Events at Monash University will continue to follow our endorsed COVID Safe plan and the following principles must be applied:

- Events are open to all students and visitors regardless if they are vaccinated or not.
- Workers, including contractors, are not required to provide their vaccination status unless they are a “specified” or “facility” worker under Department of Health directions. Typically, workers who are not University Health Services (UHS) personnel, healthcare workers, students attending placements at healthcare facilities or lifeguards are able to attend Monash University work locations without presentation of their vaccination status.
- COVID Safe cleaning and hygiene practices should be in place.
- Maintain physical distancing where possible.
- Attendees are strongly encouraged to wear a face mask if they feel uncomfortable or when physical distancing is not possible.
- Monash University events must follow health and safety practices including preparing an event risk management Plan (S.A.R.A.H) and following COVID Safe rules.

Training and roles required at events
Ensure that your event has people assigned to complete the following roles. There are training requirements for each role:

- Event Manager
- Event Safety Marshal/s
- First Aider/s

For details on the training requirements for each role, please view the OHS Training Requirements Matrix on the OHS web pages. For general advice on planning events at Monash, visit Events 101 - checklist.

For assistance, please contact a member of the Health, Safety and Wellbeing team (OH&S). For the latest updates on COVID-19 and our campus operations, visit COVID-19 Updates.

<table>
<thead>
<tr>
<th>TASK</th>
<th>DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRE-EVENT TRAINING</td>
<td>Ensure responsible staff have completed essential training. Details of the required training and OH&amp;S event roles are available here. Available through myDevelopment.</td>
</tr>
<tr>
<td>COMMUNICATION</td>
<td>Communicate the expectations of attending the event with guests: - If they feel unwell they should stay home. - If they are a household contact they should stay at home.</td>
</tr>
<tr>
<td>EVENT PREPARATION</td>
<td>We recommend sanitisation stations are located throughout the event space. Follow the COVID Safe Catering Guidelines. Always check the COVID-19 updates page for current information.</td>
</tr>
<tr>
<td>DURING EVENT</td>
<td>We recommend sanitisation stations are available throughout the event space.</td>
</tr>
<tr>
<td>POST-EVENT</td>
<td>Ensure venue or event site is cleaned post-event.</td>
</tr>
</tbody>
</table>
Further information

Monash University
Wellington Road
Clayton, Victoria 3800
Australia

E: covid19@monash.edu

monash.edu/news/coronavirus-updates