

# Academic Integrity Checklist

## Are my ideas and research original?

- The assessment that I am submitting is [all my own work](#). I have not asked or paid someone (e.g. a fellow student, family member, friend or someone from a paid assignment writing service) to do the work or part of it.
- I have accessed only approved university learning and teaching services (e.g. [PASS](#) program, Student Academic Success [learning consultations](#)) for assistance with understanding [different assessment types](#) and strategies to complete them.
- I have kept [records or notes](#) of any academic material I have used during the research process, and I have kept any working documents (eg. lab-sheets, equations, summary notes and drafts) in case these are needed in the future.
- I have [accurately used](#) any data or evidence I have collected.
- I have [not shared my work](#) in an inappropriate way.
- I have [not discussed the assessment in an inappropriate way](#) with other students.
- This is the first time I am submitting this work for a unit. I have not submitted any part of this assignment for any unit before.

## Is my writing original and have I referenced properly?

- My assignment is written [in my own words](#). When [summarising or paraphrasing](#) the work of others, I did not just change a few words around. My summary or paraphrase is expressed in my own words, but it retains the original meaning.
- All ideas, information, direct quotes, images, etc. used from other sources are [referenced using the appropriate style](#) and are listed in my reference list/bibliography.
- Before submitting my work, I compared it against my notes to ensure I have [correctly referenced](#) all the sources I read, including direct quotations, data, and ideas.
- I have included in-text citations, page numbers and quotation marks as required by the [referencing style](#) I am using.
- I have checked all [in-text citations and the reference list/bibliography](#) for accuracy.
- When unsure about integrating sources into my work, and developing my own voice and argument, I have consulted with a [learning adviser](#).
- When unsure about how to [find and choose appropriate sources](#), or about [how to cite and reference](#) them in my work, I have consulted with a [librarian](#).

## Getting further support

If you're unsure, or would like to learn more about academic integrity, [make a booking](#) for a one-on-one consultation with a learning adviser. They can help you with academic integrity in your studies, and with integrating your sources into your assessments so that you can succeed in your study.