

What constitutes a Research Internship

IS an internship

Hosted or funded by an external (non-academic) research end-user (e.g. business, government & enterprise)

Involves research and development (R&D) activities tasks

Directly related to or benefits PhD research area

Minimum 3 months in duration / 60 contact days

Written evidence of arrangement in place e.g. Formal agreement, email offer letter

Paid or unpaid; fulltime or part-time; onsite, remote or hybrid; local, interstate or overseas

IS NOT an internship

Placement within universities, Monash entities or affiliates

General work experience involving standard duties

Experiences unrelated to the PhD's area of research

Brief, unstructured or shadowing activities

Unapproved or informal engagements

Employment between student and organisation without R&D focus

TIPS FOR STUDENTS & SUPERVISORS

- ❑ Plan early
- ❑ Use **approved providers**
- ❑ Keep it **formal & structured**
- ❑ Ensure **supervisor support**
- ❑ Capture **outcomes & insights**