will be on Australian cinema but there will be some comparison with how another national cinema, e.g., British cinema, has treated certain themes.
Assessment: Cumulative, by assignments, test and class participation.
Reference: To be advised.

LIT260 Literature
Fiction Writing: Theory and Practice

Contact: Four hours per week for one semester.
Prerequisites: LIT100 and LIT101, or approved equivalents.
Syllabus: A study of the art and craft of the Australian short story taken in parallel with the writing of the students' own stories. The course is therefore part-critical, part-creative, equal time being given to both sections.
Assessment: Cumulative, by essay, tutorial papers and a folder of original narrative prose.
References:

LIT261 Literature
Advanced Fiction Writing

Contact: Four hours per week for one semester.
Prerequisites: LIT100, LIT101, and LIT260, or approved equivalents.
Syllabus: A practical series of lectures and workshops
in which students will work towards the development of a folio of short stories. Class discussion will concentrate on plot, theme, pace, style, characterisation, language and editing of the completed manuscript.

**Assessment:** A folio of short stories.

**Reference:**

**LIT270 Literature**

**Sources of Children's Literature**

**Contact:** Four hours per week of lectures and tutorials for one semester.

**Prerequisite:** LIT100 and LIT101 or approved equivalents.

**Syllabus:** This is a study of the oral tradition and the myths and legends which underpin both literature and children's literature. Modern children's writers who draw on these early traditions will also be studied.

**Assessment:** Cumulative by essays, test and tutorial papers.

**References:** Prescribed texts will include European myths and legends and works by such authors as Alan Garner and Patricia Wrightson.

**LIT271 Literature**

**Children's Literature: A Comparative Study**

**Contact:** Four hours per week for one semester.

**Prerequisites:** LIT100 and LIT101, or approved equivalents.

**Syllabus:** A study of the literary preoccupations of the authors of children's literature in different countries. Comparisons will be made through a thematic approach. Elements of realism and fantasy and the historical and social contexts of works by various authors will be explored.

**Assessment:** Cumulative to include one major essay, one minor essay, a tutorial paper and class participation and test.

**References:** To be advised.

**LIT350 Literature**

**Literature and Society**

**Contact:** Four hours per week for one semester.

**Prerequisites:** Completion of six subjects in the Literature Major, including LIT100 and LIT101 or approved equivalents.

**Syllabus:** A study of literary texts and ideas in relation to the society which produces them, and in relation to changing approaches to literary theory and criticism. The major texts may be grouped around a particular theme or may focus on a particular period, and selected readings from major thinkers of the period will be studies in relation to their effect on the chosen literary texts.

**Assessment:** Cumulative by tutorial paper and supervised research essay.

**MAT171 Statistics**

**Contact:** Four hours per week for one semester.

**Prerequisite:** Nil.

**Syllabus:** A course in descriptive statistics for students with a non-mathematical background, looking at data collection, representation and reduction. This includes an introduction to sampling, tabular and graphical representation of data, measures of location, dispersion and correlation, empirical probability and probability distribution. An introduction to the concept of significance involving $X^2$ and correlation measures.

**References:**

**MAT172 Statistics**

**Contact:** Four hours per week for one semester.

**Prerequisite:** MAT171.

**Syllabus:** A course in inferential statistics designed to give a selection of statistical tools useful in social science analysis. This includes point and interval estimation, tests of hypotheses about location, dispersion, correlation and equality of two populations. Comparison of parametric and non-parametric test procedures.

**References:**

**MAT173 Statistics**

**Contact:** Five hours per week for one semester.

**Aim:** Students are expected to master a variety of basic operations and methods in statistics. These methods will be applied to analyse problems in the social and behavioural areas.

**Prerequisite:** Year 12 Mathematics or equivalent.

**Syllabus:** Scales of measurement and types of variable. Descriptive statistics, graphing data: dot diagrams, relative frequency, polygon, histogram, cumulative frequency, ogive, bivariate plot, etc. Summary statistics: mean, weighted and unweighted, median, mode, standard deviation, interquartile range, range.

Modern descriptive statistics; stem and leaf displays, box plots. Introduction to measures of association.

Probability: basic rules, joint probability, conditional probability.
Probability distributions: discrete random vari-
ables, continuous random variables, expectation — mean, variance, covariance.

Theoretical distributions: binomial, hypergeometric, Poisson, uniform, normal.

Use of normal probability paper.

Sampling distribution of $x$.

Estimation: point estimates for mean and proportions, large sample interval estimates for means and proportions, required sample size — small sample and t-distribution.

Hypothesis testing: basic philosophy, single sample, tests for means and proportions — $Z$ and $t$ tests.

Assessment: One test, one assignment and one final examination.

References:

**MAT174 Statistics**

**Contact**: Five hours per week for one semester.

**Aim**: This course is a continuation of MAT173, further developing statistical skill and associated mathematical concepts required for interpretation and understanding of the problems found in social and behavioural areas.

**Prerequisite**: MAT173, or its equivalent.

**Syllabus**: Statistical inference — data analysis — one sample and two sample tests on means, variances, proportions — $t$, chi-sq., $F$ distributions — associated point and interval estimation — methods based on ranks etc — contingency tables, goodness-of-fit.

Simple linear regression, parameter estimation, significance testing.

Matrix algebra: basic operations, special matrices, transformations, linear equations.

Calculus: differentiation and integration of polynomials, exponential function and logarithmic functions; areas; integration by parts, partial differentiation — optimisation (lightly).

Assessment: As for MAT173.

References: As for MAT173.

**MAT273 Statistics**

**Contact**: Five hours per week for one semester.

**Prerequisite**: MAT174, or a suitable result in MAT172 for selected topics.

**Syllabus**: Two units from the following list will be taken by each student: measures of association*, computer aided statistical analysis*, design and analysis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analysis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data analysis II.

*May be taken by a student with a suitable result in MAT172). Details of unit content available from the Department of Mathematical Sciences.

References: To be advised.

**MAT274 Statistics**

**Contact**: Five hours per week for one semester.

**Prerequisite**: MAT273.

**Syllabus**: Two units from the following list will be taken by each student: measures of association*, computer aided statistical analysis*, design and analysis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analysis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data analysis II.

*May be taken by a student with a suitable result in MAT172). Details of unit content available from the Department of Mathematical Sciences. Units chosen may not include those taken in MAT273.

References: To be advised.

**MAT275 Statistics**

**Contact**: Five hours per week for one semester.

**Prerequisite**: MAT274.

**Syllabus**: Two units from the following list will be taken by each student: measures of association*, computer aided statistical analysis*, design and analysis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analysis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data analysis II.

*May be taken by a student with a suitable result in MAT172). Details of unit content available from the Department of Mathematical Sciences. Units chosen may not include those taken in MAT273, MAT274, MAT373 and MAT374.

References: To be advised.

**MAT373 Statistics**

**Contact**: Five hours per week for one semester.

**Prerequisite**: MAT274.

**Syllabus**: Two units from the following list will be taken by each student: measures of association*, computer aided statistical analysis*, design and analysis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analysis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data analysis II.

Units chosen may not include those taken in MAT273 and MAT274.

Details of unit content available from the Department of Mathematical Sciences.

References: To be advised.

**MAT374 Statistics**

**Contact**: Five hours per week for one semester.

**Prerequisite**: MAT373.

**Syllabus**: Two units from the following list will be taken by each student: measures of association*, computer aided statistical analysis*, design and analysis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analysis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data analysis II.

Details of unit content available from the Department of Mathematical Sciences.

References: To be advised.
sis of experiments I*, design and analysis of experiments II*, sample surveys*, contemporary data analy­sis*, introduction to multivariate data analysis*, probability models, statistical inference, multivariate data analysis I, multivariate data analysis II.

Details of unit content available from the Department of Mathematical Sciences. Units chosen may not include those taken in MAT273, MAT274 and MAT373.

References: To be advised.

PCE121 Police Studies

Contact: Three hours per week for one semester (part-time).

Prerequisite: Nil.

Syllabus: The subject examines the nature and opera­tion of formal organisations, concentrating on the evolution of organisation theory and organisation analysis. Particular attention will be directed to the bureaucratic model, to the formal structure of large organisations, to the setting and achievement of goals and to systems approaches. It is an introduction to the principal models developed by practising administra­tors and by scholars in their efforts to understand the 'world of work' with particular reference to police organisations.

