Tip #12: What's the buzz? Using the Activity Feed

One of the many features that help better manage the laboratory is our Activity Feed. Depending on your "rights", the Activity Feed will enable you to see what's occurred in your LabArchives Notebook(s), filtered by different types of functions. If you are a "User", you can see what you've accomplished. If you are an Owner or Administrator, you can see all the activities for the lab by selecting by Notebook, by User, etc. It gives you a "bird's eye view" of what's going on.

To access the Activity Feed, choose it from the Dashboard (by clicking on the Notebook icon in the Notebook Navigator or the Dashboard menu item) and select Activity Feed; or simply choose it from the Utilities menu. The Activity Feed will appear something like this:
In this example, this is an Activity Feed for one specific Notebook, filtered only for modifications to the Notebook. If you are an Owner or an Administrator, you can also choose an Activity Feed for a particular User, or for your entire account (i.e. all the Notebooks in your master account).

By checking the Filter boxes, you can determine what you want to see. For example, you may want to see only comments that have been made by checking just that box, or you may want to see modifications as well as comments.

If you see something of interest (e.g. a Comment or Notebook Modification), simply click on the item in the Activity Feed and LabArchives will take you directly to that Entry. Note that the Activity Feed is typically opened in a separate browser tab, so you will need to click on the LabArchives Notebook tab to view the data.

The Activity Feed is yet another simple tool to follow progress in the lab wherever you may be located.