ASK: ARTS SURVIVAL KIT

2018

The information you need before you enrol and when you have started your course

future.arts.monash.edu
CONTENTS

4 Welcome to Monash Arts, Responsibilities of Students

GET ENROLLED
7 Enrol for the first time, After you enrol, Textbooks and unit readers

GET INVOLVED
8 Orientation Week, PAL (Peers Ambassadors Leaders), Arts First In the Family
9 Society of Arts Students, Arts on social media, Monash Clubs and Societies, Monash Sport

GET STARTED
10 Major, Minor, Areas of Study – what do all of these words and phrases mean?
11 Unit codes
12 Studying full-time or part-time?
12 Language Entry Level Test – how to enrol in higher-level language units
12 Enrolling in units from other faculties, changing units before or after semester starts
13 Withdrawing from units before the Census Date
14 Timetable clashes – class timetable, Allocate+, Learning Capture
14 Deferring your offer – how to delay starting your course
14 Applying for credit – how to get recognition for previous study
14 Complementary study – how to study something at another university
15 Results – Reviewing/remarking of work, Grading Scheme, WAM/GPA, Withheld/Deferred results, Remission of Debt and Withdrawn Incomplete grade applications
16 FOR LATER THIS YEAR: Re-enrolling for next year

BE SUPPORTED
17 Extensions and Special Consideration – more time for an assignment or to defer an exam
18 Intermission – take a break from your course
18 Internal Course Transfer/Campus Transfer – apply to change your course and/or home campus
18 Course progression – are you on track? Arts Student Services Course Advice
19 Disability Services, Health Services, Counselling and Mental Health, Libraries, Monash Services (Accommodation, Employment, Spirituality) – help with study and life on campus

BE ENRICHED
20 Study overseas – a semester in Prato, Italy, Study abroad and exchange, Intercampus exchange, Study programs and tour, Language In-Country programs, Monash Abroad
21 Add value to your course – diplomas, Arts Internships, vertical double degrees

BE ENLIGHTENED
22 Questions and further information – ask.monash, Monash Connect, Arts Student Services, Monash faculties, Monash app, Campus maps, Last in the Menzies?, Public transport and parking
25 COURSE MAPS
   Arts and Global Studies double degrees | Bachelor of Arts and Bachelor of Fine Art (A2005)
32 ARTS AREAS OF STUDY AND FIRST-YEAR UNITS

The information in this guide was correct at time of publication (October 2017). Monash University reserves the right to alter this information should the need arise. Please check the Monash University and Faculty of Arts websites for updated information. Arts Student Services, Faculty of Arts, Monash University.

CRICOS provider: Monash University 00008C
As Dean of Arts I am proud to introduce you to our Faculty. The Humanities, Social Sciences and Performing Arts are central to the improvement of the human condition and rightly belong at the centre of a world class university such as Monash University.

We are a truly comprehensive Faculty that champions choice and diversity across our impressive undergraduate and graduate degree programs. We offer an unsurpassed range of opportunities as part of Australia’s largest and most international University. When you study and research at Monash you are immediately plugged into a global network of the highest quality learning and research opportunities.

Monash is a university where everything is possible. Our teaching programs are simply world class and deliver the critical skill sets graduates will need now and in the decades ahead: communication, creativity, problem solving, collaboration, and critical thinking to help produce the innovators, policy makers, advocates, creators, communicators, reformers and leaders of the future.

We are focused on preparing our students for a rapidly changing world of work and are committed to their future leadership. Enriched via an internationalised and industry connected curriculum, and immersed in work integrated learning experiences including internships, industry projects and study tours, we prepare our students for the needs of future professions and a likely multiplicity of career shifts.

We champion research that informs greater understanding and social change. Monash Arts is committed to setting the global agenda, shaping policy and practice, responding to the grand challenges of our age, and to making an impact in our search for new knowledge and new thinking. Our research is built on disciplinary excellence but is deeply interdisciplinary and collaborative. Our research has us ranked among the very best universities in the world for its quality and influence.

Our international networks take our research to the world and create pathways to draw the best and brightest to us. Our extensive links with industry — across government, civil society and the commercial sector — map across Australia and the world. And, in this setting, our doctoral students are at the cutting edge of disciplinary and interdisciplinary endeavor to better understand and transform our world.

I encourage you to take the time to explore the degree programs and research opportunities we offer.

Together we can make an impact.

Professor Sharon Pickering
Dean, Monash Arts

Students of the university have the following responsibilities:

- to apply themselves to their studies to the best of their abilities;
- to become familiar with the rules and regulations governing the degree in which they are enrolled, and to ensure that the units selected meet the degree requirements;
- to be aware of the policies and practices of the university and of any faculty and department in which they are enrolled and which are contained in the materials and information made available to them;
- to be aware of the rules and regulations concerning the use of university computing, library and other facilities, as set out in published material;
- to meet deadlines for work to be submitted;
- to take the initiative and consult appropriately when problems arise;
- to submit original work for assessment without plagiarising or cheating;
- for on-campus students, to attend lectures, tutorials and seminars for each unit in which they are enrolled and, for distance education students, to consider thoroughly all course materials and participate in all prescribed residential schools;
- to accept joint responsibility for their own learning;
- to contribute to the development of university programs and policies by participating in consultative and deliberative processes in a responsible and ethical manner;
- to be aware of the university’s commitment to equal opportunity and to demonstrate tolerance and respect for all members of the university community;
- to respect the right of staff members to express views and opinions;
- to respect the working environment of others in all areas of the university.
Enrol for the first time | After you enrol | Textbooks and unit readers

CHECKLIST
New undergraduate students — enrol for the first time

Enrolment in your course is done online — this is your way of accepting your offer.

Go to the Monash ‘Get Started’ webpage and follow the steps to enrol: monash.edu/get-started.

It’s your responsibility to select your units through each year of your degree so have a look at the handbook for the details of each unit!

Make sure you take note of all of your transaction numbers — download the Enrolment Checklist at Step 1.

You must:

1. Create your computer account — and decide whether you are accepting your offer or deferring your offer of a place until 2019
2. Register your details and complete the Enrolment Questionnaire (Government requirement)
3. Get your course and unit information:
   future.arts.monash.edu/course-information
4. Enrol in units online using WES (Web Enrolment System)
   — to find Arts units, use the Arts Areas of Study webpage in the online Handbook
   (more information from page 32 onwards)
5. Complete any other tasks required listed in the ‘Get Started’ web pages

After you enrol:

1. Enter your timetable preferences using Allocate+ (accessible via WES) — more details on page 10.
   See: monash.edu/timetables/allocate/dates
2. Refer to the Course Information site:
   See: future.arts.monash.edu/course-information
3. Download your unit guides (these are a week-by-week guide to your unit, as well as providing details about readings and assessment tasks):
   unitguidemanager.monash.edu/search?
   Available online from Orientation Week
4. IMPORTANT: Attend the Arts Orientation Day at your campus: O-Week runs 19 – 23 February
   eplanner.adm.monash.edu.au/oorientation
5. Start attending classes from Week 1

Semester 1 commences on Monday 26 February 2018
Semester 2 commences on Monday 23 July 2018

Where can I buy my textbooks and unit readers?

Clayton – Book and Gift Emporium, Campus Centre, Ground floor
Caulfield – The Campus Bookstore, Building K, Level 2

A tip! Don’t buy your textbooks until after your first lecture. You may change your mind about your units during the first two weeks of semester. You can’t return or exchange textbooks!
Orientation week | PAL program | Arts First in the Family
Society of Arts Students | Arts Club | Connect with Arts on social media
Mature age and part time students | Monash Sport | Caulfield Arts Society

Get into uni during Orientation Week!

Use the Orientation Planner to find activities and get the most out of O-Week – attend information sessions, take a tour of the library, join clubs and more. Some parts of Orientation are compulsory because we think they are really important to making you feel welcome and supported.

See the Orientation Planner for details of times and other activities offered during the week at:
eplanner.adm.monash.edu.au

PAL (Peers Ambassadors Leaders) program

The PAL program is designed for undergraduate students studying in the Faculty of Arts at Clayton and Caulfield. The program offers you the chance to engage with the university community, support fellow students, develop your teamwork skills and transform your leadership capacities.

As a first-year student, you can enter the program as a Peer. Peers are assigned a student mentor who helps you navigate your transition to university. You are matched with a senior Arts ambassador student who helps you get settled and connected as you begin your studies.

Monash is a big place and it is easy to lose track. A mentor can answer all your questions, give you tips on survival and study skills and introduce you to new people. You are invited to social events and encouraged to get involved in a number of transition activities. PALs also help the Faculty of Arts at Open Days, Information Sessions and during Orientation Weeks.

After your first year, you can apply to move on to be an Ambassador (second-year) and Leader (third-year), and help new students as they start their Arts degree with Monash. Leaders have their participation in the program recognised on their academic transcripts.

For details and to register, go to:
artsonline.monash.edu.au/transition/category/pal-program

For any enquiries, contact: arts-transition@monash.edu

Arts First in the Family Program

First in the Family is a program for Arts students who are the first of their generation to attend University – if your parents or guardians did not complete tertiary education, or if you have siblings who attended a university but your parents or guardians did not.

Being the first in your family is something of which you can be truly proud. The First in the Family Program is here to support you, help you make new friends and give you a head start towards achieving your dreams.

It gives you the chance to meet people with similar interests, gain expert knowledge in your area of study from an academic mentor, survival tips, support and friendships via a social mentor, and career support.

If you would like to join, send an email to: arts-transition@monash.edu

Include your name, student number and contact details (Subject: Registration First in the Family).

Society of Arts Students (SAS) (Clayton)

Caulfield Arts Society (CAS) (Caulfield)

Join these clubs! They are both student-run club for Arts students offering a wide variety of social activities and networking opportunities.

Check out: SAS – facebook.com/sas.monash and CAS – instagram.com/monashcas

Monash clubs and societies

There are a wide range of academic, cultural, spiritual and special interest clubs and societies you can join at the Clayton or Caulfield campuses. Find clubs and societies on your campus by going to:
omonash.edu.au/学生们/associations/clubs-societies.html

You can also join the student association or union on your campus, which run a number of programs, and entitle you to discounts on and off campus.

CLAYTON

Monash Student Association (MSA)

Campus Centre (21 Chancellors Walk), Level 1.
Phone: (03) 9903 3138.
msa.monash.edu

CAULFIELD

Monash University Student Union (MONSU)

Building S, Level 1.
Phone: (03) 9903 2525.
monsucaulfield.org.au

Mature Age and Part Time Students Association (MAPS)

MAPS is part of the Monash Student Association (MSA) which assists students who are mature age (25+), part-time (any age) or studying online (any age), recognising that you have a different set of needs compared with the average full-time on-campus undergraduate student.

You will have access to MAPS facilities, located in the Campus Centre (21 Chancellors Walk, formerly Building 10) at Clayton on Level 1.

For details, go to: msa.monash.edu/new-students/mature-age-and-part-time-students-association-maps/

Monash Sport

Stay fit and healthy during your time at university! Check out Monash Sport which offers a range of health and wellness programs, services and activities for students and gives you access to fitness centres, an aquatic centre and courts for various sports.