Assessment: A combination of cumulative work and formal examination.

References:

PCE123 Police Studies

Contact: Three hours per week for one semester (part-time).

Prerequisite: PCE121.

Syllabus: Individual and group behaviour that emerges within the formal structure of police organisations. The problems faced by the police administrator in enforcing law and maintaining order, particularly the question of administrative discretion. Styles of policing, police accountability and the problems of reconciling the protection of individual rights with the protection of the community.

Assessment: A combination of cumulative work and formal examination.

References:

PCE125 Legal Studies

Contact: Three hours per week for one semester (part-time); four hours per week (full-time).

Prerequisite: Nil.

Syllabus: An introduction to the sociology of law and legal systems emphasising the Australian common law pattern but with comparative studies of other systems where appropriate. Particular emphasis will be given to the development of the law as an instrument of social control and recent reforms and changes in the legal system in which reference will be made to concepts of legally enforceable social rights, the provi­sion of legal aid and alternative legal procedures to the traditional adversary system.

Assessment: A combination of cumulative work and formal examination.

References: To be advised.

PCE127 Legal Studies

Contact: Three hours per week for one semester (part-time); four hours per week (full-time).

Prerequisite: PCE125.

Syllabus: A study of some specialised areas of criminal law including crimes without victims; compensation for crimes; the unmaking of criminal law; political crimes and civil liberties; administrative sanctions and redress, (e.g. ombudsman); legal rights of law officers; concepts of deviance and crime; interpretation of criminal statistics and role of community agencies in the treatment of offenders.

Assessment: A combination of cumulative work and formal examination.

References: To be advised.

PCE191 Introduction to Legal Studies

Contact: Four hours per week for one semester.

Prerequisites: Nil. This subject is not available to students enrolled in the Associate Diploma in Police Studies.

Syllabus: A study of the law and in particular, the Australian legal system as it relates to and affects social processes within our community. Topics include: development and organisation of the law; legal standards of decision-making and community alternatives to formal law; types of law; functions and dysfunctions of law in society; the process of law reform.

Assessment: Cumulative, by an oral presentation of a seminar paper, essay, class participation in seminar discussion, and test.

References:


PCE192 Legal Regulation and Social Relationships

Contact: Four hours per week for one semester.

Prerequisites: Introduction to Legal Studies or approved equivalent. This subject is not available to students in the Associate Diploma in Police Studies.

Syllabus: Focus of study is to examine relationships between legal rules and social interaction affected by such rules. An attempt is made to understand the combined effects of legal and social regulation. Topics studied include – civil liberty and the legal notion of freedom; administrative review as legal regulation; the ambit of anti-discrimination law; family and individual relationships. Topics may vary, depending on emerging trends of social concern at the time.

Assessment: Cumulative, by oral presentation of a seminar paper, essay, class participation in seminar discussions and test.
PCE221 Police Studies

Contact: Three hours per week for one semester (part-time).
Prerequisite: PCE121.
Syllabus: The police officer's perception of his professional role. Principles of police administration as a guide to practice, e.g. authority and responsibility, leadership, etc. The changing nature of police management; the development of administrative skills for handling tasks (problem solving, planning and research, budgeting) and for handling people (counseling, personnel management and selection). Police community relations.
Assessment: A combination of cumulative work and formal examination.

PCE223 Legal Studies

Contact: Three hours per week for one semester (part-time); four hours per week (full-time).
Prerequisites: PCE125 and PCE127.
Syllabus: A detailed study of two broad areas of substantive law:
(a) the law of persons, covering personal capacity, status and responsibility, (e.g. citizenship, family law, privacy); and
(b) the law of property, covering such areas as fraud, embezzlement, negotiable instruments, hire purchase and allied transactions. In each case, the possible involvement and role of the police officer will be examined.
Assessment: A combination of cumulative work and formal examination.
References: To be advised.

POL100 Introduction to Labour Studies

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisites: Nil.
Syllabus: The subject is designed as a multi-disciplinary introduction to Labour Studies. It examines such issues as: the nature of work in society; technology and work; the Australian industrial relations system; the role of trade unions; industrial conflict; industrial democracy; occupational health and safety; discrimination in employment.
Assessment: Cumulative throughout the semester based on essays and class participation. There will also be a final examination.

POL153 Political Studies
Introduction to Australian Politics

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisite: Nil.
Syllabus: The subject is designed as an introductory unit in political studies. It concentrates on the Australian political system. Some of the main topics to be discussed are: the nature of liberal democracy; the key concepts of politics; constitution and parliament; party and electoral systems; political socialisation and behaviour. A theme of the subject will be 'who rules Australia and how?'
Assessment: Cumulative throughout the semester based on essays, tutorial papers and class participation. There will also be a final examination.

POL154 Political Studies
Political Ideas

Contact: Four hours per week for one semester.
Prerequisite: Nil.
Syllabus: This is a subject in political ideas. The syllabus will cover such areas as political language and argument, political sovereignty, obligation and freedom, equality, justice and rights.
Assessment: Cumulative throughout the semester based on essays, tutorial papers and class participation. There will also be a final examination.

POL252 Political Studies
Advanced Australian Politics

Contact: Four hours per week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.
Syllabus: This is an advanced subject in Australian politics. Each semester will be devoted to a detailed analysis of some of the following topics: parties and interest groups; electoral systems and behaviour; constitution and parliament; federalism; political elites; public policy.
Assessment: Cumulative throughout the semester based on essays, tutorial papers and class participation. There will also be a final examination.
References: To be advised.

POL256 Political Studies
Chinese Politics

Contact: Four hours a week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.
Syllabus: A subject in Chinese politics. It will include
detailed studies of Mao Zedong, land and social reform, the Cultural Revolution, the roles of the People's Liberation Army and the Chinese Communist Party. The subject will focus around the debates about the nature of modernisation in contemporary China.

Assessment: Cumulative throughout the semester, based on essays, tutorial papers and class participation. There will also be a final examination.

References: To be advised.

POL258 Political Studies Indian Politics

Contact: Four hours a week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: A subject in Indian politics. It will include detailed studies of caste and village politics, the relationship between tradition and modernity, political integration and disintegration, the political elite, and social and economic change. The subject will focus on the nature and impact of social change in contemporary India.

Assessment: Cumulative throughout the semester, based on essays, tutorial papers and class participation. There will also be a final examination.

References:

POL260 Political Studies Australian State Politics

Contact: Four hours a week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: A subject in Australian State Politics. It will include detailed analysis of the functions of State governments and comparative studies of State electoral systems, State party systems, leadership styles, and relationships to local government authorities.

Assessment: Cumulative throughout the semester, based on essays, tutorial papers, and class participation. There will also be a final examination.

References: To be advised.

POL262 Political Studies Politics of Labour

Contact: Four hours a week for one semester.
Prerequisites: POL153 and POL154, or POL100, or approved equivalents.

Syllabus: This subject examines the politics of industrial relations within the Australian context. Subjects covered will include: the Government, the State and industrial relations; structures of employee/employer organisations; political ideology and industrial relations; trade union involvement in political and social issues; unions and political parties; worker participation.

The themes of the subject will be conflict and democracy in industrial relations.

Assessment: Cumulative throughout the semester based on essays and class participation. There will also be a final examination.

References: To be advised.

POL264 Political Studies Comparative Politics

Contact: Four hours per week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: This is a subject in comparative politics. Some of the major topics to be discussed include: the diversity of political systems; political cultures; liberal democracy; totalitarianism; comparative ideologies; comparative political institutions.

Assessment: Cumulative throughout the semester based on essays and tutorial participation. There will also be a final examination.

References: To be advised.

POL266 Political Studies Political Morality

Contact: Four hours per week of lectures and tutorials for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: The subject is designed to develop in students a sophisticated appreciation on the interplay between moral theory and practical public decision making. Some of the main topics are: is there any difference between public and private morality? What should we decide about the morality of IVF, abortion, euthanasia, assassination and nuclear weapons? Has the environment an intrinsic value?

Assessment: Cumulative throughout the semester based on essays, tutorial papers and class participation. There will also be a final examination.

References: To be advised.

POL268 State and Political Economy

Contact: Four hours per week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: The primary aim of this subject is to analyse theories of the state and the political economic process in liberal-capitalist society. Topics discussed in lectures and tutorials will include: contemporary problems of the state, Keynesian, Marxist and Monetarist theories of the state and the economy, limits imposed on the state by the international economy.

