

# Monash University

## Student Services and Amenities Fee (SSAF)

### 2024 Allocation Report

## Introduction

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines) require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

The information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting is a separate process and remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

# SSAF Consultation and Achievements

Monash University dedicates Student Services and Amenities Funding (SSAF) to improvements in facilities, student engagement and support activities, and co-curricular student amenities across all of the University's Australian campuses.

In 2024, the University continued its SSAF allocation approach based on the following principles:

1. where possible, the fees paid by students should be used on the home campus of those students;
2. where possible, the fees paid by students should be expended in the years in which they are studying such that the benefit to the student are accessible to them;
3. funding should support both operational programs and capital improvements to facilities that support non-academic student activities;
4. SSAF-funded operational programs that support student life can be delivered successfully by recognised student organisations and by University business units;
5. students should have a direct voice in how the funding is allocated; and
6. unspent funding is carried forward and added to the following years SSAF funding pool.

Monash separates SSAF funding into three pools from which further allocation decisions are made. Those pools are as follows:

- 40% of total SSAF funding is provided directly to Monash Student Organisations (MSOs) based on actual fees paid on a campus and cohort basis. Each MSO makes decisions on how to allocate the SSAF Grant to support student life and support activities as part of their budgeting process. The rules around the use of these funds are contained in Funding Agreements that require each MSO (of which Monash University has five) to spend SSAF in strict accordance with section 19-38(4) of the *Higher Education Support Act 2003*. In 2024, this pool totalled \$5,538,117.
- 20% of total funding to student-identified and -focussed capital projects (up to \$300,000 in value) with the funding available based on an actual campus fee total collected basis. The approval process for these funds involves student representatives at each step. In 2024, this pool totalled \$2,742,520.
- 40% of total funding for Monash University managed co-curricular programs, events and capital projects across all domestic campuses. SSAF revenues and expenditures are quarantined in a dedicated cost centre to ensure they are clearly identifiable and separated from other activities funded by non SSAF sources. In 2024, this pool totalled \$5,540,244.

Across all three pools, the use of SSAF funds is strictly limited to the allowable expenditure of SSAF set out in 19-38(4) of the *Higher Education Support Act 2003*. In addition to the SSAF grant, Monash University provided \$4,675,065 to the recognised student organisations in 2024 to further support student engagement activities. The use of this additional funding was also covered by signed funding agreements and the expenditures were restricted to activities that would qualify as allowable expenditure from a SSAF legislation perspective.

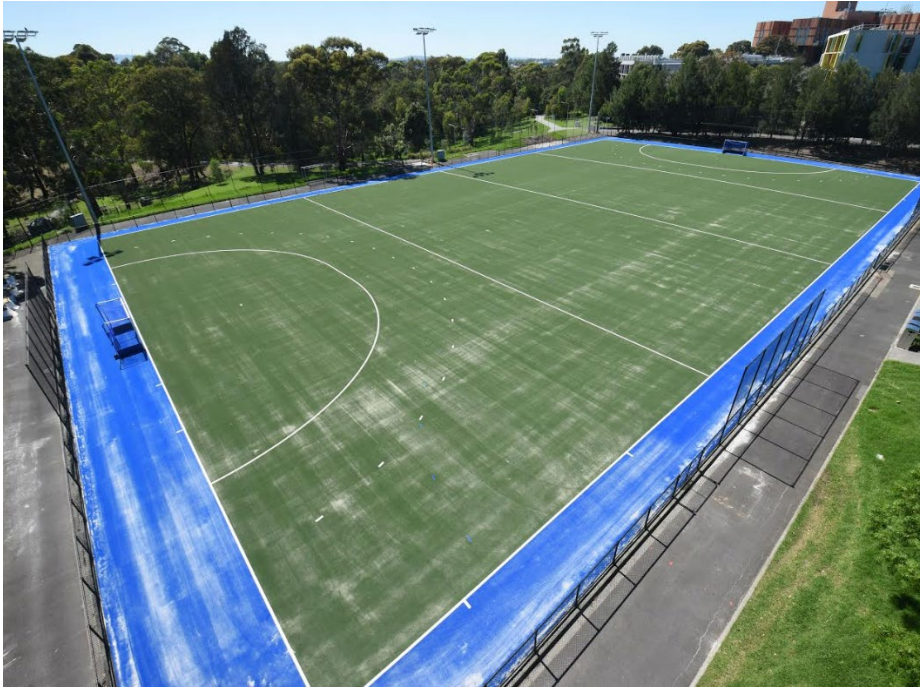
## 2024 SSAF-funded achievements and highlights

In 2024, SSAF funding made substantial contributions to student sport and recreation activities, clubs, health and wellbeing initiatives, employability support and amenities on campus.

Monash Student Organisations (MSOs) used their SSAF funding allocation to deliver essential activities, services and facilities, including, but not limited to orientation activities, advocacy, student theatre, student clubs, artistic and cultural student engagement activities, sexual health promotions, tax advice and welfare services. In light of increased cost-of-living pressures, an area of particular focus in 2024 was food security, with many MSOs implementing initiatives to address this issue, such as student food pantries and subsidised or free food options. Additionally, 2024 saw MSOs hosting a variety of engaging activities for students reflecting themes of welfare and inclusion. These included Pride Week, Stress Less Week, Safe n' Sexy Week, and Diversity and Inclusion Week.