For details, go to: monash.edu/sport

CLAYTON

Monash Sport

42 Scenic Boulevard
and the Doug Ellis Swimming Pool, 36 Scenic Boulevard
Phone: (03) 9903 4103.

CAULFIELD

Building S, Level 1.
Phone: (03) 9903 2358.

Connect with Arts and Monash

Stay in touch via social media

facebook.com/monashcas

@MonashUni

ASSK ARTS SURVIVAL KIT 2018
What do all of these words and phrases mean?

**COMPREHENSIVE DEGREE**
In the Faculty of Arts this refers to the Bachelor of Arts. A Comprehensive degree gives you choice and flexibility to select your units and normally requires you to complete 24 units (144 credit points) to be awarded the degree, along with specific requirements such as completing an Arts major and Arts minor. The Bachelor of Arts is a single degree.

**SPECIALIST DEGREE**
In the Faculty of Arts this refers to the Bachelor of Music, the Bachelor of Media and Communication and the Bachelor of Global Studies. In a specialist degree you start studying your chosen area of study straight away. Specialist degrees also require 24 units (144 points) and are single degrees.

**DOUBLE DEGREE**
A double degree consists of two separate courses that you are enrolled in, with each course having its own requirements. Students enrolled in Bachelor of Arts double degrees need to complete 16 Arts units (96 credit points) and usually 16 units (96 credit points) for the other Faculty degree to complete the requirements for both degrees. Arts double degree courses are usually managed by the non-Arts Faculty – check the Handbook for details.

**ARTS/MASTER’S DOUBLE DEGREE**
High-achieving students can apply to this double degree at the end of two full years of study. This double degree means you can start doing your Master’s course while still completing your Bachelor of Arts degree.

**AREAS OF STUDY**
These are also known as disciplines (eg History, Politics, Literary Studies). Arts offers approximately 40 areas of study for undergraduate students and you’ll choose your units from those areas.

If you’re in a single Arts course, you may end up enrolling in units from 5-6 or even more areas of study. If you’re in a double degree course, you’ll have less room to do this, but can still use your Electives to try different areas of study.

**UNIT**
Sometimes called a subject, units are usually worth 6 credit points. Some second-year and third-year units are worth 12 credit points, and are counted as 2 units – these units have a higher workload.

**MAJOR**
The area of study you choose to specialise in during your course. An Arts major consists of 8 units (48 credit points). The one exception to this is the APAC-accredited Psychology major, which consists of 10 units (60 credit points). If you want to you can complete two majors (double major) in your degree.

Within each Arts major and available specialisations there are specific units that must be completed. These are called Gateway, Cornerstone and Capstone units. These units provide you with a structured progression through the course of a major.

**SPECIALISATION**
An Arts specialisation consists of 12 units (72 credit points) in certain Arts areas of study. These include a requirement to complete 4 units (24 credit points) at third-year level.

**MINOR**
An area of study within Arts in which you complete at least 4 units (24 credit points) which are usually two Gateway units for that area of study, and then two units from second-year and/ or third-year levels.

**ELECTIVES**
are any units outside of your major and minor (or two majors). In a Bachelor of Arts degree students can take up to 8 elective units from Arts and/or from other faculties (with their approval).

For a list of key terms used in the Handbook, go to: monash.edu/pubs/2018handbooks/handbook-glossary.html

**What do the unit codes mean?**
All undergraduate units offered by the Faculty of Arts begin with the letters ATS. Each unit code will have 4 digits – the most important is the first digit, as this indicates the year-level at which the unit is offered.

ATS1xxx = first-year unit
ATS2xxx = second-year unit
ATS3xxx = third-year unit

Other faculties use lettering based on the discipline or area of study for the unit. For example, Psychology units begin with the letters PSY = Psychology 1A is PSY1011 and Psychology 1B is PSY1022.

As a first-year student you should be enrolling in first-year units this year. These units provide you with the introductory information and foundation you need before you progress to higher-level units.

**When do I choose my major and minor?**
You should try to have an idea of what you want to major in after your first year of study. We suggest that you try different areas of study in that year and you’ll find that one or two areas will stand out as your favourites.

When you enrol you need to nominate your intended major/s. Don’t worry! You’ll be able to change your mind but we want you to keep this information up-to-date as it helps plan for your future enrolments and course advice.

Ultimately, you must complete at least one major in an Arts area of study, and a minor in another Arts area of study, by the time you have completed your single or double degree course.

**Gateways, cornerstones, capstones**

**GATEWAY UNIT**
A first-year level unit that introduces you to the area of study. Most areas of study have two Gateway units that must be completed as part of a major or minor.

**CORNERSTONE UNIT**
A second-year level unit designed so that you can demonstrate that you have a solid understanding of the area of study. Most areas of study have at least one Cornerstone unit that must be completed in the major.

**CAPSTONE UNIT**
A third-year level unit designed so that you can demonstrate what you have learnt and the skills that you have acquired throughout the study of your major. This might be a research project or an industry internship. Most areas of study have at least one Capstone unit that must be completed in the major.
To then be enrolled in this unit, you have two options: appropriate level language is for you and in which unit (code and title) you want to start studying in a language at a higher level (eg Intermediate or Proficient), you need to undertake an online language entry level test to determine the level at which you should start.

To do this, go to: artsonline.monash.edu.au/llcl/language-entry-level and click on the appropriate language test. You'll receive an automated response email that tells you what the relevant first-year units via WES.

If you haven't studied a language previously, you won't be able to start Introductory 1 before being able to take Introductory 2). Language units are sequential – you need to complete one unit in

COMMENCING A LANGUAGE IN SEMESTER 2

Language units are sequential – you need to complete one unit in the other units you have chosen for this year, and when that is done, you can then request to be enrolled in your language unit(s). If you want to enrol in a unit or units from other faculties, you need to

Enrolling in units from other faculties, changing units before or after semester starts

If you want to enrol in a unit or units from other faculties, you need to get approval from the relevant faculty (for example, at their student enquiry counter), and then forward or bring that approval to Arts Student Services – see below for the process for being enrolled in units. This is known as a manual enrolment.

Contact details for all Monash faculties: monash.edu/faculties.html

After you have enrolled in your units, you can change your mind and select other units better or even after semester starts. You can change units yourself in WES up until Friday at the end of Week 2 of semester. After week 2, you can discontinue units via the WES but it is too late to add any more units.

Withdrawing from units before the

Census Date – March 31 (Semester 1) and August 31 (Semester 2)

You can withdraw from a unit and avoid being liable for the fee for the unit by the Census Date in that semester. In Semester 1, the Census Date is March 31st In Semester 2, the Census Date is August 31st

If you withdraw from units later in each semester, you need to be aware of the deadlines so you do not receive a ‘Withdrawn Fail’ grade for a unit, which will affect your Weighted Average Mark (WAM) and your Grade Point Average (GPA). You cannot withdraw from units after the last teaching day of semester.

Principal dates: monash.edu/students/dates

You can withdraw from units via WES (by clicking ‘Remove’ next to the relevant unit), or come to Arts Student Services counter, fill in an Enrolment Amendment Form, and we will process your request. From the ‘Withdrawn Fail’ deadline onwards, you will need to ask us to withdraw you from a unit. It is your responsibility to check WES after withdrawing from a unit, or requesting to be withdrawn, to ensure that it has been processed correctly, and you need to keep note of your WES transaction number.

Important dates

Check the Monash calendar for key dates each semester!

You need to ensure that you check the Monash calendar online for important dates relating to semester start and end dates, withdrawing from units to avoid financial and academic penalties, re-enrolling for the following year, when your exam timetable will be released and the exam period for each semester, and more.

Principal dates can be found from the Monash homepage: monash.edu/students/dates
Timetable clashes with my units

Allocate+, Class Timetable, Learning Capture

After you have enrolled in units, you need to use the Allocate+ timetable system (via WES) and enter your choice of times for classes. Allocate+ is a preference system and is not first-in, first-served. It remains open for 6 weeks for students to enter their choices and you have as much chance as anyone else of getting your preferred time. Use Allocate+ prior to each semester starting to enter your timetable preferences.

For some units, your lecture will be ‘auto-allocated’ – this means that the unit only has one lecture time, so you need to attend it at that time. For your tutorials and other activities, you will need to enter preferences (as many as are requested).

When Allocate+ closes, the system sorts everyone into classes and you are given your timetable. The system is then open for ‘adjustment’ – the time when you can change your timetable, if time slots are available.

How to use Allocate+: monash.edu.au/timetables/allocate/how-to-use.html

Allocate+ aims to give you a clash-free timetable, however if you do clashes you need to look at how you can resolve them. If you have a lecture clashes with another lecture or tutorial:

1. Check to see if one or both of the lectures are being recorded and available in Learning Capture so you can listen to one lecture in your own time – you can then attend the other lecture.
2. Check the handbook to see if the unit is being offered at another campus and if the lecture is being held at a time when you can attend (by using Class Timetable). You should stay enrolled in the unit at the campus where you will be attending your tutorial, regardless of where you attend the lecture.
3. Check the unit webpage to see if the unit is also offered as an online unit.
4. If you can’t resolve the clash in these ways, you may need to withdraw from one of the units.

When Allocate+ re-opens in adjustment mode you can change your or move you to other tutorial times.

Class timetable and Learning Capture

Before you enrol in a unit, you can check on Class Timetable to see when the classes for a unit are going to be held at each campus. monash.edu/timetables

You are unable to attend lectures in a unit due to a timetable clash but still want to take the unit, you can check Learning Capture to see if the lectures are being recorded.

monash.edu/mulo

Delay starting your course

Deferring your offer

You can decide that you want to delay starting your degree – this is known as deferring your offer. By doing this, you guarantee your place for one or two semesters.

You can defer your offer at Step 1 of the ‘Get started’ website. See: monash.edu/get-started

If you defer for two semesters and then decide that you want to return from Deferred earlier than scheduled please contact Arts Student Services in writing (via the ask.monash enquiries system) to arrange this.

Recognition for previous study

Applying for Credit

If you have previously completed any tertiary study (at university, or in a TAFE course higher than Certificate IV level), you may be eligible for credit towards your Monash Arts course – this is known as Credit or Advanced Standing.

If you applied through VTAC, we will have pre-assessed your eligibility for Credit and advised you what you are eligible to receive. If not, you can submit a Credit Application form, with an original or certified copy of your transcript for your previous study, to an Arts Student Services counter for assessment.

Note – you must apply for credit before the end of week 1 of your commencing semester. Late applications will not be accepted.

For details about applying for Credit/Advanced Standing and to download the application form, go to: monash.edu.au/admissions/credit

Study something at another university

Complementary Study

Complementary Study is when you want to study a unit or units at another Australian university and receive credit towards your Monash Arts course. You need to receive approval from the Faculty of Arts to do this, and approval is normally only granted if the unit you wish to take is not available at Monash. There are also limits on how much Complementary Study you can undertake and rules on counting these units towards your major.

Make sure you apply early as applications take time to process (about 4 weeks before the start of the semester in which you wish to take the unit). Submit a Complementary Study application form to Arts Student Services, with a detailed syllabus (description and assessment details) of the unit you wish to take.

