

Monash University Policy

Policy Title	Copyright Compliance Policy
Date Effective	25-February-2015
Review Date	25-February-2018
Policy Owner	Chair, Copyright Advisory Group/University Copyright Compliance Officer
Category	Operational
Version Number	1.0
Content Enquiries	University Copyright Adviser
Scope	All campuses All staff, students and other authorised users
Purpose	To provide a framework through which Monash University staff, students and other authorised users will comply with copyright law in the applicable jurisdiction and will comply with any other binding obligations governing use of copyright material.
POLICY STATEMENT	

Monash University respects copyright and the rights of copyright holders under copyright law.

Monash University values innovation in teaching and research and supports the lawful use of copyright material for these purposes.

Copyright compliance is the responsibility of each individual staff member, student or other authorised user. Staff and students may access detailed advice and guidelines about copyright on the [University Copyright website](#).

All staff, students and other authorised users must take reasonable steps to ensure that their activities comply with copyright law and any other binding obligations governing use of copyright material and must take all reasonable efforts to uphold the University's own intellectual property rights including copyright.

Staff, students and other authorised users must not knowingly expose the University to the risk of copyright infringement.

Intentional misuse of copyright works (whether third party or University-owned) by staff, including acts which authorise others to infringe copyright, will contravene the University's conditions of employment and the University may commence disciplinary proceedings.

Students must not knowingly infringe copyright of third parties or the University, or authorise others to infringe copyright; such acts will contravene [Part 7 of the Monash University \(Council\) Regulations](#), and the University may commence disciplinary proceedings.

Where the risk of copyright infringement is unclear or disputed, students, staff and other authorised users must seek advice in accordance with the Copyright Compliance Procedures (Australia only).

The University will maintain appropriate compliance structures to support its commitment to respect copyright laws.

Supporting Procedures	Copyright Compliance Procedures for Australian Campuses Copyright Compliance: Take-down Procedures for Copyright Infringements (Australia only)
Responsibility for implementation	Heads of Schools/Departments and Centres Deans Heads of Divisions/Organisational Units University Librarian e-Solutions Senior Vice-Provost and Vice-Provost (Research) Vice-Provost (Graduate Education) Vice-Provost (Learning and Teaching)
Status	Revised
Approval Body	Name: Academic Board Meeting: 1/2015 Date: 25-February-2015 Agenda item: 12.1
Endorsement Body	Name: Learning and Teaching Committee Meeting: 8/2014 Date: 1-December-2014 Agenda item: tbc
Definitions	Authorised users: All people authorised to use the ICT Facilities and Services for any purpose, including but not limited to students, staff, visitors to the University, members of partner organisations, staff of any entity/company in which Monash has an interest, honorary and adjunct appointees, contractors, alumni and users accessing via a federated access pathway.
Legislation Mandating Compliance	Copyright Act 1968 (Australia) Copyright Act, 1978 (South Africa) Copyright Act 1987 (Malaysia) Copyright Law of the People's Republic of China 2010 Copyright Act 1957 (India) Law No. 633 of April 22, 1941, for the Protection of Copyright and Neighboring Rights Italy (amended May 26, 1997) Copyright Regulations 1969 Monash University Statute Monash University (Vice-Chancellor) Regulations Part 7 of the Monash University (Council) Regulations
Related Policies	Access to Monash Courseware Policy

	Acceptable Use of Information Technology Sanctions Compliance Policy Social Media Policy
Related Documents	Intellectual Property Framework Monash University Student Charter