Specific material on the state and economy in Australia will be included.

Assessment: Cumulative throughout the semester based on essays and tutorial papers/participation. There will also be a final examination.

References: To be advised.

POL350 Modern Political Theory

Contact: Four hours a week for one semester.
Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: This is a subject in political philosophy: an examination of the arguments advanced by some major philosophical theorists in their discussions about such political issues as society and types of social regulation, rights, justice and the distribution of wealth, civil disobedience, punishment and democracy.
Assessment: Cumulative throughout the semester, based on essays, tutorial papers and class participation. There will also be a final examination.

References: To be advised.

POL352 Political Studies
International Relations

Contact: Four hours a week for one semester.

Prerequisites: POL153 and POL154, or approved equivalents.

Syllabus: This subject examines three major aspects of international relations.

1. Interdependence and sovereignty of nations, (nation state, imperialism, foreign aid, transnational bodies, etc);
2. War and weapons, (causes and nature of war, nuclear strategy, arms control, etc);
3. Domestic determinants of foreign policy, (case studies of selected countries).

Assessment: Cumulative throughout the semester, based on essays, tutorial papers and class participation. There will also be a final examination.

References: To be advised.

POL360 Political Studies
Research and Methodology

Contact: A subject consisting of weekly personal supervision and one two-hour seminar per week and the completion of a research project during one semester.

Prerequisite: Completion of a minor in Political Studies.

Syllabus: The preparation and presentation of a research paper of 8,000 words on an approved topic. (Supervision will be provided.) Attendance at a weekly seminar on the methodology of political science, political philosophy and history.

Assessment: Cumulative throughout the semester based on research paper and seminar participation.

References: To be advised.

PSY101 Psychology
Introductory

Contact: Five hours per week for one semester, including lectures, tutorials and laboratory sessions.

Prerequisite: Nil.

Syllabus: An introduction to the study of human behaviour including perception, consciousness, learning, memory and methodology.

Assessment: Continuing throughout the semester, based on laboratory reports, tests and a tutorial paper presentation.

References:

PSY191 Psychology

Contact: Three hours of lectures and tutorials per week for one semester.

Syllabus: The subject introduces basic principles of psychology with an emphasis on their application in everyday life. The subject is designed to assist the student in understanding human behaviour in various contexts.

Topic areas include perception, learning, memory, child development, personality, abnormal psychology and social psychology.

Assessment: Cumulative, based on tests, tutorial reports and participation.

References: To be advised.

PSY102 Psychology
Introductory

Contact: Five hours per week for one semester, including lectures, tutorials and laboratory sessions.

Prerequisite: PSY101.

Syllabus: An introduction to the study of social psychology, personality and abnormal psychology, with further work in the area of research and methodology and the application of statistical methods.

Assessment: Continuing throughout the semester, based on laboratory reports, tests and a tutorial paper presentation.

References: As for PSY101.

PSY201 Psychology
Human Development

Contact: Four hours per week for one semester, including lectures, tutorials, research design and statistical analysis.

Prerequisites: PSY101 and PSY102, and MAT171 and MAT172, or equivalent.

Syllabus: Biological and developmental foundations of behaviour. The physiological bases of behaviour.

Human development: the interaction of genetic and environmental factors; the importance of early experience; agencies of socialisation; maturation and learning; language acquisition and function; psycholinguistics; cognitive development with special reference to the work of Piaget.

Skilled performance: component processes and performance capacities; the skilled operator and the limits of efficiency.

Statistical methods: principles of good research design: hypothesis testing and estimation; application of binomial, Poisson, and chi-squared distributions.

Assessment: Cumulative, based on short tests, assignments, essays and tutorial papers. An examination may be included.


PSY202 Psychology
Personality and Interpersonal Behaviour

Contact: Five hours per week for one semester, including lectures, tutorials, research design and statistical analysis.

Prerequisite: PSY201.

Central themes: Personality and interpersonal behaviour.

Syllabus: Personality: nomothetic and ideographic approaches; the determinants and structure of personality; a comparative study of major theories; abnormality and maturity.
Interpersonal behaviour: the nature of social attraction; person perception and the influence on the self concept of interpersonal experiences; theories and techniques of social communication, attitudes and attitude change; group processes; leaders and leadership; interpersonal factors in performance.

Statistical methods: other applications of chi-squared distribution; correlational techniques including uses of Fisher’s transformation; tests on two sample means; use of computer.

Assessment: Cumulative, based on short tests, assignments, essays and tutorial papers. An examination may be included.

References:

PSY205 Psychology of Work

Contact: Four hours per week for one semester.
Prerequisite: PSY100, or approved equivalent.
Syllabus: The subject examines the socio-psychological conditions affecting labour relations in Australia. It concentrates on issues such as: human factors in technological change; the nature of human motivation; attitudes and values of industrial relations activists; conflict resolution methods; job satisfaction and worker participation.
Assessment: Progressive throughout the semester based on essays, class participation and tests.
References: To be advised.

PSY291 Psychology

Contact: Four hours per week for one semester.
Prerequisite: PSY191.
Syllabus: Basic psychological theory and concepts in terms of organisational behaviour. Problems arising from the organisation/individual interface. Specifically these problems are examined within the areas of group dynamics; work motivation and adjustment; leadership; productivity and effectiveness; conflict resolution and organisational change.
References: To be advised.

PSY301 Psychology

Psychology in the Industrial Setting

Contact: Five hours per week for one semester, including lectures, tutorials and practical skills training.
Prerequisite: PSY202.
Central theme: Applied Psychology.
Syllabus: Psychological assessment and classification: theory and practice of psychological assessment; test construction; concepts of validity and reliability; published tests in print; administration of psychological tests; prediction of performance; limitations of statistical prediction; professional ethics.
Education and Training: the identification of training needs, developing objectives, course planning, the selection of instructional methods in relation to objectives and learner characteristics, evaluation of learning outcomes.

Human factors in industry: man-machine and man-man interaction in industry; the human component in systems; design and development of new systems.
Assessment: Cumulative, based on short tests, assignments, tutorial papers and participation in training seminars.
References:

PSY302 Psychology

Vocational Development

Contact: Five hours per week for one semester, including lectures, tutorials and practical skills training.
Prerequisite: PSY202.
Central theme: Applied Psychology.
Syllabus: The person and the organisation. Theories of organisation; group behaviour and organisation communication; job satisfaction and morale; factors affecting output; status and authority in organisations; styles of leadership; communication; motivation and organisational climate; conflict in organisations.
Vocational development: theories of vocational development; vocational development as a process of personal growth; the value of test and other information-gathering devices in vocational guidance.
Personnel psychology: performance evaluation and staff development; personnel management and the management of personnel; employer-employee relations; employee attitudes; the contribution of personnel management to productivity; organisation development and action research; problems confronting the change agent.
Assessment: Cumulative based on short tests, assignments, projects, essays and tutorial papers. An examination may be included.
References:

PSY303 Psychology

Professional Development

Contact: Four hours per week for one semester.
Prerequisite: PSY202.
Central theme: Professional development.
Syllabus: Career planning; the selection interview; the curriculum vitae; conducting a meeting; information retrieval; psychologists’ reports; negotiation; legal ethical and professional issues affecting psychological practice. Other professional issues as suggested in class.
Assessment: By class assignment and participation.
References:
PSY304 Psychology Theory and Systems

Contact: Five hours per week for one semester, including lectures, tutorials and practical work.
Prerequisite: PSY202.
Central theme: Theory, research and experimental design.
Syllabus: Theory and systems in psychology: the historical development of psychological methods; schools of psychology; the philosophy of the physical sciences and its bearing on psychology; theory construction; a critical evaluation of psychology as a 20th century behaviour science; current issues and developments.
Statistical methods: random, stratified, cluster, and two-stage sampling methods; non-parametric and parametric one-way and two-way analysis of variance; selected comparisons among multiple groups; linear regression analysis.
Assessment: A combination of tests, assignments and a final examination.

PSY305 Psychology Community Psychology

Contact: Five hours per week for one semester, including lectures, practical sessions and seminars.
Prerequisite: PSY202.
Note: Part of this course involves placement with a psychologist in a community organisation.
Assessment: Seminar presentation and placement report.