When you complete your Complementary Study, you need to provide Arts Student Services with an official transcript or academic record from the other university, so we can confirm that you have completed it.

For more information about limits and rules relating to Complementary Study, and to download the application form, go to: monash.edu.au/students/courses/arts/complementary-study.html

Issues with results

Grades, Reviewing/Remarking of work, WH (Withheld) and DEF (Deferred) results, WAM/GPA, Remission of Debt and Withdrawn Incomplete grades applications

Results are released on specified dates after each semester – normally in July for Semester 1 results and December for Semester 2 results. Results will appear in WES (Web Enrolment System). You cannot receive your results prior to these dates.

REVIEW OF ASSESSMENTS

This is the process in which the mark for an assessment task is reviewed with the result that it might be adjusted.

REMARK OF ASSESSMENTS

This is the process in which an assessment task is remarked by a second marker, with the result that the mark awarded by the second marker, even if lower than the original, becomes the final mark for that task.


REMISSION OF DEBT APPLICATION

You can apply to have the fees refunded or waived for units you withdraw from after the Census Date (March 31st for Semester 1, and August 31st for Semester 2) if extreme circumstances prevented you from completing the units. These circumstances need to make their full impact after the Census Date and be beyond your control.

To apply, you need to submit the Remission of Debt application form and relevant supporting documentation to your managing faculty within 12 months of the date you discontinued the unit.

To download the form, go to: monash.edu/fees/discounts-refunds/refunds/refunds/loan-debt

APPLYING FOR WITHDRAWN INCOMPLETE (WI) GRADES

A Withdrawn Incomplete (WI) grade for a unit can be granted when extreme circumstances beyond your control have prevented you from completing a unit and withdrawing from the unit before the Withdrawn-Fail deadline (normally the start of Week 8 of each semester). This is not a passing grade.

If you have failed a unit, or withdrawn from a unit during the Withdrawn-Fail period, due to extreme medical or other reasons, you need to submit a letter and supporting documentation (there is no application form) outlining the grounds for applying for a Withdrawn Incomplete grade. This letter and documentation must be submitted to your managing faculty within 20 working days of the finalisation of the grade for the relevant unit.

For details about this, read Section C, of the Unit Assessment Procedures at: monash.edu/exams/policy-processes/assessment-links

Grades with results

80-100: HD (High Distinction)
70-79: D (Distinction)
60-69: C (Credit)
50-59: P (Pass)
0-49: N (Fail)

WH (WITHHELD) RESULT

If a grade is showing as WH, it means that the result for that unit has been withheld by the unit coordinator. If you are uncertain of why this has occurred, you will need to email the unit coordinator.

DEF (DEFERRED) RESULT

If a grade is showing as DEF, it means that your result is pending the outcome of your deferred exam (see page 14 for details). Once you have sat your deferred exam, your final mark and grade will be released on a specific date in each semester.

WAM

Weighted Average Mark

GPA

Grade Point Average

These are measurements of your academic performance in units, taking into account the year-level of units.

monash.edu/exams/official-record-results/wam/calculator

Grades

ASK ARTS SURVIVAL KIT 2018   |   15
Here are some tips to help you with your re-enrolment via WES (Web Enrolment System).

1. Make sure you re-enrol during this period – you will re-enrol for next year.

Each year, during October/November there is a 6-week period for re-enrolment for next year.

For each year, you will be enrolled and will have avoided the late fee.

To continue, you will be enrolled and will have avoided the late fee.

If you are considering discontinuing your course but want some time to think about it, you can re-enrol for next year and then consider your options over the Summer break.

If you decide to continue, you will be enrolled and will have avoided the late fee.

Email — use your Monash student email account at all times!

You must use your Monash student email account when corresponding with the Faculty of Arts and with the University – this applies to everything, including requesting changes to your enrolment. You also need to check your Monash student email account regularly, for messages sent to you and to all students from the Faculty of Arts and the University. These emails contain important information, as well as reminders about key dates and deadlines, such as re-enrolling for next year. By becoming a student, you agree to check your Monash email account on a regular basis.

When will I know which units will be available next year?

At the beginning of October the online handbook for the next year is available on the Monash website. The handbook lists what units are available next year and in which semester. Take your time looking through the areas of study and units and consider what you would like to study.

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1. Re-enrol in units for next year assuming that you will pass your semester 2 units. You will be able to make amendments to your unit selection after the release of results

2. Re-enrol in at least 2 units (12 points) each semester. The WES will not allow you to save your enrolment unless you do this. If you need to enrol in only 1 unit you will need to lodge a manual enrolment at an Arts Student Services counter.

3. Re-enrol in your current course or double degree course for next year, even if you are applying to transfer to another Monash course or double degree course. Internal Course Transfer applications won’t be assessed and finalised until after Semester 2 results are released in December, by which point it would be too late to re-enrol without the late fee. You should assume you are NOT going to transfer and will be staying in your current course. If you DO get an offer to transfer in to another course or double degree course, your enrolment will be altered for you, and you will then be able to adjust your enrolment for next year, without a late fee.

4. Re-enrol even if you are planning to take a break from your study – Intermission. If you are planning to take Semester 1 or Semester 2 off next year (known as Intermission), you will need to apply for this via WES as part of the re-enrolment process. If you are taking intermission for just one semester, you will need to enrol in units for the other semester.

5. Re-enrol even if you are not sure you want to continue with your course. If you are considering discontinuing your course but want some time to think about it, you can re-enrol for next year and then consider your options over the Summer break. If you do decide to discontinue, you can apply for Course Discontinuation. If you decide to continue, you will be enrolled and will have avoided the late fee.

Later this year: Re-enrolling for next year

During the second half of this semester, you will be sent a number of emails about re-enrolling in your course for next year – don’t ignore these emails!

Each year, during October/November there is a 6-week period for students to re-enrol in units, or take an intermission from their course for the following year. To avoid the re-enrolment late fee (currently $325), make sure you re-enrol during this period – you will re-enrol for next year via WES (Web Enrolment System).

Here are some tips to help you with your re-enrolment:

1. Re-enrol in units for next year assuming that you will pass your semester 2 units. You will be able to make amendments to your unit selection after the release of results.

2. Re-enrol in at least 2 units (12 points) each semester. The WES will not allow you to save your enrolment unless you do this. If you need to enrol in only 1 unit you will need to lodge a manual enrolment at an Arts Student Services counter.

3. Re-enrol in your current course or double degree course for next year; even if you are applying to transfer to another Monash course or double degree course. Internal Course Transfer applications won’t be assessed and finalised until after Semester 2 results are released in December, by which point it would be too late to re-enrol without the late fee. You should assume you are NOT going to transfer and will be staying in your current course. If you DO get an offer to transfer in to another course or double degree course, your enrolment will be altered for you, and you will then be able to adjust your enrolment for next year, without a late fee.

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Email — use your Monash student email account at all times!

You must use your Monash student email account when corresponding with the Faculty of Arts and with the University – this applies to everything, including requesting changes to your enrolment. You also need to check your Monash student email account regularly, for messages sent to you and to all students from the Faculty of Arts and the University. These emails contain important information, as well as reminders about key dates and deadlines, such as re-enrolling for next year. By becoming a student, you agree to check your Monash email account on a regular basis.

When will I know which units will be available next year?

At the beginning of October the online Handbook for the next year is available on the Monash website. The handbook lists what units are available next year and in which semester. Take your time looking through the areas of study and units and consider what you would like to study.

Extensions and Special Consideration

If you need an extension for an assignment, on medical or other grounds, you have two options, depending on how long an extension you need.

AN EXTENSION OF UP TO 2 CALENDAR DAYS

Students may be granted a two-day extension for reasons that would not require documentation (such as short-term illness, unforeseen employment obligations, or family circumstances). Email your tutor/unit coordinator before the assignment deadline to request an extension, and if the extension is granted, you must tick the extension box on your assignment cover sheet.

For an extension of longer than 2 days, or to re-sit a missed in-class test, have tutorial absences waived, or to defer an end-of-semester exam, you need to apply for Special Consideration. You need to use the appropriate form (In-semester or End-of-semester or Deferred exam) and you can submit your application and supporting documentation online.

More information and details about the process in the Faculty of Arts, and a link to submitting your application online, can be found at: monash.edu.au/exams/special-consideration.html

IMPORTANT! You need to submit your special consideration application to the Faculty that teaches the unit which may not always be the Faculty of Arts.

Applications must be submitted no later than 2 working days after your assessment task is due; for deferred exams, applications must be submitted no later than 2 working days after your final exam.

SUPPORTING DOCUMENTATION

You need to include supporting documents (such as medical certificates) with your Special Consideration application for it to be assessed. If you are waiting on supporting documentation, you should submit your application, and you then have up to 5 working days to provide the supporting documents.

TEACHING ACTIVITY ATTENDANCE

The Faculty of Arts has a standard minimum attendance requirement of scheduled teaching activities of 75% as a part of each unit, i.e. attendance at teaching activities in 9 weeks in an ordinary 12-week teaching semester. artsonline.monash.edu.au/policy-bank/teaching-activity-attendance

Exams – check when your exams are going to be held!

DO NOT book a holiday (or plan a major event) for the exam period, until you know your exam timetable (which is released mid-semester). Missing an exam because you were away on holiday is NOT grounds to apply for Special Consideration and to have a deferred exam. Students in an International Study Program (ISP) or studying Arts units in Prato (Italy) during Winter or Summer semesters, which clash with exams, can apply for a deferred exam. Exams in non-Arts units cannot be deferred to participate in an Arts ISP or Prato unit.
You can apply for Intermission via WES. Periods of Intermission can be taken during your course.

If you need a break from your course you can apply for Intermission. If you have started a semester but then decide to take Intermission, apply by the Census Date for that semester to avoid being liable for fees. Intermission is usually approved for 1-2 semesters, but several periods of Intermission can be taken during your course. You can apply for Intermission via WES.

Change my course and/or my home campus

Internal course transfer and campus transfer applications

We understand that you might start your course but then find that you don’t feel it is the right course for you, or that wish to change in to another course or double degree course to get more out of university.

To change your course within Monash, you need to apply for an Internal Course Transfer. There are deadlines for applications for Semester 1 and Semester 2, and not all faculties will offer Semester 2 course transfers. You also need to meet the entry criteria for the course you want to transfer to.

Applications are processed after the release of semester results and you will be notified of the outcome of your application via email.

More information is available from: monash.edu.au/admissions/internal-transfer

If you are in a course that is offered on more than one campus you can also apply to transfer your home campus (from Clayton to Caulfield, or vice versa), by applying online for a Campus Transfer and your application will be processed at the same time as Internal Course Transfers (above).

Course progression

Arts Student Services Course Progression Check request

You can request a Course Progression Check online. This is a simple online form that you fill in with your details, including your planned major(s) and minor(s) and has space for you to ask any questions you have. Once you have submitted this, Arts Student Services will get back to you in writing within 48 hours.

monash.edu/students/academic/courses/arts/course-planning

Arts Student Services Course Advice bookings

As you move through your course you might want to make sure that you are on track with the requirements of the course or to ask questions about studying overseas or taking a summer unit. You can do all of this at a one-on-one meeting with a course adviser. These sessions run for 15 minutes and are available at Arts Student Services at both Clayton and Caulfield.

