

Tip #12: What's the buzz? Using the Activity Feed

One of the many features that helps better manage the laboratory is our Activity Feed. Depending on your "rights", the Activity Feed will enable you to see what's occurred in your LabArchives Notebook(s), filtered by different types of functions. If you are a "User", you can see what you've accomplished. If you are an Owner or Administrator, you can see all the activities for the lab by selecting by Notebook, by User, etc. It give you a "bird's eye view" of what's going on.

To access the Activity Feed, choose it from the Dashboard (by clicking on the Notebook icon in the Notebook Navigator or the Dashboard menu item) and select Activity Feed; or simply choose it from the Utilities menu. The Activity Feed will appear something like this:

Feed Types	Filters	Number of Events
Notebook: Earls_Lab_Noteb	<input type="checkbox"/> Comments <input type="checkbox"/> Logins <input checked="" type="checkbox"/> Notebook Modifications <input type="checkbox"/> Reports <input type="checkbox"/> Shares	There are 464 total events in this feed. Refresh Feed

Earl Beutler created an empty Earls_Lab_Notebook/Database/Test Database Mon @ 01:46 PM PST



Earl Beutler created an empty Earls_Lab_Notebook/Mutations/NPR3/Phenotype Fri @ 04:14 PM PST



Earl Beutler created an empty Earls_Lab_Notebook/Mutations/NPR3/Phenotype Fri @ 04:11 PM PST



In this example, this is an Activity Feed for one specific Notebook, filtered only for modifications to the Notebook. If you are an Owner or an Administrator, you can also choose an Activity Feed for a particular User, or for your entire account (i.e. all the Notebooks in your master account).

By checking the Filter boxes, you can determine what you want to see. For example, you may want to see only comments that have been made by checking just that box, or you may want to see modifications as well as comments.

If you see something of interest (e.g. a Comment or Notebook Modification), simply click on the item in the Activity Feed and LabArchives will take you directly to that Entry. Note that the Activity Feed is typically opened in a separate browser tab, so you will need to click on the LabArchives Notebook tab to view the data.

The Activity Feed is yet another simple tool to follow progress in the lab wherever you may be located.