

Faculty of Science Guidelines

Guidelines Title	Hurdle requirements
Parent Policy/Procedure	Assessment in Coursework Units Policy Assessment in Coursework Units: Development and Implementation of an Assessment Regime Procedures
Date Effective	1-January-2015
Review Date	31-December-2015
Guidelines Owner	Associate Dean (Education)
Category	Academic Quality and Standards
Version Number	1.0
Content Enquiries	sci-education@monash.edu
Scope	It aims to define hurdle assessment requirements and the implications for studying units taught by the Faculty of Science.
Purpose	<p>This procedure provides information and policy guidance for all Faculty of Science staff and students. All changes to hurdle requirements must be considered by the Science Board of Studies (SBoS). This is in accordance with Unit Assessment Procedure, A Assessment Regime, and point 1 Design and Approval replicated below:</p> <p>The assessment regime for a unit is designed by the faculty teaching the unit having regard to the principles of good assessment practice outlined in the Assessment in Coursework Units Policy. The assessment regime of a unit is approved by the Dean (via the Education Committee) owning the unit at the time that it approves the unit as a whole. Any amendments to the assessment regime must also be approved by the Dean (Education Committee).</p>
GUIDELINES STATEMENT	

1. The Faculty of Science defines a hurdle requirement in accordance with University policy with the addition of the following, which is specific to the Faculty of Science:
 - Where a hurdle is placed on the final summative assessment of a unit the maximum number of attempts will normally be one. This will be clearly outlined in the unit guides and made available to students at the commencement of the unit. Further attempts beyond one assessment, under exceptional circumstances, are granted only at the discretion of the Associate Dean (Education) and must comply with the University assessment procedures. Normally failure of a hurdle requirement will result in the student either re-enrolling the unit or enrolling into an alternative unit.
 - Where a student fails an assessment, solely because of failure to satisfy the hurdle requirements, the Chief Examiner must return a mark of 48%.
 - Hurdle requirements must be clearly outlined in the Handbook and Unit Guide.

Faculty of Science Guidelines

2. The Unit Guide should include the following statement (in either the learning outcome section or the hurdle requirements section):

3. Hurdle requirements

- 3.1. There is a hurdle requirement in this unit. This unit requires students to demonstrate achievement of the learning outcomes in the final summative assessment task in the unit. This is demonstrated by the requirement that the student must attain a mark of at least xx1 in the assessment where the hurdle is applying. A student's final mark is normally the sum of the marks obtained in all of the assessment tasks in the unit. Where a student fails the unit solely because of failure to satisfy the hurdle requirement, a mark of 48% will be returned for the unit.

1To be determined by department/School.

Responsibility for implementation	Associate Dean (Education) Chief Examiners
Status	New
Approval Body	Name: Science Board of Studies Meeting: Endorsed out of meeting via circulation Date: 15-December-2014 Agenda item: NA
Endorsement Body	Name: Meeting: Date: Agenda item:
Definitions	Chief Examiner: responsible for the implementation of the unit assessment regime for the unit and must recommend the final result for each student. A Dean must appoint a Chief Examiner for each unit taught by the faculty Final result: the final mark and/or grade awarded to a student on completion of assessment for a unit. Final summative assessment: Hurdle requirements: compulsory tasks within individual units that must be completed successfully in order to fulfil the assessment requirements of the unit.
Related Policies	
Related Documents	