

## Monash University Policy

<b>Policy Title</b>	Fiscal Misconduct Policy
<b>Date Effective</b>	04-October-2007
<b>Review Date</b>	30-June-2010
<b>Policy Owner</b>	Director, Internal Audit
<b>Category</b>	Operational
<b>Version Number</b>	1.0
<b>Content Enquiries</b>	<a href="#">auditenquiry</a>
<b>Scope</b>	Staff at Victorian based campuses
<b>Purpose</b>	To explain Monash University's underlying approach to acts of fiscal misconduct and to outline the roles and responsibilities of the University community for the ongoing management of fiscal misconduct.
<b>POLICY STATEMENT</b>	

Monash University is committed to the development and maintenance of internal controls consistent with best practice for prevention and detection of fiscal misconduct and for ensuring that all reports of fiscal misconduct are dealt with promptly and fairly.

All proven instances of fiscal misconduct will be pursued through every means available and appropriate disciplinary action including, dismissal and/or action through civil authorities and the courts will also be taken.

<b>Supporting Procedures</b>	<a href="#">Fiscal Misconduct Procedures</a>
<b>Responsibility for implementation</b>	Vice-Chancellor & President Managers at all levels
<b>Status</b>	Revised
<b>Approval Body</b>	<b>Name:</b> Strategy and Resources Committee <b>Meeting:</b> 8/2007 <b>Date:</b> 04-October-2007 <b>Agenda item:</b> 9.3
<b>Endorsement Body</b>	<b>Name:</b> Director, Audit and Risk Management <b>Meeting:</b> N/A <b>Date:</b> 02-August-2007 <b>Agenda item:</b> N/A
<b>Definitions</b>	<b>Fiscal misconduct:</b> Includes, but is not limited to, theft, fraud, embezzlement, violation of university policies relating to employment, finance, equipment and other assets or any action in relation to those matters likely to bring the university into disrepute.  <b>University community:</b> Comprises of staff members, members of the University Council, consultants, students and clients of the university.

	<b>Internal control:</b> The mechanism instituted to prevent and detect instances of fiscal misconduct.
<b>Legislation Mandating Compliance</b>	
<b>Related Policies</b>	
<b>Related Documents</b>	Monash University Enterprise Agreement (Academic and General Staff) 2005 Staff member's Australian Workplace Agreement