



Calculators in exams

SCOPE

These instructions apply to all coursework units taught by the Faculty of Engineering. To comply with the education policy realignment project, these instructions replace the faculty's existing calculators in exams policy.

INSTRUCTION

- Where students are permitted to use a calculator in the final examination of an engineering unit the information must be published:
 - in the unit guide
 - on Moodle
 - on the examination cover sheet.
- The information will detail whether any type of calculator is permitted in the examination or whether only an approved calculator type may be used in the examination.
- The faculty will publish on its website:
 - A detailed description of the approved calculators, including the brand and model number.
- Invigilators will report to unit coordinators the use and/or presence of an authorised calculator in an examination, where only an approved calculator is permitted.
- The penalty for use/presence of an unauthorised calculator is a result of zero for any exam question which could have reasonably required the use of a calculator, as it will be deemed that the calculator was unauthorised.

GOVERNANCE

Parent policy	Assessment in Coursework Units Policy
Associated procedures	Assessment in Coursework Units Procedure
Category	Learning and Teaching
Approval	Engineering Education Committee, Pending
Procedure owner	Associate Dean (Education) —
Date effective	Semester 1 2020
Review date	1 November 2022 – instructions may need reviewing earlier depending on the timing of the rollout of eExams and eExams scientific calculator functionality.
Version	1.0