I need help with my study and life on campus

Disability support services

Monash promotes access and equity for students with disability-ongoing medical or mental health conditions, and students can register for assistance throughout their course. Registered students may be eligible for services such as support workers for note-taking and Auslan interpreting, alternative formatting of coursework material, alternative arrangements for assessment, assistive equipment and peer mentoring.

monash.edu/disability

Health services – Doctors, Dentists and Counselling and Mental Health

Health Services are available for you to make an appointment to see a doctor or a dentist, and also provide a free face-to-face counselling appointment service for students. You can make an appointment, or phone or drop in as they are open Monday-Friday, 9am-5pm. Counselling run programs to help students perform better under stress and get the most out of their study.

monash.edu/health

Career Connect

Career Connect provides advice and information on topics such as advice about CVs, interviews, career planning and workplace skills.

monash.edu.au/careers

Libraries – tours, drop-in sessions and Learning Skills workshops

In Orientation Week, the Monash University Libraries provide tours, tips on how to get started at university, and training on how to search electronic databases for research.

During semester, advice is available at each library for students who wish to improve their academic performance. Go to a 15 minute drop-in session where you can talk about your studies with a learning skills adviser or librarian. For advice outside of session times, you can ask at the Library Information Point.

Library services are available at each campus. The Clayton Sir Louis Matheson Library is open Monday-Friday, 8am-5pm. In Orientation Week, the Monash University Libraries provide tours, tips on how to get started at university, and training on how to search electronic databases for research.

Also during semester, activities may be offered at particular branches in such areas as Learning Skills workshops. These workshops focus on academic reading/writing, citing and referencing, exam preparation, note-taking, argumentation skills, preparing for tutorials and study skills, and search techniques for databases.

Clayton

Sir Louis Matheson Library, 40 Exhibition Walk – main Library for Arts students.

Caulfield

Building A.

Accommodation – Monash Residential Services (MRS)

Accommodation services are available for you to make an appointment to see a doctor or a dentist, and also provide a free face-to-face counselling appointment service for students. You can make an appointment, or phone or drop in as they are open Monday-Friday, 9am-5pm. Counselling run programs to help students perform better under stress and get the most out of their study.

monash.edu/health

monash.edu/health/counselling

Clayton

Campus Centre, 21 Chancellors Walk, ground floor.

Phone: (03) 9905 3179.

Caulfield

Building B, Level 1 (ground floor).

Phone: (03) 9903 1177.

Counselling

Phone number for all campuses: (03) 9905 3020.

Also during semester, activities may be offered at particular branches in such areas as Learning Skills workshops. These workshops focus on academic reading/writing, citing and referencing, exam preparation, note-taking, argumentation skills, preparing for tutorials and study skills, and search techniques for databases.

monash.edu/library/skills/resources/classes

Clayton

Sir Louis Matheson Library, 40 Exhibition Walk – main Library for Arts students.

Caulfield

Building A.

Monash Connect, Building B, ground floor.

Phone: (03) 9903 2737.

Career Connect

monash.edu.au/careers

Clayton

Campus Centre, 21 Chancellors Walk, Ground floor West.

Phone: (03) 9905 4170.

Caulfield

Building B, ground floor.

Phone: (03) 9905 4170.

Counselling

Phone number for all campuses: (03) 9905 3020.

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monash.edu/library/skills/resources/classes

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monash.edu/library/skills/resources/classes

Clayton

Sir Louis Matheson Library, 40 Exhibition Walk – main Library for Arts students.

Caulfield

Building A.
While studying overseas is normally only available to students from the second year of their course onwards, you should start thinking about your overseas study options well in advance. Students in any Arts single or double degree course can apply to study overseas for a short-term program of a few weeks to 2 or 2 semesters. There are funding opportunities to support you and a range of study options to choose from.

Studying overseas is a great opportunity to experience the world and different cultures, and develop greater independence and self-discipline, while earning credit towards your course, enhancing your job prospects and giving you some great memories.

Start thinking early about including overseas study in your degree. Studying overseas is for students from the second year of their course onwards but you need to allow at least a semester for the planning and application process.

More information about your options is available from: future.arts.monash.edu/learning-abroad

Check the application deadlines for these programs, as they can be 6-8 months in advance of you leaving.

Study, explore, live – Arts in Prato

The Monash Prato Centre is located in the elegant 18th century Palazzo Vai in the historic centre of Prato and only 20 minutes by train to Florence. From semester 2, 2017 students can take a semester long program for up to 12 weeks or a range of intensive units (2–4 weeks) in summer or winter semesters.

Check our program details and find more information at: future.arts.monash.edu/prato

You need an Arts Course Progression Check BEFORE you apply for any overseas study program, to ensure you have room in your course. DO NOT leave this until the last minute!

One World Festival, and Study Abroad and Prato information sessions

Look out for the One World Festivals held during the year, where you can meet staff from Monash Abroad and representatives from partner universities overseas. Information sessions are held by the Faculty of Arts and Monash Abroad each semester and are the best way to get all the information you need. Keep an eye on the Arts Study Overseas website for details: future.arts.monash.edu/learning-abroad

Monash Abroad

The home of all information about where you can go and what you can do. Drop in or check out their website:

monash.edu/study-abroad or email monash.abroad@monash.edu

CLAYTON

Campus Centre (21 Chancellors Walk) Level 1 (above the Bookshop).

Phone: (03) 9905 1555

Opening hours: Monday – Friday, 10am–4pm.

I want to fit more in to my time at university

Add a diploma – Diploma in Languages and Diploma in Liberal Arts

Students in Arts single or double degree courses can also apply to undertake a Diploma in the Faculty of Arts, which you would complete alongside with your degree course.

A Diploma in Languages lets you complete a major (8 units) in one language, while a Diploma in Liberal Arts allows you to complete a major (9 units) in one area of study offered by the Faculty of Arts. You cannot study Psychology or any non-Arts area of study in a Diploma. The Diploma courses normally add one year of study to your overall length of study and you would normally take three units in your course and one unit in your diploma each semester. You may be able to shorten this time period, for example, by taking language units overseas during a Summer semester.

If you are studying in a Diploma part-way through your course, you can apply for up to 4 units of credit for units you have already completed (as long as they are part of the major you will do in the Diploma). Doing this can shorten the overall time needed to complete the Diploma. You have until the start of the final year of your course to commence a Diploma.

To apply, you need to submit an Undergraduate Diploma application form to Arts Student Services. If you are in a arts double degree course managed by another faculty, you need to get their approval on the application form before you submit it to Arts, and meet any eligibility requirements.

For more information, and to download the Diploma application form, go to: future.arts.monash.edu/undergraduate

Add an Arts Internship (later in your course)

Think about taking an Arts Internship, either in Australia or overseas. You get academic credit and workplace experience and Internships are a great opportunity to blend theory and practical learning, try out a career option and help prepare yourself for work in the real world.

You can apply for an internship if you have completed at least 2 years of study (96 credit points with at least 48 credit points from Arts) in your Arts single or double degree course and have a Distinction (70%) average. You also need to meet with a course advisor from Arts Student Services well in advance, to ensure the Internship will fit within your course.

For more details and FAQs about Arts Internships, go to: artslineonline.monash.edu.au/internships

Consider applying for a Bachelor of Arts/Master’s double degree

In an exciting new initiative high-achieving students can complete a Bachelor of Arts plus a Masters degree in four years! The advantages are:

■ Refine your skills and knowledge in a field you’re really interested in

■ Make yourself more employable with two degrees

■ Save time (from 6–12 months) and reduce fee debt.

After completing two years of a Bachelor of Arts selected students take undergraduate AND masters level units in their third year and then complete the remainder of the masters course in fourth year. If you complete an international relations major in your Bachelor of Arts you can complete masters units in international relations in third year. In fourth year you then complete the Master of International Relations and graduate with both a Bachelor and related Master degree.
How to get to Monash!

Public Transport and Parking

Public Transport: monash.edu.au/people/transport-parking/public

Parking: monash.edu.au/people/transport-parking/permits

Arts Student Services

Enquiry counters, online enquiries, phone

Arts Student Services can help you with administrative issues relating to your Arts enrolment and course advice. We also have many forms available in our foyer. For other administrative matters, please see Monash Connect (above) for help.

CLAYTON
Menzies Building, 20 Chancellors Walk, Level 2 South
Normal opening hours: Monday – Friday, 9am – 5pm (with extended hours at the start of semesters).

CAULFIELD
Building H, Level 5, room 5.102
Normal opening hours: Monday – Friday, 9am – 5pm.

Submit your online enquiry or request to Arts Student Services via ask.monash (above).

To speak with Arts Student Services via phone, call Monash Connect on (03) 9903 6011.

Monash faculties

To find contact details for all Monash faculties, go to: monash.edu.au/faculties.html

Download the Monash app

The Monash University App is your guide to campus maps, timetables and much more, and provides easy to access information directly from your smartphone or other mobile device.

The app is available to download from Google Play (Android) and the Apple App Store.

Lost in the Menzies?

How to find your way around the Menzies Building at Clayton

If you are a Clayton or Caulfield student, you may have classes in the Menzies Building on the Clayton campus. The Menzies is big – 13 levels, 3 wings, it’s easy to get lost. Here are some tips to help you find your way around.

BUILDING ADDRESS

The Menzies Building is at 20 Chancellors Walk, so room numbers in the timetable will look like this: CL_10Chn/xxxx.

Room numbers begin with a letter which refers to the wing of the building they are in. Classrooms and staff offices are in the East (E), West (W) or South (S) wings.

The first number is the level of the building – 1 is Level 1, 2 is Level 2, and so on. Rooms with three digits will be on Levels 1-9. Rooms with four digits will be on Levels 10-11.

Some examples:
- E210 is on Level 2, East wing.
- E1164 is on Level 11, East wing.
- H1-H10: room numbers H1-H10 refer to the lecture theatres on the Ground Level of the Menzies Building, on the side facing the Campus Centre.
- EB/WE: rooms numbers beginning with EB or WE are in the Basement (below Ground Level).

Bathrooms are on every level of the Menzies, except for Ground Level, and are usually in the East and West wings.

ARTS STUDENT SERVICES

Level 2, South wing.

Lockers are available in the Basement. Find an empty locker, put your own padlock on it. Remove your belongings and padlock after each semester.

Smokefree campuses

Monash University has joined with all Victorian universities in moving towards having smokefree campuses. Smoking is not permitted anywhere on Monash campuses.

How to find your way around the Menzies Building at Clayton

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Smokefree campuses

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To fulfil the requirements for the Bachelor of Arts, students must complete the following:

1. an Arts major (48 credit points), including required Gateway, Cornerstone and Capstone units
2. an Arts minor (24 credit points), including any required units
3. another 24 credit points of Arts at first, second or third-year level
4. another 48 credit points of electives – Arts and/or non-Arts

**NOTE:** you can complete two Arts majors – if you do this you do not also need an Arts minor.

**NOTE:** the APAC-accredited Psychology major requires 60 credit points.

**NOTE:** some Arts areas of study have more than one Cornerstone and/or Capstone unit for a major.

Students can complete up to 60 credit points at first-year level (10 units).

