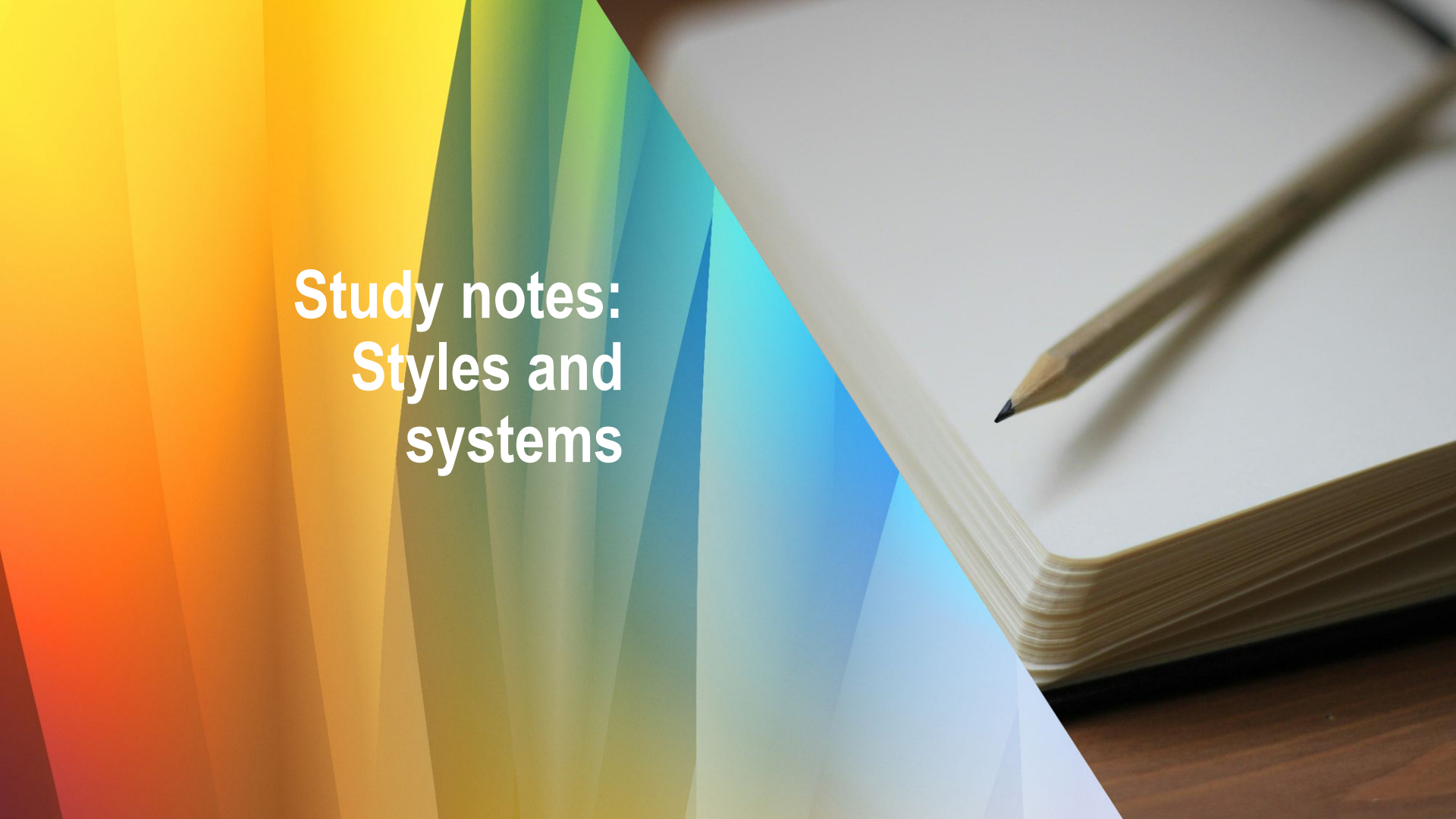




Study notes: Styles and systems



Outline notes

Title - For readings, use a full reference. Add class details as well

Notes - concisely record the main points covered in the notes section

Summary - After reading, summarise the key points and the takeaway message

Title and class details

Summary

Notes

Cornell Notes

Title - For readings, use a full reference. Add class details as well

Notes - concisely record the main points covered in the notes section

Recall - note down keywords and study prompts

Summary - After reading, summarise the key points and the takeaway message

Title and class details

Recall

Notes

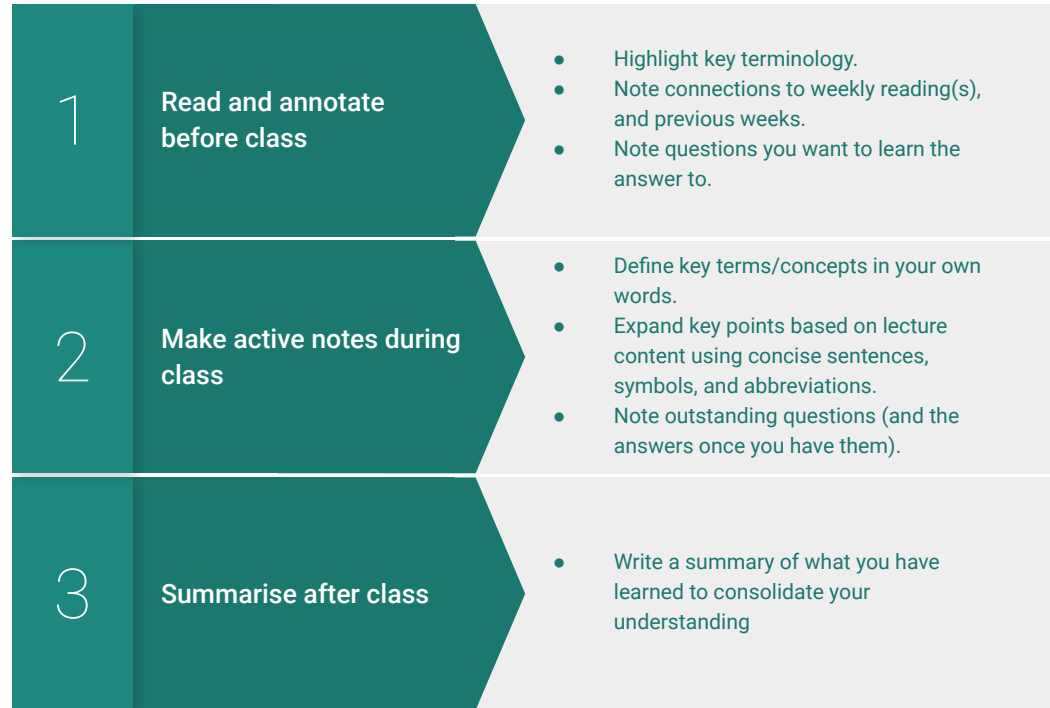
Summary

Annotated slides

You can make notes on a printout of the lecture slides (if available).

The disadvantage of this method is limited space for making active notes, but it can be advantageous if you want to use the slides for revision purposes.

Follow these steps to make the most effective annotated slides (click on the information hotspots for instructions)



Diagrams, visualisations, colour

- Visuals can be used in all types of notes.
- They can help you capture:
 - Processes
 - Time lines
 - Relationships
 - Frameworks
- Try mind maps, time lines, flow charts, diagrams, maps.