PSY306 Psychology Psychology and the Law

Contact: Four hours per week for one semester.
Prerequisite: PSY202.
Central theme: Applications of the law to professional psychology.
Syllabus: Ethical and legal obligations of professional practice; Family Law; anti-discrimination legislation, industrial, criminal and civil law, as they affect the practice of psychology; court processes and expert evidence.
Assessment: Cumulative, based on essays, tests and tutorial participation. An examination may be included.


PSY307 Psychology Introduction to Experiential Counselling

Contact: Five hours per week for one semester.
Prerequisite: PSY202.
Central theme: Introduction to Counselling.
Syllabus: Introduction to counselling theory and practice. Themes to be covered include general issues of counselling, individual approaches, group approaches and systems approaches to counselling.
A strong focus of this subject will be on developing skills of empathic listening and increasing self-awareness.
Classes will include formal lectures, regular weekly workshops and a two-day workshop, to be arranged during the semester.
Assessment: Cumulative, based on an essay, a videotaped interview, participation in weekly workshops, and participation in a two-day workshop.

PSY308 Psychology Health Psychology

Contact: Four hours per week for one semester.
Prerequisite: PSY202.
Assessment: A combination of assignments, class participation and test.

PSY391 Psychology

Contact: Four hours per week for one semester.
Prerequisite: PSY291.
References: To be advised.
PSY401 Psychology
Advanced Psychological Assessment and Classification

Contact: Six hours per week. Discussions, lectures, guided study groups and practical classes to develop assessment skills.
Prerequisites: See Graduate Diploma in Applied Psychology.
2. Behavioural assessment procedures: introduction to behavioural assessment theory and methods; relevance to clinical application.
3. Classification systems: objectives and types of classification systems; psychometric, organisational and other factors affecting classification decisions. Organisational and individual decisions making. Assessment: Cumulative, based on seminar participation, case study report, assignments and practical exercises.
References: To be advised.

PSY402 Psychology
Changing Behaviour

Contact: Six hours per week for one semester.
Prerequisites: See Graduate Diploma in Applied Psychology.
Syllabus: 1. Theories about changing behaviour: theory-building and criteria of a 'good theory'. Gemeinschafts and differences in theoretical foundations, objectives and techniques of various approaches to attitude and behaviour change especially those which are applied in psychotherapy, group work, organisation development, and community intervention and development programs. Review of research into the effectiveness of these approaches. Examination of values and ethical issues.
2. Skills training: introduction to counselling, encounter group leadership; organisation development strategies and mechanisms; community interventions. Assessment: Assessment may be based on one or more of the following: written assignment; contributions to seminars; test. Details of assessment are finalised with students at the beginning of the subject.

PSY403 Psychology
Multivariate Data Analysis

Contact: Three hours per week for two semesters.
Prerequisites: See Graduate Diploma in Applied Psychology. It is expected that students will have an understanding of the use in psychological research of the common types of univariate and bivariate data collection, description, and analysis, including analysis of variance, correlation and regression analysis.
Assessment: Assessment involves periodic written assignments (reporting analysis of data) and a short examination at the end of each semester.
References: To be advised. Students must own a pocket calculator and at least one general statistics book such as:

PSY404/5 Psychology
PSY405 Professional Experience

Contact: Two placements, each of 25 working days in a professional (psychology) agency, under the direct supervision of a qualified psychologist. Placements are arranged by the Department of Applied Psychology. In addition, two-hour seminars are held fortnightly to discuss issues relevant to placements.
Prerequisites: See Graduate Diploma in Applied Psychology.
Syllabus: In the seminar program associated with the placements, the following topics are explored: the nature of the organisation; the nature of psychologists' roles in the organisation, (eg. primary objectives, organisational structure and 'climate' boundaries, relationships with its external environment); analysis of the conceptual frameworks and methods used in the psychology unit; legal and ethical responsibilities. Assessment: Based on the report which each student is required to present concerning his or her placement experiences.
Other references to be advised.

PSY406 Psychology
Applied Research Project

Contact: A research-based unit with fortnightly seminars of two hours' duration over two semesters, and one hour per week of individual supervision.
Prerequisites: See Graduate Diploma in Applied Psychology.
Syllabus: Issues covered in the seminar program include: how to identify a research area and a particular problem or question; ethical issues in research; use of library and other resources for research purposes; preparing and presenting research proposals. Specific methodological, research design and data analysis issues are discussed in individual consultations with the student's supervisor. Since the unit PSY403 (Multivariate data analysis) deals with research design and data analysis issues which are likely to be highly relevant to the applied research project, students are normally advised against enrolling in PSY406 until they are concurrently enrolled in or have completed PSY403.
Assessment: Assessment based on (a) a progress re-
port, in which the student presents a complete research proposal; and (b) a final report, in journal article form, which states the research issue, outlines previous research and theory bearing on the research issue, describes the research design and data analysis methods, presents the findings, and comments on their significance.

References: See PSY403. Additional references to be advised.

**SOC102 Sociology Introductory**

*Contact: Four hours per week (two lectures, one tutorial, one workshop) for one semester.  
Prerequisite: Nil.  
Syllabus: Introduction to sociology. The nature of sociology—some of the basic concepts, perspectives and methods that sociologists use. The processes and structures that affect the way in which individuals become members of society. The structure of modern society. Some contemporary social issues. Concepts and institutions examined include socialisation and culture, family and marriage, women and society, and deviance and social control.  
Assessment: Cumulative, based on tutorial participation, an essay, a workshop report, and a test.  

**SOC104 Sociology Introductory**

*Contact: Four hours per week (two lectures, one tutorial, and one workshop) for one semester.  
Prerequisite: SOC102.  
Syllabus: Introduction to sociological perspectives and research. The nature and relevance of sociological perspectives, such as: functionalist, interactionist and conflict, as shown in studies of social stratification, organisations, work and education. An overview of the research process; introduction to research design; use of qualitative and quantitative data in social research; designing a questionnaire and constructing a scale, and observation and description of a social setting.  
Assessment: Cumulative, based on a tutorial presentation, an essay, workshop reports, a test and class participation.  

**SOC105 Sociology**

*Contact: Four hours per week for one semester.  
Prerequisite: Nil.  
Syllabus: An interdisciplinary approach to the study of women. Four themes will be addressed from the perspectives of sociology and psychology, together with an exploration of these themes in relation to women in literature. The themes are: sexism, gender and its construction, women and family and the women’s movement.  
Assessment: Cumulative, based on papers, projects and contributions to workshop sessions.  
References: To be advised.*

**SOC150 Sociology Technology and Society**

*Contact: Four hours per week of lectures, tutorials and workshops for one semester.  
Prerequisite: Nil.  
Syllabus: This subject is designed to broaden students’ understanding of social issues in technological change. Technology in historical perspective. Social theories of technological change. The inter-relation between technological development in different social contexts – Australia, Asia, Europe. Contemporary developments in three key areas of change – micro-electronics, robotics, communications. Technological change and business. Industrial issues. The role of government. Technology and the individual. Controlling the future.  
Assessment: Cumulative, based on one 3,000 word essay, one workshop report, one book review, and class participation.  

**SOC202 Sociology Mass Media**

*Contact: Four hours per week (two lectures, two tutorials) for one semester.  
Prerequisites: SOC102 and SOC104.  
Assessment: Cumulative, consisting of one essay, one book review, a contribution to workshop sessions, and one test.  

**SOC204 Sociology Immigration and Minority Relations**

*Contact: Four hours per week (two lectures, two tutorials) for one semester.  
Prerequisites: SOC102 and SOC104.  
Syllabus: Immigration and minority relations. Concepts and models of intergroup relations; ethnicity and ethnic identity. Social implications of an increasingly plural society; pressures for assimilation. The response of Australian social institutions to pluralism, (e.g. law, education, industry, unions). Characteristics and values of particular cultural groups in Australia, (e.g. Turkish, Aboriginal, Vietnamese). Relevant theoretical and research literature.  
Assessment: Cumulative, based on essays, tests, and topic assignments.  

SOC206 Sociology
Sociology of Community Development

Contact: Four hours per week (two lectures, two tutorials) for one semester.
Prerequisites: SOC102 and SOC104.
Syllabus: Community development. Community organisation as an approach to social change; change strategies; locality development, social planning, social action; locality as a base for 'people power', community power structures; impact of wider decision making bodies; participation, group formation, neighbourhood development; issues and controversies: ideology, politicisation of community work, personal and structural change.
Assessment: Cumulative, one major essay and a research project on a local community.