SSAF funding spent on University-managed co-curricular programs, events and capital projects across Australian campuses in 2024 included:

- [free learn to swim classes](#) for all students
- grants for students attending [varsity sport competitions](#)
- major student experience events on campus
- social sport and gym membership discounts for students
- free mental health first aid courses for students
- student engagement activities supporting [Respect at Monash](#) and inclusive communities' initiatives
- support for social programs provided by our [Monash Student Communities](#) and [English Connect programs](#) that focus on engagement opportunities between domestic and international students
- support for University-affiliated sports clubs
- refurbishment of the Clayton squash precinct to deliver enhanced playing and viewing spaces (pictured below)
- retailing and uplift of the Doug Ellis Swimming Pool
- sports Walk Connection landscaping, providing improved safety, security and amenity to the Monash Sports Precinct (pictured below)
- replacement of the Hockey Pitch at Clayton campus (pictured below)
- University Health Services enhancements
- *Monash Sport* [participation programs and events](#)



*Image: Replacement of the Clayton campus hockey pitch*



*Image: Refurbishment of the Clayton squash precinct, which provides improved playing and viewing spaces.*



*Image: The “Monash Recharge” event, providing students with opportunities to connect with support services, take a break from their studies and learn how to prioritise their wellbeing.*



*Image: Clayton Sports Walk connection landscaping, providing improved safety, security and amenity to the Monash Sport Precinct.*

In 2024, 135 projects with budgets ranging from \$300 to \$300,000 were supported by the competitive 20% SSAF pool. To date, over 100 have been completed. Many of these are highlighted on the University's [SSAF webpage photo gallery](#). These initiatives encompass a wide range of improvements, including renovations of student club and cohort common rooms, enhanced food storage and food security measures, upgraded student games and recreational spaces, expanded student wellness resources, and sustainable campus infrastructure. A sample of these projects across all of Monash's Australian campuses is provided below.



*Image: Business School research student lounge renovation (Caulfield campus)*



*Image: Monash Student Association (MSA) coolroom shelving installation (Clayton campus) to ensure there is sufficient shelving to store items safely to support the MSA's Food Security Program.*



*Image: The Chemistry Honours and Miscellaneous Postgraduate Society (CHAMPS) student lounge (Clayton campus) was relocated into a new, larger space with improved facilities, including new furniture and a kitchenette.*



*Image: Refurbishment of the Monash Parkville Student Union (MPSU) games room pool tables (Parkville campus) and addition of new games, including a portable table tennis setup.*



*Image: Installation of new booths, lounge seating and additional tables and chairs, providing students a dedicated space to socialise before or after using Monash Sport facilities (Peninsula campus)*



*Image: Monash Student Association (MSA) permaculture garden redesign (Clayton campus) — now with raised beds, wider paths, fruit trees, netting, and secure storage, the space is inclusive, functional, and thriving for all students.*



*Image: Renovated Engineering student common room (Clayton campus), creating a multi-use space for students use and functions. Upgrades included a kitchenette with appliances and large screen television.*



*Image: Monash Graduate Association (MGA) graduate lounge refurbishment (Clayton campus) saw the reconfiguration of the lounge space and meeting rooms to accommodate more students, and provide better facilities, including quiet booths and audio-visual equipment.*

## SSAF Revenue Summary

	2024 Allocation \$ <sup>1</sup>	2024 Actual \$
SSAF Revenue	\$13,820,881	\$13,753,060
SSAF revenue carried forward from 2023	\$0	\$0
<b>Total SSAF funds available for 2024</b>	<b>\$13,820,881</b>	<b>\$13,753,060</b>
SSAF revenue carried over into 2025	\$0	\$0

<sup>1</sup> Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

## SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003* (the Act). In **2024** the maximum SSAF was **\$351**.

Student Status	2024 SSAF charged \$ <sup>2</sup>	Number of students charged in 2024 <sup>3</sup>
Full-time <sup>1</sup> (> 0.75 EFTSL)	\$351.00	30,938
Part-time <sup>1</sup> (< 0.75 EFTSL)	\$263.00	11,261
		<b>Total: 42,199</b>

<sup>1</sup> Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis”

means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

<sup>2</sup> Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

<sup>3</sup> Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in 2024. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in 2024 as the total EFTSL they undertook in 2024 was equal to 0.875.

<b>Student Status</b>	<b>2024 SSAF charged \$<sup>2</sup></b>	<b>Approx. number of SSAF students remote learning 2024<sup>4</sup></b>
Remote learning/Online only	Full-time (> 0.75 EFTSL): \$351 Part-time (< 0.75 EFTSL): \$263	<b>\$368,656</b>

<sup>4</sup> Note: The Department of Education understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study.