Students **must** complete a minimum of 36 credit points at third-year level (usually 6 units).

Students **must** complete a total of 144 credit points – usually 24 units.

Students **must** complete all requirements within 8 years.

For full course requirements for the Bachelor of Arts, please refer to the online undergraduate handbook at:


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### Course map – Bachelor of Arts (course code A2000)

**First year = 48 points**

<table>
<thead>
<tr>
<th>Sem</th>
<th>1st year Gateway Arts major</th>
<th>1st year Gateway Arts minor</th>
<th>Arts unit (any year level)</th>
<th>1st year Elective</th>
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<tbody>
<tr>
<td>1</td>
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<tr>
<th>Sem</th>
<th>1st year Gateway Arts major</th>
<th>1st year Gateway Arts minor</th>
<th>Arts unit (any year level)</th>
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**Second year = 48 points**

<table>
<thead>
<tr>
<th>Sem</th>
<th>2nd year Cornerstone Arts major</th>
<th>2nd year Arts minor</th>
<th>Arts unit (any year level)</th>
<th>2nd year Elective</th>
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<tr>
<td>3</td>
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<table>
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<tr>
<th>Sem</th>
<th>2nd year Arts major</th>
<th>2nd year Arts minor</th>
<th>Arts unit (any year level)</th>
<th>2nd year Elective</th>
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<tr>
<td>4</td>
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**Third year = 48 points**

<table>
<thead>
<tr>
<th>Sem</th>
<th>3rd year Capstone Arts major</th>
<th>3rd year Arts major</th>
<th>2nd or 3rd year Elective</th>
<th>3rd year Elective</th>
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<table>
<thead>
<tr>
<th>Sem</th>
<th>3rd year Arts major</th>
<th>3rd year Elective</th>
<th>3rd year Elective</th>
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<td>6</td>
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</table>
Course map – Bachelor of Global Studies (course code A2001)

First year = 48 points

<table>
<thead>
<tr>
<th>Sem 1</th>
<th>ATS1020 Leadership for Social Change 1 (6 points)</th>
<th>1st year</th>
<th>Arts specialisation (6 points)</th>
<th>Any year level</th>
<th>Elective (6 points)</th>
<th>1st year</th>
<th>Elective (6 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sem 2</td>
<td></td>
<td>1st or 2nd year</td>
<td>Arts specialisation (6 points)</td>
<td>Any year level</td>
<td>Elective (6 points)</td>
<td>1st year</td>
<td>Elective (6 points)</td>
</tr>
<tr>
<td>Sem 3</td>
<td></td>
<td>2nd year</td>
<td>Arts specialisation (6 points)</td>
<td>2nd year</td>
<td>Arts specialisation (6 points)</td>
<td>2nd year</td>
<td>Elective (6 points)</td>
</tr>
<tr>
<td>Sem 4</td>
<td>ATS1020 Leadership for Social Change 2 (6 points)</td>
<td>2nd year</td>
<td>Arts specialisation (6 points)</td>
<td>2nd year</td>
<td>Arts specialisation (6 points)</td>
<td>2nd year</td>
<td>Elective (6 points)</td>
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Second year = 48 points

<table>
<thead>
<tr>
<th>Sem 5</th>
<th>ATS1111 Leadership for Social Change 3 (6 points)</th>
<th>3rd year</th>
<th>Arts specialisation (6 points)</th>
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<th>3rd year</th>
<th>Elective (6 points)</th>
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<tr>
<td>Sem 6</td>
<td></td>
<td>3rd year</td>
<td>Arts specialisation (6 points)</td>
<td>3rd year</td>
<td>Arts specialisation (6 points)</td>
<td>3rd year</td>
<td>Elective (6 points)</td>
</tr>
</tbody>
</table>

Third year = 48 points

<table>
<thead>
<tr>
<th>Specialisation</th>
<th>YEAR 3 Sem 1</th>
<th>ATS3111 Leadership for Social Change 3 (6 points)</th>
<th>3rd year</th>
<th>Arts specialisation (6 points)</th>
<th>3rd year</th>
<th>Arts specialisation (6 points)</th>
<th>3rd year</th>
<th>Elective (6 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st year</td>
<td>Elective</td>
<td>Specialisation</td>
<td>2nd year cornerstone</td>
<td>Elective</td>
<td>Media communication professional placement</td>
<td>Media communication professional project</td>
<td>Media communication Practice Lab or Elective</td>
<td>3rd year</td>
</tr>
<tr>
<td>2nd year cornerstone</td>
<td>Elective</td>
<td>Specialisation</td>
<td>2nd or 3rd year</td>
<td>Media communication Practice Lab</td>
<td>Media communication Practice Lab or Elective</td>
<td>3rd year</td>
<td>Elective</td>
<td></td>
</tr>
<tr>
<td>3rd year capstone</td>
<td>Elective</td>
<td>Specialisation</td>
<td>3rd year</td>
<td>Media communication professional placement</td>
<td>Media communication Practice Lab or Elective</td>
<td>3rd year</td>
<td>Elective</td>
<td></td>
</tr>
<tr>
<td>1st Gateway</td>
<td>Elective</td>
<td>Specialisation</td>
<td>Media communication Practice Lab</td>
<td>Media communication Practice Lab or Elective</td>
<td>3rd year</td>
<td>Elective</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2nd Gateway</td>
<td>Elective</td>
<td>Specialisation</td>
<td>Media communication Practice Lab</td>
<td>Media communication Practice Lab or Elective</td>
<td>3rd year</td>
<td>Elective</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3rd Gateway</td>
<td>Elective</td>
<td>Specialisation</td>
<td>Media communication Practice Lab</td>
<td>Media communication Practice Lab or Elective</td>
<td>3rd year</td>
<td>Elective</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Course structure

To fulfil the requirements for the Bachelor of Global Studies, students must complete the following:

1. an Arts specialisation (72 credit points), in ONE of Global Cultural Literacies OR International Relations OR International Studies, OR Human Rights, including required Gateway, Cornerstone and Capstone units
2. a Core stream in Leadership for Social Change (24 credit points)
3. another 48 credit points of electives – Arts and/or non-Arts

NOTE: students can complete another major using their 48 credit points of electives. Students can complete up to 60 credit points at first-year level (10 units).

Students must complete a minimum of 36 credit points at third-year level (usually 6 units). Students must complete a total of 144 credit points – usually 24 units. Students must complete all requirements within 8 years. Students must complete at least 18 credit points of overseas study.

For full course requirements for the Bachelor of Global Studies, please refer to the online undergraduate handbook at: monash.edu.au/pubs/handbooks/courses/A2001.html for the year you commenced your studies.

* Specialisation:
  - Global Cultural Literacies has a required first-year Gateway unit (ATS1515), and if you commence your language study at Introductory level, your language will have two first-year Gateway units as well.
  - Specialisation International Relations and International Studies – it is possible to take a language major with one of these specialisations however you must follow the course maps specific to your chosen language.

Students are required to nominate their specialisation at the end of 1st year

Students are required to take a minimum of 12 credit points of media communication practice labs and can complete up to a maximum of 24 credit points. Students must complete at least 6 credit points at 3rd year level

For full course requirements for the Bachelor of Media Communication, please refer to the online undergraduate handbook at: monash.edu.au/pubs/handbooks/courses/A2002.html
Course map – Bachelor of Music (course code A2003)

First year = 48 points

<table>
<thead>
<tr>
<th>Sem</th>
<th>1st year specialisation (6 points)</th>
<th>2nd year specialisation (6 points)</th>
<th>3rd year specialisation (6 points)</th>
<th>4th year specialisation (6 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1st year – ATS1345 Music and history (6 points)</td>
<td>1st year – ATS1346 Music in culture (6 points)</td>
<td>1st year – ATS1347 Music in Australia (6 points)</td>
<td>1st year – ATS1348 Fundamentals of music (6 points)</td>
</tr>
<tr>
<td>2</td>
<td>1st year – ATS1345 Music and history (6 points)</td>
<td>1st year – ATS1346 Music in culture (6 points)</td>
<td>1st year – ATS1347 Music in Australia (6 points)</td>
<td>1st year – ATS1348 Fundamentals of music (6 points)</td>
</tr>
</tbody>
</table>

Second year = 48 points

| Sem | 1st year specialisation (6 points) | 2nd year specialisation (6 points) | | |
|-----|-----------------------------------|-----------------------------------| | |
| 3   | 1st year – ATS1899 Music Theory and Ear Training 1 (6 points) | 2nd year – ATS1899 Music Theory and Ear Training 2 (6 points) | | |
| 4   | 1st year – ATS1899 Music Theory and Ear Training 1 (6 points) | 2nd year – ATS1899 Music Theory and Ear Training 2 (6 points) | | |

Third year = 48 points

<table>
<thead>
<tr>
<th>Sem</th>
<th>1st year specialisation (6 points)</th>
<th>2nd year specialisation (6 points)</th>
<th>3rd year specialisation (6 points)</th>
<th>4th year specialisation (6 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>1st year – ATS2301 Music Theory and Ear Training 3 (6 points)</td>
<td>2nd year – ATS2301 Music Theory and Ear Training 3 (6 points)</td>
<td>3rd year – ATS2301 Music Theory and Ear Training 3 (6 points)</td>
<td>4th year – ATS2301 Music Theory and Ear Training 3 (6 points)</td>
</tr>
<tr>
<td>6</td>
<td>1st year – ATS2301 Music Theory and Ear Training 3 (6 points)</td>
<td>2nd year – ATS2301 Music Theory and Ear Training 3 (6 points)</td>
<td>3rd year – ATS2301 Music Theory and Ear Training 3 (6 points)</td>
<td>4th year – ATS2301 Music Theory and Ear Training 3 (6 points)</td>
</tr>
</tbody>
</table>

Fourth year = 48 points

| Sem | 1st year specialisation (6 points) | 2nd year specialisation (6 points) | | |
|-----|-----------------------------------|-----------------------------------| | |
| 7   | 1st year – ATS2301 Music Theory and Ear Training 3 (6 points) | 2nd year – ATS2301 Music Theory and Ear Training 3 (6 points) | | |
| 8   | 1st year – ATS2301 Music Theory and Ear Training 3 (6 points) | 2nd year – ATS2301 Music Theory and Ear Training 3 (6 points) | | |

Course structure

To fulfil the requirements for the Bachelor of Music, students must complete the following:

1. Music Specialist studies – 6 units (36 points)
2. Music context studies – 6 units (36 points)
3. 4 x Music Theory and Ear Training units (24 credit points)
4. 8 x Electives – students can choose to undertake a major or minor from Arts or another Faculty

Students must complete more than 60 credit points at first-year level (10 units).
Students must complete a minimum of 36 credit points at third-year level (usually 6 units).
Students must complete a total of 144 credit points (usually 24 units).
Students must complete all requirements within 8 years.

For full course requirements for the Bachelor of Music, please refer to the online undergraduate handbook at: monash.edu.au/pubs/handbooks/courses/A2003.html for the year you commenced your studies.

