

**MONASH UNIVERSITY  
FACULTY OF ENGINEERING**

**Department of Civil Engineering Application for Admission to the  
Master of Transport and Traffic via Off-Campus Learning**

Completion of this form is a Department of Civil Engineering requirement if you have:

- previously applied on-line (and are required to submit certified photocopies of supporting evidence, ie. Academic transcript, English language or Passport/Visa), or
- submitted the University Direct Application Form.

Please type or print in ink CLEARLY and complete ALL sections below:

Personal details			
Title	Family name:		Given name:
Sex: Male <input type="checkbox"/>	Female <input type="checkbox"/>	Date of Birth: : Day ___ Month _____ Year ____	
Preferred email address for Monash correspondence during the application process:			
Have you previously applied for and/or studied at Monash College or Monash University? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If YES, please state Monash ID Number (if known):			
Have you changed your name since you last applied/studied at Monash University? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If YES, please attach relevant documentation.			
Are you a Monash staff member? YES <input type="checkbox"/> NO <input type="checkbox"/>		If YES, please state your staff number:	
Residency details			
Are you a citizen of Australia?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>Please <b>attach</b> a certified photocopy of your birth certificate or the photo page of your passport or citizenship certificate</i>			
Are you a permanent resident of Australia?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>Please <b>attach</b> a certified photocopy of the photo page of your passport</i>			
Are you living overseas, not a resident of Australia, applying for off campus study mode?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>Please <b>attach</b> a certified photocopy of the photo page of your passport</i>			
Home address (PO Box addresses are not acceptable – must be your current home address)			
Address:		Suburb/town:	
State:		Country:	Postcode:
Home Phone:		Mobile:	
Business Phone:		Facsimile::	
Entry details			
Please indicate below the program you wish to apply for:			
Single Unit Admission on a "Not For Degree" basis (2937) in			
Unit CIV _____ (please insert unit)		<input type="checkbox"/>	
Master of Transport and Traffic (E6002)		<input type="checkbox"/>	
Enrolment details			
For administration purposes, please indicate below the unit(s) you intend to enrol in for the next Semester:			
Unit Code: _____	Unit Title: _____	Semester/Year: _____	
Unit Code: _____	Unit Title: _____	Semester/Year: _____	
Unit Code: _____	Unit Title: _____	Semester/Year: _____	
Unit Code: _____	Unit Title: _____	Semester/Year: _____	

**Education details**

**Do you have a Degree or Other Tertiary Qualification?** (Please tick the appropriate box)

**YES**  (if yes, please complete the details in the table below) **NO**

Name of degree or other qualification held	Name of University or other Institutions	Year completed	Honours/Major Discipline	Final Grade

**Please read the following as you are required to submit your official academic transcripts (certified photocopies) (if any) with this application form:**

Where studies have been taken other than at Monash University, **complete official statements of academic record (certified photocopy), including failures, if any, must accompany this application.** Partially completed work, prior degrees or diplomas must be included.

Official academic transcripts are issued by the University or College Student Records Departments. **They are signed by senior officers of the institutions and are provided to students/graduates on request.** Official results of individual subjects or copies of degree certificates **ARE NOT** substitutes for transcripts.

**Was English the language of instruction at the institution where your previous degree was undertaken? Please tick the box(es) that represents your academic background:**

(a) **YES**  My degree was undertaken in Australia/NZ and I have attached certified copies of my academic transcript.

(b) **YES**  My degree was undertaken outside Australia/NZ and **English WAS** the language of instruction, attached is:

\*Certified copies of my academic transcript **AND**

\*Documentation from the institution stating that the degree was taken in English.

(c) **YES**  My degree was undertaken outside Australia/NZ and **English WAS NOT** the language of instruction and I have attached certified copies of my academic transcript **together** with additional supporting documentation supporting my English language ability in line with University and Faculty policy.

(Please visit the University's English Language Requirements Policy website as the source of information for students who are applying and **English WAS NOT** the language of instruction for the prior degree.):

<http://www.adm.monash.edu.au/admissions/undergrad/entry-requirements/english-requirements.html>

\*Please state the documentation attached: \_\_\_\_\_

**\*Note: If you tick (b) or (c), please ATTACH evidence of English language ability in line with University and Faculty policy.**

**Other details**

**Do you intend concurrently to be a Candidate for any other degree or diploma?** YES  *please see below*  
NO

If YES, give particulars and whether it is full-time or part-time \_\_\_\_\_

**How did you find out about this program (please tick the relevant box)?**

Brochure  From Colleague  Other (please specify) \_\_\_\_\_

Website  Advertisement in Journal (please specify which one) \_\_\_\_\_

**Applicant's Declaration**

I warrant that the information on this form, or provided in support of my application, is correct and complete.

This is an application form only and does not constitute an enrolment for any course in the University or entitle an applicant to be classified as a student of the University. This form should be submitted to:

**Brenda O'Keefe**  
Department of Civil Engineering (Building 60)  
Monash University Victoria 3800 AUSTRALIA

**Telephone:** +61 (0)3 9905 9627  
**Fax:** +61 (0)3 9905 9493  
**Email:** [brenda.okeefe@monash.edu](mailto:brenda.okeefe@monash.edu)

An applicant accepted by the Faculty of Engineering as a candidate for postgraduate study will be sent a Letter Offer via email and will then be required to return the Acceptance by the Lapse Date.

Note: Applications received **after** the University Census Dates (31 March for Semester 1 and 31 August for Semester 2 each year) will be only processed as applying from the following semester.

**DECLARATION :** I declare that to the best of my knowledge the information supplied in all parts of this application is correct and complete. I acknowledge that the provision of incorrect information or the withholding of relevant information may render my candidature liable to cancellation.

