



APPLICATION FORM Getting Ready in Numeracy (GRIN)

COURSE DETAILS

SECONDARY SCHOOL PROGRAM

Venue: Clayton

Session 1 – Wednesday 19 February, 2020 (9.30am – 3.30pm)

Session 2 – Wednesday 29 April, 2020 (9.30am – 12.30pm)

Session 3 – Wednesday 3 June, 2020 (9.30am – 12.30pm)

GRIN staff must attend all 3 days of the program in order to receive Certification.

PROGRAM FEES

New School: \$3,370 per school (inc GST) up to 4 staff members (at least one teacher) – additional staff members \$600 per person

Existing School: \$600 per person (inc GST)

SCHOOL DETAILS

School Name _____

School Principal _____

Address _____ Suburb _____ Postcode _____

Phone (H) _____ Email _____

STAFF DETAILS

Please see page 2 for notes on selection of GRIN staff. Prior to attending, all staff members should be aware of their role of either GRIN teacher, GRIN tutor (who will deliver the tutorial sessions) and/or GRIN coordinator.

Each school is invited to send an additional staff member on day 1 of the program, this should be a member of the leadership team who will assist in the promotion and organisation (timetabling) of GRIN within the school.

	First Name	Surname	Email Address	Job Title	GRIN Role: GRIN Teacher/ GRIN Tutor/ GRIN Coordinator
1					
2					
3					
4					
5					Leadership Team Member – Attending Day 1 by invitation

ADDITIONAL DETAILS

Please note:

The cost for each school is \$3,370 (incl GST) to be paid prior to the commencement of the course. The fee includes professional learning program and materials for up to four authorised representatives (nominated GRIN staff).

GRIN course participants must attend all sessions in order to receive the GRIN Certification of Accreditation.

At the successful conclusion of the professional learning program the school will become a licensed GRIN school. GRIN teachers and tutors will receive a certificate of accreditation indicating that they are able to deliver the GRIN program at the Licensed Site.

Additional school staff can undertake GRIN training at a future date.

Applicant's Agreement:

- I understand that for successful course completion I am required to participate in all 3 professional learning days, and conduct the GRIN Program daily throughout the year for a minimum of 3 terms.

Applicant 1: SIGNED _____ DATE _____

Applicant 2: SIGNED _____ DATE _____

Applicant 3: SIGNED _____ DATE _____

Applicant 4: SIGNED _____ DATE _____

Principal's Endorsement:

I understand that the implementation of the GRIN Program requires the following commitment of school resources:

- Participation in the GRIN Program
- Coordination by the GRIN Teacher Coordinator
- Regular planning conversations between classroom maths teachers and the GRIN tutor
- 5 x 15-25 minute GRIN sessions per week taught by the GRIN tutor.

Principal's Name: _____

Principal's Signature: _____

PAYMENT DETAILS

Please note:

- To be eligible for a full refund, applications to withdraw from the course must be received in writing, at least five working days prior to course commencement. Schools withdrawing after the course has commenced are obliged to make full payment.
- Monash University maintains the right to cancel the course if minimum numbers are not obtained for each course, participants will be notified before class commencement.
- Refer to the website: monash.edu/education/short-courses for full details of the fees and refunds policy

Please include a copy of your school purchase order with this application form:

Accounts Contact Name: _____

Purchase Order Number (please include a copy of the school purchase order): _____

An invoice will be issued at the time of enrolment

Please send completed application form and a copy of the purchase order to:

Development and External Relations

Faculty of Education

Email: edu.pdp@monash.edu

OFFICE USE ONLY
(STAMP ON PAYMENT)

CONTACT DETAILS

For any queries regarding GRIN please contact:

Professional Development Team, Monash Education

Phone: 9905 2700 Email: edu.pdp@monash.edu

Privacy Statement For information on the handling of your personal information refer to the following privacy collection statements:

Monash University students - [Student Privacy Collection Statement](http://www.monash.edu/privacy-monash/guidelines/collection-personal-information#enrol) (<http://www.monash.edu/privacy-monash/guidelines/collection-personal-information#enrol>)

Monash University staff - [HR Privacy Collection Statement](http://www.monash.edu/privacy-monash/guidelines/collection-personal-information#privacy) (<http://www.monash.edu/privacy-monash/guidelines/collection-personal-information#privacy>)

Other - [Monash University Privacy Collection Statement](http://www.monash.edu/privacy-monash/guidelines/collection-personal-information#monashuni) (<http://www.monash.edu/privacy-monash/guidelines/collection-personal-information#monashuni>)

Additional information above privacy at Monash is available [here](http://www.monash.edu/_data/assets/pdf_file/0003/790086/Privacy.pdf) (http://www.monash.edu/_data/assets/pdf_file/0003/790086/Privacy.pdf)