A representative sample of academic/administrative units have been selected for Faculty, Division, Portfolio and school level audits. Audits will be conducted to:

- Assess compliance to the Monash University OHS Management System, based upon the requirements OHSAS 18001:2007 and AS 4801:2001;
- Assess the extent of implementation of the Monash University OHS Management System in the University's operations and activities; and,
- Verify the implementation and effectiveness of OHS policies and procedures.

The audit procedure is outlined in OHS Audit Procedure.

This schedule may be subject to change.

1. OHS SELF AUDITS

Each year, each unit/entity is responsible for completing a self-audit questionnaire, to provide a guide to the level of compliance of their unit/entity to the requirements of the Monash University OHS Management System and to focus continual improvement activities. The questionnaire can be downloaded from HERE.

2. INTERNAL OHS AUDITS

Areas to be internally audited in 2019 are as follows:

<table>
<thead>
<tr>
<th>Area</th>
<th>Faculty/Division/Portfolio</th>
<th>Type of audit</th>
</tr>
</thead>
<tbody>
<tr>
<td>- School of Philosophical, Historical &amp; International Studies (SOPHIS) (Clayton Campus)</td>
<td>Faculty of Arts</td>
<td>OHS Management System</td>
</tr>
<tr>
<td>- School of Social Sciences (SOSS) (Clayton Campus)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Department of Civil Engineering (Clayton Campus)</td>
<td>Faculty of Engineering</td>
<td>OHS Management System</td>
</tr>
<tr>
<td>- Department of Chemical Engineering (Clayton Campus)</td>
<td>Faculty of Engineering</td>
<td>OHS Chemical Management</td>
</tr>
<tr>
<td>- Eastern Health Clinical School (Box Hill Site)</td>
<td>Faculty of Medicine, Nursing &amp; Health Sciences</td>
<td>OHS Management System</td>
</tr>
<tr>
<td>- Department of Microbiology (Clayton Campus)</td>
<td>Faculty of Medicine, Nursing &amp; Health Sciences</td>
<td>OHS Chemical Management</td>
</tr>
<tr>
<td>- Medicine, Nursing &amp; Health Sciences Research Platforms including-</td>
<td>Faculty of Medicine, Nursing &amp; Health Sciences</td>
<td>OHS Chemical Management</td>
</tr>
<tr>
<td>- Histology Platform (MHP) (Clayton Campus)</td>
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<tr>
<td>- School of Primary &amp; Allied Health Care (Peninsula Campus)</td>
<td>Faculty of Medicine, Nursing &amp; Health Sciences</td>
<td>OHS Management System</td>
</tr>
<tr>
<td>Area</td>
<td>Faculty/Division/Portfolio</td>
<td>Type of audit</td>
</tr>
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</tr>
<tr>
<td>• Australian Regenerative Medicine Institute (ARMI) (Clayton Campus)</td>
<td>Faculty of Medicine, Nursing &amp; Health Sciences</td>
<td>OHS Chemical Management</td>
</tr>
<tr>
<td>• Monash Postgraduate Organisation (Clayton Campus)</td>
<td>Monash Postgraduate Organisation</td>
<td>OHS Management System</td>
</tr>
<tr>
<td>• Provost &amp; Senior Vice-President including-&lt;br&gt;− CRC for Water Sensitive Cities Ltd&lt;br&gt;− Graduate Research Office&lt;br&gt;− Office of the Provost &amp; Senior VP&lt;br&gt;− Office of the Vice-Provost (Fac &amp; GdA)&lt;br&gt;− University Planning &amp; Performance (Clayton Campus)</td>
<td>Provost &amp; Senior Vice-President</td>
<td>OHS Management System</td>
</tr>
<tr>
<td>• DVC (Education) including-&lt;br&gt;− Education Programs&lt;br&gt;− Indigenous Engagement Unit&lt;br&gt;− Monash Pearson Alliance&lt;br&gt;− Monash University Office of Learning &amp; Teaching&lt;br&gt;− Office of the DVC &amp; VP (Education)&lt;br&gt;− Office of the PVC (Indigenous) (Clayton Campus)</td>
<td>Vice-Chancellor &amp; President</td>
<td>OHS Management System</td>
</tr>
<tr>
<td>• DVC (Global Engagement) including-&lt;br&gt;− Australia Indonesia Centre&lt;br&gt;− Monash Abroad&lt;br&gt;− Office of the DVC (Global Engagement) (Clayton Campus)</td>
<td>Vice-Chancellor &amp; President</td>
<td>OHS Management System</td>
</tr>
<tr>
<td>• VC &amp; Vice-President (Enterprise) including-&lt;br&gt;− Contracts Management Office&lt;br&gt;− Monash Innovation&lt;br&gt;− Office of PVC (Industry Partnerships)&lt;br&gt;− Office of the DVC &amp; VP (Enterprise)&lt;br&gt;− Precincts &amp; Government (Clayton Campus)</td>
<td>Vice-Chancellor &amp; President</td>
<td>OHS Management System</td>
</tr>
<tr>
<td>• Monash Sport (Clayton Campus)</td>
<td>Vice-President (Services)</td>
<td>OHS Management System</td>
</tr>
</tbody>
</table>
3. **EXTERNAL OHS AUDITS**

Areas to be externally audited in 2019 are as follows:

