MONASH University

MONASH GLOBAL ENGAGEMENT

Student Permission to Disclose Personal Information

Important Information:
This form provides Monash University your consent to disclose the information set out below to the organisation and/or person named below, for the purpose/s and time-frame outlined below. Additional disclosure form/s should be completed for extra organisation/s or persons. Please complete each section of the form. Contact details for further assistance and return of completed forms appear at the base of this form.

SECTION 1 – STUDENT DETAILS

Student ID Number*									**required information*
Title	**Family Name**								**Given Name (s)**

SECTION 2 – NAME OF ORGANISATION/INDIVIDUAL AND INFORMATION ABLE TO BE DISCLOSED (to be completed by Monash University student)

	Organisation/Person 1	**Organisation/Person 2**
Name		
Address		
Telephone number		
Duration (start and end date)* *Please specify time period for consent (e.g. May-June 2017). *The dates must be within the student's enrolment period at Monash University.*		

Personal Information Authorised for Release

	Course		**Enrolment Details** *(including enrolment status)*		**Attendance Records**
	Academic Transcripts		**Study Abroad/Exchange – Application only**		**Progress Reports**
	Results		**Study Abroad/Exchange – General** *(all information relating to mobility lifecycle)*		**OS-HELP application*** (*Authority to sign Debt confirmation form is through Power of attorney form only)
	Other *(please specify)*				

SECTION 3 –CONSENT OF STUDENT (to be completed by the student)

I authorise Monash University to disclose the above information to the organisation/s or individual/s identified above for the purpose/s set out above. This consent is valid for the duration of my enrolment as a student with Monash University unless otherwise indicated in section 2 above.

Signature	**Date**

Privacy Collection Statement - The information on this form is collected for the primary purpose of providing Monash University with your consent to disclose the information to the organisation/s or individual/s as identified above. The information collected on this form will only be used for the purposes outlined above and as provided for in the Student Privacy Collection Statement and as required or authorised by law. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University Privacy Officer by email at privacyofficer@monash.edu

Please return completed form to:
Postal – Monash Abroad - Monash University, VIC 3800, Australia
Level 1, 21 Chancellors Walk, Clayton campus
Telephone +613 9905 1551 Facsimile +613 9905 8334
Email: monash.abroad@monash.edu
Website: www.monash.edu.au
Opening hours: 10:00am – 4:00pm (Monday to Friday)
CRICOS Provider No. 00008C ABN 12 377 614 012