

MNHS Faculty Specific Milestone Requirements

Confirmation

Oral Presentation

20-minute presentation (minimum) at an Academic Unit seminar or other forum, to include:

- Overview of research undertaken
- Anticipated future directions of the research program

Oral presentation followed by questions and feedback from members of the audience.

Progress Report

Submission of a written report (minimum 2000 words), to include:

- Title of research report / thesis
- Brief introduction (including the following):
 - statement of research problem(s)
 - theoretical and conceptual framework
 - review of relevant literature, research and theory
- Research aims & hypotheses
- Progress on methodology & results (if latter is applicable)
- Timeline to completion of thesis, including coursework and /or graduate research professional activities (if applicable)
- PLUS evidence of research output/s (only if applicable, see below)

Research Output/s

Submission of further written evidence of progress, for example:

- any publication (submitted or accepted)
- any manuscript (in preparation, submitted or accepted)
- draft thesis chapter

Students must submit their progress report to the panel at least one week prior to the presentation.

Students must check with their individual Academic Unit for any additional local hurdle requirements over the requirements listed above.

Mid-candidature / Progress Review

Oral Presentation

20-minute presentation (minimum) at an Academic Unit seminar or other forum, to include:

- Detailed description of at least one significant component of research undertaken
- Anticipated future directions of the research program

Oral presentation followed by questions and feedback from members of the audience.

Progress Report

Submission of a written report (minimum 1500 words), to include:

- Brief overview of research project
- Proposed thesis structure (chapter by chapter outline)
- Detailed statement of progress and/or proposed variations of progress to date.
- Identification of any perceived difficulties (current or future) which could impede completion of the project according to the work plan and suggestions to overcome these difficulties.
- Timeline to completion of thesis developed at confirmation, including coursework and /or graduate research professional activities (if applicable)
- PLUS evidence of research output/s (see below)

Research Output/s

Submission of further written evidence of progress since Confirmation Review of one of the following:

- any publication (submitted or accepted)
- any manuscript (in preparation, submitted or accepted)
- draft thesis chapter

Students must submit their progress report to the panel at least one week prior to the presentation.

Students must check with their individual Academic Unit for any additional local requirements.

Pre-submission seminar / Final Review

Oral Presentation

20-minute presentation (minimum) at an Academic Unit seminar or other forum, to include:

- Summary of thesis findings and implications
- Detailed description of at least one significant component of research undertaken

Oral presentation followed by question time and feedback from members of the audience.

Progress Report

Submission of a written report (minimum 1500 words), to include:

- Chapter plan of thesis project
- Progress on each chapter
- Timeline for completion of each chapter by thesis submission date plus any outstanding coursework and/or graduate research professional development activities (if applicable).
- PLUS evidence of research output/s (see below)

Research Output/s:

Submission of further written evidence of progress since Progress Review (i.e., additional to the Research Output presented at the Progress Review)

- any publication (submitted or accepted)
- any manuscript (in preparation, submitted or accepted)
- draft thesis chapter

Students must submit their progress report to the panel at least one week prior to the presentation.

Students must check with their Academic Unit for any additional local requirements.