Change of residency status notification form
From domestic to international status

General information

This form is to be used by domestic students who have changed to any temporary visa status (including a student visa). This change is to be recorded with the University and will result in the student’s university fee and residency status being changed from domestic to international.

Holders of Australian citizenship, New Zealand citizenship, an Australian Permanent Residency visa (PR) or Australian Permanent Humanitarian visa who have changed domestic residency/visa types, do not need to complete this form, but should submit a certified copy of relevant documentation to Monash Connect using the online enquiry form: monash.edu/connect/contact-us?enquire=yes

Students who have changed from international to domestic status by obtaining a PR visa should use the ‘Change of residency notification form – From International to permanent resident (domestic) Status’. Students are required to submit a certified copy of their passport and any other supporting documentation.

Closing dates

You must notify Monash University of your change in visa status within 14 days of the change. Any changes that occur prior to your units’ census date will affect your fee status for those units.

If the change occurs after your units’ census date, your fee status will not be affected until the following teaching period.

There are different census dates for units in various teaching periods but the most common unit census dates are as follows:

- Semester one units: 14 April
- Semester two units: 31 August
- Full year units: 30 April

The key date to determine the change in status is the date of the visa grant as indicated on the Visa Entitlement Verification Online (VEVO) statement or on the visa grant letter.

Note: the change of status cannot be applied retrospectively for previously completed semesters.

Fees

Students changing from domestic to international status will be charged the current year’s fee rate applicable to commencing international students in that course. This may result in an increase in tuition fees.

Further information on fees for international students can be found at: monash.edu/fees/fee-types/international-full-fee

Lodging of applications

All Australian campuses

Section A of this form should be completed by the student and submitted to Monash Connect using the online enquiry form: monash.edu/connect/contact-us?enquire=yes

Monash College

Section A of this form should be completed by the student and submitted to the Monash College Administration Office.

Privacy statement

Monash University values the privacy of every individual’s personal information and is committed to the protection of that information from unauthorised use and disclosure except where permitted by law.

For information about the handling of your personal information please see the Student Data Protection and Privacy Collection Statement.

For more information about Data Protection and Privacy at Monash University please see our Data Protection and Privacy Procedure.

If you have any questions about how Monash University is collecting and handling your personal information, please contact our Data Protection and Privacy Office at dataprotectionofficer@monash.edu
Section A Applicant details

I hereby notify the University that my residency status has changed from domestic to international on the basis of the general conditions set out on the front page of this form.

Student ID number

Family name ___________________________ Given name(s) ___________________________

Date of birth Day Month Year

Passport number ___________________________

Expiry date of current visa Day Month Year

Signature ___________________________ Date

Day Month Year

Section B Monash Connect

Change of status verified ☐ Yes ☐ No Effective from Semester __________ Year

☐ Obtained course end date from faculty New course end date Semester __________ Year

☐ New CoE created Date processed ________________

Processed by ___________________________

Faculty / MGRO / Monash College stamp

Section C Student and Education Business Services (Enrolments)

☐ Advise ESOS Reporting Officer ☐ Student Finance notified

☐ Statistics form (ENRF3060) ☐ SS (ENRF3110) ☐ Residency status form (IASF0027)

Processed by ___________________________ Date processed ________________