



The Monash University (Academic Board) Regulations – Part 3 Units, Coursework Degrees and Other Awards, 19
Supplementary Assessment in units of study reads:

- (1). The board of examiners of the degree faculty may grant a supplementary assessment to a student in respect of a unit of study if:
 - (a) the student's final result in the unit is no more than 5% below the required pass figure; and
 - (b) the student has passed all other units of study in which the student was enrolled during the teaching period concerned; and
 - (c) a pass in the unit of study would complete all academic requirements for the degree or other award or the board is satisfied that failure in the unit will significantly impact on the student's enrolment in the following semester.
- (2). The board may waive the requirement in subregulation (1)(b) in circumstances it regards as exceptional.
- (3). A student may be granted only one supplementary assessment in respect of each unit of study and no more than 2 supplementary assessments in respect of one course of study.
- (4). If the course of study concerned is a double degree, the board must consult the board of examiners of the managing faculty before granting a supplementary assessment.
- (5). A supplementary assessment must be in the form determined by the chief examiner for the unit of study.
- (6). The final result after a supplementary assessment is as determined by the board of the degree faculty. However, no more than 50% of the maximum mark for the unit may be awarded.

Additional guidelines by the Faculty of Engineering

The Faculty of Engineering has additional guidelines for granting supplementary assessment. The faculty deems that supplementary assessment will only be granted in circumstances where all of the following criteria are met:

- The failed unit(s) are worth no more than 12 credit points in total.
- The failed unit(s) is not a final year thesis or a final year design project.
- The failed unit(s) was attempted within the last 12 months.

A department or school may choose to award supplementary assessment in the unit(s) in such form and at such time as stipulated in the University Unit Assessment Procedures. If a fail result is obtained in the supplementary assessment, the student will be required to re-enroll in the unit and their result will be returned to the original grade.

In the case of double degrees, the Board of Examiners of the degree faculty must consult with that of the managing faculty before granting supplementary assessment. Students seeking last unit(s) supplementary assessment should approach their department or school.

Policy scope

This policy applies to:

- undergraduate students enrolled in a single or double degree award courses
- postgraduate students enrolled in coursework award courses.

Related documents

- [Monash University \(Academic Board\) Regulations - Part 3 Units, Coursework Degrees and Other Awards, 19 Supplementary Assessment in units \(See page 18\)](#)
- [Supplementary exams and assessment](#)
- [Unit Assessment Procedures](#)

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Approval body

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