

SEMESTER EXCHANGE APPLICATION CHECKLIST (Faculty of Arts)

CHECKLIST	COMPLETED
<p>1. Attend an Exchange and Study Abroad Information Session held by Monash Abroad.</p> <p>Semester exchange applications are a lengthy process and take about 1 year to prepare and apply for, attend the information session for detailed information about the process.</p>	
<p>2. Submit your course advice request to Faculty of Arts to find out which units you can use in your Monash degree for the exchange program.</p>	
<p>3. Read through Faculty of Arts – Exchange guidelines. Failure to meet our guidelines may result in academic penalty.</p>	
<p>4. Check which units you can use in your degree for exchange based on course advice received.</p>	
<p>5. Research our partner institutions for Semester Exchange (filter by search on right hand side). You must check:</p> <ul style="list-style-type: none"> - The units they offer for exchange to ensure they align with your degree - Credit equivalency - Entry requirements - Cost of living, plus any related finances for exchange - Visa requirements, etc <p>You need to choose three institutions and order them based on your preference when you apply.</p>	
<p>6. Apply for the Semester Exchange program via the Program Search page (This is an initial application to Monash Abroad. You will be required to also apply directly to your allocated host institution at a later stage). For application dates and process, click here.</p>	
<p>7. Draft and submit your Study Plan for your first preference. You must watch the 'Putting together your study plan' video and download the step-by-step guide and worksheet prior to commencement.</p>	
<p>8. After applying, Monash Abroad will contact you about your host institution allocation and provide details about your next steps required to proceed further with your exchange application. What happens after you've applied? Find out more here.</p>	