Course map – Arts double degree course

First year = 48 points

<table>
<thead>
<tr>
<th>Sem</th>
<th>1st year specialisation (6 points)</th>
<th>2nd year specialisation (6 points)</th>
<th>3rd year specialisation (6 points)</th>
<th>4th year specialisation (6 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1st year Gateway Arts minor (6 points)</td>
<td>2nd year Gateway Arts minor (6 points)</td>
<td>3rd year Gateway Arts minor (6 points)</td>
<td>4th year Gateway Arts minor (6 points)</td>
</tr>
<tr>
<td>2</td>
<td>1st year Gateway Arts minor (6 points)</td>
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Second year = 48 points

<table>
<thead>
<tr>
<th>Sem</th>
<th>1st year specialisation (6 points)</th>
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<th>3rd year specialisation (6 points)</th>
<th>4th year specialisation (6 points)</th>
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</thead>
<tbody>
<tr>
<td>3</td>
<td>1st year Gateway Arts minor (6 points)</td>
<td>2nd year Gateway Arts minor (6 points)</td>
<td>3rd year Gateway Arts minor (6 points)</td>
<td>4th year Gateway Arts minor (6 points)</td>
</tr>
<tr>
<td>4</td>
<td>1st year Gateway Arts minor (6 points)</td>
<td>2nd year Gateway Arts minor (6 points)</td>
<td>3rd year Gateway Arts minor (6 points)</td>
<td>4th year Gateway Arts minor (6 points)</td>
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</table>

Third year = 48 points

<table>
<thead>
<tr>
<th>Sem</th>
<th>1st year specialisation (6 points)</th>
<th>2nd year specialisation (6 points)</th>
<th>3rd year specialisation (6 points)</th>
<th>4th year specialisation (6 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>1st year Gateway Arts minor (6 points)</td>
<td>2nd year Gateway Arts minor (6 points)</td>
<td>3rd year Gateway Arts minor (6 points)</td>
<td>4th year Gateway Arts minor (6 points)</td>
</tr>
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<td>6</td>
<td>1st year Gateway Arts minor (6 points)</td>
<td>2nd year Gateway Arts minor (6 points)</td>
<td>3rd year Gateway Arts minor (6 points)</td>
<td>4th year Gateway Arts minor (6 points)</td>
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</table>

Fourth year = 48 points

<table>
<thead>
<tr>
<th>Sem</th>
<th>1st year specialisation (6 points)</th>
<th>2nd year specialisation (6 points)</th>
<th>3rd year specialisation (6 points)</th>
<th>4th year specialisation (6 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>1st year Gateway Arts minor (6 points)</td>
<td>2nd year Gateway Arts minor (6 points)</td>
<td>3rd year Gateway Arts minor (6 points)</td>
<td>4th year Gateway Arts minor (6 points)</td>
</tr>
<tr>
<td>8</td>
<td>1st year Gateway Arts minor (6 points)</td>
<td>2nd year Gateway Arts minor (6 points)</td>
<td>3rd year Gateway Arts minor (6 points)</td>
<td>4th year Gateway Arts minor (6 points)</td>
</tr>
</tbody>
</table>

Course structure

To fulfil the requirements for the Bachelor of Arts, students must complete the following:

1. an Arts major (48 credit points), including required Gateway, Cornerstone and Capstone units
2. an Arts minor (24 credit points), including any required units
3. another 24 credit points of Arts at first, second or third-year level.

NOTE: you can complete 2 Arts majors – if you do this, you do not need to complete a minor and electives.
NOTE: the APAC-accredited Psychology major requires 60 credit points.

For some double degree courses, students must complete a total of 96 credit points from Arts – usually 16 units.

For full course requirements, please refer to the online undergraduate handbook for the relevant double degree course for the year you commenced your studies.
Course map – Bachelor of Global Studies double degree course

First year = 48 points

**Sem 1**
- ATS1020 Leadership for Social Change 1 (6 points)

**Sem 2**
- 1st year Arts specialisation (6 points)
- ATS1020 Leadership for Social Change 2 (6 points)

Second year = 48 points

**Sem 3**
- 2nd year Arts specialisation (6 points)

**Sem 4**
- Any year Arts specialisation Overseas Study (6 points)

Third year = 48 points

**Sem 5**
- Non-Arts unit (6 points)

**Sem 6**
- ATS1020 Leadership for Social Change 3 (6 points)

Fourth year = 48 points

**Sem 7**
- 3rd year Arts specialisation (6 points)

**Sem 8**
- 3rd year Arts specialisation (6 points)

Course structure

To fulfil the requirements for the Bachelor of Global Studies (double degree), students must complete the following:

1. An Arts specialisation (72 credit points), in ONE of International Studies OR International Relations OR Global Cultural Literacies, OR Human Rights, including required Gateway, Cornerstone and Capstone units
2. A Core stream in Leadership for Social Change (24 credit points)

Course map – Bachelor of Arts and Bachelor of Fine Art

Fine Art specialisation – Visual arts

<table>
<thead>
<tr>
<th>YEAR</th>
<th>Sem 1</th>
<th>SEM 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>VPR1011 Visual practices 1</td>
<td>VPR1012 Visual practices 2</td>
</tr>
<tr>
<td></td>
<td>DWG1201 Drawing 1</td>
<td>VPR1113 Research practices</td>
</tr>
<tr>
<td></td>
<td>AHT1101 Introduction to visual culture in art, design and architecture</td>
<td>AHT1102 Modernism and the avant-gardes</td>
</tr>
<tr>
<td></td>
<td>Arts major 1</td>
<td>Arts major 2</td>
</tr>
<tr>
<td></td>
<td>OHS1000 Introduction to art and design health and safety (0 points)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>YEAR</th>
<th>Sem 1</th>
<th>SEM 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>VPR2011 Professional practice</td>
<td>VPR2012 Research practices advanced</td>
</tr>
<tr>
<td></td>
<td>Fine art workshop elective*</td>
<td>Fine art workshop elective*</td>
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<tr>
<td></td>
<td>Arts major 3</td>
<td>Arts major 4</td>
</tr>
<tr>
<td></td>
<td>AHT2102 International art 1945–2000</td>
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<table>
<thead>
<tr>
<th>YEAR</th>
<th>Sem 1</th>
<th>SEM 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>VPR3011 Professional practice advanced</td>
<td>VPR3012 Visual practices 3</td>
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<tr>
<td></td>
<td>Fine art workshop elective*</td>
<td>AHT-coded elective level 2/3</td>
</tr>
<tr>
<td></td>
<td>Arts minor 2</td>
<td>Arts major 5</td>
</tr>
<tr>
<td></td>
<td>Arts major 6</td>
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</table>

<table>
<thead>
<tr>
<th>YEAR</th>
<th>Sem 1</th>
<th>SEM 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Arts minor 3</td>
<td>Arts elective 1</td>
</tr>
<tr>
<td></td>
<td>Arts minor 4</td>
<td>Arts elective 2</td>
</tr>
<tr>
<td></td>
<td>Arts minor 3</td>
<td>Arts elective 4</td>
</tr>
<tr>
<td></td>
<td>Arts minor 4</td>
<td>Arts major 7</td>
</tr>
<tr>
<td></td>
<td>Arts minor 3</td>
<td>Arts major 8</td>
</tr>
</tbody>
</table>

*In drawing, film, glass, jewellery, painting, photography, printmaking or sculpture.

Visual arts

<table>
<thead>
<tr>
<th>Arts</th>
<th>Major</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. History and theory studies</td>
<td></td>
</tr>
<tr>
<td>B. Drawing foundation</td>
<td></td>
</tr>
<tr>
<td>C. Fine art knowledge and practice</td>
<td></td>
</tr>
<tr>
<td>D. Occupational health and safety study</td>
<td></td>
</tr>
</tbody>
</table>

Visual arts

<table>
<thead>
<tr>
<th>Arts</th>
<th>Minor</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. History and theory studies</td>
<td></td>
</tr>
<tr>
<td>B. Drawing foundation</td>
<td></td>
</tr>
<tr>
<td>C. Fine art knowledge and practice</td>
<td></td>
</tr>
<tr>
<td>D. Occupational health and safety study</td>
<td></td>
</tr>
</tbody>
</table>

First year = 48 points

Sem 1
- ATS1020 Leadership for Social Change 1 (6 points)

Sem 2
- 1st year Arts specialisation (6 points)
- ATS1020 Leadership for Social Change 2 (6 points)

Second year = 48 points

Sem 3
- ATS1020 Leadership for Social Change 2 (6 points)

Sem 4
- Any year Arts specialisation Overseas Study (6 points)

Third year = 48 points

Sem 5
- Non-Arts unit (6 points)

Sem 6
- ATS1020 Leadership for Social Change 3 (6 points)

Fourth year = 48 points

Sem 7
- 3rd year Arts specialisation (6 points)

Sem 8
- 3rd year Arts specialisation (6 points)
Behaviours at Monash explore human behaviour from social, cultural and psychological perspectives. We employ theory and hands-on research to answer important questions about why humans behave the way they do and to explore the societal issues that arise as a consequence.

Available undergraduate Arts Areas of Study are listed alphabetically. (Semester offerings correct at time of publication.)
ENGLISH AS AN INTERNATIONAL LANGUAGE (EIL) is commonly misunderstood as a program that teaches English as a second language to non-English-speaking background students. What it actually does offer students is a new perspective on the English language in the 21st century, with a focus on the importance of developing intercultural awareness and intercultural communication skills.

Knowledge of the diversity of English, and intercultural communication skills are important because: living and working in a multicultural and multilingual environment is not uncommon; advanced information technology allows people to communicate with those from different cultural and linguistic backgrounds whose English and cultural practices are not necessarily familiar; the approach to the teaching and learning of English in today’s world has changed – knowledge in this field and the ability to teach English across cultures are essential.