SOC208 Sociology
Sociology of Organisations

Contact: Four hours per week (lectures and tutorials) for one semester.
Prerequisites: SOC102 and SOC104.
Assessment: Cumulative, consisting of a tutorial paper, an essay or case study, a test and class participation.
References:
SALAMAN, G., Class and the Corporation, Fontana, Glasgow, 1981.

SOC210 Sociology
Theory and Methodology

Contact: Four hours per week (one lecture, three tutorials) for one semester.
Prerequisites: SOC102 and SOC104.
Syllabus: Social theory and methodology. The subject presents some of the key theoretical perspectives and related methodological issues in sociology. These theoretical perspectives are studied through the work of particular theorists.
Assessment: Cumulative, based on one tutorial paper, reading reviews and a test.
References:
RITZER, G., Contemporary Social Theory, Alfred A. Knopf, New York, 1983.


SOC212 Sociology
Sociology of Youth

Contact: Four hours per week (one lecture, three tutorials) for one semester.
Prerequisites: SOC102 and SOC104.
Assessment: Cumulative, based on tutorial participation and presentations, an essay or project report, and two tests.

SOC214 Sociology
Sociology of Education

Contact: Four hours per week (two lectures, two tutorials) for one semester.
Prerequisites: SOC102 and SOC104.
Syllabus: Sociology of Education: an outline of the main theoretical orientations as exemplified by research in this field, i.e. structural functionalism and the many varieties of conflict analysis exemplified by Marxism. An examination of structured inequalities in education: class, race, ethnicity and gender, in order to illustrate the relationships between the education system and society. Emphasis is placed on critically examining research in the area of education focusing on the relationship between the researchers theoretical framework and the methodology utilised.
Assessment: Cumulative, based on an essay, a tutorial paper, a project report, a test and class participation.
References:

SOC216 Sociology
Industrial Sociology

Contact: Four hours per week (one lecture, one seminar, one tutorial) for one semester.
Prerequisites: SOC102 and SOC104.
Syllabus: Historical summary of the origins of industrialism, developing patterns of industrial growth and conflict, consumerism, alienation, the growth and power of the corporation, organisational development, the
effects of technology, environmental issues, the energy crisis and post-industrial society.

Assessment: Cumulative, consisting of two essays, one tutorial paper, and one test.


SOC217 Sociology
Sociology of Work

Contact: Four hours per week of lectures, tutorials and workshops.

Prerequisites: POL100, or approved equivalents.


Assessment: Cumulative, based on an essay, a book review, a resource file, and tutorial/class participation.

References:

SOC218 Sociology
Sociology of Prisons

Contact: Four hours per week (one lecture, one tutorial, one seminar) for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: Historical development of punishment and penal institutions. Remand, trial and imprisonment. The effects of isolation and deprivation, prison populations and social class, resocialisation and techniques of coping in a total institution, deterrence and rehabilitation, parole, release, recidivism, reform, alternatives.

Assessment: Cumulative, based on one seminar paper, one long essay, and class exercises.

Reference:

SOC220 Sociology
Sociology of Ageing

Contact: Four hours per week (two lectures, two tutorials), for one semester.

Prerequisites: SOC102 and SOC104.


Assessment: Cumulative, consisting of class exercises, one tutorial paper and one test.


SOC302 Sociology
Deviance and Social Control

Contact: Four hours per week (two lectures, two tutorials) for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: Sociology of deviance and social control. Introduction to the field of study - definition and nature of the concept of social deviance. What constitutes the field of study? Theoretical approaches: (a) psychological approaches, (e.g. psychoanalytical, behavioural); (b) sociological approaches - structural-functionalism, ecological, anomie theory, symbolic interactionist/labeling/social phenomenological and conflict perspective. Examination of empirical studies related to different deviant categories, e.g. mental illness, delinquency, criminality, etc. Cross-cultural comparisons of deviant phenomena. Study of agents of social control in Australian society, e.g. law enforcement agencies, psychiatric institutions.

Assessment: Cumulative, based on one tutorial paper, four short papers, and one test. Students failing to meet requirements will sit for an examination at the end of the course.


SOC304 Sociology
Urban Sociology

Contact: Four hours per week (two lectures, two tutorials) for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: Urban sociology. Theoretical approaches to urbanisation: Weber, the Chicago School, rural-urban contrasts, Simmel, etc. Social structure of the city (class, status, ethnicity). Urban managerialism and housing classes. Power and the distribution of scarce urban resources: Harvey, Pahl, etc. Spatial inequality. Implications of the theoretical approaches for modern urban planning and urban policy. Focus on urbanism in Australia.

Assessment: Cumulative, based on one tutorial paper, three short papers and one long essay.

References:
SOC308 Sociology

Sociology of the Family

Contact: A subject for degree students of four hours per week (two lectures, two tutorial) for one semester.

Prerequisites: SOC102 and SOC104.


Assessment: Cumulative, based on an essay, a tutorial paper, a project report, a test and class participation.

References:


SOC310 Sociology

Social Research Methods

(Offered only in first semester of each year).

Contact: Four hours per week (two lectures, two tutorials) for one semester. The subject includes preparation under supervision of a research proposal intended for later implementation in SOC352.

Prerequisites: SOC102, SOC104 and MAT171.

Syllabus: Social research methods. Social research in its historical, social and sociological contexts. Different theoretical perspectives and their significance for methods used. The methods of social research: an overview of the research process; selecting and formulating a research problem; designing and administering a study; research strategies; techniques for the collection and measurement of data; recording processing, analysing and presenting data; interpreting results; writing reports.

Assessment: Cumulative, consisting of one research proposal and class exercises. Students passing the subject will be awarded a PG grade.

References: To be advised.

SOC312 Sociology

Sociology of Religion

Contact: Four hours per week (one lecture, three tutorials) for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: Sociology of Religion. The relationship between welfare ideology, models, welfare practice and its political and organisational context; approaches to social policy, the Welfare State, the retreat of the Welfare State; modern social perspectives, examination of welfare policy and delivery in selected fields: aged, child care, unemployment, battered women and children, alcoholism and drug abuse and health care.

Assessment: Cumulative, consisting of one major essay, one tutorial paper and one book review.

References:


SOC350 Sociology
Library Dissertation

A subject for final year degree students which entails individual library study under supervision on a topic of the student's choice, the submission of a dissertation, and attendance at special seminars. It is possible for a student to write a dissertation in an area not previously studied. Such a student may be required to attend lectures and tutorials in that area (where assistance in the choice of a topic will be offered). The equivalent of five hours per week tuition.

Prerequisites: SOC102, SOC104, MAT171, and at least five upper division sociology subjects, the last of which may be taken concurrently with this subject. The student who is not attending lectures and tutorials in the topic area will be required to submit before enrolment an outline of the topic and indicate the range of the literature review.

Syllabus: Dissertation: a thorough and careful analysis of literature on a sociological topic. The topic should be well defined and focused on a particular problem or issue reflecting empirical, conceptual, theoretical, methodological or applied concerns, or on a particular theorist, controversy or development.

Assessment: A dissertation of approximately 12,000 words to be submitted for examination, or, in the case of the student who is required to attend lectures and tutorials, a dissertation of approximately 8,000 words.

References: To be advised.

SOC351 Sociology

A subject for final year degree students which entails participation under supervision in a group research project nominated by the Applied Sociology Department. The equivalent of five hours per week tuition.

Prerequisites: SOC102, SOC104, MAT171, SOC310 (wherein a research proposal has been successfully completed by the student), and at least four upper division subjects, the last of which may be taken concurrently with this subject.

Syllabus: Group research practicum. Class examination of the various stages of research; the construction and implementation of a research design for investigating a sociological problem. Students will be required to carry out the field work and write up the research report.

Assessment: Students will be assessed on their contribution to the project and to the final research report of approximately 8,000 words.

References: To be advised.

SOC352 Sociology
Research Practicum – Individual

A subject for final year degree students which entails the implementation and completion of a research project initiated by one or more students, regular consultation with the supervisor, and participation in problem centered seminars. The equivalent of five hours per week tuition.

