

Faculty of Science Guidelines

Guidelines Title	Verification of failure of units
Parent Policy/Procedure	Assessment in Coursework Units Policy
Date Effective	Semester 2, 2011
Review Date	2016
Guidelines Owner	Associate Dean (Education)
Category	Academic Quality and Standards
Version Number	1.2
Content Enquiries	sci-education@monash.edu
Scope	This procedure applies to all undergraduate units taught by the Faculty of Science.
Purpose	
GUIDELINES STATEMENT	

1. Where an overall final mark of a student is 49 or less, a complete check shall be made of the final examination paper in question to establish that the examination marks and the in-semester marks have been tallied correctly. In addition, where the overall final mark is in the range of 45 to 49, the final theory examination paper must be remarked by a second marker.

2. Records of all papers remarked shall be kept, including the names of the first and second markers and the date of the second marking.

Responsibility for implementation	Head of School Chief Examiner
Status	Revised
Approval Body	Name: Faculty Education Committee Meeting: 05/2011 Date: 24-August-2011 Agenda item: 2.1
Endorsement Body	Name: NA Meeting: NA Date: NA Agenda item: NA
Definitions	

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Related Policies	
Related Documents	