How to enrol in the Graduate Diploma of Australian Law
Welcome to the Faculty of Law!

Congratulations on being accepted into the Graduate Diploma of Australian Law program!

This guide is designed to help you through the various stages of enrolment so that you can start your studies off on the right foot.

We look forward to having you as one of our students and supporting you as you progress in this exciting Law degree.

Tip! If you have any questions about anything to do with your enrolment you can use ask.monash to get in contact with Student Services.
Quick Facts about your degree

The Basics

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Graduate Diploma of Australian Law</th>
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</thead>
<tbody>
<tr>
<td>Short title</td>
<td>GradDipAusLaw</td>
</tr>
<tr>
<td>Course code</td>
<td>L5002</td>
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<tr>
<td>You’ll graduate with</td>
<td>Graduate Diploma of Australian Law</td>
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<tr>
<td>Credit points</td>
<td>8 Units x 6 credit points = 48 credit points</td>
</tr>
<tr>
<td>Special requirements</td>
<td>1 x Introductory Unit</td>
</tr>
<tr>
<td>Duration</td>
<td>1 year full time</td>
</tr>
<tr>
<td></td>
<td>2 years part time</td>
</tr>
<tr>
<td>Time limit</td>
<td>4 years total</td>
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The Handbook

The handbook will provide you with your degree structure and the course requirements you have to meet to complete your degree.

It is important that you refer to the year in which you began your course: [https://monash.edu.au/pubs/handbook](https://monash.edu.au/pubs/handbook)

The **Graduate Diploma of Australian Law** section of the handbook includes:

- Course structure and unit requirements
- Learning Outcomes
- Alternative exits
- Progression to further studies.
The Structure

This is your course map for your first year of your course. This is the most basic structure you can follow, please refer to the handbook for additional unit options.

Full time study

- 4 units per semester/ 8 units for the year

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>LAW5081</th>
<th>Law core unit* or Elective</th>
<th>Law core unit* or Elective</th>
<th>Law core unit* or Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 2</td>
<td>Law core unit* or Elective</td>
<td>Law core unit* or Elective</td>
<td>Law core unit* or Elective</td>
<td>Law core unit* or Elective</td>
</tr>
</tbody>
</table>

*Law Core Units are selected based on your requirements for admission to practice as assessed by the Victorian Legal Admissions Board.

Tip! If you are unsure about your enrolment requirements you can request course advice online.
Teaching periods and modes

You will see in the postgraduate elective timetable that your units are offered across many different teaching periods (terms, trimesters and semesters).

The simplest way to manage your enrolment is to split the academic year by months rather than by teaching periods.

For example:

First half of the year (“semester 1”) = January – June
Second half of the year (“semester 2”) = July – November
Let’s Enrol!
Get Started

- In order to accept your offer and enrol you need to follow the steps in **Get Started** to create a computer account, register your details and then complete your online enrolment.

- Domestic students, you will need to create or retrieve your **Unique Student Identifier (USI)**

- All students must enrol for a full year but don’t worry you can amend your enrolment at a later stage.
What’s Next?

Enrolling into your subjects

Almost all amendments to your enrolment can be done via WES. Once you have registered your details you will be able to confirm your enrolment or add/remove units.

If you’re unable to enrol yourself please submit an Enrolment Amendment Form

Tip! Your enrolment will only have been changed if you receive a transaction number that starts with the letter U. If you do not receive this, your enrolment has not been changed.
What’s Next?

Timetable – Elective Units

In order to choose your units for the year, you should refer to the timetable that is published online each year.

The timetable has information about when a unit is run, in which mode, by whom it is being taught, and a rough guideline of when you can expect assessment tasks.

After you are enrolled, your enrolled units will appear in the timetabling system Allocate+ so that you can keep track of when you need to attend classes.
What’s Next?

Allocate+ Law Core Units

Law Core Units (LAW5000 – LAW5018) require the extra timetabling step of Preference Entry. This is where students register their class time preferences during the Allocate+ Preference entry period. Allocate+ is the system you will use to choose the particular stream of classes you would like to attend for your Law Core Units.

Once you are enrolled in your units you will be able to log into Allocate+ and pick your preferences for your Law Core Units (LAW5000 – LAW5018). Step by step instructions can be found here.

Tip! Check when preference entry opens and closes on the Postgraduate Law Timetable page so that you don’t miss out putting in your preferences for your core units
What if I have credit or am applying for credit?

- It is important that you enrol in a standard enrolment in order to secure your place in your degree.
- Your enrolment can be amended after your credit application has been processed.
- You can apply for credit online for completed university level subjects.
- You can use the online search engine to search for previous credit decisions to give you an idea of what you may be granted.

Tip! If you are granted credit for Law units and are unsure of how to amend your enrolment you can request course advice online.
Contact Us

Postgraduate Student Services
Opening Hours:
Monday – Thursday 8:30am – 5:30pm
Friday 8:30am – 5:00pm

Email: ask.monash
Ph: 1800 Monash (1800 666 274)

Or use Chat365!