Prerequisites: SOC102, SOC104, MAT171, SOC310 (wherein a research proposal has been successfully completed by the student) and at least four upper division sociology subjects, the last of which may be taken concurrently with this subject.

Students must have their research design approved by the Applied Sociology Department before enrolment in this subject.

Syllabus: Student initiated research practicum. Students carry out the field work which culminates in a research report.

Assessment: One research report of approximately 8,000 words to be submitted for examination.

References: To be advised.

SOC391 Sociology

Contact: Four hours per week for one semester. A group research project will be conducted; small groups will meet in three class hours with the instructor in charge of the project, and there will be one scheduled hour of individual supervision per week. Alternative, individual research projects may be carried out under supervision.

Prerequisites: SOC191 and SOC291 Applied Sociology.

Syllabus: A project of social research, involving the following stages: formation of a sociological problem, theoretical conceptualisations, coding and analysis of data, and the writing and presentation of a research report.

Assessment: One research report of approximately 8,000-12,000 words to be submitted for examination.

SOC401 Sociology
Community Education

Contact: Two hours per week for one semester.

Prerequisite: Nil.

Syllabus: Theoretical and ideological perspectives underlying community education; identification of developments in community education in USA, UK and Australia; emerging aims and objectives in community education in Victoria; values and assumptions of differing strands in community education in Victoria; social policy and community education; social and cultural factors in education achievement; social context and implications of community education.

References:
SEAY, N.F. et al., Community Education: A Developing Concept, Pendall, Michigan, 1974.

SOC402 Sociology
Human Growth and Development

Contact: Two hours per week for one semester.

Prerequisite: Nil.

Syllabus: Humanistic models of man; the process of learning and development; the style of personality and motivational patterns; the concept of self and identity; social processes in human growth; social structure and socialisation; social action and interaction; family and work processes; barriers to autonomy; anomie and alienation; social stratification; prescribed social roles.
References:

SOC403 Sociology
Group Reflection and Community Education Forum

Contact: Two hours per week for one semester.
Prerequisite: Nil.
Syllabus: This subject provides the opportunity for students to reflect both on their experiences and on the course itself. A regular community education forum enables students to pursue particular interests or respond to current issues and events, and provides an opportunity for others engaged in community education to participate regularly and thereby find an avenue to share and develop ideas. Special sessions will be included, e.g., effective listening, information diffusion, sensitivity training.
References: To be advised.

SOC404 Sociology
Community Education – Neighbourhood Centres

Contact: Two hours per week for one semester.
Prerequisite: Nil.
Syllabus: Community/neighbourhood centres in community education; origin and growth of learning centres; aims and programs of learning centres; philosophy of education of learning centres; role of centres in educating wider community; community involvement and community resource utilisation in community centres; issues raised by community/neighbourhood centres; access to education; political economy of education; integrated services to meet total education needs; relationship between formal and informal learning systems as a feature of continuous education; special needs of adults returning to study; case studies of learning centres and community education programs in Victoria.
Reference:

SOC405 Sociology
Community Education – School and Community

Contact: Two hours per week for one semester.
Prerequisite: Nil.
Syllabus: The school in contemporary Australian society. Overview of formal education in Australian society, role of school, types of schools, role of pupils, parents, teachers and school principals, key issues in Australian education; school in the community. Nature of local communities, tasks of schools, community participation in decision making processes, recent research on school and community; school developments with particular references to influence of Schools Commission, varieties of school/community interaction, ideology in school/community relations, approaches to linking school and community, the community school; comparative review of developments in UK, USA and Scandinavia.
References:

SOC406 Sociology
Processes in Community Education

Contact: Two hours per week for one semester.
Prerequisite: Nil.
Syllabus: Communication: the basic element of social behaviour, verbal/non-verbal, message composition, social exchange; confrontation, cross cultural communication; implications of language for community education. Group dynamics: perception of the other and group development, the patterns of interaction and emotional conditions, task orientation and problem solving; decision making strategies and conflict resolution. The influence process: leadership styles and effective management, team building and morale maintenance; design, conduct and evaluation of learning influences. Program development: initiation, modification, termination, evaluation; usage of audio-visual equipment in programs.
Reference:

SOC407 Sociology
Administration in Community Education

Contact: Two hours per week for one semester.
Prerequisite: Nil.
Syllabus: Administrative styles; organisational processes: goal setting, policy making; management processes: committee formation, staff selection, fund raising and budgeting, meeting procedure, keeping records, documenting programs; research methods: assessment of community needs, fact finding, action research; community relations: building of community, community resources; audio-visual usage and maintenance.
References:

SOC408 Sociology
Community Development

Contact: Two hours per week for one semester.
Prerequisite: Nil.
Syllabus: Sociology of urban community; social and cultural change; community power structures; community resource distribution; social policy and community; community development as process rather than
program; concept of self help in community problem solving; community development strategies; roles of community development worker; case studies.

References:

SOC409 Sociology Methods of Teaching

Contact: Two hours per week for one semester.
Prerequisite: Nil.


References:

SOC410 Sociology Interpersonal and Socio-cultural Communication

Contact: Two hours per week for one semester.
Prerequisite: Nil.

Syllabus: Interpersonal communication relationships: settings – interpersonal, interpersonal group, organisational and public; face to face and mediated situations, selection of teaching-learning approaches, cross cultural communication; group communication; leader role, the individual, effects upon motivation produced by the group situation, the generation of energy, the directing of this energy to task matters in a co-ordinated way, problem solving, decision making strategies; mass media and mass society: characteristics of modern society, media forms, media content, role, place and structure of mass media organisations within society, the function of mass media in social change.

References:

SOC411 Sociology Community Education Practice Fieldwork

Contact: One day per week for one semester.
Prerequisite: Nil.

Syllabus: Placements at a number of centres and agencies involved in fieldwork. A fieldwork report will be required for each student.

SOC412 Sociology Group Reflection and Community Education Forum

Contact: Two hours per week for one semester.
Prerequisites: All other subjects listed in course guide for the Graduate Diploma in Community Education.

Syllabus: This subject provides the opportunity for students to reflect both on their experiences and on the course itself. A regular community education forum not only enables students to pursue particular interests or respond to current issues and events, but will provide an opportunity for others engaged in community education, to participate regularly and thus find an avenue to share and develop ideas. Special sessions will be included, for example, effective listening, information diffusion, sensitivity training.

References: To be advised.

SOC413 Sociology Basic Helping Skills

Contact: Two hours per week for one semester.
Prerequisites: Nil.

Syllabus: A basic model of helping – theoretical accounts and an understanding of the process and goals of helping. Helping skills; attending, concreteness, empathy. Skill application to particular contexts. A comparison with other models and intervention strategies, and underlying theories of change. Community resources available for referral.

Assessment: Journal, assignment and participation.

References:

SOC414 Sociology Women, Sexuality and Social Control

Contact: Two hours per week for one semester.
Prerequisites: Nil.

Syllabus: The social construction of sexuality understood in an historical context, the changing definitions of masculinity and femininity. Sexuality and power, alternative sexualities, Women’s Bodies: changing imagery and the construction of sexual difference. The control and regulation of sexuality, the medicalisation of control, the commercialisation and sexuality.

Assessment: Seminar presentations, papers and participation.

