Faculty of Law

HDR Support Fund

The HDR Support Fund is to support eligible HDR students in the Faculty of Law by providing funding related to their research which will support the completion of their thesis.

Eligible Students

- All eligible students must have successfully passed their confirmation milestone.
- PhD and SJD students must be within 48 equivalent full-time months of enrolment.
- M. Phil students must be within 24 equivalent full-time months of enrolment.
- Students who are readmitted after being “lapsed/discontinued/withdrawn in good standing” are not eligible.
- HDR Students who are staff members of either the Law Faculty or other Faculties within Monash University or other tertiary institutions are not eligible. Students in the latter category are advised to seek funding from their home institution.
- Where a student transfers from one research degree to another, funding from the prior enrolment will be counted towards the new degree.

Funding criteria

The HDR Support Fund will be administered by the Faculty Research Committee or its nominee who will make decisions on applications for funds in its discretion but with regard both to the following general guidelines and to the Faculty annual HDR research support budget.

The maximum amount of funding which students are able to apply for is $2500 throughout their candidature.

Eligible applicants do not have a right or entitlement to this maximum amount. Funding is discretionary and will depend on the contribution of the funding to the applicant’s research.

All applications for funding must be supported by the student’s main supervisor.

Items for funding can be related to travel and empirical research. Consideration will also be given to applications for funding for other research related expenditure which will make a direct and significant contribution to the successful completion of the thesis.

1 Travel

Students who wish to apply for travel funding must first apply for funding from the Monash Postgraduate Travel Grant Scheme (MPTGS) using the application form available at [http://www.intranet.monash/graduate-education/handbook-admin-forms/forms](http://www.intranet.monash/graduate-education/handbook-admin-forms/forms)

The MPTGS only provides funding for airfares. The Faculty will contribute additional funding to cover:

- Part of the airfare depending on the destination (see Table 1)
- Conference registration fee up to $300
- Accommodation up to $120 per night, up to a maximum of $720 for overseas travel and $360 for travel within Australia.
Travel can be for:

- Presentation of papers at a local or international conference; or
- Data collection / field trips

1.1 Travel to attend a conference

Students must present a paper related to their thesis and the paper must first be accepted by the conference organiser.

1.2 Travel to collect data or field trips

There must be evidence from a host institution to facilitate the conduct of the research during the trip. Where appropriate, approval must first be obtained from the University Human Ethics Committee.

Table 1: Postgraduate Research Travel Grant zone rates

<table>
<thead>
<tr>
<th>Zone</th>
<th>Conference or Study Location</th>
<th>Maximum Faculty funding $</th>
<th>Maximum Central grant $</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Adelaide, Canberra, Hobart, Newcastle, Sydney</td>
<td>80</td>
<td>100</td>
</tr>
<tr>
<td>2</td>
<td>Gold Coast, Brisbane</td>
<td>120</td>
<td>150</td>
</tr>
<tr>
<td>3</td>
<td>Cairns, Darwin, Perth, Townsville</td>
<td>200</td>
<td>250</td>
</tr>
<tr>
<td>4</td>
<td>Auckland, Christchurch, Wellington</td>
<td>240</td>
<td>300</td>
</tr>
<tr>
<td>5</td>
<td>Hong Kong, Manila, Taipei, Bangkok, Jakarta, Kuala Lumpur (MUM), Singapore, Shanghai, Tokyo</td>
<td>460</td>
<td>575</td>
</tr>
<tr>
<td>5b</td>
<td>India</td>
<td>640</td>
<td>800</td>
</tr>
<tr>
<td>5c</td>
<td>Iraq, Kuwait, Kyrgyzstan</td>
<td>880</td>
<td>1100</td>
</tr>
<tr>
<td>6</td>
<td>Africa (MSA), Frankfurt, London, Los Angeles, New York, Paris, Rome, San Francisco, Toronto, Zurich, South America</td>
<td>940</td>
<td>1175</td>
</tr>
</tbody>
</table>
2 Empirical Research

The research project must first be approved by the University Human Ethics Committee.

2.1 Data Transcription

Under normal circumstances, students are expected to transcribe the data by themselves. Digital recorders and transcribing kits are available on loan at the Faculty Research Office.

However, funding for data transcription is available, under special circumstances. For example, when the number of participants to be interviewed is exceptionally high and the data obtained from interviews form a major part of the analysis of the research findings.

Service providers must have an Australian Business Number (ABN).

2.2 Interpretation and Translation

Funding may be provided for interpreters where interviewees are unable to speak English, and/or translation of data which is in a foreign language which the student does not understand. Translators and interpreters must be accredited by the National Accreditation Authority for Translators and Interpreters (NAATI) and must have an ABN.

Condition of Claims

Claims will be processed by the Faculty upon presentation of supporting documentation, i.e. tax invoice if expenses are incurred in Australia. A tax invoice must contain the ABN of the supplier, including the amount of GST. If expenses are incurred overseas, the receipt must contain the value of local currency. If payment is made by students via credit card, a copy of the credit card statement showing that transaction is required.

The approval will lapse if funds are not claimed by 15 December in the year funding is allocated, unless the student has obtained prior approval for a carry forward of funds. Carry forward of funds to the following year is not automatic.

Approved by the Faculty Research Committee
At Meeting No. 07/2017 held on 16/11/2017