



LECTURER (ACCOUNTING)

DEPARTMENT/UNIT	Accounting
FACULTY/DIVISION	Faculty of Business and Economics
CLASSIFICATION	Level B
WORK LOCATION	Caulfield and Clayton campus

ORGANISATIONAL CONTEXT

Everyone needs a platform to launch a satisfying career. At Monash, we give you the space and support to take your career in all kinds of exciting new directions. You'll have access to quality research, infrastructure and learning facilities, opportunities to collaborate internationally, as well as the grants you'll need to publish your work. We're a university full of energetic and enthusiastic minds, driven to challenge what's expected, expand what we know, and learn from other inspiring, empowering thinkers. Discover more at www.monadh.edu.

The **Monash Business School** undertakes education, research, consultancy and community engagements across all the main business and economics disciplines. It offers a comprehensive selection of awards including bachelor degrees, specialist master degrees by coursework, the Master of Business Administration (MBA), masters by research, and the PhD. Student numbers exceed 14,000, making it one of the largest business education providers in Australia.

The Monash Business School operates across all four Australian campuses (Berwick, Caulfield, Clayton and Peninsula) and, together with business schools in South Africa and Malaysia, makes up Monash University's Faculty of Business and Economics.

The Monash Business School is structured into seven discipline-based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) as well as a number of research centres, units and groups in specialist areas such as behavioural economics, development economics, employment and work, and retail studies.

To learn more about the Monash Business School, please visit our website: www.monash.edu/business.

The **Department of Accounting** is committed to the advancement of knowledge and preparation of future business leaders, accounting professionals and academics through high quality research, teaching and learning. Our strong reputation is based on our high-quality, leading-edge programs, vibrant research culture and our strong links with professional bodies and the business community. For more information about the Department and the work we do, please visit our website: <https://www.monash.edu/business/accounting>.

POSITION PURPOSE

A Level B academic will contribute to the teaching effort of the University and will carry out activities to maintain and develop their scholarly, research and/or professional activities relevant to the profession or discipline.

Reporting Line: The position reports to the Head of Department, through the relevant performance manager

Supervisory responsibilities: This position may supervise Teaching Associates

Financial delegation: Not applicable

Budget responsibilities: Not applicable

KEY RESPONSIBILITIES

Specific duties required of a Level B academic may include:

1. The conduct of tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or studio sessions
2. Initiation and development of subject material
3. Acting as subject coordinators; the preparation and delivery of lectures and seminars
4. Supervision of the program of study of honours students or of postgraduate students engaged in course work
5. Supervision of major honours or postgraduate research projects
6. The conduct of research
7. Involvement in professional activity
8. Development of course material with appropriate advice from and support of more senior staff
9. Marking and assessment
10. Consultation with students
11. A range of administrative functions the majority of which are connected with the subjects in which the academic teaches
12. Attendance at departmental, school and/or faculty meetings and/or membership of a number of committees
13. Embrace and support the faculty's commitment to national and international accreditation (i.e., TEQSA, EQUIS, AACSB and AMBA)
14. Recognise and uphold the faculty's commitment to the principles and values promoted through PRME and GRLI in all activities

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
 - A doctoral or masters qualification in Accounting or equivalent accreditation and standing

Knowledge and Skills

2. Possess a high level of interpersonal skills and demonstrated ability to work independently and as part of a team across both the education and service sectors
3. Demonstrated statistical analysis and manuscript preparation skills; including developing a solid track record of refereed research publications
4. Ability to work positively and cooperatively with students, internal and external teams and external organisations
5. Demonstrated strong record of teaching experience in a tertiary environment
6. Demonstrated ability to motivate, actively engage and educate a given audience
7. Demonstrated experience in curriculum and subject material development

8. Proven ability, commitment and passion for engaging in scholarly and research activities
9. A demonstrated capacity to work in a collegiate manner with other staff in the workplace
10. Well-developed understanding and experience in Accounting Information Systems

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required

LEGAL COMPLIANCE

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.