References:
SOC415 Sociology
Community Co-operatives

Contact: Two hours per week for one semester.
Prerequisites: Nil.
Syllabus: Historical perspective on co-operatives – Rochdale pioneers, development of co-operatives in UK, Sweden and Australia, community based co-operatives; Worker Co-operatives – the Mondragon experiment, worker co-operatives in UK and Victoria, philosophical underpinnings and basic principles of worker co-operatives; Community Co-operatives in Victoria – food co-operatives, child care co-operatives, community credit co-operatives, educational co-operatives, community housing co-operatives; Co-operatives, Developments and Issues – Government policy, co-operatives education, resources, legal requirements.
Assessment: Seminar presentations and participation.
References:

SOC416 Sociology
Power and Powerlessness

Contact: Two hours per week for one semester.
Prerequisites: Nil.
Syllabus: Perspectives on Power – elitist theories, pluralist theories, alternative views; Theoretical Concepts – power, inequality, stratification, socialisation, social control, poverty, deviance; Politics of Scarcity – changing economic climate, fiscal crisis, retreat from the welfare state, unemployment, low income, housing, child care, taxation; Powerless Groups – issues relating to unemployed, aborigines, women, migrants, disabled, homeless, prisoners, aged; Approaches to Change – Alinsky, organising for power; Women against poverty and isolation, self-help approach; Social policy approach.
Assessment: Seminar presentations and participation.
References:

SOC421 Sociology
Organisational Structures

and Processes

Contact: Three hours per week for one semester.
Prerequisite: Nil.
Syllabus: The nature and prevalence of organisations; early insights provided by Marx, Durkheim, Weber, Taylor and Mayo; different approaches to organisations: the rational, systems, conflict and action approaches; the goals of organisations; the structure of organisations; measuring organisational performance; the relationship between structure and processes; professionals in bureaucratic settings; organisations and clients; issues in welfare organisations.
Assessment: One essay or case study, one tutorial paper, class participation.
References:

SOC422 Sociology
The Welfare Industry

Contact: Three hours per week for one semester.
Prerequisite: Nil.
Syllabus: Social Welfare: historical perspectives, theoretical perspectives, welfare models, welfare ideologies; the welfare state: origins, characteristics, theoretical approaches, retreat from the welfare state; the structure of social welfare in Australia; welfare issues: politicalisation of welfare, resources and autonomy, accountability, deprofessionalisation, self help.
Assessment: One major essay, two tutorial papers.
References:

SOC423 Sociology
Welfare Administration, Principals and Practice

Contact: Three hours per week for one semester.
Prerequisite: Nil.
Syllabus: The development of welfare administration; social and political changes; accountability, efficiency, evaluation, management function; models of welfare administration: participatory model, method of practice model; administrative tasks and activities: policy development, strategy setting, staff co-ordination and supervision, information processing, negotiating, representing, time management, meetings, committees, records; administrative issues: accountability and the difficulty of quantification in welfare programs; the politics of need definition and scarce resources; balancing efficiency and effectiveness; efficiency and not-for-profit goals; service provision, utilisation and access.
Assessment: One major essay, one seminar paper, one problem solving exercise.
References:
Syllabus: Project design and initiation: the formulation and construction of a project design to be determined in relation to the student’s learning needs and interests and resources available in the course. Assessment: Evaluation of student’s project design (3,000 words). References: To be advised.

SOC430 Sociology Social Policy


SOC431 Sociology Program: Planning, Implementation, Evaluation


SOC433 Sociology Resource Management

Contact: Three hours per week for one semester. Prerequisites: SOC422, SOC430. Syllabus: Funding: funding as a resource; funding sources; funding submissions; fundraising. Financial Management: budgeting, program budgeting, financial statements, balancing financial resources between multi-delivery centres. Buildings and Equipment Management: depreciation; insurance. Staff Management: staff as resources, recruitment, supervision, training, controlling, protecting, enabling, facilitating; terminating contracts; working with superiors; team work, delegation, interdisciplinary co-ordination; autonomy and accountability within the organisation. Assessment: Cumulative, based on exercises, seminar presentation and class exercises. References: To be advised.
Syllabus: The course provides an understanding of the historical, social, political and economic factors involved in the shaping of welfare services and the distribution of power in Australian society.

The history of the development of welfare services in Australia. The present pattern of services. Changes in the attitudes underlying the provision of services – from charity to rights and from residual to developmental. The Australian Assistance Plan and subsequent developmental programs. Regionalisation and the consequences of this. Self-help and volunteering in welfare.

Assessment: Cumulative, by means of seminar papers and a major assignment.

References: To be advised.

WEL132 Behavioural Studies

Contact: Four hours per week for one semester.
Prerequisite: Nil.
Syllabus: The scope and methods of Psychology; Measurement techniques, experimentation; probability and inference; interpreting statistical statements. Basic concepts in human behaviour; perception; learning; thinking; problem solving. Social behaviour; impression formation; attitudes; conformity; competition and co-operation; leadership.
Assessment: Cumulative, by means of a weekly journal, seminar presentation and workshop exercises.
References:

WEL133 Welfare Studies

Contact: Four hours each week for one semester.
Prerequisite: Nil.
Syllabus: The course introduces social welfare work from the worker's perspective. The relationship between values, knowledge and method. Human nature and needs, the sources and variability of values, and the issue of relativity. The interaction of values, knowledge, feelings and behaviour. The values of self-determination, individual worth and dignity, and realisation of potential in welfare work.

An introduction to methods of intervention such as case-work, group-work and community work in an historical and ideological context. The concept of social functioning.
Assessment: Cumulative, by means of seminar papers and a major assignment.
Reference:

WEL134 Behavioural Studies

Contact: Four hours per week for one semester.
Prerequisite: WEL132 or approved equivalent.
Assessment: Cumulative, by means of a weekly journal, seminar presentation and workshop exercises.
References:

WEL135 Welfare Law

Contact: Four hours per week for one semester.
Prerequisite: Nil.
Syllabus: The sources of Australian Law; the role of the courts; sentencing and the role of the welfare worker; the law relating to families and children, tenancy, consumers, employees, mental health and hospitals, citizens' rights, policing and bail, imprisonment and community corrections, administrative and appeals tribunals and the processes available for enforcement of welfare rights, death and inheritance, special groups, e.g., aborigines, women, migrants. Sources of legal assistance.
Assessment: Cumulative, by means of seminar papers and a major assignment.
References: To be advised.

WEL231 Welfare Studies

Contact: Four hours each week for one semester.
Prerequisite: WEL131.
Syllabus: The subject provides students with techniques and knowledge applying to welfare work with individuals and small groups and the recording processes involved in this.

Interviewing, verbal and non-verbal communication, listening, clarifying, establishing needs and resources. The welfare worker as counsellor, broker, agent, advocate. Referring, recording, case histories, case discussions. Confidentiality and ethics. Group dynamics, working with task-centred groups.
Assessment: Cumulative, by means of a major case study, class exercises and participation.
Reference:

WEL233 Welfare Studies

Contact: Four hours per week for one semester.
Prerequisite: WEL133.
Syllabus: The course aims to prepare the welfare work student for employment in an organisational setting, and provides the basic groundwork for expertise in one or two specialised areas of welfare practice.

General Systems Theory as a framework for agency practice. Guest lecturers cover welfare practice in a number of welfare areas. Workshops concentrate on the development of skills appropriate to team approaches to intervention and decision making. The conduct of meetings and case conferences.
Assessment: Cumulative, by means of a major essay, class exercises and participation.
Reference:

WEL235 Welfare Field Work and Practice

Contact: Thirty-eight days of practical experience, plus a two hour workshop each week.
Prerequisites: WEL131 and WEL133.
Syllabus: The subject enables the student to experi-
ence a real work situation and, under supervision, to integrate this experience with the theoretical aspects of the course and with increased awareness and understanding of personal issues which affect students as welfare workers.

Students are encouraged to take responsibility for their own learning and evaluation in conjunction with field teachers and staff members.

Assessment: Satisfactory completion of fieldwork and presentation of a report on this.

WEL237 Welfare Field Work and Practice

Contact: Thirty-eight days of practical experience, plus a two hour workshop each week.

Prerequisite: WEL23.

Syllabus: The subject enables students to experience a different and new learning situation in which opportunity is provided to reinforce previously acquired skills and work on learning gaps recognised as a result of WEL235. A greater theoretical sophistication and level of self-awareness is expected of students than for WEL235.

Students are encouraged to undertake the second placement in an area conducive to future employment aspirations.

Assessment: Satisfactory completion of fieldwork and presentation of a report on this.

WEL239 Welfare Psychology

Contact: Four hours each week for one semester.

Prerequisites: PSY101 and PSY102.

Syllabus: An overview of various forms of counselling intervention including individual, group and systems approaches. Alternative ideological and theoretical frameworks in counselling, e.g., humanistic, psychoanalytic and behaviourist models.

Mental illness. Counselling as a role. Responsibility, listening, confronting and empathy.


Assessment: Cumulative, by means of an essay, presentation of a counselling videotape and participation in workshops.


WEL241 Welfare Sociology

Contact: Three hours each week for one semester.

Prerequisites: SOC102 and SOC104.

Syllabus: The relationship between welfare ideologies and theoretical perspectives and the development of social policy and the administration of services. Welfare perspectives, welfare issues and different approaches to welfare delivery. The nature, structure and processes of community and some possible strategies, methods and techniques in applying welfare values and objectives within local communities.