<table>
<thead>
<tr>
<th>Area</th>
<th>Faculty/Division/Portfolio</th>
<th>Type of audit</th>
</tr>
</thead>
</table>
| • Office of Chief Information Officer including-  
  - Flexible Administration Services Team  
  *(Clayton Campus)* | Chief Information Officer | OHS Management System |
| • Monash Connect  
  *(Caulfield Campus)* | Chief Information Officer | OHS Management System |
| • Student & Education Business Services  
  *(Clayton Campus)* | Chief Operating Officer & Senior VP | OHS Management System |
| • Monash Art Design & Architecture (MADA) Workshops  
  *(Caulfield Campus)* | Faculty of Art Design & Architecture | OHS Management System |
| • Art Design & Architecture including-  
  - Architecture  
  - Art Design & Arch Faculty Admin Services  
  - Dean Faculty of Art Des & Architecture  
  - Design  
  - Fine Arts  
  *(Caulfield Campus)* | Faculty of Art Design & Architecture | OHS Management System |
| • Centres & Institutes  
  - Centre for Theatre & Performance  
  - Monash Asia Institute  
  - Monash Indigenous Studies Centre  
  *(Clayton Campus)* | Faculty of Arts | OHS Management System |
| • School of Languages Literatures, Cultures & Linguistics (LLCL)  
  *(Clayton Campus)* | Faculty of Arts | OHS Management System |
| • School of Media Film & Journalism  
  *(Caulfield Campus)* | Faculty of Arts | OHS Management System |
| • Department of Electrical & Computer Systems Engineering  
  *(Clayton Campus)* | Faculty of Engineering | OHS Management System |
| • Department of Mechanical & Aerospace Engineering  
  *(Clayton Campus)* | Faculty of Engineering | OHS Management System |
| • Central Clinical School  
  *(Clayton Campus)* | Faculty of Medicine Nursing & Health Sciences | OHS Management System |
<table>
<thead>
<tr>
<th>Area</th>
<th>Faculty/Division/Portfolio</th>
<th>Type of audit</th>
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</thead>
<tbody>
<tr>
<td>• Department of Biochemistry &amp; Molecular Biology</td>
<td>Faculty of Medicine, Nursing &amp; Health Sciences</td>
<td>OHS Management System</td>
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<tr>
<td>(Clayton Campus)</td>
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<tr>
<td>• Department of Medicinal Chemistry</td>
<td>Faculty of Pharmacy &amp; Pharmaceutical Science</td>
<td>OHS Management System</td>
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<td>(Parkville Campus)</td>
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<tr>
<td>• School of Earth Atmosphere &amp; Environment</td>
<td>Faculty of Science</td>
<td>OHS Management System</td>
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<tr>
<td>(Clayton Campus)</td>
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<tr>
<td>• Departments of -</td>
<td>Monash Business School</td>
<td>OHS Management System</td>
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<tr>
<td>− Banking and Finance</td>
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<tr>
<td>− Business Law and Taxation</td>
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<tr>
<td>− Economics</td>
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<tr>
<td>− Marketing</td>
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<tr>
<td>(Caulfield Campus)</td>
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<tr>
<td>• Vice-Provost (Research &amp; Research Infrastructure) including-</td>
<td>Provost &amp; Senior Vice-President</td>
<td>OHS Management System</td>
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<tr>
<td>− Monash Centre for Electron Microscopy</td>
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<td>− Monash e-Research Centre</td>
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<tr>
<td>− Office of the Vice-Provost (R&amp;R Infrastructure)</td>
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<tr>
<td>(Clayton Campus)</td>
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<tr>
<td>• Vice-Provost (Research) including-</td>
<td>Provost &amp; Senior Vice-President</td>
<td>OHS Management System</td>
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<tr>
<td>− Monash University Accident Research Centre</td>
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<td>(Clayton Campus)</td>
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<tr>
<td>• Monash Residential Services (Clayton)</td>
<td>Vice President (Services)</td>
<td>OHS Management System</td>
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<td>(Clayton Campus)</td>
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<tr>
<td>• Academy of Performing Arts Operations (MAPA) including-</td>
<td>Vice-Chancellor &amp; President</td>
<td>OHS Management System</td>
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<tr>
<td>− Academy of Performing Arts Operations</td>
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<td>(Clayton Campus)</td>
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4. OHSAS 18001 & AS 4801 SURVEILLANCE AUDIT

Areas to be audited as part of the surveillance audit include:

<table>
<thead>
<tr>
<th>Area</th>
<th>Faculty/Division/Portfolio</th>
<th>Type of audit</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Faculty of Education</td>
<td>Faculty of Education</td>
<td>OHS Management System</td>
</tr>
<tr>
<td><em>(Clayton Campus)</em></td>
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<tr>
<td>• Department of Drug Delivery Disposition &amp; Dynamics</td>
<td>Faculty of Pharmacy &amp; Pharmaceutical Science</td>
<td>OHS Management System</td>
</tr>
<tr>
<td><em>(Parkville Campus)</em></td>
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</tr>
<tr>
<td>• School of Biological Sciences</td>
<td>Faculty of Science</td>
<td>OHS Management System</td>
</tr>
<tr>
<td><em>(Clayton Campus)</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Department of Accounting</td>
<td>Monash Business School</td>
<td>OHS Management System</td>
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<tr>
<td><em>(Caulfield Campus)</em></td>
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</tr>
<tr>
<td>• Monash University Library</td>
<td>Provost &amp; Senior Vice-President</td>
<td>OHS Management System</td>
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<tr>
<td><em>(Caulfield Campus)</em></td>
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<tr>
<td>• Monash Sustainable Development Institute</td>
<td>Provost &amp; Senior Vice-President</td>
<td>OHS Management System</td>
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<td><em>(Clayton Campus)</em></td>
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