# SSAF Allocation Summary

## Key areas of expenditure 2024

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area (reporting against these are mandatory)	2024 Total Allocation \$	2024 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$927,493	\$913,745	Yes	40,000
2. Clubs or other associations	\$170,039	\$170,039	Yes	37,126
a. Sporting	\$402,629	\$396,933	No	2,416
b. Internal student politics	\$228,617	\$204,138	Yes	4,264
c. Gender, sexuality, ethnicity, race, or nationality-based	\$279,462	\$268,315	Yes	5,440
d. Areas-of-study related e.g. law	\$174,500	\$161,290	Yes	1,088
e. Other activities e.g. music, debate, chess	\$839,194	\$813,056	Yes	21,854
f. Other	\$787,956	\$924,882	Yes	26,694
3. Accommodation	\$2,705	\$2,705	No	1,000
4. Employment/career services	\$301,290	\$251,762	Yes	1,963

5. Legal aid	\$33,231	\$36,269	Yes	1,300
6. Support for financial affairs	\$159,091	\$145,446	Yes	2,144
7. Other student amenities	\$4,442,859	\$4,437,612	Yes	80,886
8. Other - student advocacy	\$534,730	\$583,979	Yes	21,100
9. Other - provision of food, drink and recreational activities	\$2,360,642	\$2,430,965	No	80,886
10. Other - Promoting health and welfare	\$494,498	\$472,960	Yes	80,886
11. Other - Providing facilities for students	\$674,656	\$624,735	Yes	80,886
12. Other - helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled	\$419,248	\$419,248	Yes	1,529
13. Other - supporting a sporting or other recreational activity by students	\$494,983	\$494,983	Yes	80,886
<b>Total</b>	<b>\$13,727,824</b>	<b>\$13,753,060</b>		

Organisations, bodies or third-party providers that received SSAF funding in 2024

**1. Allocation of SSAF revenue – non-student-led organisations**

Organisation Name <sup>1</sup>	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received from provider \$	% of total SSAF revenue collected by the Provider
N/A	-	-	-	-
		<b>Total SSAF provided to non student-led organisations</b>	-	-

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<sup>1</sup> Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

**2. Allocation of SSAF revenue to student led organisations – evidence of meeting requirement of 40 per cent**

Organisation Name <sup>2</sup>	Australian Business Number (ABN)	Supported Key Area	SSAF Funding Received from Provider \$	% of total revenue collected by the provider	If below 40 per cent, is there an agreed transition plan in place	Details of transition plan
Monash Student Association Clayton Inc.	20 147 061 074	Multiple Areas - student engagement & support programs	\$2,525,435.70 (includes a contribution to the MSA for student run programs in Gippsland)	18.27%	N/A	N/A
Monash Graduate Association Inc.	86 800 958 958	Multiple Areas - student engagement & support programs	\$1,896,144.76	13.72%	N/A	N/A
Monash Parkville Student Union Inc.	88 160 180 107	Multiple Areas - student engagement & support programs	\$142,392.32	1.03%	N/A	N/A
MONSU Caulfield Inc.	42 911 556 610	Multiple Areas - student engagement & support programs	\$759,573.05	5.50%	N/A	N/A
Monash University Student Union Peninsula Inc.	93 002 915 529	Multiple Areas - student engagement & support programs	\$226,858.63	1.64%	N/A	N/A
<b>Total SSAF provided to student-led organisations</b>			\$5,550,404.47	40.16%*		

\* Note that these figures do **not** include SSAF contributions made to MSOs as part of the SSAF 20% student-identified capital projects pool.

<sup>2</sup> Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

As noted above, in addition to the 40% SSAF grant provided to MSOs, Monash provided a further \$4,675,065 to these student organisations in 2024 to further support student engagement activities. The use of this additional funding was covered by signed funding agreements and expenditure was restricted to activities that would qualify as allowable expenditure from a SSAF legislation perspective.

**3. Attestation that student led organisations in receipt of a minimum of 40 per cent of SSAF revenue are meeting governance requirements**

Organisation Name <sup>1</sup>	Majority student-led	Democratically elected leaders	Independence	Audited accounts	Corporate Governance policies and procedures established and adhered to	If replying no on any measure, is there an agreed transition plan in place?	Details of transition plan
Monash Student Association Clayton Inc.	Yes	Yes	Yes	Yes	Yes	N/A	N/A
Monash Graduate Association Inc.	Yes	Yes	Yes	Yes	Yes	N/A	N/A
Monash Parkville Student Union Inc.	Yes	Yes	Yes	Yes	Yes	N/A	N/A
MONSU Caulfield Inc.	Yes	Yes	Yes	Yes	Yes	N/A	N/A
Monash University Student Union Peninsula Inc.	Yes	Yes	Yes	Yes	Yes	N/A	N/A

## Declaration by Person of Authority

I, Professor Sarah McDonald, Deputy Vice-Chancellor (Student Experience) and Senior Vice-President of Monash University, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

I further attest that the information provided in this Report meets the requirements of the *Higher Education Support Act 2003* and the Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022 and that, where transition arrangements have either been sought or approved, information is provided on this.



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Signature of Person making Declaration

Professor Sarah McDonald  
Deputy Vice-Chancellor (Student Experience) and Senior Vice-President  
25 June 2025