Assessment: Cumulative, by means of a major essay, seminar paper and community project.

References: To be advised.
LIST OF CHISHOLM COURSES

NOTE: Courses marked C are offered at Caulfield only, those marked F at Frankston only, and those marked C&F at both campuses. Courses marked C/F may be started at Frankston but must be completed at Caulfield.

<table>
<thead>
<tr>
<th>BACHELOR DEGREES</th>
<th>VOLUME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Applied Science (Computing) (C&amp;F)</td>
<td>Fac</td>
</tr>
<tr>
<td>Bachelor of Applied Science (Digital Technology) (C)</td>
<td>Fac</td>
</tr>
<tr>
<td>Bachelor of Applied Science (Multi-discipline) (C)</td>
<td>Fac</td>
</tr>
<tr>
<td>Bachelor of Applied Science/Bachelor of Business (Computing &amp; Accounting) (C&amp;F)</td>
<td>DSBS</td>
</tr>
<tr>
<td>Bachelor of Arts (C&amp;F)</td>
<td>SSBS</td>
</tr>
<tr>
<td>Bachelor of Arts/Bachelor of Business (C&amp;F)</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts (Ceramic Design) (C)</td>
<td>A&amp;D</td>
</tr>
<tr>
<td>Bachelor of Arts (Fine Art) (C)</td>
<td>A&amp;D</td>
</tr>
<tr>
<td>Bachelor of Arts (Craft) (F)</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts (Graphic Communication) (C)</td>
<td>A&amp;D</td>
</tr>
<tr>
<td>Bachelor of Business (Accounting) (C&amp;F)</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Business (Banking and Finance) (C)</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Business (Business Administration) (F)</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Business (Management) (C)</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Business (Marketing) (C)</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Business (Office Administration) (C)</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Education (Fourth Year) (F)</td>
<td>ED</td>
</tr>
<tr>
<td>Bachelor of Engineering (Civil and Computing) (C)</td>
<td>Fac</td>
</tr>
<tr>
<td>Bachelor of Engineering (Electrical and Computing) (C)</td>
<td>Fac</td>
</tr>
<tr>
<td>Bachelor of Engineering (Industrial and Computing) (C)</td>
<td>Fac</td>
</tr>
<tr>
<td>Bachelor of Engineering (Mechanical and Computing) (C)</td>
<td>Fac</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DIPLOMAS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Diploma of Applied Science (Nursing) (F)</td>
<td>Nur</td>
</tr>
<tr>
<td>Diploma of Art and Design (Graphic Design) (C/F)</td>
<td>A&amp;D</td>
</tr>
<tr>
<td>Diploma of Teaching (Early Childhood) (F)</td>
<td>ED</td>
</tr>
<tr>
<td>Diploma of Teaching (Primary) (F)</td>
<td>ED</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ASSOCIATE DIPLOMAS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Diploma in Art and Design (Ceramic Design) (C)</td>
<td>A&amp;D</td>
</tr>
<tr>
<td>Associate Diploma in Art and Design (Ceramic Design) — Part-time (F)</td>
<td>A&amp;D</td>
</tr>
<tr>
<td>Associate Diploma in Marketing (C)</td>
<td></td>
</tr>
<tr>
<td>Associate Diploma in Police Studies (C)</td>
<td>SSBS</td>
</tr>
<tr>
<td>Associate Diploma in Secretarial Studies (Legal) (C)</td>
<td></td>
</tr>
<tr>
<td>Associate Diploma in Secretarial Studies (Medical) (C)</td>
<td></td>
</tr>
<tr>
<td>Associate Diploma in Tribology (C)</td>
<td>Fac</td>
</tr>
<tr>
<td>Associate Diploma in Welfare Studies (C)</td>
<td>SSBS</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GRADUATE DIPLOMAS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Diploma in Accounting Information Systems (C)</td>
<td>DSBS</td>
</tr>
<tr>
<td>Graduate Diploma in Administrative and Secretarial Studies(C)</td>
<td>DSBS</td>
</tr>
<tr>
<td>Graduate Diploma in Agribusiness (F)</td>
<td></td>
</tr>
<tr>
<td>Graduate Diploma in Applied Polymer Science (C)</td>
<td>Fac</td>
</tr>
<tr>
<td>Graduate Diploma in Applied Psychology (C)</td>
<td></td>
</tr>
<tr>
<td>Graduate Diploma in Banking and Finance (C)</td>
<td>SSBS</td>
</tr>
<tr>
<td>Graduate Diploma in Business Technology (C)</td>
<td></td>
</tr>
<tr>
<td>Graduate Diploma in Ceramic Design (C&amp;F)</td>
<td>A&amp;D</td>
</tr>
<tr>
<td>Graduate Diploma in Community Education (C&amp;F)</td>
<td></td>
</tr>
<tr>
<td>Graduate Diploma in Computer Graphics (C)</td>
<td>Fac</td>
</tr>
<tr>
<td>Graduate Diploma in Computing (C)</td>
<td></td>
</tr>
<tr>
<td>Graduate Diploma in Digital Communications (C)</td>
<td>Fac</td>
</tr>
<tr>
<td>Graduate Diploma in Educational Studies (F)</td>
<td>ED</td>
</tr>
<tr>
<td>Graduate Diploma in Fine Art (C)</td>
<td>A&amp;D</td>
</tr>
<tr>
<td>Graduate Diploma in Information Technology (C)</td>
<td>Fac</td>
</tr>
<tr>
<td>Graduate Diploma in Logistics Management (F)</td>
<td></td>
</tr>
<tr>
<td>Graduate Diploma in Marketing (C)</td>
<td></td>
</tr>
<tr>
<td>Graduate Diploma in Multicultural Studies (C&amp;F)</td>
<td>SSBS</td>
</tr>
</tbody>
</table>
Graduate Diploma in Outdoor Education (F) .................................................. ED
Graduate Diploma in Project Management (C) ............................................ Fac
Graduate Diploma in Robotics (C) ................................................................. Fac
Graduate Diploma in Structural Computations (C) ............................... Fac
Graduate Diploma in Water Science (C) ....................................................... Fac
Graduate Diploma in Welfare Administration (C) ...................................... SSBS

MASTER'S DEGREES by Coursework
Master of Applied Science (Computing) (C) ................................................ Fac
Master of Business (Marketing) (C) .......................................................... DSBS

MASTER'S DEGREES by Thesis/Research
Master of Applied Science (C) ................................................................. Fac
Master of Arts (C) ................................................................................... SSBS
Master of Business (C) ........................................................................... DSBS
Master of Education (F) ........................................................................... ED
Master of Engineering (C) ....................................................................... Fac

BOOK CODES:
A&D ........................................................................................................... School of Art and Design
DSBS ....................................................................................................... David Syme Business School
ED ............................................................................................................. School of Education
Nur ............................................................................................................ School of Nursing
SSBS ....................................................................................................... School of Social and Behavioural Studies
Fac ............................................................................................................ Faculty of Technology
Frankston Campus Plan
McMahons Road, Frankston, Victoria

The Frankston Campus is located on a major arterial road linking the Mornington Peninsula Freeway and the Frankston/Flinders Road. On-campus parking is available for students. The Frankston Railway Station is approximately two kilometres from the campus and the area is serviced by a local bus network.

A George Jenkins Theatre, Student Union, Educational Development Unit, Institute Community Services, Computer Centre (Level 1); Bookshop, Cafeteria (Level 2); Lecture Theatres (Levels 2 & 4), School of Education, Staff Lounge (Level 3); Library (Levels 3 & 4); handicapped access.

B School of Art and Design, Science, Music & Physical Education, Gymnasium, handicapped access.

*1 Art & Design Workshop
*2 Ceramic Production Workshop

C Administration, Conference Room

CC Childcare Centre

D David Syme Business School, Division of Information Technology, Division of Mathematical and Environmental Sciences, School of Social and Behavioural Studies.

E School of Nursing, Division of Mathematical and Environmental Sciences, Chemistry and Biology.

G Garages

H Halls of Residence

S Struan House, Division of Continuing Education, Education

T Tennis Courts

W White Cottage: South Pacific Centre for School and Community Development

Vehicle Entry and Exit

Entry to buildings

GP General car parking

SP Staff parking area

RP Residents parking

VP Visitors parking area