**DIGITAL HUMANITIES (for Entry point 1: Introductory)**

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1208</td>
<td>Digital humanities: Concepts, tools &amp; debates</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>RTT033</td>
<td>Foundations of 3D</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>RTT052</td>
<td>Digital futures: IT shaping society</td>
<td>1 &amp; 2</td>
<td>Clayton</td>
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</table>

**ENGLISH AS AN INTERNATIONAL LANGUAGE (EL)**

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1281</td>
<td>Understanding crime: An introduction</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1282</td>
<td>Criminal justice: An introduction</td>
<td>2</td>
<td>Caulfield, Clayton</td>
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</tbody>
</table>

**FILM AND SCREEN STUDIES**

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1305</td>
<td>Introduction to film studies</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1304</td>
<td>Introduction to television studies</td>
<td>2</td>
<td>Caulfield, Clayton</td>
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</table>

**FRENCH STUDIES** (for Entry point 1: Introductory)

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1061</td>
<td>French introductory 1</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1062</td>
<td>French introductory 2</td>
<td>2</td>
<td>Caulfield, Clayton</td>
</tr>
</tbody>
</table>

**GERMAN STUDIES** (for Entry point 1: Introductory)

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1091</td>
<td>German introductory 1</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1092</td>
<td>German introductory 2</td>
<td>2</td>
<td>Clayton</td>
</tr>
</tbody>
</table>

**GLOBAL CULTURAL LITERACIES (Specialisation in Bachelor of Global Studies)**

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1515</td>
<td>Reading across cultures</td>
<td>2</td>
<td>Clayton</td>
</tr>
</tbody>
</table>

**GERMANY**

By choosing German Studies, you gain access to a rich cultural history and prolific contemporary cultural production, including areas such as literature, philosophy, music and the visual arts. Germany remains at the forefront of contemporary science, engineering, and medical research. German comes first in the world (before English) as a target language of translations from other languages.
**History**

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1316</td>
<td>Medieval worlds: From Vikings to the Silk Road</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1317</td>
<td>Renaissance worlds: Conflict, art and invention</td>
<td>2</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1320</td>
<td>Nations at war: Revolution and empire</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1321</td>
<td>Nations at war: The twentieth century</td>
<td>2</td>
<td>Caulfield, Clayton</td>
</tr>
</tbody>
</table>

**Indonesian Studies (for Entry point 1: Introductory)**

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1111</td>
<td>Indonesian 1: Biographies</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1112</td>
<td>Indonesian 2: Journeys and cultural encounters</td>
<td>2</td>
<td>Clayton</td>
</tr>
</tbody>
</table>

Monash University has been teaching Indonesian for over half a century and we are constantly exploring new and innovative approaches to engage students with Australia’s biggest neighbour. Through the use of online materials, one of Australia’s biggest Indonesian library connections, and links to music, translation, film, and international studies, students are offered a broad range of opportunities to develop an understanding of Indonesia and the wider world of Southeast Asia.

Indonesia is one of the world’s largest and most diverse nations. With over 240 million people and more than seventeen thousand islands, it is of great cultural, political and economic interest to the countries of the Asia Pacific region. In particular, countries such as Malaysia, Singapore, the Philippines, and Australia have a rich and complex relationship with Indonesia.

At Monash, the study of Indonesia’s language and culture is centred on developing flexible approaches to intercultural communication for academic and practical purposes. The knowledge and skills acquired in the study of Indonesian, therefore, are applicable to a broad range of interests in encountering and communicating with cultures other than your own.

**International Relations**

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<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1701</td>
<td>Terrorism and political violence: An introduction</td>
<td>2</td>
<td>Caulfield, Clayton</td>
</tr>
</tbody>
</table>

The study of International Relations offers you insight into the causes, consequences and challenges of contemporary global politics and economics. It also provides an opportunity to contribute to global solutions. You’ll gain a solid intellectual grounding in key global debates, international historical events, and political institutions. You’ll address questions such as ‘What economic forces shape our international political life?’ and ‘How can we end poverty, hunger and promote norms of cooperation and justice?’ These are just some of the topics you’ll explore in the study of International Relations at Monash.

International Relations – a subfield of the discipline of Political Science – is concerned in general with the operation of power within and across states and internationally. We look at the political avenues open to us to tackle the global challenges of our time, from environmental destruction to terrorism and political violence, from poverty and gender inequality to refugees and development. We look closely at states and empires, international organisations (the United Nations, the World Bank, and the World Trade Organisation), intergovernmental organisations (NATO, the European Union, ASEAN, and the Arab League), and global social movements (eg, environmental, Indigenous peoples, women’s and anti-poverty movements).

**Indigenous Cultures and Histories**

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<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1254</td>
<td>Culture, power and difference: Indigenous and Australian identity</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1255</td>
<td>Social justice and Indigenous Australians (OR ATS1254 below): Justice and the law</td>
<td>2</td>
<td>Clayton</td>
</tr>
</tbody>
</table>

Indigenous Cultures and Histories is taught by the Monash Indigenous Centre (MIC), which is a nationally and internationally recognised academic centre. Discover the origins and transformation of Australia’s 600 Indigenous groups that date back to 50,000 years ago. In a unique and friendly setting, explore how Australia’s history compares to other settler colonies such as New Zealand, Canada or South Africa – and walk away with a number of skills that are transferable, relevant and highly sought after across a variety of industries.

**Holocaust and Genocide Studies (minor only)**

This minor can be commenced in your second year of study and asks you to reflect on why genocides happen and how people come to participate in mass violence. You’ll explore the Holocaust as a turning point in human history along with the causes and effects of modern genocides all over the world and what is being done to prevent them.

**Human Geography**

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<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1310</td>
<td>Extreme earth! Natural hazards and human vulnerability</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1309</td>
<td>The global challenge</td>
<td>2</td>
<td>Clayton</td>
</tr>
</tbody>
</table>

When you study Human Geography, you explore the relationship between people and their environment. This relationship is complex and constantly changing, and it presents major challenges: rapid urbanisation, environmental degradation, climate change, deepening poverty, uneven global development, and rising socioeconomic inequality. Combining geography, social science and sustainability science, Human Geography gives you the material skills and knowledge needed to discover sustainable solutions to these global challenges. Studying Human Geography takes you on an adventure that will change the way you view the world. You will gain insight into the way people, communities and cultures interact with spaces and places across the globe.

**Human Rights**

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<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>ATS1314</td>
<td>Human rights theory 1</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1315</td>
<td>Human rights theory 2</td>
<td>2</td>
<td>Caulfield, Clayton</td>
</tr>
</tbody>
</table>

The study of Human Rights at Monash is engaging, thought-provoking and sometimes personally confronting. It tackles a number of controversial issues arising from the human rights framework, one of the most widely accepted approaches to addressing harms suffered by humans worldwide.

We all agree that some of the most serious contemporary human evils are torture, hunger, terrorism, military aggression, ethnic violence, political corruption, holding political prisoners and racial discrimination. Many of us demand that political leaders take steps to address them and many of us support non-government organisations such as Oxfam in the hope that they will address these wrongs. As a student of Human Rights, you will examine the nature and legitimacy of human rights claims and the role of human rights in the broader context of international affairs.

**International Studies**

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>ATS1230</td>
<td>Contemporary worlds 1</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1236</td>
<td>Contemporary worlds 2</td>
<td>2</td>
<td>Clayton</td>
</tr>
</tbody>
</table>

International Studies explores the past, present and future contours of the globalised world that we live in today. We investigate ideas and events that shaped the 20th century, as well as survey a range of issues that we face in the current millennium.

As an International Studies student, you’ll come to understand what it means to be a global citizen capable of actively engaging with a range of societies and cultures. One of our most popular areas of study, its strength lies in the fact that it is taught across multiple disciplines in the Faculty of Arts, allowing you to consider the most pressing issues facing the world today from a range of perspectives. Engage in units taught by philosophers, historians, linguists, political scientists, sociologists, anthropologists and geographers.

Our students learn that the problems facing human societies today can be understood through a variety of approaches, and that each of these approaches offers its own potential solution.
ITALIAN STUDIES (minor only)

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<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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<tbody>
<tr>
<td>ATS1212</td>
<td>Italian introductory 1</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1222</td>
<td>Italian introductory 2</td>
<td>2</td>
<td>Caulfield, Clayton</td>
</tr>
</tbody>
</table>

Italian Studies at Monash offers a broad and diverse language and culture curriculum and a wide range of opportunities to study in Italy. In fact, Monash is the only Australian university to have an established Centre in Italy, the Prato Centre. It is not only fashion, design and lifestyle – it is a country which has much to offer and is therefore interesting to know in depth. It has more than 75% of the world’s artistic heritage. It offers examples of compelling medieval, Renaissance and contemporary literature, and of world-famous films. Knowledge of Italian is useful in itself, but it is also essential for the study of other fields like history, literature, music, art, business, economics and political science. The Italian language and culture have had a tremendously impact on many countries worldwide because of Italian emigration. Apart from a conspicuous Italian presence in various European countries, there are millions of people of Italian descent in the Americas, and Italian is the main second language spoken in Australia. Studying Italian develops language competence and analytical thinking. Italian language and culture are central to the study of the humanities and studying the humanities gives you a comprehensive education. It furthers knowledge of history, heightens sensitivity to language (including one’s own), develops powerful critical thinking, and strengthens communication skills. These are all abilities that are increasingly in demand.

JAPANESE STUDIES (for Entry point 1: Introductory)

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<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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<tbody>
<tr>
<td>ATS1141</td>
<td>Japanese introductory 1</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1142</td>
<td>Japanese introductory 2</td>
<td>2</td>
<td>Clayton</td>
</tr>
</tbody>
</table>

Japan is a key economic and strategic partner with Australia, and a key player in the Asian region. Graduates in Japanese Studies from Monash work all over the world, many using their Japanese directly, and many more using the intercultural and other skills they have gained to communicate with people across the globe in a wide range of professions and careers. Our programs challenge you to look at the world through different eyes, to think critically, and develop your communication skills in both Japanese and English. Most students choose to take Japanese Studies because they are interested in and intrigued by Japanese language, culture and society, and want to engage with it directly. Monash has one of the most extensive programs in Japanese Studies in Australia, catering for students from introductory to advanced levels. Flexible entry points and pathways ensure you study at a level that suits your background. Elective units allow you to pursue the areas that interest you most, and study abroad opens a world of possibilities. You can study Japanese in almost every course offered at Monash, as well as through a Diploma in Languages if you don’t have room in your course.

ISLAMIC STUDIES (minor only)

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<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>ATS1121</td>
<td>Conflict and coexistence: Jews, Christians, Muslims</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1122</td>
<td>Conflict and coexistence: Jews, Christians, Muslims</td>
<td>2</td>
<td>online</td>
</tr>
</tbody>
</table>

Islamic Studies is dedicated to the rigorous pursuit of objective academic research on Islam and contemporary issues of concern specific to Australia and the Asia-Pacific, and Muslims’ engagement with other civilisations and intercultural dialogue. The program offers a range of elective units that are of interest to a wide cross section of the community. Islamic Studies is for those who work or aspire to work in immigration, law, educational institutions, organisations with Muslim employees or community organisations. It is for researchers, journalists, religious leaders, social workers and anyone who has some responsibility or interest in understanding the Muslim faith in general and Muslims in Australia in particular.

JEWISH STUDIES (minor only)

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<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>ATS1322</td>
<td>Conflict and coexistence 1</td>
<td>1</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1332</td>
<td>Conflict and coexistence 2</td>
<td>2</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1333</td>
<td>Yiddish language, culture and literature 1A</td>
<td>1</td>
<td>Claufield</td>
</tr>
<tr>
<td>ATS1334</td>
<td>Yiddish language, culture and literature 1B</td>
<td>2</td>
<td>Caulfield</td>
</tr>
</tbody>
</table>

Jewish Studies equips students with an understanding of Jewish civilisation in its many aspects – language and literature, history, theology, philosophy, rabbinics, law, politics and sociology. Students can also take a stream in Yiddish language which explores language, culture and literature. Jewish Studies is taught by the Australian Centre for Jewish Civilisation (ACJC), an interdisciplinary centre within the Faculty of Arts whose mission is to research and teach the significance and evolution of Jewish culture and its contributions to the world.

