How to forward emails from your Monash student email account

Know your Monash student email address? If not, contact IT on ext. 51777 and quote your Monash ID.
Log into your student email account via ‘my monash’ portal https://my.monash.edu.au
Follow the instructions below to set up forwarding of your student emails to another preferred account.

1. Click on the ‘Settings’ (wheel-like) icon to reveal the pull down menu. From there, select the word ‘Settings’.
2. From the ‘Settings’ page select ‘Forward and POP/IMAP’.
3. Click ‘Add a forwarding address’ to open box to enter your preferred email address.
4. Do not remove text from this box.