Applicant's Signature: \_\_\_\_\_

Date: / /

### Employment details

If not submitted via the On-Line Application process, please attach a copy of your Curriculum Vitae including details of work experience since professional qualification (last five years) and details of your previous employment history.

Are you employed? YES  NO

If YES, a) Full Name of Employer: \_\_\_\_\_

b) Your Position Title: \_\_\_\_\_

c) Are you employed? Full-time \_\_\_\_\_ Part-Time \_\_\_\_\_ if Part-Time, give fraction \_\_\_\_\_

### Examination Centre details

**Nomination of an examination centre is compulsory** unless ALL your subjects are non-examinable. Applicants should record an examination centre, code and name from the list below: Note: O/S = overseas.

Students who do not live within 150 km of a listed examination centre may use '149 – Alternative Centre Required': they will be given the opportunity of nominating a local supervisor.

Important examination information, including your timetable, will be sent to your Monash email address seven weeks before the commencement of the examination period. Examination timetables will not be sent by post mail.

Students will have the opportunity to change their nominated examination centre nearer the examination period if circumstances have changed. Centres are listed alphabetically; centre numbers are therefore not consecutive.

#### Exam centre number:

#### Location:

No.	Centre	Place	No.	Centre	Place	No.	Centre	Place
20	Adelaide City	SA	86	Emerald	QLD	120	Mudgee	NSW
82	Albany	WA	141	Esperance	WA	48	Naracoorte	SA
2	Albury	NSW	147	Fiji	O/S	49	Narooma	NSW
3	Alexandra	VIC	30	Geelong	VIC	50	Newcastle	NSW
4	Alice Springs	NT	112	Geraldton	WA	81	Newman	WA
6	Armidale	NSW	87	Gladstone	QLD	91	Nhulunbuy	NT
146	Auckland	O/S	31	Gold Coast	QLD	51	Orbost	VIC
7	Bairnsdale	VIC	11	Gosford	NSW	52	Perth	WA
8	Ballarat	VIC	109	Goulburn	NSW	53	Pinnaroo	SA
115	Bangkok	O/S	77	Grafton	NSW	54	Port Augusta	SA
9	Bathurst	NSW	32	Hamilton	VIC	92	Port Lincoln	SA
10	Bega	NSW	143	Hamilton	O/S	93	Port Macquarie	NSW
12	Bendigo	VIC	33	Hobart	TAS	55	Port Pirie	SA
57	Berri	SA	34	Hong Kong	O/S	58	Rockhampton	QLD
83	Biloela	QLD	35	Hopetoun	VIC	131	Roxby Downs	SA
84	Blackwater	QLD	36	Horsham	VIC	60	Sale	VIC
14	Bordertown	SA	137	Indonesia	O/S	74	Seymour	VIC
121	Bowen	QLD	123	Ingham	QLD	61	Shepparton	VIC
15	Brisbane	QLD	37	Inverell	NSW	78	Singapore	O/S
16	Broken Hill	NSW	88	Jabiru	NT	44	Sth Africa	O/S
21	Brunei	O/S	44	Johannesburg	O/S	94	South Hedland	WA
24	Bundaberg	QLD	79	Kalgoorlie	WA	122	St George	QLD
39	Bunbury	WA	80	Karratha	WA	90	Sunshine Coast	QLD
17	Burnie	TAS	45	Katherine	NT	62	Swan Hill	VIC
18	Cairns	QLD	142	Kuala Lumpur	O/S	64	Sydney	NSW
19	Canberra	ACT	40	Launceston	TAS	98	Tamworth	NSW
85	Ceduna	SA	117	Leeton	NSW	65	Tom Price	WA
22	Churchill	MUGC	41	Leongatha	VIC	66	Toowoomba	QLD
144	Christchurch	O/S	42	Lismore	NSW	67	Townsville	QLD
38	Coffs Harbour	NSW	138	London	O/S	140	Tuncurry	NSW
116	Condoblin	NSW	43	Mackay	QLD	68	Wagga Wagga	NSW
23	Cooma	NSW	59	Mallacoota	VIC	69	Wangaratta	VIC
25	Darwin	NT	106	Maryborough	QLD	70	Warragul	VIC
26	Deniliquin	NSW	76	Melbourne	VIC	71	Warrnambool	VIC
096	Dubai	O/S	46	Mildura	SA	95	Warrick	QLD
27	Dubbo	NSW	47	Mount Gambier	SA	75	Wellington	O/S
145	Dunedin	O/S	89	Mount Isa	QLD	73	Wollongong	NSW

### Checklist

- Completed and signed this application
- Evidence of Australian citizenship or Australian permanent residency (certified photocopy of birth certificate or the photo page of passport)
- Certified photocopies of official academic transcripts
- Evidence of English language proficiency (stated on the academic transcripts or a statement/letter from the tertiary institution where the degree was undertaken)
- A Curriculum Vitae (where appropriate)
- Nomination of Examination Centre

**OFFICE USE ONLY**

**DEPARTMENT OF CIVIL ENGINEERING RECOMMENDATION:**

**I recommend that the applicant be accepted as a candidate for the:**

**Master of Transport and Traffic – E6002**

- Student completes 48 credit points **with 24 credit points Advanced Standing credited** = 72 credit points

**Master of Transport and Traffic – E6002**

- Student completes 72 credit points

**Alternative Entry (Not for Degree) in Transport and Traffic – 2937**

**Cross Institutional Admission – 3269**

**APPROVED BY**

\_\_\_\_\_

**Program Director, Department of Civil Engineering Signature:**

\_\_\_\_\_

**Date**