JOURNALISM

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<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>ATS1198</td>
<td>Foundations of journalism</td>
<td>1 and 2</td>
<td>Caulfield</td>
</tr>
<tr>
<td>ATS1200</td>
<td>Practice of journalism</td>
<td>1 and 2</td>
<td>Caulfield</td>
</tr>
</tbody>
</table>

The Monash Journalism program is designed to facilitate entry to an exciting and challenging profession. In 2016, new students will have access to our new multi-million dollar suite of studios, newsroom, broadcast and radio studios and a range of new units. Our program is housed in one of the largest Journalism schools in Australia and is taught by leading, award-winning journalists and renowned journalism academics. It is informed by strong industry links, contemporary research and established networks of leading universities and institutes in journalism education, nationally and internationally. Our students have been published widely and have secured employment in sought-after roles at high-profile media outlets.

KOREAN STUDIES (for Entry point 1: Introductory)

<table>
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<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>ATS1171</td>
<td>Korean introductory 1</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1172</td>
<td>Korean introductory 2</td>
<td>2</td>
<td>Clayton</td>
</tr>
</tbody>
</table>

Korea is one of Australia’s largest trading partners, and the close political and strategic relationship between the two countries is constantly developing and expanding in a number of sectors, including trade, education and tourism. Furthermore, with the growing influence of Korean popular culture globally in recent years, more students are choosing to learn Korean as a major or to complement their other degrees. We also take pride in our innovative teaching, as well as our strong commitment to research. Korean language teaching at Monash incorporates interactive and multimedia resources to enhance learning and bring Korean culture to the classroom. Students are introduced to Hangul, the Korean phonetic writing system, which enables them to type in Korean from the beginner level.
LINGUISTICS

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1338</td>
<td>The language game: Why do we talk the way we do?</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1339</td>
<td>Describing and analysing language and communication</td>
<td>2</td>
<td>Clayton</td>
</tr>
</tbody>
</table>

Linguistics explores the way we understand, acquire and use language, both verbally and in writing. Linguists use data to explore the ways in which language enables human thought and feeling to be revealed in sounds or written shapes, and the ways speakers and listeners navigate this process. Linguistics takes a scientific approach to studying language. It equips students with the analytic skills and theoretical knowledge essential to an understanding of the nature of the world’s languages.

LITERARY STUDIES

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>ATS1903</td>
<td>Introducing literature: Ways of reading</td>
<td>1</td>
<td>Caulfield</td>
</tr>
<tr>
<td>ATS1904</td>
<td>Reading the city: Literary games</td>
<td>2</td>
<td>Clayton</td>
</tr>
</tbody>
</table>

Literary Studies at Monash brings together students and staff who share a passion for literature and creative writing. In our program, you will study some of the best-known and most interesting poems, stories, literary non-fiction works and novels of contemporary times and the past. Literary Studies will enable you to explore the rich canon of contemporary and historical literature from around the world and texts of the digital age, as well as to write your own literary works to a very high standard. Your understanding of literature will provide insight into the narratives expressing the human condition. You will learn to research and write on a variety of challenging topics, to engage with ideas, and to communicate fluently and clearly, in both written and oral form.

MUSIC (units available to students in Bachelor of Arts or related double degree course)

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>ATS1343</td>
<td>Popular music in global perspective</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1345</td>
<td>Music and History</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1346</td>
<td>Music and culture</td>
<td>2</td>
<td>Clayton</td>
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</table>

MUSIC (students in Bachelor of Music or related double degree course must complete these units. Select Performance, Composition or Creative music technology units according to your music specialisation)

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<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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<tbody>
<tr>
<td>ATS1040</td>
<td>Composition 1</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1042</td>
<td>Composition 2</td>
<td>2</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1044</td>
<td>Creative music technology 1</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1046</td>
<td>Creative music technology 2</td>
<td>2</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1048</td>
<td>Performance 1</td>
<td>1 and 2</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1049</td>
<td>Performance 2</td>
<td>1 and 2</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1345</td>
<td>Music and History</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1346</td>
<td>Music and culture</td>
<td>2</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1999</td>
<td>Music theory and ear training 1</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS2002</td>
<td>Music theory and ear training 2</td>
<td>2</td>
<td>Clayton</td>
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</tbody>
</table>

The Sir Zelman Cowen School of Music offers a wide-ranging undergraduate coursework program across five broad fields of musical endeavour: performance, composition, musicology, ethnomusicology and creative music technology.

Music units range from the purely practical, through to the aural and theoretical, historical and sociological, pedagogical, industry-focused and cross-cultural.

As an Arts student, you are able to undertake Music units as single electives, or as part of your minor or major. Whatever your interest, we have an option for you.

PERFORMANCE (minor only)

This minor can be commenced in your second year of study and you must complete the two first-year Theatre units. The level 2 and level 3 Performance units integrate theoretical study of performance with hands-on instruction in and exploration of acting, technical knowledge, devising and performing theatre.

PHILOSOPHY

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATS1371</td>
<td>Life, death and morality (Introduction to philosophy A)</td>
<td>1 and 2</td>
<td>Caulfield, Clayton</td>
</tr>
<tr>
<td>ATS1372</td>
<td>Life, death and morality (Introduction to philosophy A)</td>
<td>2</td>
<td>Online (Clayton)</td>
</tr>
<tr>
<td>ATS1835</td>
<td>Time, self and mind (Introduction to philosophy B)</td>
<td>1 and 2</td>
<td>Caulfield, Clayton, online</td>
</tr>
<tr>
<td>ATS1835</td>
<td>Time, self and mind (Introduction to philosophy B)</td>
<td>2</td>
<td>Online (Clayton)</td>
</tr>
</tbody>
</table>

Check Handbook for offerings, not available in all locations and modes in both semesters.

University isn’t just about learning skills and solving practical problems. It’s an opportunity to explore very different traditions of thought and acquire different perspectives. The study of Philosophy enables you to challenge common presuppositions about the world and confidence come up with unconventional theories relevant to our place in it.

By studying Philosophy, you’ll get the chance to explore some of the deepest and most difficult questions ever presented in the history of mankind. For example, what is justice? What is the nature of space and time? What is personal identity? Is moral relativism true or false? Is it rational to believe in God? What is consciousness?

You’ll walk away with expertise in communication, critical reasoning, the mastery of complex concepts and texts, contriving forceful arguments, independent thought and demonstrating judgement in conditions of high uncertainty. Philosophy studies are extremely popular at Monash, especially with Arts/Law students. Like many graduates, you’ll feel inspired to think outside the square – and look at the world in a different way.

POLITICS

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<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>ATS1353</td>
<td>Foundations of modern politics</td>
<td>1</td>
<td>Caulfield</td>
</tr>
<tr>
<td>ATS1945</td>
<td>Australian government and politics</td>
<td>2</td>
<td>Caulfield</td>
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</tbody>
</table>

Politics considers questions that are fundamental to understanding any human community. You will be engaged in studying the context for, and exercise of, power. Politics is a large and vibrant program at Monash University and has a proud scholarly tradition. Our staff are active researchers and participate frequently in major debates on political issues in all spheres of the media and key forums. You will be learning from staff who are committed to teaching and who engage readily with students.

The study of Politics enables you to make sense of the ways in which people live within (or are motivated to change) society at local, national and international levels. In essence, politics is concerned with questions of power. Who has it? Who should have it?

Answering these questions requires us to think about key issues such as how societies are organised, their institutions (government, parliament, parties and much more) and the competing values that vie for supremacy in human communities: freedom versus order, democracy versus authority, equality versus hierarchy, and individuality versus community.

You will learn to evaluate different political systems and institutions and the processes of policy development. You will encounter these questions through both contemporary case studies and historical events. Politics offers you a way of engaging in vital questions about the nature of power and authority, about how people govern their communities, and about the relationship between ideas and practice.
All human cultures reflect on the meaning of life through myth, symbol and abstract reflection. In Religious Studies, you’ll discover how religions and theologies belonging to different cultures create an important intellectual exercise. What you’ll learn is a fascinating process that provokes many questions about the past, the present and the future.

As modern day society becomes more diverse, there is an increasing need for people who are trained in handling religion in a variety of contexts. Studying different religious traditions helps broaden your outlook on a wide range of issues, such as the nature of God, ethics, popular religion, social issues, gender, the environment and the meaning of life. Critical engagement with either religious tradition or the variety of human religious experience is always intellectually challenging. Religious Studies provides you with the background knowledge required to be an engaged and committed citizen, and signals to future employers your willingness to understand the range of cultural traditions in our society.

In the Sociology program, the focus of sociological teaching and research is the study of contemporary societies in a global context. We investigate diverse human groups, communities, Institutions and organisations. Sociologists focus on social structures, cultures and processes of change. We examine the relationships between power, culture and society to understand the differences in how people live, think and feel. Our wide range of units is designed to provide students with the opportunity to explore broad theoretical and methodological issues.

The Theatre program focuses on the study of the past, present and future of performance. It combines theoretical frameworks with reflective, participatory explorations of key themes, questions and aesthetic practices. As a graduate, you will be well informed, reflective, adventurous and creative. You’ll be equipped with the fundamental skills that all employers today need – namely strong oral and written communication skills – as well as the ability to work collaboratively and to think on your feet. So whether you’re headed for a career in theatre, the entertainment industry, public relations, marketing or teaching, Theatre Studies at Monash can provide you with that extra edge needed in a competitive marketplace.

At Monash, we offer an innovative, world-class approach to Spanish and Latin American Studies with leading international researchers in diverse faceted contemporary Latin American cultures and identities; transatlantic encounters between Spain and Latin America; historical memory; and race and gender.

Spanish is spoken by over 400 million people across 23 countries and is the most spoken non-English language of the United States. It is one of the most important languages for business and cultural exchange, especially as Australian trade with Latin America steadily increases. Due to its cultural and geographic diversity, the Spanish-speaking world is an exciting area of study that includes Europe, North and South America, and Asia.

In studying Spanish language and Spanish and Latin American cultures and societies you will become a highly employable bilingual and bicultural global citizen with excellent skills in research, analysis, argument, presentation, and first-hand experience of living and working or studying abroad.

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<tr>
<th>Unit code</th>
<th>Unit title</th>
<th>Semester</th>
<th>Location</th>
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<tbody>
<tr>
<td>ATS1191</td>
<td>Spanish introductory 1</td>
<td>1</td>
<td>Clayton</td>
</tr>
<tr>
<td>ATS1192</td>
<td>Spanish introductory 2</td>
<td>2</td>
<td>Clayton</td>
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</table>

At Monash, Spanish and Latin American Studies are offered as part of a range of language and culture programs in the country. By studying Spanish, you can take advantage of world-class facilities, opportunities for hands-on learning, our Theatre units provide you with the tools to think critically about the field, preparing you for a future where theatre and performance increasingly cross genres, cultures, geographic boundaries, and modes of artistic expression.

The Theatre program focuses on the study of the past, present and future of performance. It combines theoretical frameworks with reflective, participatory explorations of key themes, questions and aesthetic practices. As a graduate, you will be well informed, reflective, adventurous and creative. You’ll be equipped with the fundamental skills that all employers today need – namely strong oral and written communication skills – as well as the ability to work collaboratively and to think on your feet. So whether you’re headed for a career in theatre, the entertainment industry, public relations, marketing or teaching, Theatre Studies at Monash can provide you with that extra edge needed in a competitive marketplace.

<table>
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